

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, FEBRUARY 22, 2016
1:30 P.M.

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, G. Deming, I. Coyle, H. Grant

ABSENT: D. Knapp

PERSONNEL ISSUES – TISH LYNN

INFORMATION & TECHNOLOGY SERVICES – KEN KOPPENHAVER

AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: INFORMATION & TECHNOLOGY SERVICES

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Information & Technology Services

Create one full-time Computer Training Coordinator Operator position.

Mr. Koppenhaver explained that this position will focus on not only installations and configurations but doing a lot of work with Microsoft sequel as we move to consolidate some of the sequel databases we have out there.

We want someone in house that can focus on sequel and that database. This is a budgeted position. Mr.

Koppenhaver explained that he is looking for someone that has done sequel dba work. Chairman Gott explained how he liked the fact that Mr. Koppenhaver took the time to look over the system before determining what his staffing needs were. There was discussion about the financial/personnel system.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Mr. Coyle explained the personnel revisions to the agenda had to first go through their home committee.

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #2B – FEBRUARY 24, 2016

Motion: Mr. LeFeber moved and Mr. Fanaro seconded to approve the foregoing resolution...Carried.

2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH

Mr. Coyle explained that this is in the public water supply area. An internal transfer that does not affect the bottom line of the budget.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolutionCarried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A LEASE AGREEMENT WITH CORNELL COOPERATIVE EXTENSION OF LIVINGSTON COUNTY

RESOLVED, that the Livingston County Board of Supervisors finds that approximately 8,335 square feet located at 3 Murray Hill Drive, Mt. Morris, NY is no longer necessary for Livingston County public purpose; and be it further

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a lease with Cornell Cooperative Extension for 8,335 square feet at 3 Murray Hill Drive, Mt. Morris, NY 14510 commencing December 1, 2015 and ending on November 30, 2018 at \$2,122.42 per month with 2% yearly increases, said lease to be subject to the approval of the County Attorney and County Administrator. This is a lease renewal. They have been with us for a couple of years now and everything is working well.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A LEASE AGREEMENT WITH ROCHESTER PRIMARY CARE NETWORK

RESOLVED, that the Livingston County Board of Supervisors finds that approximately 4,165 square

feet located at 1 Murray Hill Drive, Mt. Morris, NY is no longer necessary for Livingston County public purpose; and be it further

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a lease with Rochester Primary Care Network for 4,165 square feet at 1 Murray Hill Drive, Mt. Morris, NY 14510 commencing February 1, 2016 and ending on January 31, 2021 at \$1,200.00 per month with the amount increasing 10% on each subsequent anniversary date that this lease remains in effect, said lease to be subject to the approval of the County Attorney and County Administrator.

This is also a lease renewal from the original lease with Rushville Dental. There were some internal changes that changed the name. They may be looking into increasing some service time in the future. Ms. Rees explained that the County Attorney changed the percent of annual increase to 3% today and she will confirm the correct percentage before the board meeting.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Tax Cap Discussion – Mr. Coyle explained that it is too early to advocate one way or the other yet. He should be able to give the committee a number sometime in March or April. The override resolution just says “may” go over, so it would be a place holder in case we need it. We are looking at a range of .3-.5 for our cap next year, pre-exclusions, pre-rollovers and growth factor. The deadline is around first week to mid-December. This is a local law process that requires the various hearings so we want to give ourselves at least 60 days prior.
2. Budget Update – It’s still a little early for the audited books for 2015. Returns to date in 2016 are okay, but adjustments are always being made at that last draw of the last quarter. We have had two draws; one in the \$500K range, which is down a couple percent, and one in the \$1.7M range, which was up 4 or 5 percent. Mr. Coyle reviewed the positions that can be stretched out, which helps the budget. There are some dispatch positions, where, instead of adding positions we are adding titles and shifting existing people into those new titles. Jail revenues continue to come in positively. There is an opportunity to refinance the jail debt and part of the nursing home debt for potential for 7 figure savings based on the analysis we received from our fiscal advisors. There was discussion on the bond rating and possibly presenting to the rating agencies again. Moody’s has recalibrated some things and it may be to our benefit to look at this again. Mr. Coyle explained that we may be looking at our idle cash to buy other municipalities’ TANS and RANS for short term debt.
3. Other – The Towns of Lima and Conesus are looking at shared services for assessor duties.

Chairman Gott updated the committee on the high pressure water break at the Government Center. J. Driscoll stepped up and did a fantastic job getting on site immediately. John worked with the insurance company and the recovery company while continuing to keep us updated. A big thank you to the Village of Geneseo and the Geneseo Fire Department. Cooperative efforts saved us a lot of damage. We were very lucky that none of the air handling units were damaged. NYMIR was on site that same day.

EXECUTIVE SESSION

Motion made by Mr. Gott and seconded by Mr. Mahus that the Board adjourn and reconvene and All Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. LeFeber moved and Mr. Gott seconded that the Committee reconvened in regular session. The following report was presented.

No action taken.

ADJOURNMENT

Mr. LeFeber moved and Mr. Gott seconded to adjourn the Committee meeting at 2:12 p.m.Carried.

Respectfully submitted,
Michele R. Rees
Clerk of the Board