

Official Minutes

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 3rd day of December 2015 at 6 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Pete Yendell
Councilperson, Cathy Gardner
Councilperson, Bruce Mayer
Councilperson, Bill Carey – arrived at 7:00 P.M.
Councilperson, Dan Marcellus
Deputy Town Clerk, Mary Smith
Highway Superintendent, Keith Arner
Town Attorney, Steve Kruk

EXCUSED: Town Clerk, Jennifer Shanks, CMC/RMC

Guest(s): No Guests

Supervisor Yendell called the meeting to order at 6:00 P.M., with the Pledge to the Flag.

Open Public Hearing – Local Law #3 – Work Permitted Within Right of Way

Supervisor Yendell opened the public hearing at 6:05 P.M. and read the legal notice posted in the Sentinel. No discussion was had at this time.

Audit of Claims

Resolved that the bills contained on Abstract #12 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 370 through 402	\$ 60,067.37
Water Funds 1, 2, &3:	No. 44 through 45	\$ 1,774.53
Highway Funds:	No. 210 through 226	\$ 12,892.86

On a motion by Councilperson Mayer, seconded by Councilperson Marcellus the vote went as follows:

CARRIED: Ayes: 4 Yendell, Gardner, Marcellus, Mayer
Nays: 0

NOVEMBER 5, 2015 MEETING MINUTES

The minutes of the November 6th meeting were approved as presented on a motion by Councilperson Mayer, seconded by Councilperson Gardner, the vote went as follows:

CARRIED: Ayes: 4 Yendell, Gardner, Marcellus, Mayer
Nays: 0

REPORTS

Supervisor Yendell read The Supervisor's Report, the Building Inspector Report and Ambulance Report. On a motion by Councilperson Gardner to accept reports as read, seconded by Councilperson Mayer the vote went as follows:

CARRIED: Ayes: 4 Yendell, Gardner, Marcellus, Carey
Nays: 0

Town Hall Gutters

Highway Superintendent Arner rented a lift and the highway crew inspected the gutters. Conclusion was that gutters not as bad as original inspection indicated. An access in roof over balcony area is coming up and should be checked. Councilperson Marcellus will use drone to get a better view. Area not readily available for good view from the lift.

Snow Fence at Mark Tubbs Park

Both Lima Town and Village jointly will plow the paved portion of the parking lot at the park during the winter so that residents will have access to trails and a short path from parking lot to Parkside. Paved trails around perimeter of the park will be cleared as time permits, since they are also used for cross country skiing.

Agreement to Spend Town Highway Funds

Agreement to spend town highway funds in the following manner: (1) \$141,000 to General Repairs on 38.69 miles of town highways, sluices, culvert and bridges and (2) \$85,000 on Improvements (DB5112.2) commencing on North Avon Rd. on Heath Markham Rd south to Route 5 & 20 for 1.2 miles was read. Upon motion by Councilperson Mayer, seconded by Councilperson Gardner and signed by all Councilpersons present the vote went as follows:

CARRIED Ayes: 4 Yendell, Gardner, Mayer, Marcellus
Nays: 0

2016 Historical Society Agreement

No set amount was available. Historical Society will notify Town of amount remaining from 2015 budget to be used for the paving of the driveway.

Library Director Reappointment

Catharine Allen, current Library Director is retiring December 31, 2015. New replacement person will require Civil Service Certification. The Directors position requires a Master's Degree in Library Science. A Library Manager only requires a Bachelor's Degree. Megan McLaughlin will serve as interim manager until a replacement is hired. We will be hiring a new Library Manager.

On December 11th at 6:00 P.M. there will be a gathering at the Library to thank Cathy for her service to Lima. Peter read a letter thanking Cathy on behalf of community. Councilperson Gardner will re-write it to include additional improvements made during her nine years as Library Director.

Shared Services for Newsletter

Supervisor Yendell is still working on this.

General Code Quote for Supplements

Councilperson Gardner and Councilperson Mayer are to determine what is required to complete Town of Lima Code information.

Approve 2016 Board Meeting Dates

2016 Dates are:	January 7 th	July 7 th
	February 4 th	August 4 th
	March 3 rd	September 1 st
	April 7 th	October 6 th
	May 5 th	November 3 rd
	June 2 nd	December 1 st

Upon motion by Councilperson Mayer to accept dates as presented, seconded by Councilperson Gardner, the vote went as follows:

CARRIED: Ayes: 4 Yendell, Gardner, Mayer, Marcellus
Nays: 0

Discussion was held on start times for meetings in 2016. It was decided that starting January 2016 meetings will be held at 6:30 P.M.

Hourly Wages

Previous audit found that Town of Lima hourly wages are not recorded anywhere in the public record. Decision was made to attach wages to the 2016 Town Budget.

Discussion on types of adjustments: cost of living, performance, relative to rate of range. A 3% increase was the cost of living arrangement. Several positions will receive a 2% increase based upon relative rate of range.

County-wide Assessment

The Town is considering the possibility of joining other Livingston County towns in a county-wide assessment arrangement, if available in future. It may make the assessment process more uniform throughout the County, and will contribute to the overall professionalism of the assessing practice. The County would select assessors with specific assessing backgrounds, such as commercial properties, agricultural properties and residential properties. The Town Board felt that if we join in a county-wide assessing program, we would probably wish to retain a local office presence, such as an assessment clerk, to help our constituents with assessment questions. The Board noted that the assessor's report of property sales were not as frequent as they had been in the past.

Intermunicipal Agreement between Town & Village Highway Crews

Agreement will remain the same as June 5th 2014 agreement. Town Clerk Jennifer Shanks will change dates once Attorney Kruk's office sends a word version of the agreement to her. On motion to accept agreement with changed dates by Councilperson Mayer, seconded by Councilperson Gardner, the vote went as follows:

CARRIED: Ayes: 4 Yendell, Gardner, Carey, Marcellus, Mayer
Nays: 0

Park Reserve Transfers

A balance of \$20,956.55 remains in the Park Reserve Fund (A7110.4). This amount will be transferred to DA2770, miscellaneous. Then \$17,810.25 will transfer to DA5130.2 equipment and \$3,146.30 to DA5130.4f, fuel. Upon a motion by Councilperson Gardner to approve transfer, seconded by Councilperson Carey, the vote went as follows:

CARRIED: Ayes: 4 Yendell, Gardner, Carey, Marcellus, Mayer
Nays: 0

NYMIR Increase

Supervisor Yendell received a letter from Eastern Shore Associates that it has become necessary to increase the cost of our insurance \$623.16.

Genesee Valley Conservancy

Supervisor Yendell read a letter sent to Dave Bojanowski at the Genesee Valley Conservancy regarding a Conservation Catalyst Grant Proposal. The Town of Lima supports efforts to obtain a grant for the installation of a permanent sign identifying permanent protection of farmland. Upon a motion by Councilperson Gardner to apply for grant, seconded by Councilperson Mayer the vote went as follows:

CARRIED: Ayes: 5 Yendell, Gardner, Carey, Marcellus, Mayer
Nays: 0

Closed the Public

Local Law #3 – Work Permitted Within Right of Way

Upon motion by Councilperson Mayer to close the public hearing at 7:25PM, seconded by Councilperson Mayer, the vote was unanimous.

Individual Announcements

Supervisor Yendell received an e-mail encouraging him to join in a calling for 100% clean energy by 2050. Councilpersons also received the request to join in. Discussion followed and it was decided that each person will sign as individuals if they so desire.

Councilperson Marcellus reported that Village internet service is out of contract. He is still encouraging the Village to join the Town with shared service.

Councilperson Marcellus would also like to see our website updated more frequently. He would like to see more information on Mark Tubbs Park, the Farmer's Market and tell of drone going to view access panel on Town Hall roof. He would like the website to be more mobile friendly. It was suggested that Board minutes only remain on website for 2 years.

Councilperson Mayer attended a County Planning Department Meeting in Geneseo on Solar Panels. Councilperson Mayer thinks the Town should look into panels on the roof. There are no huge trees to block sunlight.

Attorney Kruk noted that Meg Dougherty, the attorney representing HFL School District, has been in touch with him regarding tax assessment cases. Our attorney will coordinate efforts with her in an appropriate degree. We are still waiting for the settlement agreement that is to come from the attorney representing litigant C.E.N. Kruk will again follow up on this matter.

Highway Superintendent Arner stated that there is a seriously dead, large pine tree located at the Library. Councilperson Carey will check with the Library to make sure they are in agreement that it should be taken down and the highway crew will take it down.

Highway Superintendent Arner also discussed the bad curve on Heath Markham in regards to putting up snow fences. Superintendent Arner suggested a berm with plantings that would act as snow wind break. He does not think that the owners would be opposed. Plantings would be back of right-of-way. An easement agreement would need to be drawn up. Keith will check with property owners and let Attorney Kruk, if he needs to, provide an easement.

Superintendent stated that he received information from Kenworth that the cab & chassis will be here shortly.

Councilperson Gardner discussed leaf cleanup at the Library. Presently the individual doing the grass cutting does not do fall cleanup of leaves. Councilperson Gardner would like this item to be added to the Agenda for the December 29th meeting.

Councilperson Gardner wanted to acknowledge all the work Supervisor Yendell in redecorating the Board Room.

Supervisor Yendell wanted a review of several Town Policies by the December 29th meeting. Councilperson Mayer will review the Procurement Policy. Councilperson Marcellus will review the Personnel Policy and Councilperson Carey will review the Investment Policy.

The Sentinel is closing operation. It will reopen by the Chris Carosa on March 2016 digitally on Kickstart with a fundraiser. On Thursday December 10th at 7:00 P.M. there will be a meeting in the Board of Education room at HFL to discuss ideas on publishing ideas. Paper will continue to be a weekly publication.

Supervisor Yendell listed the Capital Projects that were completed: Elevator, Roof, and Computer Upgrade.

Upon Motion by Councilperson Carey to adjourn at 7:53 P.M., seconded by Councilperson Marcellus, the vote was unanimous.

Respectfully Submitted by:

Mary Smith, Deputy Town Clerk