

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, FEBRUARY 8, 2016
1:30 P.M.

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, W. Wadsworth, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, H. Grant, B. Beagle-LCN, C. Baker-Genesee Sun
ABSENT: E. Gott

FIRST NIAGARA BENEFITS CONSULTING – JOHN LYNCH

1. County's Self-Funded Medical Program Performance Update-Mr. Lynch distributed information on the health care plan performance for review to the Committee. Mr. Lynch explained the difference between community rating versus experience rating for healthcare plans. That changed for the County several years ago when we decided to go self-funded. Mr. Lynch reviewed various components that impact plan costs. Year to year increases for specialty medications are up about 20%. Costs were reviewed for the first three years of the plan. There was discussion on how the County compares with other counties that are self-insured and Mr. Lynch explained that specialty medications is the only area that he would call out where our county is higher. Inpatient hospital claims are the most volatile claims and take the longest time to be paid. Each year First Niagara works with the County Administrator and the Personnel Director to determine what dollar amount to use for the budget preparation. There were four high cost claimants in the 2014/2015 plan year totaling more than \$900,000. There was discussion on the reserve allocation recommendation. There was discussion on the threshold for the Cadillac Tax that is supposed to go into effect in 2020. Healthcare reform needs money to fund healthcare reform.

PERSONNEL ISSUES – TISH LYNN

Action Item(s) To Be Reported

1. PUBLIC DEFENDER – MARCEA TETAMORE

AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: PUBLIC DEFENDER
RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Public Defender

Create one full time Legal Assistant Position.

Mrs. Tetamore explained that this position will replace her secretary. She has had a temp legal assistance that is spectacular and would like to keep her. This will be provisional until an exam can be given.

Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

2. DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH
Department of Health

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Create one full-time Senior Typist Position.

Ms. Rodriguez explained that this was previously 2 part time clerk/typist positions and 1 temporary position and she would like to replace all three positions with one full time senior typist position.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

3. EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

ESTABLISHING LONGEVITY PAY FOR EMERGENCY MEDICAL SUPPORT TECHNICIANS

RESOLVED that compensation as described herein will be provided to Emergency Medical Technicians:

- All part-time, permanent Emergency Medical Technicians who have worked at least 750 hours in the prior pay year without a break in service shall receive a longevity increment of an additional \$0.32 per hour for all hours worked in the year following the first pay year in which they meet this standard, and an additional \$0.22 per hour for all hours worked in any subsequent year in which they meet this standard during the prior pay year, with a cumulative maximum total of \$2.08 per hour in longevity

increments.

- An employee who is receiving a longevity increment(s) who then has a break in service shall lose all longevity increment(s) and shall be treated as a new employee if he/she returns following the break in service. An employee who is receiving a longevity increment(s) who then has a pay year with less than 750 hours of work shall not earn an additional longevity increment for that year but shall retain his/her previously earned longevity increment(s) (unless a break in service occurs).
- Longevity increments for 2016 shall become effective March 6, 2016.
- Longevity increments for 2017 and subsequent years shall become effective at the beginning of the first full pay period following the first of the calendar year.

Ms. Dewar explained that the EMS technicians have been with the County since 2011. In 2008 there was a discussion for ALS longevity and it was never applied to EMS technicians. She would like to include the EMS technicians in longevity pay. Part time EMS is very competitive and having an incentive is helpful with retention.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. CORRECTING TAX ROLL – TOWNS OF CONESUS, LIMA, OSSIAN AND SPARTA

WHEREAS, the Director of the Real Property Tax Services has transmitted a written report of his recommendation with regard to ten corrections of the tax roll, pursuant to the Real Property Tax Law, for the Towns of Conesus, Lima, Ossian and Sparta on the tax roll for the years hereinafter set forth, and

WHEREAS, said parcel(s) were incorrectly assessed and/or taxed for reasons set forth in the applications for correction requested from the Director of Real Property Tax Services attached hereto,

NOW, THEREFORE, be it resolved that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer having jurisdiction of the tax roll(s) so that the roll(s) can be corrected; and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll correction(s) and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for each application.

Year, Town & Parcel	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund of Taxes	Chargeback to Taxing Jurisdiction
1. 2015 Conesus	Livingston County	\$1,020.60	\$1,020.60	\$0.00	\$0.00
Jaroszewski, John, Jr	Conesus Town Tax	\$941.07	\$941.07	\$0.00	\$0.00
Tax Map Number	Conesus Fire 1	\$96.79	\$96.79	\$0.00	\$0.00
110.55-1-25	CLCSD Ext.9 Imp.	\$315.00	\$0.00	\$315.00	\$315.00
	Cty. Wtr #1 Z 1 Imp.	\$479.00	\$479.00	\$0.00	\$0.00
	Total	<u>\$2,852.46</u>	<u>\$2,537.46</u>	<u>\$315.00</u>	<u>\$315.00</u>
2. 2016 Conesus	Livingston County	\$1,033.07	\$1,033.07	\$0.00	\$0.00
Jaroszewski, John, Jr	Conesus Town Tax	\$965.51	\$965.51	\$0.00	\$0.00
Tax Map Number	Conesus Fire 1	\$96.70	\$96.70	\$0.00	\$0.00
110.55-1-25	CLCSD Ext.9 Imp.	\$315.00	\$0.00	\$315.00	\$315.00
	Cty. Wtr #1 Z 1 Imp.	\$479.00	\$479.00	\$0.00	\$0.00
	Total	<u>\$2,889.28</u>	<u>\$2,574.28</u>	<u>\$315.00</u>	<u>\$315.00</u>
3. 2015 Conesus	Livingston County	\$2,134.95	\$2,134.95	\$0.00	\$0.00
Miller, Lawrence	Conesus Town Tax	\$1,968.59	\$1,968.59	\$0.00	\$0.00
Miller, Judith	Conesus Fire 1	\$222.34	\$222.34	\$0.00	\$0.00
Tax Map Number	CLCSD Ext.9 Imp.	\$315.00	\$0.00	\$315.00	\$315.00
110.55-1-34	Cty. Wtr #1 Z 1 Imp.	\$479.00	\$479.00	\$0.00	\$0.00
	Total	<u>\$5,119.88</u>	<u>\$4,804.88</u>	<u>\$315.00</u>	<u>\$315.00</u>
4. 2016 Conesus	Livingston County	\$2,161.05	\$2,161.05	\$0.00	\$0.00

Miller, Lawrence	Conesus Town Tax	\$2,019.72	\$2,019.72	\$0.00	\$0.00
Miller, Judith	Conesus Fire 1	\$222.14	\$222.14	\$0.00	\$0.00
Tax Map Number	CLCSD Ext.9 Imp.	\$315.00	\$0.00	\$315.00	\$315.00
110.55-1-34	Cty. Wtr #1 Z 1 Imp.	\$479.00	\$479.00	\$0.00	\$0.00
	Total	<u>\$5,196.91</u>	<u>\$4,881.91</u>	<u>\$315.00</u>	<u>\$315.00</u>
5. 2015 Conesus	Livingston County	\$2,729.11	\$2,729.11	\$0.00	\$0.00
Eakin, James	Conesus Town Tax	\$2,516.44	\$2,516.44	\$0.00	\$0.00
Eakin, Linda K.	Conesus Fire 1	\$258.82	\$258.82	\$0.00	\$0.00
Tax Map Number	CLCSD Ext.9 Imp.	\$315.00	\$0.00	\$315.00	\$315.00
110.62-1-2	Cty. Wtr #1 Z 1 Imp.	\$479.00	\$479.00	\$0.00	\$0.00
	Total	<u>\$6,298.37</u>	<u>\$5,983.37</u>	<u>\$315.00</u>	<u>\$315.00</u>
6. 2015 Conesus	Livingston County	\$1,488.78	\$1,488.78	\$0.00	\$0.00
Hussain, Arshad	Conesus Town Tax	\$1,372.77	\$1,372.77	\$0.00	\$0.00
Tax Map Number	Conesus Fire 1	\$141.19	\$141.19	\$0.00	\$0.00
110.70-1-7	CLCSD Ext.9 Imp.	\$315.00	\$0.00	\$315.00	\$315.00
	Cty. Wtr #1 Z 1 Imp.	\$479.00	\$479.00	\$0.00	\$0.00
	Total	<u>\$3,796.74</u>	<u>\$3,481.74</u>	<u>\$315.00</u>	<u>\$315.00</u>
7. 2015 Conesus	Livingston County	\$1,185.91	\$1,185.91	\$0.00	\$0.00
Bingham, Scott	Conesus Town Tax	\$1,093.49	\$1,093.49	\$0.00	\$0.00
Tax Map Number	Conesus Fire 1	\$112.47	\$112.47	\$0.00	\$0.00
128.-1-23.5	CLCSD Ext.9 Imp.	\$315.00	\$0.00	\$315.00	\$315.00
	Cty. Wtr #1 Ext1 Z5 Imp	\$395.00	\$395.00	\$0.00	\$0.00
	Total	<u>\$3,101.87</u>	<u>\$2,786.87</u>	<u>\$315.00</u>	<u>\$315.00</u>
8. 2016 Lima	Livingston County	\$1,148.46	\$1,148.46	\$0.00	\$0.00
Fugate, James	Lima Town Tax	\$689.41	\$689.41	\$0.00	\$0.00
Fugate, Sara Ann	Lima Fire 3	\$88.71	\$88.71	\$0.00	\$0.00
Tax Map Number	Unpd Lima Water 3	\$266.17	\$0.00	\$0.00	\$266.17
27.-1-57	Total	<u>\$2,192.75</u>	<u>\$1,926.58</u>	<u>\$0.00</u>	<u>\$266.17</u>
9. 2016 Ossian	Livingston County	\$300.10	\$300.10	\$0.00	\$0.00
Bennet Creek Farms	Ossian Town Tax	\$406.94	\$406.94	\$0.00	\$0.00
Tax Map Number	Dansville Sch. Relevy	\$861.47	\$0.00	\$0.00	\$861.47
224.-1-32	Ossian Fire 1	\$21.13	\$21.13	\$0.00	\$0.00
	Total	<u>\$1,589.64</u>	<u>\$728.17</u>	<u>\$0.00</u>	<u>\$861.47</u>
10. 2016 Sparta	Livingston County	\$1,010.58	\$82.45	\$0.00	\$928.13
Ames, Carol	Sparta Town Tax	\$802.74	\$65.49	\$0.00	\$737.25
Ames, Peter	Sparta Fire/Amb.	\$101.92	\$8.31	\$0.00	\$93.61
Tax Map Number	Total	<u>\$1,915.24</u>	<u>\$156.25</u>	<u>\$0.00</u>	<u>\$1,758.99</u>
162.-1-58.11					

Mr. Fuller reviewed the corrections for approval. The first seven items relate to an erroneous sewer charge refund. Number 8 is an erroneous water relevy and number 9 is a school refund. Number 10 was a house fire on the day before tax bill status day and the property went from \$123,800 to \$10,100 in one day.

Motion: Mr. Fanaro moved and Mr. LeFeber seconded to approve the foregoing resolution... Carried.

There was discussion on the next tax cycle and Mr. Fuller explained that the County will not be at 100%. Most towns are on a three year assessment cycle. Mr. Fuller does not believe anyone will be below 95%. Towns have until the 19th to state their percentage.

Informational Item(s) Written Only

1. We are processing any needed corrections for the 2016 Town and County Tax Rolls.
2. Gregory De La Fleur has started work as the new Senior Tax Map Technician. Greg is a great fit for our office and he is doing a fine job.

3. We have finished the process of creating a new position which will combine the duties of the Real Property Tax Service Aide with the duties of a County Assessor to fill this vacant Real Property Tax Aide position in our office. I have reached out to our most promising candidate with the specifics of the job duties and compensation, I am currently waiting for a reply which I will have this week.
4. Central Services has estimated office construction will begin within the next month.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. REQUESTING THE NEW YORK STATE SENATE AND THE NEW YORK STATE ASSEMBLY TO AUTHORIZE LIVINGSTON COUNTY TO OFFER AN OPTIONAL TWENTY-FIVE YEAR RETIREMENT PLAN TO CERTAIN DEPUTY SHERIFFS

WHEREAS, a bill has been introduced in the New York State Senate (S.06309) and the New York State Assembly (A.09090) to amend the Tax Law, in relation to authorizing Livingston County to offer an optional twenty-five year retirement plan to certain deputy sheriffs, and

WHEREAS, the Livingston County Board of Supervisors must make a Home Rule Request requesting the New York State Senate and the New York State Assembly to enact this special law, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors request that the New York State Legislature adopt Senate Bill (S.06309) and Assembly Bill (A.09090), amending the Tax Law, in relation to authorizing Livingston County to offer an optional twenty-five year retirement plan to certain deputy sheriffs, and, be it, further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors and the Clerk of the Board of Supervisors are authorized to file the appropriate Home Rule Request with the New York State Senate and the New York State Assembly.

Mr. Coyle explained that this is the first step in correcting those employees in the wrong retirement units.

Motion: Mr. Mahus moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

2. APPROVING ABSTRACT OF CLAIMS #2A-FEBRUARY 10, 2016

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #2A dated February 10, 2016 in the total amount of \$1,946,812.84.

Motion: Mr. Knapp moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

3. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH

Mr. Coyle reviewed the transfer for approval.

Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

4. AMENDING 2016 LIVINGSTON COUNTY BUDGET – SHERIFF’S OFFICE

RESOLVED, that the 2015 Sheriff’s Office budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A3112	3389	State Aid	\$677.25
Increase Appropriation	A3112	4080	Prof. Serv.	\$677.25

We get an allocation for STOP DWI for crack down funds.

Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

5. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY - VENESKY & COMPANY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Venesky & Company	1/1/16 - 12/31/18	\$36,000.00

6114 Route 31

Cicero, New York 13039

For: Indirect Cost Recovery Project

Mr. Coyle explained that this is a mandate that we need to do for indirect cost recovery Medicare cost reporting and maintenance in lieu of rent. The amount has not changed since 2012. This is a net zero because we get it back in reimbursements.

Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Sales Tax Update-Mr. Coyle reviewed information received from the NYSAC Conference on sales tax numbers for the counties. Sales Tax is a major revenue center for the County. Lower gasoline prices have impacted our revenue significantly. There was discussion on the surplus from department gasoline amount decreases compared to the lower gasoline sales tax receipts. This is not an equal amount. The County Treasurer still has one more entry to make for sales tax. On a \$29.7M local share sales tax budget, we budgeted less than a 1% increase. The 2% tax cap is expected to be somewhere in the .3-.5% range for allowable inflation factor. At some point we may move forward and say we “might” override the cap. All of our departments are not in a protocol of use it or lose it philosophy. The first draw for 2016 was up 3%, which doesn’t mean anything when they then do prior period adjustments.
2. Grain Hub Study - Financial Support from Special Projects Fund-A request has come out of the IDA for a funding request that falls into our special projects fund arena. The state, through the Department of Ag and Markets, wants to position three grain hub centers in the state. One downstate, one in central New York and one in the western part of the state. Through our contacts in Albany and the consultant that the IDA uses, we feel that we are well positioned to have a hub located in Livingston County. The IDA would like to use funds to do a feasibility study. This is also tied to the craft beer and other locally sourced produce. There is interest with local grocers to participate. The study cost is \$60,000. The IDA is contributing \$32,500 because the Gateway road is involved. The Town of Livonia will be contributing about \$10,000 and the two major landowners in the area, Bulk Products and L, A &L Railroad have also agreed to chip in funds. Mr. Coyle is requesting that the County provide \$15,000 towards the study from the special projects fund. We do not know if there is any local competition for a hub. Steuben County is looking at a food hub which is not the same. There was discussion on the pre-existing grain capacity in the County. The state makes a recommendation on who will do the study. Mr. Coyle is requesting that the Committee authorize \$15,000 be contributed for the grain hub study.

Motion: Mr. Mahus moved and Mr. Fanaro seconded to approve \$15,000 for the grain hub study..... Carried.

The State of the County will be done at end of board meeting.

Jennifer Rodriguez has an article in the most recent NYSAC News.

ADJOURNMENT

Mr. LeFeber moved and Mr. Wadsworth seconded to adjourn the meeting at 2:49 p.m.

Respectfully submitted,

Michele R. Rees
Clerk of the Board