

Official Minutes

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 5th day of January 2017 at 6:30 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Pete Yendell
Deputy Supervisor, Cathy Gardner
Councilperson, Bruce Mayer
Councilperson, Bill Carey
Councilperson, Dan Marcellus
Town Clerk, Jennifer Shanks, CMC/RMC
Town Attorney, Steve Kruk
Highway Superintendent, Keith Arner

Supervisor Yendell called the meeting to order at 6:30 P.M., with the Pledge to the Flag.

Guest(s): Anna Leslie, Conrad Baker (Genesee Sun) & Jerry Kleehammer

2017 Organizational Appointments

The Board approved the following on a motion by Councilperson Mayer, seconded by Councilperson Gardner, CARRIED

Town Bank:	Five Star Bank
Secondary:	M&T and Canandaigua National
Town Newspaper:	Sentinel
Accounting & Payroll:	Baldwin Business Services
Supervisor:	J. Peter Yendell
Town Justices:	Elvira Luhowy & Harold Harris
Deputy Supervisor:	Cathy Gardner
Town Clerk/Tax Collector:	Jennifer Shanks
Deputy Clerk:	Mary Smith
Superintendent of Highways:	Keith Arner
Building Inspector	Charlie Johnson
Librarian:	Meghan McLaughlin

Historian:	Joyce Rapp
Records Management Town:	Jennifer Shanks
Records Management Court:	Carol Tichenor
Court Clerk:	Carol Tichenor
Court Liaison	Bill Carey
Town Attorney:	Steve Kruk
Secretary to Joint Planning/Zoning Boards:	Cindy DePuy
Maintenance:	Roy Moses
Town Engineer:	Clark Patterson Lee
Registrar of Vital Statistics:	Jennifer Shanks
Deputy Registrar:	Mary Smith
Representative-County Traffic	Bruce Mayer
Alternate:	Pete Yendell
Custodian:	Process of hiring

All Highway bills, water bills and general bills to be audited the first meeting of the month.

MUTUALLY AGREED ON LIAISON POSITIONS:

Liaison to Highway Department:	Pete Yendell
Liaison to Planning Board:	Cathy Gardner
Liaison to Parks Commission:	John Correll/Dan Marcellus/Bill Carey
Liaison to Library Board:	Bruce Mayer
Liaison to Ag Committee	Cathy Gardner
Liaison to Community Services:	
Crossroads:	Dan Marcellus/Bill Carey
Golden Age:	Bruce Mayer
Liaison to Cemeteries/Lawn Care:	Bill Carey
Liaison to Zoning Board of Appeals:	Cathy Gardner
Liaison for Village:	Pete Yendell
Facilities Planning & Buildings/Grounds:	Town Board
Master Plan Communications:	Town Board
Personnel & employee Relations:	Pete Yendell/Cathy Gardner
Marketing Commercial & Industrial Growth:	Dan Marcellus/ T. Board
Expansion of Recreation Program:	Bruce Mayer
Project Funding & Grants:	Bill Carey/T. Board
Historical Society	Bruce Mayer

The standard workday for retirement calculations for elected and appointed officials, not subject to time and attendance reporting, shall be 6 hours. These

positions include: Town Board Members, Assessor, Highway Superintendent, Town Justices and Town Supervisor.

Town Boards & Commissions

Joint Town & Village Planning Board

Meet 3rd Wednesday of each month

Chairman

George Gotcsik	7364 East Main Rd.	624-1854	2011-2018
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Vice Chairman

George Harvey	2563 Poplar Hill	624-1981	2011-2016
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Members

Rose Reynolds	7304 West Main Street	624-9464	2014-2018
Colleen Allen	1325 Rochester Street	624-1522	2015-2019
Doug Best	1411 Bragg Street Street	582-2956	2013-2017
Paul Osborne	7379 East Main Street	624-8186	2012-2021
Amy Klausner-alternate	7926 East Main Rd.	624-5501	2013-2016

Zoning Board of Appeals

Meet as needed

Chairman

John Bailey	1887 Livingston Street	624-1060	2012-2016
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Vice Chairman

Jim Van Dick	2031 Rainbow Lane	624-5817	2013-2017
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Members

Dennis Neenan	2275 Clay Street	582-1345	2013-2017
Duane Thompson	2630 Clay Street	624-1423	2015-2019
Duane Fuller	1840 Genesee Street	624-7452	2015-2021
Andy Matthews	7340 Doran Lane	624-1386	2014-2018
Steve Werner	7280 Kober Drive	624-2611	2013-2017

Board of Ethics

John Andrews	6963 W. Main Street	582-1137	2011-2020
Michael Oklevitch	7261 Kober Drive	582-2053	2015-2019
Kevin Simmons	7446 East Main Street	624-5586	2014-2018
Hildegard Turk	7420 College Street	624-1399	2013-2017

Ron Blodgett, Jr.	2015-2018
Jeff Shanks	2015-2017
Mike Neenan	2015-2017
Marc Krieger, Alternate	2015-2017

Lima Golden Age Club

Marilyn Stuart & Barb York – Co-Chairing
Joan Riley Secretary 624-4160
Sue Menz Sunshine Chairman

Library Board

Shirley Caccamise - President	2010-2019
Christina Preston	2012-2016
Sharon Neenan	2013-2017
Sandi Shusda	

*** Special Meetings may be called with a two day notice and public posting in 3 locations, example: Town Clerks Legal Bulletin, Kirkwood’s, USPS and Lima Diner, with notice given to the news media as well.***
Dated January 5, 2017

Resolution #1 of 2017 – Blanket Undertaking

WHEREAS, section 11 of the Public Officers Law authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

WHEREAS, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered there-under, now, therefore, be it

RESOLVED, that the Lima Town Board consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

- o Public Officials Liability Policy, provided by NYMIR, Policy Number MPOLTMA001.
- o Government Crime Policy provided by NGM Insurance Company, Policy Number F200038.

Dated at Lima, New York

January 5, 2017

LIVINGSTON COUNTY
LIMA TOWN BOARD
LIMA, NY 14485

THIS IS TO CERTIFY that I, the undersigned Clerk of the Lima Town Board of the County of Livingston, have compared the foregoing copy of resolution with the original resolution now on file in this office and which was duly adopted by the Lima Town Board of said County on the 5th day of January, 2017 and that the same is a true and correct transcript of said resolution and of the whole thereof.

IN WITNESS WHEREOF I have hereunto set my hand and the official seal of the Lima Town Board of the County of Livingston, this **5th day of January, 2017.**

Upon motion by Councilperson Mayer to accept the blanket undertaking, seconded by Councilperson Gardner, the vote was unanimous.

Schedule of Salaries

Town of Lima Schedule of Salaries of Elected and Appointed Officers and Employees

Supervisor	\$12,709.00
Town Board Members	\$ 3,913.00
Town Justice	\$ 10,077.00
Court Clerk	\$ 13.95
Town Clerk	\$ 36,548.00
Deputy Town Clerk	\$ 12.41
Highway Superintendent	\$67,351.00
Motor Equipment Operator	\$ 22.96
" "	\$ 22.96
" "	\$ 22.90
" "	\$ 19.50
Laborer, PT	\$ 13.25
Library Director	\$33,000.00
Town Attorney	\$17,937.00

Code Enforcement Officer	\$17,000.00
Hall Janitor	\$ 14.00
Historian	\$ 1,320.00
Assessors Clerk	\$ 17.38
Assessor	\$21,000.00
Building Maintenance	\$ 14.00

Upon motion by councilperson Gardner to adopt the schedule of salaries, seconded by Councilperson Mayer the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Reports-Motion to Accept Supervisor’s Report –Review Ambulance & Building Inspector Reports (if received)

Supervisor Yendell read the Supervisor’s Report and mentioned receipt of the Building Inspector Report and Ambulance Report. On a motion by Councilperson Gardner to accept the Supervisor’s reports, seconded by Councilperson Mayer the vote went as follows:

CARRIED: Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Audit of Claims

Resolved that the bills contained on Abstract #1 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 1 through 19	\$ 4,043.35
Water Funds 1, 2, &3:	No. None	
Highway Funds:	No. 1 through 4	\$ 8,371.65

On a motion by Councilperson Mayer, seconded by Councilperson Marcellus the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

December 1st & December 29th Board Minutes

The minutes of the December 1st and December 29th board meetings were approved on a motion by Councilperson Mayer, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Mileage Rates

Supervisor Yendell informed board members the mileage rate for 2017 is .535. Upon motion by Councilperson Gardner to accept this rate for Town employees, seconded by Councilperson Mayer, the vote went as follows

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Traffic Safety Board

Upon motion by Councilperson Gardner to appoint Councilperson Mayer and Supervisor Yendell to the Traffic Safety Board, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

New York State Model Solar Energy Law

Councilperson Gardner distributed a 35 page document to the board titled "New York State Model Solar Energy Law". She asked the board to review same and give any input or thoughts to allow larger scale solar in our community. She went on to say that Heather Ferraro of the Livingston County Planning department will complete mapping to see if there are any sites for said use, in Lima that is not prime soil for agricultural use. A copy will be given to the Zoning Board for their input and feedback. Further discussion will be held at the next meeting.

Intermunicipal Agreement – Joint ZBA and PB

A signed copy of said Agreement is now available in the Clerk's Office.

Upon Motion by Councilperson Mayer to adjourn at 7:20 P.M., seconded by Councilperson Gardner, the vote was unanimous.

Respectfully Submitted by:

Jennifer Shanks, CMC/RMC
Town Clerk