

**WAYS & MEANS COMMITTEE MEETING MINUTES**  
**MONDAY, APRIL 24, 2017**  
**1:30 P.M.**

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, B. Donohue, I. Coyle, H. Grant, S. Hillier

**CLERK OF THE BOARD – MICHELE REES**

**Action Item(s) To Be Reported**

**PROCLAIMING MAY 7-13, 2017 AS MUNICIPAL CLERKS WEEK**

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community, and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations, and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk, now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors do recognize the week of May 7-13, 2017 as Municipal Clerks Week, and further extend appreciation to our Clerk of the Board and to all Livingston County Town and Village Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Director's Comments: Both the Board Clerks and the Municipal Clerks associations have been working very hard to create a line of contact within each organization to seek and share information that will help their municipality. I have learned so much from the more experienced clerks.

*Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.*

**COUNTY ADMINISTRATOR – IAN COYLE (2 Attachments)**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #4B-APRIL 26, 2017**

*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

This is within the same department line.

*Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

**3. AMENDING 2017 LIVINGSTON COUNTY BUDGET - HIGHWAY**

RESOLVED, that the 2017 Highway budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	D5136	3501	State Aid CHIPS	\$224,248.34
Increase Appropriation	D5136	4170	Contract Expense	\$224,248.34

*Motion: Mr. Mahus moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

**4. DECLARING SURPLUS PROPERTY – EMERGENCY MEDICAL SERVICES**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

**Emergency Medical Services**

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	Ferno Power Flexx Hydraulic Stretcher	2011	11N.204621

*Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.*

**5. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-GENERAL CONSTRUCTION – KIRCHER CONSTRUCTION, INC.**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-General Construction, three bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Kircher Construction, Inc.</b> 28 Mill Street Mt. Morris, NY 14510	N/A	\$390,000.00
For: Building 2 1 <sup>st</sup> Floor Lobby And Basement Renovation Project-General Construction		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
CIP	100%	Yes X No

Mr. Coyle reviewed the full project and that there are funds in the capital improvement plan. Each bid has been descoped by our engineers and were within budget.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

**6. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-ASBESTOS ABATEMENT & DEMOLITION – AKTOR CORPORATION**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project- Asbestos Abatement & Demolition, four bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Aktor Corporation</b> 44 Tivoli Street Albany, NY 12207	N/A	\$87,500.00
For: Building 2 1 <sup>st</sup> Floor Lobby And Basement Renovation Project- Asbestos Abatement & Demolition		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
CIP	100%	Yes X No

*Motion: Mr. Fanaro moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.*

**7. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-MECHANICAL CONSTRUCTION – NAVALIS COMPANY dba COGENIC MECHANICAL**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Mechanical Construction, six bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Navalis Company dba</b>	N/A	\$109,700.00

**Cogenic Mechanical**  
405 Lyell Avenue  
Rochester, NY 14606

For: Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Mechanical Construction

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

*Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.*

**8. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-PLUMBING CONSTRUCTION – M. A. FERRAUILO PLUMBING AND HEATING, INC.**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Plumbing Construction, three bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>M.A. Ferrauilo</b>	N/A	\$49,200.00

1600 Jay Street  
Rochester, NY 14611

For: Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Plumbing Construction

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

*Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.*

**9. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-ELECTRICAL CONSTRUCTION – CONCORD ELECTRIC CORP.**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Electrical Construction, six bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Concord Electric Corp.</b>	N/A	\$168,000.00

705 Maple Street  
Rochester, NY 14611

For: Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Electrical Construction

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

*Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.*

10. **ADOPTING CIVIL RIGHTS ACT OF 1964 TITLE VI POLICY STATEMENT**

RESOLVED, that the Livingston County Board of Supervisors adopts the attached Livingston County title VI Policy statement and authorizes the Chairman of the Livingston County Board of Supervisors to execute any and all documents necessary to implement the policy.

Mr. Coyle explained that NYSDOT has a civil and human rights division that monitors discrimination and how we need to have a specific policy to that. There was discussion on whether the towns are also affected.

*Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.*

11. **RESOLUTION ESTABLISHING LIVINGSTON COUNTY LAND BANK CORPORATION**

WHEREAS, in 2011, the new York State Legislature enacted a new Article 16 of the Not-for-Profit Corporation Law authorizing the creation of land bank corporations to combat community deterioration by facilitating the return of vacant, abandoned, and tax-delinquent properties to productive use in order to eliminate the harms and liabilities caused by such properties; and

WHEREAS, by virtue of State law and local legislation, the County of Livingston guarantees the tax collection of all town, village, and school taxes within the County of Livingston, and acts as the sole foreclosing governmental unit for all local governments within the County, thereby making the County an ideal candidate for approval of a single county-wide land bank corporation; and

WHEREAS, Livingston County staff is preparing an application to Empire State Development (ESD) for approval of a land bank corporation in Livingston County, and to be considered for approval, the County Board of Supervisors must adopt a resolution approving the establishment of a land bank; now therefore be it

RESOLVED, That the Livingston County Board of Supervisors hereby establishes and authorizes a land bank in Livingston County, as follows:

1. The name of the land bank shall be “Livingston County Land Bank Corporation.”
2. The number of members of the Board of Directors shall consist of an odd number of members, and shall not be less than five (5) members and no more than eleven (11) members. The number of initial members of the Board of Directors shall be seven (7).
3. The initial individuals to serve as members of the Board of Directors, with a term of two (2) years:

Ian M. Coyle  
 6539 Florence Lane  
 Livonia, NY 14487  
 (Livingston County Administrator)

Angela Ellis  
 4994 Lima Road  
 Geneseo, NY 14454  
 (Director, Livingston County Planning Department)

William Fuller  
 5121 Reservoir Road  
 Geneseo, NY 14454  
 (Director, Livingston County Real Property Tax Services)

William Bacon  
 6244 Dugway Road  
 Dansville, NY 14437  
 (Executive Director, Livingston County Industrial Development Agency)

Amy Mann  
 11 Melodee Lane  
 Nunda, NY 14517  
 (Livingston County Treasurer)

Shannon Hillier  
 19 North Church Street, PO Box 263  
 Nunda, NY 14517  
 (Livingston County Attorney)

Daniel L. Pangrazio  
 531 Feeley Road  
 Caledonia, NY 14423  
 (Supervisor, Town of Caledonia)

4. Qualifications, manner of appointment, and term of office of members of the Board:  
 Members of the Board of Directors must be residents of or be employed in the County of Livingston. Appointments shall be made by the County Administrator, subject to confirmation by the Livingston County Board of Supervisors. The term of office of members of the Board shall be two (2) years.
5. The proposed articles of incorporation of the Livingston County Land Bank Corporation on file with the Clerk of the Board of Supervisors are hereby approved for inclusion in the County's application to Empire State Development.

Mr. Coyle explained that the state land bank limit has been raised to 25 so we are now ready to submit an application to establish the Livingston County Land Bank. This is simply one more tool to eliminate dilapidated properties.

*Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**12. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR DEFERRED COMPENSATION ADVISORY SERVICES-STIFEL**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Stifel</b>	4/26/17-4/25/18	\$10,000.00

375 Woodcliff Drive  
 Fairport, NY 14450  
 For: 3(21) Fiduciary Services for Deferred Compensation Plan

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Deferred Compensation Fund	100%	Yes X No

The Deferred Compensation program funds this contract.

*Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Q1 Sales Tax Performance-Mr. Coyle distributed the quarterly sales tax report for discussion. It is uncertain whether there will be adjustments in the future.
2. Shared Services Panel-Information on the county wide shared services property tax savings plan was distributed for discussion. Mr. Coyle explained that the AIM funding was excluded. It is a new mandate that doesn't come with any additional money and assumes that we are not doing anything already with shared services. There was discussion on how some areas of the plan are unclear. There was discussion on the participation or lack thereof.
3. NYS Budget - Assessment of Impacts-Mr. Coyle reviewed the state budget and what did and did not get included. He has asked for clarification from Senator Gallivan on the raise the age reimbursement.
4. Q1 2017 Quarterly Report - The Ferguson Group-Mr. Coyle reviewed a summary of the projects we have been working on with the Ferguson Group. There are a lot of opportunities that we have been exploring that we couldn't before.

**ADJOURNMENT**

Mr. Gott moved and Mr. Mahus seconded to adjourn the meeting at 2:15p.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board

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*Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.*

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*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

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*Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

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<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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28 Mill Street

Mt. Morris, NY 14510

For: Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-General Construction

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
CIP	100%	Yes X No

Mr. Coyle reviewed the full project and that there are funds in the capital improvement plan. Each bid has been descoped by our engineers and were within budget.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

**6. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-ASBESTOS ABATEMENT & DEMOLITION – AKTOR CORPORATION**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project- Asbestos Abatement & Demolition, four bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Aktor Corporation</b>	N/A	\$87,500.00

44 Tivoli Street

Albany, NY 12207

For: Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project- Asbestos Abatement & Demolition

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
CIP	100%	Yes X No

*Motion: Mr. Fanaro moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.*

**7. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-MECHANICAL CONSTRUCTION – NAVALIS COMPANY dba COGENIC MECHANICAL**



WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Mechanical Construction, six bids were received and opened on March 23, 2017, now, therefore, be it

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<b>Navalis Company dba</b>	N/A	\$109,700.00

**Cogenic Mechanical**  
405 Lyell Avenue  
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For: Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Mechanical Construction

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

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**8. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-PLUMBING CONSTRUCTION – M. A. FERRAUILO PLUMBING AND HEATING, INC.**

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<b>M.A. Ferrauilo</b>	N/A	\$49,200.00

1600 Jay Street  
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CIP	100%	Yes X No

*Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.*

**9. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-ELECTRICAL CONSTRUCTION – CONCORD ELECTRIC CORP.**

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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

*Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.*

10. **ADOPTING CIVIL RIGHTS ACT OF 1964 TITLE VI POLICY STATEMENT**

RESOLVED, that the Livingston County Board of Supervisors adopts the attached Livingston County title VI Policy statement and authorizes the Chairman of the Livingston County Board of Supervisors to execute any and all documents necessary to implement the policy.

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2. The number of members of the Board of Directors shall consist of an odd number of members, and shall not be less than five (5) members and no more than eleven (11) members. The number of initial members of the Board of Directors shall be seven (7).
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Amy Mann  
11 Melodee Lane  
Nunda, NY 14517  
(Livingston County Treasurer)

Shannon Hillier  
 19 North Church Street, PO Box 263  
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 531 Feeley Road  
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 Fairport, NY 14450  
 For: 3(21) Fiduciary Services for Deferred Compensation Plan

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Deferred Compensation Fund	100%	Yes X No

The Deferred Compensation program funds this contract.

*Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Q1 Sales Tax Performance-Mr. Coyle distributed the quarterly sales tax report for discussion. It is uncertain whether there will be adjustments in the future.
2. Shared Services Panel-Information on the county wide shared services property tax savings plan was distributed for discussion. Mr. Coyle explained that the AIM funding was excluded. It is a new mandate that doesn't come with any additional money and assumes that we are not doing anything already with shared services. There was discussion on how some areas of the plan are unclear. There was discussion on the participation or lack thereof.
3. NYS Budget - Assessment of Impacts-Mr. Coyle reviewed the state budget and what did and did not get included. He has asked for clarification from Senator Gallivan on the raise the age reimbursement.
4. Q1 2017 Quarterly Report - The Ferguson Group-Mr. Coyle reviewed a summary of the projects we have been working on with the Ferguson Group. There are a lot of opportunities that we have been exploring that we couldn't before.

**ADJOURNMENT**

Mr. Gott moved and Mr. Mahus seconded to adjourn the meeting at 2:15p.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board

**WAYS & MEANS COMMITTEE MEETING MINUTES**  
**MONDAY, APRIL 24, 2017**  
**1:30 P.M.**

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, B. Donohue, I. Coyle, H. Grant, S. Hillier

**CLERK OF THE BOARD – MICHELE REES**

**Action Item(s) To Be Reported**

**PROCLAIMING MAY 7-13, 2017 AS MUNICIPAL CLERKS WEEK**

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community, and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations, and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk, now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors do recognize the week of May 7-13, 2017 as Municipal Clerks Week, and further extend appreciation to our Clerk of the Board and to all Livingston County Town and Village Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Director's Comments: Both the Board Clerks and the Municipal Clerks associations have been working very hard to create a line of contact within each organization to seek and share information that will help their municipality. I have learned so much from the more experienced clerks.

*Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.*

**COUNTY ADMINISTRATOR – IAN COYLE (2 Attachments)**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #4B-APRIL 26, 2017**

*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

This is within the same department line.

*Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

**3. AMENDING 2017 LIVINGSTON COUNTY BUDGET - HIGHWAY**

RESOLVED, that the 2017 Highway budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	D5136	3501	State Aid CHIPS	\$224,248.34
Increase Appropriation	D5136	4170	Contract Expense	\$224,248.34

*Motion: Mr. Mahus moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

**4. DECLARING SURPLUS PROPERTY – EMERGENCY MEDICAL SERVICES**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

**Emergency Medical Services**

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	Ferno Power Flexx Hydraulic Stretcher	2011	11N.204621

*Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.*

**5. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-GENERAL CONSTRUCTION – KIRCHER CONSTRUCTION, INC.**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-General Construction, three bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Kircher Construction, Inc.</b> 28 Mill Street Mt. Morris, NY 14510	N/A	\$390,000.00
For: Building 2 1 <sup>st</sup> Floor Lobby And Basement Renovation Project-General Construction		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

Mr. Coyle reviewed the full project and that there are funds in the capital improvement plan. Each bid has been descoped by our engineers and were within budget.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

**6. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-ASBESTOS ABATEMENT & DEMOLITION – AKTOR CORPORATION**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project- Asbestos Abatement & Demolition, four bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Aktor Corporation</b> 44 Tivoli Street Albany, NY 12207	N/A	\$87,500.00
For: Building 2 1 <sup>st</sup> Floor Lobby And Basement Renovation Project- Asbestos Abatement & Demolition		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

*Motion: Mr. Fanaro moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.*

**7. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-MECHANICAL CONSTRUCTION – NAVALIS COMPANY dba COGENIC MECHANICAL**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Mechanical Construction, six bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Navalis Company dba Cogenic Mechanical</b> 405 Lyell Avenue Rochester, NY 14606	N/A	\$109,700.00

For: Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Mechanical Construction

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

*Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.*

**8. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-PLUMBING CONSTRUCTION – M. A. FERRAUILO PLUMBING AND HEATING, INC.**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Plumbing Construction, three bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>M.A. Ferrauilo</b> 1600 Jay Street Rochester, NY 14611	N/A	\$49,200.00

For: Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Plumbing Construction

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

*Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.*

**9. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR BUILDING 2 1<sup>ST</sup> FLOOR LOBBY AND BASEMENT RENOVATION PROJECT-ELECTRICAL CONSTRUCTION – CONCORD ELECTRIC CORP.**

WHEREAS, after the proper legal advertisement seeking bids for Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Electrical Construction, six bids were received and opened on March 23, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Concord Electric Corp.</b> 705 Maple Street Rochester, NY 14611	N/A	\$168,000.00

For: Building 2 1<sup>st</sup> Floor Lobby And Basement Renovation Project-Electrical Construction

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

*Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.*

10. **ADOPTING CIVIL RIGHTS ACT OF 1964 TITLE VI POLICY STATEMENT**

RESOLVED, that the Livingston County Board of Supervisors adopts the attached Livingston County title VI Policy statement and authorizes the Chairman of the Livingston County Board of Supervisors to execute any and all documents necessary to implement the policy.

Mr. Coyle explained that NYSDOT has a civil and human rights division that monitors discrimination and how we need to have a specific policy to that. There was discussion on whether the towns are also affected.

*Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.*

11. **RESOLUTION ESTABLISHING LIVINGSTON COUNTY LAND BANK CORPORATION**

WHEREAS, in 2011, the new York State Legislature enacted a new Article 16 of the Not-for-Profit Corporation Law authorizing the creation of land bank corporations to combat community deterioration by facilitating the return of vacant, abandoned, and tax-delinquent properties to productive use in order to eliminate the harms and liabilities caused by such properties; and

WHEREAS, by virtue of State law and local legislation, the County of Livingston guarantees the tax collection of all town, village, and school taxes within the County of Livingston, and acts as the sole foreclosing governmental unit for all local governments within the County, thereby making the County an ideal candidate for approval of a single county-wide land bank corporation; and

WHEREAS, Livingston County staff is preparing an application to Empire State Development (ESD) for approval of a land bank corporation in Livingston County, and to be considered for approval, the County Board of Supervisors must adopt a resolution approving the establishment of a land bank; now therefore be it

RESOLVED, That the Livingston County Board of Supervisors hereby establishes and authorizes a land bank in Livingston County, as follows:

1. The name of the land bank shall be “Livingston County Land Bank Corporation.”
2. The number of members of the Board of Directors shall consist of an odd number of members, and shall not be less than five (5) members and no more than eleven (11) members. The number of initial members of the Board of Directors shall be seven (7).
3. The initial individuals to serve as members of the Board of Directors, with a term of two (2) years:

Ian M. Coyle  
 6539 Florence Lane  
 Livonia, NY 14487  
 (Livingston County Administrator)

Angela Ellis  
 4994 Lima Road  
 Geneseo, NY 14454  
 (Director, Livingston County Planning Department)

William Fuller  
 5121 Reservoir Road  
 Geneseo, NY 14454  
 (Director, Livingston County Real Property Tax Services)

William Bacon  
 6244 Dugway Road  
 Dansville, NY 14437  
 (Executive Director, Livingston County Industrial Development Agency)

Amy Mann  
 11 Melodee Lane  
 Nunda, NY 14517  
 (Livingston County Treasurer)



Shannon Hillier  
19 North Church Street, PO Box 263  
Nunda, NY 14517  
(Livingston County Attorney)

Daniel L. Pangrazio  
531 Feeley Road  
Caledonia, NY 14423  
(Supervisor, Town of Caledonia)

4. Qualifications, manner of appointment, and term of office of members of the Board:  
Members of the Board of Directors must be residents of or be employed in the County of Livingston. Appointments shall be made by the County Administrator, subject to confirmation by the Livingston County Board of Supervisors. The term of office of members of the Board shall be two (2) years.
5. The proposed articles of incorporation of the Livingston County Land Bank Corporation on file with the Clerk of the Board of Supervisors are hereby approved for inclusion in the County's application to Empire State Development.

Mr. Coyle explained that the state land bank limit has been raised to 25 so we are now ready to submit an application to establish the Livingston County Land Bank. This is simply one more tool to eliminate dilapidated properties.

*Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**12. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR DEFERRED COMPENSATION ADVISORY SERVICES-STIFEL**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Stifel</b>	4/26/17-4/25/18	\$10,000.00

375 Woodcliff Drive  
Fairport, NY 14450  
For: 3(21) Fiduciary Services for Deferred Compensation Plan

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Deferred Compensation Fund	100%	Yes X No

The Deferred Compensation program funds this contract.

*Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

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4. Q1 2017 Quarterly Report - The Ferguson Group-Mr. Coyle reviewed a summary of the projects we have been working on with the Ferguson Group. There are a lot of opportunities that we have been exploring that we couldn't before.

**ADJOURNMENT**

Mr. Gott moved and Mr. Mahus seconded to adjourn the meeting at 2:15p.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board