

**WAYS & MEANS COMMITTEE MEETING MINUTES**  
**MONDAY, APRIL 10, 2017**  
**1:30 P.M.**

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, H. Grant

**REAL PROPERTY TAX SERVICES – BILL FULLER**

**Action Item(s) To Be Reported**

**1. CORRECTING TAX ROLLS-SUPREME COURT SETTLEMENT FOR THE TOWN OF LIMA**

WHEREAS, the Director of the Real Property Tax Services has transmitted a written report of his recommendation with regard to one (1 parcel / 6 years) correction of the tax rolls, pursuant to the Real Property Tax Law, for the Town of Lima on the tax rolls for the years hereinafter set forth, and

WHEREAS, said parcel was incorrectly assessed and/or taxed for reasons set forth in the Supreme Court decision for a correction requested from the Director of Real Property Tax Services attached hereto, now therefore, be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer having jurisdiction of the tax rolls so that the rolls can be corrected; and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll corrections and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the Supreme Court decision.

C.E.N. Properties, LLC  
 7520 East Main Street, Lima, NY 14485  
 Tax Map Number 37.-1-48.1

Assessment Roll Year	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund Of Taxes	Chargeback To Taxing Jurisdiction
Assessment Roll 2011	Livingston County	\$12,997.60	\$9,250.96	\$3,746.64	\$3,746.64
Tax Roll Year 2012	Lima Town	\$7,747.98	\$5,514.58	(\$2,233.40) *	---
	Lima Fire District #1	\$1,076.46	\$766.17	\$310.29	\$310.29
	Total	<u>\$21,822.04</u>	<u>\$15,531.71</u>	<u>\$4,056.93</u> *	<u>\$4,056.93</u> *
Assessment Roll 2012	Livingston County	\$13,093.03	\$9,318.88	\$3,774.15	\$3,774.15
Tax Roll Year 2013	Lima Town	\$7,773.71	\$5,532.89	(\$2,240.82) *	---
	Lima Fire District #1	\$1,067.90	\$760.07	\$307.83	\$307.83
	Total	<u>\$21,934.64</u>	<u>\$15,611.84</u>	<u>\$4,081.98</u> *	<u>\$4,081.98</u> *
Assessment Roll 2013	Livingston County	\$13,237.35	\$9,421.60	\$3,815.75	\$3,815.75
Tax Roll Year 2014	Lima Town	\$7,975.43	\$5,676.46	(\$2,298.97) *	---
	Lima Fire District #1	\$1,049.51	\$746.99	\$302.52	\$302.52
	Total	<u>\$22,262.29</u>	<u>\$15,845.05</u>	<u>\$4,118.27</u> *	<u>\$4,118.27</u> *
Assessment Roll 2014	Livingston County	\$13,233.79	\$9,419.07	\$3,814.72	\$3,814.72
Tax Roll Year 2015	Lima Town	\$7,986.90	\$5,684.63	(\$2,302.27) *	---
	Lima Fire District #1	\$1,036.93	\$738.03	\$298.90	\$298.90
	Total	<u>\$22,257.62</u>	<u>\$15,841.73</u>	<u>\$4,113.62</u> *	<u>\$4,113.62</u> *
Assessment Roll 2015	Livingston County	\$13,353.78	\$9,504.47	\$3,849.31	\$3,849.31
Tax Roll Year 2016	Lima Town	\$8,016.18	\$5,705.47	(\$2,310.71) *	---
	Lima Fire District #1	\$1,031.53	\$734.19	\$297.34	\$297.34
	Total	<u>\$22,401.49</u>	<u>\$15,944.13</u>	<u>\$4,146.65</u> *	<u>\$4,146.65</u> *

Assessment Roll 2016	Livingston County	\$13,679.16	\$9,736.06	
Tax Roll Year 2017	Lima Town	\$7,828.11	\$5,571.61	
	Lima Fire District #1	<u>\$1,019.20</u>	\$725.41	
	Total	<u>\$22,526.47</u>	\$2.00	Plus mailing fee
			<u>320.70</u>	Plus penalty
			<u>\$16,355.78</u>	Total

Livingston County <i>Original Tax</i>	\$79,594.71
Lima Town <i>Original Tax</i>	\$47,328.31
Lima Fire District #1 <i>Original Tax</i>	<u>\$6,281.53</u>
<b><i>Original Tax Grand Total</i></b>	<b><u>\$133,204.55</u></b>

Livingston County <i>Corrected Tax</i>	\$56,651.04
Lima Town <i>Corrected Tax</i>	\$33,685.64
Lima Fire District #1 <i>Corrected Tax</i>	\$4,470.86
Plus \$2.00 mailing fee & 2% penalty	<u>\$322.70</u>
<b><i>Corrected Tax Grand Total</i></b>	<b><u>\$95,130.24</u></b>

<b>Livingston County <i>Refund Total</i></b>	<b>\$19,000.57</b>	**
<b>Lima Town <i>Refund Total</i></b>	<b>\$2,000.00</b>	*
<b>Lima Fire District #1 <i>Refund Total</i></b>	<b><u>\$1,516.88</u></b>	***
<b><i>Refund Grand Total</i></b>	<b><u>\$22,517.45</u></b>	

\*Refunded by Town of Lima

\*\*Refunded by the County Treasurer

\*\*\*Refunded by the Town of Lima

***\*Lima Town Refund Limited to \$2,000.00 Per Court Order***

Assessment Roll Year	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund Of Taxes	Chargeback To Taxing Jurisdiction
Assessment Roll 2016	Livingston County	\$13,679.16	\$9,736.06	\$3,943.10	\$3,943.10
Tax Roll Year 2017	Lima Town	\$7,828.11	\$5,571.61	(\$2,256.50) *	0.00 *
	Lima Fire District #1	<u>\$1,019.20</u>	<u>\$725.41</u>	<u>\$293.79</u>	<u>\$293.79</u>
	Total	<u>\$22,526.47</u>	<u>\$16,033.08</u>	<u>\$4,236.89</u> *	<u>\$4,236.89</u>

Livingston County <i>Original Tax</i>	\$79,594.71
Lima Town <i>Original Tax</i>	\$47,328.31
Lima Fire District #1 <i>Original Tax</i>	<u>\$6,281.53</u>
<b><i>Original Tax Grand Total</i></b>	<b><u>\$133,204.55</u></b>

Livingston County <i>Corrected Tax</i>	\$56,651.04
Lima Town <i>Corrected Tax</i>	\$33,685.64
Lima Fire District #1 <i>Corrected Tax</i>	<u>\$4,470.86</u>
<b><i>Corrected Tax Grand Total</i></b>	<b><u>\$94,807.54</u></b>

<b>Livingston County <i>Revised Refund Total</i></b>	<b>\$22,943.67</b>	**
<b>Lima Town <i>Refund Total</i></b>	<b>\$2,000.00</b>	*
<b>Lima Fire District #1 <i>Revised Refund Total</i></b>	<b><u>\$1,810.67</u></b>	***
<b><i>Revised Refund Grand Total</i></b>	<b><u>\$26,754.34</u></b>	

<b>Livingston County remainder of <i>Refund to be issued</i></b>	<b>\$3,943.10</b>	**
<b>Lima Town <i>Refund</i></b>	<b>\$0.00</b>	*
<b>Lima Fire District #1 remainder of <i>Refund to be issued</i></b>	<b><u>\$293.79</u></b>	***

- \*Refunded by Town of Lima
- \*\*Refunded by the County Treasurer
- \*\*\*Refunded by the Town of Lima

And be it further,

RESOLVED, that Resolution No. 2017-97 is rescinded to the extent inconsistent with this resolution. Mr. Fuller reviewed the information to correct the tax roll and explained that the 2017 tax bill was already paid and now needs to be refunded.

*Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**Informational Item(s) Written Only**

1. Our office is working on the tentative Assessment Rolls, which will be available for the Assessors to pick up at their next meeting. Tentative Assessment Rolls are to be filed by May 1<sup>st</sup>.
2. I have scheduled the Board of Assessment Review Training session on April 26<sup>th</sup> from 7-9 p.m. in room 205 of the Government Center.

**PERSONNEL ISSUES – TISH LYNN**

**Action Item(s) To Be Reported**

**CENTER FOR NURSING AND REHABILITATION – FRANK BASSETT**

**1. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION**

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

**Center for Nursing and Rehabilitation:**

- Create one full-time Clerk/Typist position.
- Delete one full-time Senior Typist position effective July 1, 2017.

Mr. Bassett explained that there is an employee retiring on June 9 and that this position distributes medical supplies in the Center. The position was not titled appropriately. There is another retirement coming in July.

*Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

**Director’s Comments:**

The staff member currently assigned responsibility for maintaining inventory and distributing supplies is retiring June 9, 2017. The Director is seeking to delete the resulting Senior Typist vacancy. The work is appropriate to a Clerk/Typist and a NPDS and Request to Create and Fill have been submitted to the Personnel Office.

**HIGHWAY DEPARTMENT – DON HIGGINS**

**AUTHORIZING THE PURCHASE OF A 2017 3/4-TON PICKUP TRUCK THROUGH A CONTRACT AWARDED BY CHAUTAUQUA COUNTY FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – VAN BORTEL FORD**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as piggybacking on Chautauqua County Bid Award E-11-14 PFTH 2017, Group 5, Item 3, Vehicle 3, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Van Bortel Ford</b> 71 Marsh Road East Rochester, NY 14445	NA	\$30,709.40
For: Purchase of 2017 Ford F-250 XL Pickup Truck, to replace Co. Hwy. Truck #1 (Superintendent), 2008 Ford F250 XL, with 193,000 miles.		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
2017 Livingston County Highway Budget Appropriations	100%	Yes XX No

Director's Comments: Proposed vehicle is same as existing vehicle, except that proposed has gas engine and 4WD.

Mr. Higgins reviewed the vehicle for purchase. There was discussion on the recall on 2017 Ford trucks.

*Motion: Mr. Mahus moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**AUTHORIZING THE LIVINGSTON COUNTY HIGHWAY SUPERINTENDENT TO BID ON AND PURCHASE VARIOUS USED EQUIPMENT ON MAY 13, 2017 AT TEITSWORTH MUNICIPAL EQUIPMENT AUCTION IN PALMYRA, NY FOR THE COUNTY HIGHWAY DEPARTMENT**

WHEREAS, the Annual Palmyra Municipal Equipment Auction contains only equipment and vehicles owned by municipalities, and

WHEREAS, there may be an opportunity to purchase various used equipment and vehicles in good condition at considerable savings, now, therefore, be it

RESOLVED, that the Livingston County Highway Superintendent, with input and advice from the Highway Department Shop Manager, is hereby authorized to bid on and purchase appropriate and needed various used equipment and vehicles on May 13, 2017 at the Teitsworth Municipal Equipment Auction in Palmyra, NY at a total amount not to exceed One Hundred and Twenty Thousand Dollars (\$120,000.00.)

Director's Comments: The Department did not spend any money at the 2016 Municipal Auction.

This is an annual request. We did not purchase anything last year. He is hoping to get a 1 ton/11/2 ton truck.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

Mr. Higgins requested permission to miss the Board meeting this week for a funeral and Chairman Gott will handle any questions.

**1:45 COUNTY ADMINISTRATOR – DAN PANGRAZIO**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #4A-APRIL 12, 2017**

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #4A dated April 12, 2017 in the total amount of \$2,696,220.52.

*Motion: Mr. Fanaro moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

**2. AMENDING 2017 LIVINGSTON COUNTY BUDGET – SHERIFF'S OFFICE (2)**

RESOLVED, that the 2017 Sheriff's Office budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A3130	3389	State Aid/Other Public Safety	\$27,335.00
Increase Appropriation	A3130	2400	Law Enforcement Equipment	\$27,335.00

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A3110	2680	Insurance Recovery	\$2,945.92
Increase Appropriation	A3110	4120	Motor Vehicle Repair	\$2,945.92

*Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.*

**3. APPOINTING LIVINGSTON COUNTY ATTORNEY – SHANNON L. HILLIER**

WHEREAS, the office of County Attorney became vacant on May 31, 2017;

WHEREAS, the County Administrator has recommended the appointment of a new County Attorney pursuant to his powers and duties as specified in Section 4 (C) of Local Law 6-2007; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2017 Department Head Salary Schedule is amended as follows:

**County Attorney**

Appoint Shannon L. Hillier, 19 North Church Street, Nunda, New York to the position of Livingston County Attorney at an annual salary of \$120,000.00 for an initial term to commence on May 31, 2017 and terminate December 31, 2017.

Mr. Pangrazio explained that five candidates were interviewed and Ms. Hillier was the #1 pick of the Committee. Chairman Gott explained that the Interview Committee was made up of individuals working with different areas of the Attorney duties. Mr. Knapp explained that he liked her answers. She was very thorough and particular and will work well with the all of the department heads and all the people that she does have to work with. Chairman Gott explained that the interview committee members covered a group of people that work with the Attorney’s Office regularly on behalf of the board. Ms. Hillier came with ideas for the office, she realizes the need and wishes of the Board for the direction of this position and she also talked about some things that she has in her wheelhouse that could be brought in house. The Clerk explained that Ms. Hillier was well prepared and her answers were well thought out. She has also been attending the Board meetings and has obviously put herself out there to learn as much as possible before the interview.

*Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.*

Chairman Gott explained that Shannon Hillier is going to fill the last six months of David Morris’ term and if it is the Board’s pleasure, she will receive a full 4year term at the end of the year. She understands that she has to prove herself and that is not a problem. She is in the process of shutting her firm down.

**Pre-approved Informational Item(s) To Be Reported**

1. Public Services Committee Referral re: Building 2 Capital Project Bid Award Approvals-This approval will be at the next Ways and Means meeting in April to get the project started.
2. President Trump's Budget and County Impacts-There was discussion on the impacts to County programs. There will still be potential changes. Mr. Pangrazio distributed information on the budget impacts. Chairman Gott reported that both of our Senators voted for Governor Cuomo’s budget. There was discussion on some of the impacts. It is what it is and we are going to have to get creative.
3. Empire Equity Act-Mr. Pangrazio reviewed the Governor’s changes to Collins’ proposal and if the Governor does something on this, and if there is a reduction the counties would have to take an equal reduction in the tax rate.

Chairman Gott updated the Committee on a request to sponsor a Congressman Collins event. We reached out to the Congressman and there was no such event scheduled.

**ADJOURNMENT  
MAHUS/GOTT 1:51**

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**GRANTS & PUBLIC INFORMATION – HEATHER GRANT**

- **Informational Item(s) Written Only**

**Recent Grant Submissions**

Grant Program	Agency	Applicant	Submitted	Request
Urban Forestry	DEC	Village of Avon	2/28/2017	\$15,600.00
Urban Forestry	DEC	Village of Caledonia	2/28/2017	\$11,495.00
2nd Chance Reentry	USDOJ	County	3/14/2017	\$513,621.00

Currently in process of working on a grant with the Town of Geneseo to the federal program Great Lakes Restoration Initiative through US Forest Service. Project in Long Point Park.

Submitted requests to the Gallivan and Young for support through the State and Muni Aid program for the EOC

expansion. Will be keeping them up to date on our progress and regularly checking in on funding potential.

**Life Well Run Community Hero Awards through ICMA:**

Life, Well Run is an *ICMA (International City/County Management Association)* initiative to raise awareness of and appreciation for the value professional managers bring to building ethical, efficient, effective local government and great communities we're proud to call home.

- Frank Bassett won one of 10 awards Nationwide and will be recognized on their website with a video interview: <http://lifewellrun.org/community-heroes/>
- Karen Dewar and Ryan Snyder will be recognized as finalists.

**County website was recognized by USA Today for number one ranking** in regards to accessibility of information and transparency. Currently waiting for Civic Plus to send us a final design of the new website upgrade and will be moving on to integration of the new design soon. Website committee is working great together on this process.

**Spring Grant Newsletter** went out on March 30 to all Supervisors, Mayors and Department Heads.

**Social Media-** Up 115 likes (total 1,415 on March 30) since last report in January for Facebook. Increased Twitter posts and now Twitter posts are directly linked to Facebook so it double posts this information. Jason is looking into a program for live streaming for meetings. Video quality is not great with our current set up.

**Other**

- Participated in the Department of Health drill on March 8<sup>th</sup> in Caledonia. Acted as the lead Public Information point of contact.
- Coordinated and attended Assemblyman Errigo's visit to Dansville for Colon Cancer Awareness Kickoff.

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board