

**WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, APRIL 11, 2016
1:30 P.M.**

PRESENT: D. Pangrazio, D. Fanaro, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, H. Grant, B. Beagle-LCN, C. Baker-Genesee Sun
 ABSENT: D. Mahus

PERSONNEL ISSUES – TISH LYNN

CENTRAL SERVICES – JOHN DRISCOLL

AMENDING THE 2016 DEPARTMENT HEAD SALARY SCHEDULE: CENTRAL SERVICES

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Central Services:

- Create one (1) full-time Building and Grounds Working Foreperson position.

Mr. Driscoll explained that this position requested would resume the foreman responsibilities in the facilities inclusive of HVAC work. The candidate he has in mind has very strong HVAC background. The charge rate difference between this position and the HVAC supervisor is about \$3.00. He believes the cost savings per year is approximately \$90,000 per year. The salary is \$63,750 for the newest foreman hired last month. Mr. Coyle explained how we would like to have the rates the same. Mr. Coyle explained how we moved from contracting outside for HVAC work and bringing that work in house for cost savings to the County.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

AMENDING THE 2016 HOURLY SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2016 Hourly Salary Schedule is amended as follows:

- Create two (2) full-time Mental Health Licensed Therapist positions.

Mr. Coyle explained that we used to have these positions and we moved to CASA for contract employees and we are now moving back.

Motion: Mr. Wadsworth moved and Mr. seconded to approve the foregoing resolution Carried.

MOTION TO CHANGE AGENDA

Mr. Gott moved and Mr. LeFeber seconded to change the agenda..... Carried.

HIGHWAY DEPARTMENT – DON HIGGINS

AUTHORIZING THE PURCHASE OF A TRI-AXLE LIVE-BOTTOM MATERIAL TRAILER THROUGH A CONTRACT AWARDED BY NJPA FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – TRAIL KING INDUSTRIES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted through the National Joint Powers Alliance (NJPA) Contract #052015-TKI, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Amount</u>
Trail King Industries, Inc.	\$83,100.11

300 East Norway
 Mitchell, SD 57301

For: Purchase of one (1) New, 2016 Trail King Model OLB40-102 "Advantage Series" Live-Bottom Material Trailer. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
2016 County Highway Machinery Fund Appropriations	100%	Yes XXX No

Director's Comments: This proposed purchase will replace the Highway Department's existing Unit #43, a 1998 Flowboy Model CB-4000 in deteriorating condition. This unit has undergone 2 major rehabs over the 18 years, and is not worth doing another one. The trailer is used year-round to haul various stone, gravel and asphalt materials.

Mr. Higgins reviewed the equipment to be purchased through the NJPA contract. The existing flowboy will be offered to the towns and villages first and then added to the auction list.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

Mr. Higgins reviewed the committee of the whole resolution being presented on Wednesday.

PLANNING DEPARTMENT – IAN COYLE

APPROVING CHANGE ORDER FOR THE LC EMERGENCY COMMUNICATION SYSTEM UPGRADE PROJECT – KAPLAN SCHMIDT ELECTRIC

RESOLVED, that the Livingston County Board of Supervisors approves the change order detailed in the list attached hereto which results in a contract change and new total contract price as follows:

Contractor	For	Net Change Not to Exceed	New Contract
Kaplan Schmidt Electric	General Construction	\$18,502.00	\$635,087.00

and, it is further,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the necessary change order, subject to review by the County Attorney and County Administrator.

Mr. Coyle reviewed the reason for the change order and how RG&E has requested a conduit be installed which results in this change order.

Motion: Mr. Knapp moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #4A – APRIL 13, 2016

Motion: Mr. Fanaro moved and Mr. LeFeber seconded to approve the foregoing resolution... Carried.

2. AUTHORIZING TRANSFER OF FUNDS – CENTRAL SERVICES, DEPARTMENT OF HEALTH & PLANNING DEPARTMENT (2)

These are all budget neutral, keeping money within those departments.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

3. AMENDING 2016 LIVINGSTON COUNTY BUDGET – CONTINGENCY, ECONOMIC DEVELOPMENT, SHERIFF’S OFFICE

RESOLVED, that the 2016 Contingency budget be amended as follows:

Account	Dept.	Code	Description	Amount
Debit	1990	9000	Contingency	\$15,000.00
Increase Appropriation	A1185	4020	Travel, Training	\$15,000.00

And be it further,

RESOLVED, that the 2016 Economic Development budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A6989	2900	Capital Outlay	\$85,000.00
Increase Appropriation	A0599	0000	Infrastructure Reserve	\$85,000.00

And be it further,

RESOLVED, that the 2016 Sheriff’s Office budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A3128	4395	Homeland Defense	\$37,500.00
Increase Appropriation	A3128	2400	L.E. Equipment	\$37,500.00

Mr. Coyle explained that there was an oversight when creating the Coroner Account to allow for any miscellaneous expenses, such as training, mileage, etc., and so we are moving funds out of Contingency. Economic Development is for the work at Tech Drive paying back the IDA. This type of Sheriff amendment is usually for the mobile command center.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

6. DECLARING SURPLUS PROPERTY - CENTER FOR NURSING AND REHABILITATION & HIGHWAY DEPARTMENT

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

(Center for Nursing and Rehabilitation)

Quantity	Item	Model	Serial /VIN
1	Invacare Electric Bed #00641	IH720	3M88I50933
1	Invacare Electric Bed #00648	IH720	3M98I50935
1	Invacare Electric Bed #00652	IH720	3M98I50950
1	Invacare Electric Bed #00583	IH720	3M98I50947
1	Invacare Electric Bed #00587	IH720	3M98I50937
1	Invacare Electric Bed #00575	IH720	3M98I50938
1	Invacare Electric Bed #00581	IH720	3M98I50953
1	Invacare Electric Bed #00651	IH720	3M98I50944
1	Invacare Electric Bed #00657	IH720	3M88I50940
1	Invacare Electric Bed #01411	IH720	3M88I50951
1	Invacare Electric Bed #00581	IH720	3M88I50953
1	Invacare Electric Bed #00655	IH720	3M98I50943
1	Invacare Electric Bed #00642	IH720	3M98I50954
1	Invacare Electric Bed #00658	IH720	3M98I50945
1	NOA Electric Bed #00578	-	-
1	Oxygen Concentrator, Alliance Healthcare Technologies, 5 Liter	505	50526964
1	Oxygen Concentrator, Alliance Healthcare Technologies, 5 Liter	505	50526960
1	Oxygen Concentrator, Alliance Healthcare Technologies, 5 Liter	505	50526943
1	Oxygen Concentrator, Alliance Healthcare Technologies, 5 Liter	505	50526956
1	Oxygen Concentrator, Invacare, Platinum 5, 5 Liter	1RC5LX	31497531
1	Oxygen Concentrator, Invacare, Platinum 5, 5 Liter	1RC5LX	31497489
1	Oxygen Concentrator, Invacare, Platinum 5, 5 Liter	1RC5LX	00J096250
1	Oxygen Concentrator, Invacare, Platinum 5, 5 Liter	1RC5LX	00J096249
1	Oxygen Concentrator, Invacare, Platinum 5, 5 Liter	1RC5LX	01E062798
1	Oxygen Concentrator, Invacare, Platinum 5, 5 Liter	1RC5LX	00J096246
1	Oxygen Concentrator, Invacare, Platinum 5, 5 Liter	1RC5LX	00J096248
1	Oxygen Concentrator, Invacare, Platinum 5, 5 Liter	1RC5LX	00J096251
1	Oxygen Concentrator, New Life Elite, 10 Liter	AIR SEP	368573
1	Oxygen Concentrator, New Life Elite, 10 Liter	AIR SEP	368289
1	Oxygen Concentrator, New Life Elite, 10 Liter	AIR SEP	368885
1	Oxygen Concentrator, New Life Elite, 10 Liter	AIR SEP	466951
1	Oxygen Concentrator, New Life Elite, 10 Liter	AIR SEP	466945
1	Oxygen Concentrator, New Life Elite, 5 Liter	AIR SEP	108026
1	Oxygen Concentrator, New Life Elite, 5 Liter	AIR SEP	463428
1	Oxygen Concentrator, New Life Elite, 5 Liter	AIR SEP	109504
1	Oxygen Concentrator, New Life Elite, 5 Liter	AIR SEP	109498
1	Oxygen Concentrator, New Life Elite, 5 Liter	AIR SEP	Missing

1	Oxygen Concentrator, New Life Elite, 5 Liter	AIR SEP	Missing
1	Oxygen Concentrator, Caire Delta OM, 5 Liter	10740248	4219810022

Highway Department

1	18 ft. Dump Body	Ox	-
1	1998 Wheel Excavator	Gradall G3WD	-

The majority of these are outdated equipment at the CNR with two pieces of highway equipment. There is a replacement schedule for equipment at the CNR.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

APPOINTING ECONOMIC DEVELOPER – WILLIAM E. BACON

WHEREAS, the office of Economic Developer position became vacant on February 19, 2016; and

WHEREAS, the County Administrator has recommended the appointment of a new Economic Developer pursuant to his powers and duties as specified in Section 4 (C) of Local Law E-2007; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Economic Development

Appoint William E. Bacon of 6244 Dugway Road, Dansville, New York to the position of Economic Developer effective April 13, 2016, at an annual salary of \$86,500.00.

Mr. Coyle reviewed the national search and interview process for this position. We received 6 applications and interviewed 4 people. Bill Bacon is a lifelong resident of Livingston County, Town of North Dansville. He has a degree in Finance from St. John Fisher. He has been a VP for Commercial Finance for Five Star Bank for some time. He has been involved for a very long time with the Dansville Rotary, United Way, past president of the County Chamber of Commerce and has been a 12 year member of the County IDA. Mr. Bacon comes highly recommended by references and resources. Two members of the interview panel that could not make interview met with him separately and did share the same thoughts as the interview panel. The County Administrator supports his recommendation fully at the current annual salary of \$86,500.00. Mr. Pangrazio stated that he feels that Mr. Bacon really went after the job and will be very committed to Livingston County.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

AMENDING DEPARTMENT HEAD SALARY SCHEDULE – DISTRICT ATTORNEY

WHEREAS, the State of New York mandates the salary amount for the Livingston County District Attorney, and

WHEREAS, the State Judicial Compensation Commission has increased the District Attorney salary amount, now therefore be it

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

District Attorney

Set the 2016 salary for the District Attorney to \$183,297.75 effective April 3, 2016.

Mr. Coyle explained that the DA salary is set by the state. It has increased over the last couple of years from \$119,000 to \$152,000. The latest was a compensation commission by the State of New York calling for the salary to go up over the next couple of years with the first increase being effective April 1, 2016 and our effective date is the first payroll date afterwards, which is April 3. The first is setting the DA salary at \$183,300, \$193,000 next and eventually to \$203,000. The increase is tied to Judicial Commission and the County Court judges salaries. The main problem with this was that we officially found out about the increase on March 31 and in years past the state used to pick up the difference because they are mandating that we pay the DA X-amount of dollars. So the last couple of years, we've totaled about \$45,000* that we would get as a revenue item to cover past year adjustments up to that salary figure. Now we find that a \$30,000 jump and they are not picking that up this year. There was discussion on whether this does not pass at the local level. Chairman Gott stated that this is not personal against the DA. Maybe we can pass a resolution that this was not a budgeted expenditure. The County Administrator explained that he does not know for sure, but we would be

in conflict with state regulation. It is well into our budget year for an additional expense the state is forcing us to pay. The County Administrator will look into it. Worst case scenario is that we pass a resolution at the next board meeting. There are some obscure laws out there about local impact that may allow us to take action somehow. Both Senators voted yes for the budget. Assemblyman Nojay voted no. **The Ways and Means Committee chose not to approve this action.** (*post meeting this was found to be inaccurate. The number is closer to 72K).

Pre-approved Informational Item(s) To Be Reported

1. CHANGING THE WAYS AND MEANS COMMITTEE MEETING DATES IN JUNE 2016

The regularly scheduled Ways and Means Committee meetings fall on the Monday following the Board meetings in June. Mr. Pangrazio is recommending that the meetings be moved to the Monday before the board meetings - Monday, June 6 and June 20 respectively. The meeting time will not change. Notice will be sent to the press and department heads. Mr. Pangrazio explained that we need to do this to get June on cycle

Motion: Mr. Fanaro moved and Mr. Knapp seconded to move the both June Ways and Means Committee meetings up one week..... Carried.

2. QUARTERLY BUDGET REVIEW & LEGISLATIVE UPDATE – \$30,000 is \$30,000, especially when your tax cap is going to be \$300,000-\$350,000. Right of the bat, we are down \$30,000 in terms of new expenditures next year. It is also 7.65% of that amount for FICA and Social Security and the percentage of payroll we pay out to pension. Largest impact we see is in the area of the public defender’s service. Right now if you are deemed indigent at 125% of poverty, including spousal and parental income in Livingston County. Effective 10/1/16, because of lawsuits in five counties across New York State, those standards are changing to 250% of poverty, with no spousal or parental income being considered. An 18-year old with millionaire parents will be considered indigent or a net income, of about \$30,000 for a family of two. So it is doubling without any increase in state funding. He anticipates this significantly increase the caseload and probably local share cost because of that. We will have scores, if not hundreds of County employees that will probably qualify for indigent public defense. Our budget will be busted and our staff situation will be busted as a result of this. It does not come with any increase in state funding. Unless this changes for next year, it will be a major hit to the 2017 budget and it will be a major hit for October, November and December of this year. Ironically, those five counties that settled the lawsuit will be getting money for their various standards. Our Legislative Agenda is pushing for the state to take over this program. The other issues we took a stance on were included in the state budget in the 12 week paid family leave act and the minimum wage increase. CHIPS money was increased slightly and funnels down to the towns and Environmental Protection Fund doubled from \$123M to \$300M. We get some Conesus Lake Water funding from there. The Governor at the last minute tried to sock counties with \$250M in Medicaid expense. This is such a travesty and the County Administrator has spoken with both members of the press here today. The Governor’s justification was that they froze Medicaid, which was great year to year to we don’t have any expense moving forward. But, the Governor felt that because we are not cost sharing in the growth year to year, we have no incentive to run an ethical program or weed out abuse. We took a lot of offense to that statement and so should all of the County officials. The state government of New York took away the counties ability to do any front end detection when someone would file a claim for Medicaid. We saved the state so much money by being able to do front end detection with personal visits, review tax returns and being able to talk to some of their friends. Well the State of New York said that was against their rights or that the state would handle that. Well, that never happened. It was really disingenuous and he thinks that it was unethical for the state to assert that that was the case. Mr. Pangrazio explained that this costs Livingston County money. We have people in all the different areas keeping track of reimbursements and going through all of the different audits on the compliance team. There is a lot of money spent trying to track all of the money flowing in and flowing out. There is an income tax credit for certain categories of income across the state that people will benefit from over the course of a couple years and some lasered member initiative money that is appropriated to our benefit coming into the County. Our biggest thing is the public defender. If they can somehow advance legislation to take that over, but he does not see it. Other than that, quarterly budget looks good from a County perspective. EMS, jail, sheriff, central services and some of our larger departments with local share impacts are all doing very well. The jail as a revenue center is doing very well. We are still primed to pay down that debt service early. The nursing home has seen a slight dip in

occupancy for them. It is still best in the region. A large amount of the DSS budget is affiliated with the state budget reimbursement. We are doing fine with the things that we can manage and have control over.

3. SALES TAX UPDATE-We are break-even right now compared to last year. The last draw is always the most important.

Chairman Gott questioned if there is any area we can cut in the DA budget to help with the DA salary impact. We have not heard anything about the Criminal Investigator position and there has never been a report to Committee. That is \$29,999 dollars right there. He is not saying to cut someone, but is this justified. Can the Sheriff take some of those investigations back over? We need to look out into the future saying we're not going to get the money and we have to have a cap, where is the cutting going to take place? Those are all county positions reporting to the district attorney. The people of the County can't afford any more.

ADJOURNMENT

Mr. Gott moved and Mr. Wadsworth seconded to adjourn the meeting at 2:17 p.m.

GRANTS & PUBLIC INFORMATION – HEATHER GRANT

Informational Item(s) Written Only

1. Grants:

- Received notification of \$15,000 award for Department of Health- 2016 MRC Challenge Award- assisted in writing and submitting this grant proposal which will provide Home Safe Home program for Livingston County. Press release going out shortly.
- Village of Dansville Fluoridation System Upgrade grant submitted on 2/26/16
- Assisted with two Local Government Records Management Improvement Fund Grants- County Records Management and Town/ Village of Livonia- Submitted on 3/11/16
- Ag/ Farmland Preservation Grant Town of Ossian- awaiting award notification- mid April
- Applied for funding for business planning assistance for Grain Hub project in Livonia through Genesee Valley Market Authority- this was not accepted- will apply for assistance through USDA
- Met with Villages of Leicester and Caledonia on possible water infrastructure grants through EFC- decided not to apply- apply for planning on next round CFA
- Working with Villages of Avon and Caledonia preparation to apply for Urban Forestry Grants through DEC when it opens
- Research assistance for Foster Grandparent Grant- Office of Aging
- Assisting Economic Dev team with CDBG application for WNY Cheese Enterprise
- Researching opportunities on daily basis for departments and municipalities- e-newsletter sent

2. Meetings (Late Feb- March)

- Regular meetings with Eco Dev/ Planning team re: Grain Hub project
- Attended Regional Economic Development Council Meeting for info on updated URI plans
- Attended County Water and Sewer Plan meeting
- Met with Caledonia Volunteer Fire Department- Grant Info
- Met with Caledonia Town Board- Grant Info
- Attended regular monthly BOS and Committee meetings
- Grant webinars- EFC Water, EPA Regional Innovations
- Attended Ag & Related Small Biz Focus Group Meeting
- Attended CDBG meeting for WNY Cheese Enterprise
- Attended Grant Writing Conference
- Met with Livingston County Historical Society & Museum Director
- Met with Livingston County Local Library Directors

3. Social:

- Drafting a basic Social Media Policy for the county- will present at next meeting
- Posting daily on both Facebook and Twitter

- Highlighting a Department each month starting with April- Workforce Dev.
- Next meeting will report on stats of social media growth
- Website development- working with what we have now and will be able to refresh the site next August

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. We are continuing to advertise for the new County Assessor position which will combine the duties of the Real Property Tax Service Aide with the duties of a County Assessor.
2. The renovation of our office is progressing and we anticipate completion by the end of April.
3. We are working with the Assessors on completing their tentative assessment rolls, which will be filed May 1st.

Respectfully submitted,

Michele R. Rees
Clerk of the Board