

PUBLIC SERVICES COMMITTEE MEETING MINUTES
THURSDAY, JANUARY 28, 2016
1:30 P.M.

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, E. Gott, D. LeFeber, P. Yendell, D. Mahus, I. Coyle, H. Grant

SOIL & WATER CONSERVATION DISTRICT – ROBERT STRYKER

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS – JOHN MAXWELL, SUSAN J. ERDLE, WILLIAM WADSWORTH

RESOLVED, that the following members are hereby appointed to the Livingston County Soil and Water Conservation District Board of Directors for the terms designated:

Livingston County Soil and Water Conservation District Board of Directors

Name	Address	Rep./Title	Term
John Maxwell	3977 Lakeville Groveland Rd, Geneseo, NY 14454	At Large Member	1/1/16-12/31/18
Susan J. Erdle	4815 Stoner Hill Rd., Dansville, NY 14437	Supervisor Member	1/1/16-12/31/18
William Wadsworth	PO Box 127, Geneseo NY 14454	Supervisor Member	1/1/16-12/31/18

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. APPOINTING MEMBERS TO THE SENECA TRAIL RESOURCE CONSERVATION & DEVELOPMENT COUNCIL – MARK SCHUSTER, JAMES BOOTH, ROBERT STRYKER

RESOLVED, that the following members are hereby appointed to the Seneca Trail Resource Conservation & Development Council for a term as designated:

Seneca Trail Resource Conservation & Development Council

Name	Address	Rep./Title	Term
Mark Schuster	6464 Liberty Pole Rd., Dansville, NY 14437	Legislative Representative	1/1/16-12/31/18
James Booth	34 Livingston Street, Geneseo, NY 14454	At-Large Member	1/1/16-12/31/18
Robert Stryker	11 Megan Drive, Suite 2, Geneseo, NY 14454	Soil & Water Conservation District Rep	1/1/16-12/31/18

Motion: Mr. LeFeber moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. PROGRAM UPDATE-Mr. Stryker reviewed his handouts with the committee and gave a brief explanation on what kind of work is done by the district. Looking at the County's natural resources and water, the county has 58 major stream corridors and 11+ miles of the Genesee River. This provides us with many opportunities to work to promote stewardship and address any environmental concerns. That being said, we also have over 28,000 tax parcels. This could mean that we have several thousand different landowners with different needs, land uses and concerns associated with them. Mr. Stryker reviewed some storm event photos and the results and the \$25,000 of dedicated funds from Senator Young for the county through reimbursement. Examples of three cost share projects - MacIntyre Road and Simpson Road involving the landowner, the Town and the County highway departments addressing both water and soil concerns and safety hazards. Two large water and sediments basins were installed in the farm field itself. There are currently 11 projects within the Genesee River Basin, which is a hot spot for both funding and encouragement of conservation and agricultural opportunities from the federal level on down. It seems like the Genesee is one of those areas of focus for the next 10-15 years. There is a large natural resource, one of very few in the entire nation, where we have a massive spring that comes out of the ground and feeds Big Spring, which is the headwater to the DEC fish

hatchery located in Caledonia. Through working with the Fish and Wildlife Management Bureau, secure \$75,000 to replace an existing failing large culvert on Mill Street which will create more of a natural stream box type of bridge culvert to reestablish the habitat. Mr. Stryker reviewed a summary of district responsibilities. He reminded everyone of the tree and shrub program (which now has a link on the County website). Mr. Stryker thanked the Committee for this opportunity. There was discussion regarding the Kurtz Farm project in Livonia. The district was involved in this project. Mr. Stryker explained that this was a large terrace system, which is a water and sediment basin. Chairman Gott stated that the project looks great.

CENTRAL SERVICES – JOHN DRISCOLL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT– DAY AUTOMATION SYSTEMS, INC. (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Central Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Day Automation Systems, Inc.	1/1/16 – 12/31/18	\$4,839.00/year

7931 Rae Boulevard

Victor, NY 14564

For: Energy Management/Control System Service Agreement for Livingston County New Jail

Day Automation Systems, Inc.	1/1/16 – 12/31/18	\$4,466.00/year
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7931 Rae Boulevard

Victor, NY 14564

For: Energy Management/Control System Service Agreement for Livingston County Old Jail

Mr. Driscoll explained that these control door and HVAC access. A three year contract gives a 3% savings.

This is a proprietary contract.

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Budget	100%	Yes X No

Director's Comments:

Three (3) year contract negotiated to hold prices steady until 2018. Cost savings to County approximately 3% per year. Contract includes preventative maintenance visits, labor coverage for repairs and replacement coverage for all equipment.

Informational Item(s) Written Only

- Millennium Drive boiler room painted
- Day Automation 3 year contract 3% savings each year
- DMV Tile removed / new carpet tile installed (C.S. and Contractor)
- Treasurer carpet installation completed

CHANGER AGENDA ORDER

Mr. Gott moved and Mr. Schuster seconded to change the Agenda order..... Carried.

PUBLIC DEFENDER – MARCEA TETAMORE

AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: PUBLIC DEFENDER

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Public Defender

Create one full time Legal Assistant Position.

AND REFER MATTER TO WAYS AND MEANS COMMITTEE 2/8/16

Mrs. Tetamore reviewed her staffing needs, and how she has hired a temporary legal assistance through a legal placement agency while waiting for the account clerk typist exam results to become available. Mrs. Tetamore reviewed the positive changes to her office operations and how well it has been running. The temp agency employee has five years' experience as a legal assistant, she understands confidentiality, client/ attorney privilege and she understands the legal terms. She has worked for two large law firms in Rochester. Mrs. Tetamore would like to create the legal assistant position and hire her. The office work load has increased significantly. In 2014 there were 115 applications, 2015-120 applications and this year there have been 136 applications over the same time period. McKenzie Bonadona is a well-grounded individual, very professional and Mrs. Tetamore feels that she would be a very good fit in the office. Mrs. Tetamore would like to keep the previously created account clerk typist position in case she needs it down the road, but she does not have any plans to fill it as this time. She may need more secretarial help at a future date. Her attorneys are doing great and things are coming together nicely. Only one of the positions was budgeted.

Motion: Mr. Gott moved and Mr. DiPasquale seconded to approve the foregoing resolution...Carried.

Informational Item(s) Written Only

1. Applications received YTD as of 1/15/16 p.m.: 83
2. Files opened YTD as of 1/15/16 p.m.: 20
3. Cases assigned to GVLA as of 1/15/16 p.m.: 5
4. Applications pending as of 1/15/16 p.m.: 68
5. 2015 applications: 1,701
6. 2015 Files opened: 1,004
7. 2015 cases assigned to GVLA: 389

PLANNING DEPARTMENT – ANGELA ELLIS

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT –BARTON & LOGUIDICE, P.C. & NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Planning Department, and any future amendments to said contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Barton & Loguidice, P.C.	2/10/16-2/9/17	Not to exceed \$15,500.00
11 Centre Park, Suite 203		
Rochester, New York 14614		

For: Engineering Services for Conesus Lake Watershed Management Plan implementation activities

Director's Comments: This resolution authorizes a contract with Barton & Loguidice to work with the Planning Department on activities that help implement the Conesus Lake Watershed Management Plan. Specific activities include assistance with review of county and local laws, policies and practices that help protect Lake water quality and development of a "toolkit" for education on stormwater management and flood mitigation. Barton & Loguidice is currently working with the Planning Department and various watershed municipalities with streambank remediation projects.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of State, Environmental Protection Fund program (Known locally as the Conesus Lake Aquatic Weeds Strategy (CLAWS) funding)	\$0	Yes X No

New York State Division of Homeland Security and Emergency Services

1/1/16-12/31/16

\$167,362.00

1220 Washington Avenue

Albany, New York 12242

For: NYS 2015-16 PSAP Operations Grant program

Director's Comments: This resolution authorizes a contract with NYS Division of Homeland Security and Emergency Services to accept a grant award of \$167,362, which will go towards personal services for operation of the 911 Center. This is a new grant award.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Division of Homeland Security and Emergency Services	\$0	Yes X No

Mrs. Ellis reviewed each of the contracts for approval. The Barton and Loguidice contract involves implementation activities for the Watershed Management Plan for Conesus Lake, specifically having them do a review of local laws, ordinances, permit practices, etcetera focusing on Stormwater management activities. They will also be creating a toolkit or a Who to Call... to be used in many different situations. The County receives many calls from residents for assistance and it will be easier among the agencies if they have a listing for many different types of events. The NYSDHES contract is a new grant to be used directly for personal services the Sheriff's Office 911 Center and is a direct County savings to personal services. Mrs. Ellis did all of the preparation work for this grant.

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

APPOINTING MEMBERS TO THE LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL: ROBERT DONNAN, DAVID H. SWANSON, SUSAN WALKER, BEN GAJEWSKI, DARLENE DECASTER, WILLIAM MCCLEARY, DAVID W. PARISH, WENDY STEVENSON, BARRY GANZHORN, RAYMOND CASE, CAROLYN TINNEY, ALEXANDER PIERCE, DAN DEZARN

RESOLVED, that the following members are hereby appointed to the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/Representing	Term
Robert Donnan	3150 Chandler Road Piffard, NY 14533	Agriculture	1/1/16 – 12/31/17
David H. Swanson	7014 Begole Road Mt. Morris, NY 14510	Agriculture	1/1/16 – 12/31/17
Susan Walker	7630 Walker Road Wayland, NY 14572	Agriculture	1/1/16 – 12/31/17
Ben Gajewski	Genesee Valley Conservancy PO Box 73 Geneseo, NY 14454	Agriculture	1/1/16 – 12/31/17
Darlene Necaster	3245 Poplar Hill Road Livonia, NY 14487	General Citizen	1/1/16 – 12/31/17
William McCleary	3247 Bronson Hill Road Livonia, NY 14487	General Citizen	1/1/16 – 12/31/17
David W. Parish	5 Crossett Road Geneseo, NY 14454	General Citizen	1/1/16 – 12/31/17
Wendy Stevenson	8398 Harpers Ferry Road Springwater, NY 14560	General Citizen	1/1/16 – 12/31/17
Barry Ganzhorn	2910 West Main Street Caledonia, NY 14423	General Citizen	1/1/16 – 12/31/17
Raymond Case	P.O. Box 567, 3501 Pebble Beach Road, Lakeville, NY 14480-0567	General Citizen	1/1/16 – 12/31/17
Carolyn Tinney	7633 Thunder Mountain Trail Wayland, NY 14572	General Citizen	1/1/16 – 12/31/17
Alexander Pierce	PO Box 19, Nunda, NY 14517	General Citizen	1/1/16 – 12/31/17

Dan DeZarn	3965 Spring Road East Dansville, NY 14437	General Citizen	1/1/16 – 12/31/17
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Member	Original Appointment	Years to date (on anniversary)
Robert Donnan	3/1986	30
David Swanson	2/1982	34
David W. Parish	11/1982	34
Susan Walker	5/1994	22
William McCleary	8/1998	18
Wendy Stevenson	4/2008	8
Barry Ganzhorn	9/2008	8
Raymond Case	2/2010	6
Ben Gajewski	5/2013	3
Alexander Pierce	1/2013	3
Darlene Necaster	5/2015	1
Carolyn Tinney	7/2015	1
Dan DeZarn	5/2015	1

Total Years of Service 169

These are all reappointments for two year terms. There are several long standing members.

Motion: Mr. Carman moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

APPOINTING ENVIRONMENTAL MANAGEMENT COUNCIL CHAIRPERSON –

WHEREAS, the bylaws of the Livingston County Environmental Management Council (EMC) provide that

the EMC Chairperson be appointed by the Board of Supervisors upon the recommendation of the EMC; and

WHEREAS, on January 27, 2016, the EMC voted to recommend that the Board of Supervisors appoint _____ as Chairperson of the Environmental Management Council; now, therefore, be it

RESOLVED, that the following member is hereby appointed as Chairman of the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/Representing	Term
		Chairman	2/1/16-1/31/17

Director's Comments: The EMC will be meeting on January 27, 2016. It is expected that members present will vote to recommend a Chairman to the Board of Supervisors. I will bring this recommendation to the Public Services Committee for consideration at the meeting on January 28, 2016.

Mrs. Ellis explained that the nominating committee does not have a name to recommend yet and she will be bringing this to the April committee meeting.

APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD – MICHAEL DERRENBACHER, JOHN SPARLING, SCOTT DILIBERTO

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
Michael Derrenbacher	9650 Schmidt Road Dansville, New York 14437	Town of Ossian	2/10/16-12/31/16
John Sparling	3604 Shoreline Drive Livonia, New York 14487	Alternate Member #1	1/1/16-12/31/16
Scott Diliberto	3235 Cameron Place Caledonia, New York 14423	Alternate Member #2	2/10/16-12/31/16

Director's Comments: This resolution appoints two new representatives (Ossian and Alternate Member #2) and reappoints John Sparling as Alternate Member #1.

Mrs. Ellis explained that there are two new members and one returning member. Joan Wamp did not want to be reappointed. Mrs. Ellis reviewed Mr. Diliberto's involvement at the town level and explained that he was recommended by Mayor Davis.

Motion: Mr. Schuster moved and Mrs. Erdle seconded to approve the foregoing resolutionCarried.

APPROVING THE OFFICIAL UNDERTAKING OF PUBLIC EMPLOYEES FIDELITY (BLANKET) BOND FOR GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

WHEREAS, the County of Livingston has appropriated the sum of \$9,970.00 as its share of the Year 2016 operating funds of the Genesee Finger Lakes Regional Planning Council; and

WHEREAS, pursuant to Section 119-00 of the General Municipal Law of the State of New York, the County is authorized to provide for the payment of such appropriations to an officer of the agency designated by the agency to receive such monies provided that such officer shall have executed an official undertaking approved by the governing body of the County; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has designated David S. Zorn, Director of the Council, as the officer to receive payments of such monies; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has secured a Public Employees Fidelity (Blanket) Bond, issued by National Grange Mutual Insurance Company, providing faithful performance blanket bond coverage for officers and employees of the Council in the amount of \$500,000.00;

now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves such bond as the official undertaking required pursuant to Section 119-00 of the General Municipal Law.

Directors Comments: This is an annual resolution approved by the Board of Supervisors. The NYS General Municipal Law requires counties participating in regional planning agencies to annually approve an "official undertaking" which can consist of a Public Employees Fidelity (Blanket) Bond for that officer of the agency designated to receive monies appropriated by member counties. This bond is to provide faithful performance blanket bond coverage for the designated officer in the amount of funds being managed. In 2016, the total amount of funds being managed by the Regional Planning Council at any point during the calendar year will be approximately \$500,000.

This is an annual resolution. We are one of nine counties and members of the Council. The Council's focus is a regional approach to addressing concerns of neutral interest for the counties. They are sponsored to the local government workshops. For 2016, they would like to focus more cooperatively with the communities and the counties to figure out ways to get information out better on what the Council does and their reports and studies.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolutionCarried.

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AGREEMENTS WITH TOWNS AND VILLAGES TO EXEMPT REFERRAL OF CERTAIN LOCAL ZONING AND SUBDIVISION APPLICATIONS FROM COUNTY PLANNING BOARD REVIEW

WHEREAS, In accordance with Sections 239-m(3)(c) and 239-n(3)(b) of Article 12-B of the General Municipal Law of the State of New York, as amended, Livingston County is authorized to enter into agreements with each municipality in Livingston County to exempt the County Planning Board referral of certain local zoning and subdivision actions otherwise required by Section 239-m and n of NYS General Municipal Law; and

WHEREAS, exemption agreements were originally executed with several municipalities in 1992; and

WHEREAS, the County Planning Board has recommended revisions to the original model agreement to exempt additional local zoning and subdivision actions from County Planning Board review; and

WHEREAS, a draft of the updated agreement was circulated to all Livingston County municipalities for review and comment on September 1, 2015, at the direction of the Livingston County Board of Supervisors Public Services Committee; and

WHEREAS, municipalities were given until September 30, 2015, to propose revisions to the draft agreement, with no revisions received by that date; now therefore be it

RESOLVED, that the Chairman is hereby authorized to sign agreements with interested Towns and Villages to exempt referral of certain local zoning and subdivision applications from County Planning Board review, subject to review by the County Attorney and County Administrator:

A draft agreement was sent out last year to the towns to determine comments and interest in participating. Not everyone is interested in having an agreement. This will authorize her to proceed with the formal contract process for those interested.

Motion: Mrs. Erdle moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.

Towers are going very well. We have been very fortunate that the weather has been cooperating. There have been no issues since construction started on Lacy Road. The Sheriff's office has been great about visiting and staying on top of the construction. The licensing for FCC is ahead of schedule for approval. We think we will have our final paperwork in February. The staging process is on schedule for March in Chicago. What that means is that Motorola figures out everything that we need to have, how the consoles will work and they literally set it up in their plant and we the home sponsors of the County go to that site to see their system in operation. Once in operation and tested, that system will be used by people from the County and then picked up and brought to our County for installation. As a grant we need to test out the equipment with users (fire, EMS, law enforcement and highway departments to the table to do exercises before we do a complete cut over. We are anxious to see if the Motorola equipment meets our coverage goals. They are looking at fiber connections with adjacent counties.

Informational Item(s) Written Only

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT:

Project Management Team Meetings. The Project Management Team met on December 14, 2015. The next meeting is scheduled for January 20, 2016.

New Tower Construction: Construction is currently underway at the Nunda and Springwater sites.

2016 Project Priorities

- We are targeting project construction completion and radio system cut-over in late 2016.
- We will continue working with adjacent counties on interoperability and connectivity improvements.
- We are receiving funding through Round 4 of the Statewide Interoperable Communications Grant program (SICG4) to upgrade the New World Computer Aided Dispatch system and replace 911 communications telephone system. We are working on planning activities to implement these projects.
- NYS Public Safety Answering Point (PSAP 15-16) -- We submitted an application to the NYS DHSES for funding to help pay for 911 Center Operations personal services. We received notice that our application is being funded for \$167,362. A resolution authorizing acceptance of the grant is on the agenda for January 28, 2016.
- SICG 5 -- In early 2016, we will start reviewing the status and completion of existing projects for recommendation on possible application to the Statewide Interoperable Communications Grant program for additional interoperability with adjacent counties.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:

Conesus Lake Watershed Council:

The CLWC met on December 11, 2015 and approved the work program for 2016. The CLWC also approved revisions to the Conesus Lake Watershed Invasive Species Prevention and Response Plan.

Grants.

- The Town of Livonia and Planning Department were notified that the application to the NYS Department of State for the Wilkins Creek Stormwater Management Feasibility Study was successful. We will coordinate with the Town of Livonia on next steps, contract execution and project work to be completed.

- We did receive notice from the Genesee Finger Lakes Regional Planning Council that the application to the Great Lakes Restoration Initiative for funding to address stormwater management concerns in the North McMillan subwatershed was not funded.

Technical Assistance. The Planning Department continued working with Barton & Loguidice on development of a technical assistance contract for providing assistance to the Planning Department and Department of Environmental Health, and a second contract to provide assistance to the Planning Department and partner agencies on stormwater management and education efforts. This second contract is on the January 28, 2016, agenda.

TRANSPORTATION ADVISORY COMMITTEE:

Public Transportation Work Group

- Planning staff is working with GTC on development of an RFP for consultant services for development of a mobility management website for county residents and agencies.
- We plan providing assistance to the Regional Transit Service (RTS) on a regional operational audit for routes in Livingston County.

Community Devt Work Group

The Planning Department submitted an application to the Genesee Transportation Council Unified Planning Work Program for a *Hamlet of Greigsville Transportation Safety and Access Improvement Plan*. The project is included on the list of projects anticipated to receive funding. The list is being circulated for public review and comment. The Planning Department will work with the Town and interested stakeholders on development of the Plan.

Environmental Work Group

The Genesee Transportation Council funded walking audits for the villages of Avon and Geneseo. In 2016, we would like to educate communities about the audit outcomes and work with the two villages on possible implementation items.

AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Planning Department staff time priorities for 2016:

Participation in Regional Projects

Planning Department staff continued participation on the steering committees for the Genesee Finger Lakes Regional Planning Council Transportation and Food Systems Project and the Genesee Transportation Council Critical Infrastructure Asset Vulnerability Project for Transportation Facilities.

Agricultural District Program

We submitted the final report to the New York State Department of Agriculture and Markets for the annual 303-b Petition Process. We received notice from the State that the submission was accepted.

Support Development of Municipal Ag Protection Plans and Comprehensive Plans

- Planning staff continued to provide assistance to the towns of Geneseo, Mt. Morris, and Sparta on development of their agricultural protection plans.
- Planning staff continued to provide technical assistance to the town of Springwater in development of its comprehensive plan.
- Town of Ossian - The County Grants and Public Information Coordinator and Planning Department staff are providing assistance with an application to NYS Ag and Markets for development of an agricultural development and farmland enhancement plan. If funded, our office will provide technical assistance to the Town on development of the plan.

ENVIRONMENTAL MANAGEMENT COUNCIL

The Planning Department coordinated with the Genesee Finger Lakes Regional Planning Council on an application to the Environmental Protection Agency for a Regional Brownfield Assessment Project. We are expecting to hear about awards sometime this summer.

COUNTY PLANNING BOARD EXEMPTION AGREEMENTS.

Municipal Agreements. Livingston County is authorized to enter into agreements with each municipality in Livingston County to exempt the County Planning Board referral of certain local zoning and subdivision actions otherwise required by Section 239-m and n of NYS General Municipal Law. Exemption agreements were originally executed with several municipalities in 1992. The County Planning Board has recommended revisions to the original model agreement to exempt additional local zoning and subdivision actions from

County Planning Board review. A draft of the updated agreement was circulated to all Livingston County municipalities for review and comment on September 1, 2015, at the direction of the Livingston County Board of Supervisors Public Services Committee. Municipalities were given until September 30, 2015, to propose revisions to the draft agreement. The Planning Department hasn't received any proposed modifications to the draft agreements. Accordingly, we will prepare a resolution for consideration at a Public Services Committee meeting in early 2016 to enter into agreements with the interested towns and villages.

Membership. We still have vacancies that need to be filled. I will plan on working on filling the At-Large member positions in 2016.

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen. The Planning Department presented a session on zoning basics and procedures on January 19, 2016, 6:30 -8:30PM, at the Sparta Community Center, 7351 Route 256, Scottsburg, NY 14545. 24 municipal and planning officials representing 11 municipalities attended the session, which represents 48 hours of training service to our municipalities. This is an excellent turnout.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

OTHER TECHNICAL ASSISTANCE

Community Initiatives Council 2016 Community Needs Assessment. The Planning Department is providing assistance to the County Workforce Development Office and the Community Initiatives Council on development of the 2016 Community Needs Assessment. We anticipate completion in Spring 2016. Planning staff worked on development of a public survey. The public survey and data collection process is still underway. Workforce Development is accepting surveys thru January 31, 2016.

SHERIFF'S OFFICE – UNDERSHERIFF MATT BEAN AND AARON GALVIN

Pre-approved Informational Item(s) To Be Reported

1. **FIREARMS SAFETY COURSE** – provided by LCSO certified firearms instructors to residents of Livingston County, \$25 fee, held monthly 2016, must pre-register. The Undersheriff explained how Sheriff Dougherty and Chief Deputy Yasso have been discussing this for months. They all feel that this is an important service that can be provided by the department. There is no requirement to have any training prior to getting a pistol permit. Realizing the pistol permit is on the rise, it is important to offer some kind of Training. Sergeant Galvin is one of their firearms instructors and has actually been teaching the course. He has been working on a schedule for the training. You need to be at least 18 years old and will be held at Hampton Corners. They will not be using live guns, but will be using simunition. This is similar to paint ball for force on target training which controls any risks. The training is set up as a four hours course on Saturday 9:00am-1:00pm with break for lunch or not. March 5 is the first course on schedule with an online application. The cost is \$25/person. The manpower, handouts, will be covered with that fee. There will not be any revenue to the County. The whole committee feels that this is a great idea. They will try to limit class size to 25/class, but could possibly go up to 30. The course will also touch on laws and where they can and can't carry a gun. If the Board members want to do a course, the Undersheriff will set up a date.

2. **LEC** – The Committee meets monthly. LEC was set up by the Board of Supervisors in 1999. They felt that this was an opportune time to look at the bylaws and make some edits and we would need a resolution adopting changes. Mr. Coyle reviewed the changes, which are very minor.

AMENDING THE LIVINGSTON COUNTY LAW ENFORCEMENT COUNCIL BYLAWS

WHEREAS, the Livingston County Board of Supervisors by Resolution No. 99-173 dated May 26, 1999, created and authorized the Livingston County Law Enforcement Council (LEC) and established bylaws, and

WHEREAS, amendments to the Livingston County Law Enforcement Council Bylaws have been recommended, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors amends the Livingston County Law

Enforcement Council Bylaws, a copy of which is attached hereto and incorporated herein by reference.
Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

3. 911 Governance Board on dispatching purposes - LEC is requesting that we have a state police and local police representative on the board. Mr. Coyle feels that we should also add a local Ambulance and Fire representative. There was discussion on keeping this board as an advisory board. Mr. Coyle reviewed that the state, local and federal reps should be able to speak as one voice. Chairman Gott explained that this needs to stay as an advisory board and does not feel that this is needed. Mr. DiPasquale does feel that the local police should be represented. There will be no action at this time.

OTHER – CHAIRMAN GOTT

Action Item(s) To Be Reported

APPOINTING MEMBERS TO THE FISH AND WILDLIFE MANAGEMENT BOARD – DENNIS P. MAHUS, IVAN C. DAVIS, MARC OSYPIAN

RESOLVED, that the following members are hereby appointed to the Fish and Wildlife Management Board for the term designated:

Name	Address	Rep./Title	Term
Ivan C. Davis	P.O. Box 217, Hunt, NY 14846	Supervisor Rep	1/1/16-12/31/17
Dennis P. Mahus	53 Chestnut Ave., Dansville, NY 14437	Supervisor Alternate	1/1/16-12/31/17
Marc Osypian	2551 Lakeville Rd, Avon, NY 14414	Sportsman Rep	1/1/16-13/31/17

These are all reappointments.

Motion: Mr. Schuster moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

APPOINTING MEMBERS TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY BOARD – DAVID L. LEFEBER & PHILIP S. BROOKS

RESOLVED, that the following members are hereby appointed to the Livingston County Water and Sewer Authority Board for the terms designated:

Livingston County Water and Sewer Authority Board

Name	Address	Rep./Title	Term
David L. LeFeber	4910 Littleville Road, Avon, NY 14414	Member	1/1/16-12/31/18
Philip S. Brooks	P.O. Box 873, Nunda, NY 14517	Member	1/1/16-12/31/18

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

EMERGENCY MEDICAL SERVICES – IAN COYLE

Action Item(s) To Be Reported

ESTABLISHING LONGEVITY PAY FOR EMERGENCY MEDICAL SUPPORT TECHNICIANS

RESOLVED that effective March 6, 2016 compensation as described herein will be provided to Emergency Medical Technicians:

All part-time, permanent Emergency Medical Technicians who have worked at least 750 hours in the prior pay year without a break in service shall receive a longevity increment of an additional \$0.32 per hour for all hours worked in the year following the first pay year in which they meet this standard, and an additional \$0.22 per hour for all hours worked in any subsequent year in which they meet this standard during the prior pay year, with a cumulative maximum total of \$2.08 per hour in longevity increments.

An employee who is receiving a longevity increment(s) who then has a break in service shall lose all longevity increment(s) and shall be treated as a new employee if he/she returns following the break in service. An employee who is receiving a longevity increment(s) who then has a pay year with less than 750 hours of work shall not earn an additional longevity increment for that year but shall retain his/her previously earned longevity increment(s) (unless a break in service occurs).

Longevity increments shall become effective at the beginning of the first full pay period following the first of the calendar year.

Mr. Coyle reviewed the need for this change and how it corrects an oversight when longevity pay was provided for ALS technicians.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution...Carried.

COUNTY CLERK – MARY STRICKLAND

Pre-approved Informational Item(s) To Be Reported

1. Departmental Update-Ms. Strickland reported on the deputy clerk appointment. Andrea Bailey will be starting on 2/22/16. Ms. Strickland thanked the committee members for being so patient over the last year while she determined what the departmental needs were.

Chairman Gott reported that the DMV is working so much better. They are working very efficient and people are being processed quickly and smoothly. Ms. Strickland explained that she has great people that know their job very well. Erica Mike was appointed to oversee DMV. You need to be able to come into work and be happy. The testing stations are set up and will be starting soon. She will be putting some plants in and making the area less institutional looking.

Informational Item(s) Written Only

1. Appointed Deputy County Clerk at 1/27/16 Board meeting.
Received 62 applications.
Formally interviewed 5 applicants and informally interviewed 4 applicants.

ADJOURNMENT

Mr. Schuster moved and Mr. Carman seconded to adjourn the meeting at 10:04 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN

Informational Item(s) Written Only

1. Commissioners David DiPasquale and Nancy Leven along with Deputy Commissioners Laura Schoonover and Diana Farrell attended the NYS Election Commissioners Association Conference in Albany January 11-14.
2. Caucuses for village elections are January 19-26. The villages of Avon, Caledonia, Geneseo, Leicester, Lima and Nunda will be holding elections on March 15.
3. One designating petition was filed for village elections. Independent Nominating Petitions will be filed in February.
4. Currently the Democrats are circulating Presidential designating petitions which will be filed the first week of February. The Republican plan is different and only requires that the candidate file a certificate requesting to appear on the ballot. These filings will determine the candidates on the April 19th ballot.
5. Reminders were sent to "local filers" of campaign finance information of the report required on January 15th.
6. Completed the annual statistic report for the State Board of Elections.
7. Commissioner DiPasquale attended a meeting of the College Committee on Voter Engagement at SUNY Geneseo on December 14. The next meeting is February 1.
8. Since the first of the year: 74 new registrations, 8 name changes, 16 residence changes, 3 mailing address changes, 18 personal information changes, 15 duplicates, 12 incompletes, 108 pending party changes, 80 cancellations, 1,479 made inactive changes, 32 voter status changes and 548 various other changes have been processed.
9. Current active voter enrollment stands at 36,551; Democratic: 9,528; Republican: 16,233; Conservative: 870; Green: 135; Working Families: 146; Independence: 1,752; Women's Equality: 2; Reform: 1; Others: 326 and Blank: 7,558. Inactive enrollment is at 2,957. Total active/inactive voter enrollment is: 39,508.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

1. Meeting with the Contracting Company American Bridges that will be replacing the railroad bridge over the gorge at Letchworth State Park. The meeting was with all emergency responders, State Park Officials, Nunda

FD, and Law Enforcement, for a review of their emergency response plan. The plan outlines the roles everybody will have during an emergency . A list of contacts was handed out, site map and the construction schedule was reviewed. The project will last about 3 years.

2. The Local Emergency Planning Committee (LEPC) held there organizational meeting on 01/11/16 as Director of OEM I was elected as President of the committee. It was decided to have a training exercise at the each meeting, the training will take place after the regular meeting has concluded. OEM presented a new concept of operations for the Haz Mat team, the new format is called Special Operations, it is broken down into 6 divisions consisting of ; Meters, Medical, Logistics, Technician/Spill Response, Communication/inter-operability, and Lighting/Decon/Sheltering. Each division will be responsible for developing their own training program, response procedures and maintenance plan for the equipment they are responsible for. This new concept of training will better utilize the resources, have more individuals trained in specific operations of equipment instead of a general concept. The team will train each month and once every quarter the team will come together for a functional exercise to test their abilities in each of their respective divisions.

3. Meeting held with DHSES Regional Director Dave Isbell and Regional Coordinator William Correa, they will be helping review EOC Operations plans and evaluating functionality of the EOC in relationship to emergency plans, with special attention to Sheltering, and Mass Care.

4. Working with Deputy Director of the Planning Department Heather Ferraro on mapping requirements for the EOC. Reviewing all maps and evaluating them for their importance to the EOC.

5. NYSEMA Accreditation project is starting to finalize, there will be an introduction to the process at the NYSEMA Conference in February.

6. Have been requested by the Town Highway Association to develop a training program for Hazardous Material Awareness training, workplace safety, and equipment safety. The program will be handout to the Superintendents at their February meeting. The training program will be designed to meet there OSHA requirements.

7. Completed the required quarterly reports for DHSES, EMPG, HMPG

8. Completed the yearly Jail inspection, found the jail to be in a clean an orderly presence.

Monthly Meeting Attendance

Western District Emergency Managers

911 Project Management Team

Fire/EMS Captains Chief Executive

County Fire Chiefs

County Firefighters

NYSEMA Executive Board

Special Operations Team

LEPC

NOAA Weather Conference Call Briefings

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

437 adult offenders supervised in county (28 treatment court cases being supervised in drug court)

11 offenders in other NYS counties

7 offenders in other states

13 juveniles supervised

19 new juvenile referrals

34 investigations ordered

15 active EHM cases (1 juvenile; 14 adults; 1 of which are female), 2-Global Positioning

0 adult placed on probation for willful violation of support

22 New Leandra's Law cases (16 CDs)

2. MONIES COLLECTED

\$ 4,062.06 – restitution

7,469.29 – fines

4,371.00 – fees

197.45 – surcharge

3. MEETINGS ATTENDED

12/1/2015 Human Services Meeting
12/2/2015 Public Safety Meeting
12/3/2015 Financial Meeting with David Morris
12/8/2015 Meeting with Judge Wiggins
12/9/2015 Meeting with Judge Cohen
12/9/2015 Meeting with DA McCaffrey
12/15/2015 Law Enforcement Council
12/16/2015 Board of Supervisors Meeting
12/18/2015 Hillside Advisory Board

4. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	12/8/15	RMOMS	5.0	
	12/9/15	RMOMS	5.0	
Doug Czyryca	None			
Katie Dunn	12/8/15	RMOMS	5.0	
	12/9/15	RMOMS	5.0	
Michelle Jordan	12/8/15	RMOMS	5.0	
	12/9/15	RMOMS	5.0	
Liz Laney	12/8/15	RMOMS	5.0	
	12/9/15	RMOMS	5.0	
Brian Lanpher	12/8/15	RMOMS	5.0	
	12/9/15	RMOMS	5.0	
Debra Mack	12/8/15	RMOMS	5.0	
	12/9/15	RMOMS	5.0	
Matthew McKinney	12/8/15	RMOMS	5.0	
	12/9/15	RMOMS	5.0	
Rachel Merrick	None			
Lynne Mignemi	12/8/15	RMOMS	5.0	
	12/9/15	RMOMS	5.0	
Courtney Sobrado	None			
Jason Varno	12/21/15	Research, preparation and conferencing of a probation administrative package addressing investigation, supervision, violation of probation, CD-interlock & certificate of relief from disabilities, for justice courts	10.0	
	12/21/15	Understanding Principles of Effective Intervention & the Importance of Using & Applying Risk Assessment. University of Cincinnati.	1.0	
	12/21/15	Sovereign Citizen Extremism: A Primer. FBI Criminal Aspects of the Sovereign Citizen Movement. FBI	1.0	
	12/21/15	Promise & Dangers of Data Analytics in Sentencing & Corrections Policy. U.S. Department of Justice.	0.5	

	12/21/15	Review of Impaired Driving Assessment Risk/Needs Normative Study. Office of Justice, Research & Performance.	0.5	
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Respectfully submitted,

Michele R. Rees
Clerk of the Board