

**WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, SEPTEMBER 14, 2015
1:30 P.M.**

PRESENT: D. Pangrazio, D. Mahus, T. Baldwin, M. Schuster, E. Gott, D. LeFeber, B. Donohue, I. Coyle

ABSENT: D. Cosimano

COUNTY TREASURER – AMY MANN & LINDA FOX

Pre-approved Informational Item(s) To Be Reported

1. PRESENTATION OF 12/31/2014 AUDITED FINANCIAL STATEMENTS BY BONADIO GROUP. Mr. Randy Shepard reviewed highlights from the annual financial report for the committee. There are no deficiencies or concerns. With Bonadio taking over the CNR, they have been able to get more in line with the full county report. The balance sheet for the General Fund was reviewed. We have a lot higher sales tax this year. Revenues and expenditures were reviewed for the County, plus a comparison with against all counties. Debt service has been kept down, which helps with the General Fund health. Mr. Shepard reviewed an analysis of other fund balances (Capital Projects, County Road & Non-major funds). The final report showed our overall net position. The transition for the nursing home went very well and the tracking for the County and the nursing home are now on line with each other.

MOTION TO CHANGE THE AGENDA ORDER

Motion: Mr. Gott moved and Mr. Schuster seconded to change the agenda order..... Carried.

COUNTY AUDITOR – TERRY DONEGAN

Action Item(s) To Be Reported

1. ACCEPTING THE REPORT OF COMMITTEE ON WORKERS’ COMPENSATION INSURANCE ESTIMATE AND APPORTIONMENT OF COUNTY SELF- INSURANCE FOR THE YEAR 2016

WHEREAS, the Ways and Means Committee has submitted the following annual estimate and apportionment of expenses for the Livingston County Self-Insurance Plan for the fiscal year beginning January 1, 2016, and ending December 31, 2016, pursuant to Section 67 Paragraph 1 of the Workers’ Compensation Law, and

**LIVINGSTON COUNTY SELF INSURANCE PLAN
ANNUAL ESTIMATE AND APPORTIONMENT OF EXPENSES
JANUARY 1, 2016**

AWARDS:	\$1,825,000.00		
MEDICAL:	\$655,000.00		
CLAIM EXP:	\$102,000.00		
REHAB SVCS:	\$25,000.00	SUBTOTAL	\$2,607,000.00
ADMINISTRATIVE COSTS:			
Administration (POMCO)	\$70,900.00		
Legal Fees	\$52,000.00		
W.C. Board Assessments	\$425,000.00		
Insurance	\$185,000.00		
Public Goods Pool	\$12,000.00	SUBTOTAL	\$744,900.00
CONTRIBUTION TO RESERVE FUND:		SUBTOTAL	\$125,000.00
		TOTAL	\$3,476,900.00
LESS: RECOVERIES	\$420,000.00		
LESS: INTEREST INCOME	\$10,000.00		
LESS: INTERFUND REVENUES	\$1,800,000.00		
		LESS	\$2,230,000.00

APPORTIONMENT OF WORKERS' COMPENSATION
INSURANCE FOR THE YEAR 2016

PARTICIPANTS RATIO	ASSESSED VALUES		FULL VALUES	% OF TOTAL COST	2015 SHARE OF PARTICIPANT	2016 SHARE OF PARTICIPANT
	2014					
TOWNS						
	100.00					
Avon	%	\$419,484,166	\$419,484,166	5.07%	\$64,987	\$62,470
Caledonia	100.00	\$256,820,193	\$256,820,193	3.11%	\$39,942	\$40,025
	%					
Conesus	100.00	\$192,354,007	\$192,354,007	2.33%	\$29,796	\$27,681
	%					
Geneseo	100.00	\$541,139,721	\$541,139,721	6.54%	\$84,250	\$80,799
	%					
Groveland	100.00	\$152,159,325	\$152,159,325	1.84%	\$23,631	\$24,190
	%					
Leicester	100.00	\$133,288,002	\$133,288,002	1.61%	\$20,420	\$20,948
	%					
Lima	100.00	\$257,573,735	\$257,573,735	3.11%	\$40,199	\$38,529
	%					
Livonia	100.00	\$551,792,152	\$551,792,152	6.67%	\$85,920	\$81,298
	%					
Mt. Morris	100.00	\$175,013,888	\$175,013,888	2.12%	\$27,227	\$27,556
	%					
North Dansville	100.00	\$220,631,951	\$220,631,951	2.67%	\$34,419	\$32,918
	%					
Nunda	100.00	\$131,321,676	\$131,321,676	1.59%	\$20,420	\$19,826
	%					
Ossian	100.00	\$56,769,975	\$56,769,975	0.69%	\$8,861	\$8,105
	%					
Portage	100.00	\$44,386,389	\$44,386,389	0.54%	\$6,935	\$7,357
	%					
Sparta	100.00	\$86,948,278	\$86,948,278	1.05%	\$13,485	\$13,591
	%					
Springwater	100.00	\$117,963,277	\$117,380,807	1.45%	\$18,365	\$19,452
	%					
West Sparta	100.00	\$71,926,607	\$71,489,973	0.89%	\$11,174	\$11,970
	%					
York	100.00	\$225,958,334	\$225,958,334	2.73%	\$34,933	\$34,789
	%					
		\$3,635,531,676	\$3,639,406,980	44.01%	\$564,964	\$551,504
TOTALS						
COUNTY						
Livingston County		\$3,635,531,676	\$3,639,406,980	44.01%	\$564,964	\$551,504
VILLAGES						
	100.00					
Avon	%	\$172,894,592	\$172,894,592	2.09%	\$26,841	\$24,938
Caledonia	100.00	\$102,532,778	\$102,532,778	1.24%	\$16,053	\$14,838
	%					
Dansville	100.00	\$169,883,892	\$169,883,892	2.06%	\$26,457	\$24,938
	%					

Geneseo	100.00 %	\$239,628,627	\$239,628,627	2.90%	\$37,373	\$34,664
Leicester	100.00 %	\$19,890,993	\$19,890,993	0.24%	\$3,082	\$2,993
Lima	100.00 %	\$86,502,506	\$86,502,506	1.05%	\$13,486	\$12,344
Livonia	100.00 %	\$66,167,873	\$66,167,873	0.80%	\$10,274	\$9,601
Mt. Morris	100.00 %	\$91,324,436	\$91,324,436	1.11%	\$14,255	\$13,466
Nunda	100.00 %	\$41,329,530	\$41,329,530	0.50%	\$6,551	\$6,110
TOTALS		\$990,155,227	\$990,155,227	11.98%	\$154,372	\$143,892
GRAND TOTALS		\$8,261,218,579	\$8,268,969,187	100.00%	\$1,284,300	\$1,246,900

WHEREAS, the Ways and Means Committee recommends the adoption of the report, it is hereby
RESOLVED, that the estimate and apportionment of expenses be approved as submitted, and, be it further

RESOLVED, that pursuant to Section 67, Paragraph 1, of the Workers' Compensation Law, the amount apportioned to the county and each of the participating towns as set forth in the foregoing report be levied and assessed upon the taxable property of the County, and that other participating municipalities make payment to the County Treasurer not later than thirty days after the commencement of the participants next fiscal year, and, be it further

RESOLVED, that certified copies of this report and resolution be forwarded to each participant of this plan.

Mr. Donegan explained that these are the proposed numbers for 2016. Mr. Coyle explained that this is for information only today. They are working together on what it will look like normally and where we are at if we were to include the fire and ambulance paid and unpaid workers. Mr. Donegan reviewed where there were increases and/or decreases for 2016. We are also contributing to our reserve fund as suggested by the auditors last year. A couple of towns and villages may see their share go up slightly because their assessments were up. Our bottom line in down ~\$40,000 from last year because our scheduled loss of use claims were down this year. That is a significant portion of our budget and we hope that trend continues. Our assessments are also down because we are nearly done with our catch-up with assessment fees. We are looking at next years' budget being even better. Mr. Coyle explained that we are in the middle of the RFP process with the current incumbent, plus two other providers that were interviewed this morning. It is certain that we will have a positive budget impact whichever way we decide to go. There is not a resolution for today. He believes that this will be an action item in early October.

PERSONNEL ISSUES – TISH LYNN

1. ECONOMIC DEVELOPMENT – JULIE MARSHALL

AMENDING THE HOURLY EMPLOYEE SALARY SCHEDULE - ECONOMIC DEVELOPMENT DEPARTMENT

RESOLVED, that the 2015 Hourly Employee Salary Schedule is amended as follows:

Economic Development

Create One Full-Time Sr. Account Clerk Typist – Grade 9 effective immediately.

Mrs. Marshall explained that she is seeking this position because the deputy director position was filled with Maureen Wheeler. They have reviewed the job duties and things have changed and they feel that this is the best fit for the work that they have. She would like to keep the Economic Development Specialist position open at this time, but they do not plan to fill it. The test has been ordered, but this would be a provisional appointment until that time. She has had several phones call from interested candidates.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. **SEPTEMBER ABSTRACT OF CLAIMS** – Will be sent with Board Packets.

2. **AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH, PROBATION**

This will cover the refrigerator for vaccine storage. There was a problem with the alarm system and there may be some insurance. Probation went to a new financial package and funds need to be moved from temporary to permanent.

Motion: Mr. Gott moved and Mr. Baldwin seconded to approve the foregoing resolution Carried.

3. **AMENDING 2015 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH**
RESOLVED, that the 2015 Department of Health budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A4082	3472	State Aid-Special Health	\$970.00
		4482	WIC	\$5,630.00
			TOTAL	\$6,600.00
Increase Appropriation	A4082	2200	DP Equipment	\$6,600.00
			TOTAL	\$6,600.00

Mr. Coyle explained that this is for the purchase of desktops in WIC program

Motion: Mr. Schuster moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

4. **DECLARING SURPLUS PROPERTY – SHERIFF’S OFFICE**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

(Sheriff’s Office)

Quantity	Item	Model	Serial /VIN
1	2008 21’ Center Console Boat w/225 HP Mercury Motor	Trophy	THMA12FAH708
1	2008 Trailer	Karavan	5KTBS24238F179521

This is one of the boats we used from Parks and recreations and we have received another boat.

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. **LAND BANK** - Mr. Coyle explained that there have been some talks recently with some of the GLOW counties relative to land banks and how they could be used for foreclosed properties to protect the interests of the chosen properties. This has been opened up to the GLOW counties and there is no action at this time, but he is looking into it. It might make sense for a rural county to get involved. We would set up a local development corporation with a board directors appointed by this Board of Supervisors. Similar to the IDA and LCDC and they would make decisions on bank foreclosures/zombie properties in Avon, for example.
2. **JOHN DRISCOLL PERMANENT APPOINTMENT** - John Driscoll was reachable on the Civil Service list and is now permanent. He is doing a real good job. This was needed there in terms of staff management and attendance to projects that were long avoided.
3. **Budget Update** – Everything is in. The last department budget meeting is this afternoon. He believes we will be fine with meeting the tax cap. He is doing some refinement in some areas. The pension system looks really

good right now. We are at a break even point with the sales tax right now, but we won't know until the end of the year.

EXECUTIVE SESSION

Motion made by Mr. LeFeber and seconded by Mr. Gott that the Board adjourn and reconvene and All Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. moved and Mr. seconded that the Committee reconvened in regular session. The following report was presented.

No action taken.

ADJOURNMENT

Mr. Schuster moved and Mr. Mahus seconded to adjourn the committee meeting at 2:19 p.m...Carried.

Respectfully submitted,

Michele R. Rees
Clerk of the Board