

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MAY 2, 2017
9:00 A.M.**

PRESENT: P. Yendell, B. Donohue, D. Babbitt Henry, I. Davis, M. Walker, E. Gott, D. LeFeber, I. Coyle, H. Grant, S. Hillier

MOTION TO CHANGE THE ORDER

Mr. Davis moved and Mr. LeFeber seconded to change the order of the agenda....Carried.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY YOUTH BOARD: DEBORAH BUMP

Livingston County Youth Board			
Name	Address	Agency	Term
Deborah Bump	6426 Sonyea Road , Mt. Morris	Town of Mt. Morris	At Pleasure

Mr. Snyder explained that appointments now go through board resolution.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolutionCarried.

2 AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB: LIVINGSTON COUNTY WORKFORCE DEVELOPMENT, GENESEE COUNTY JOB DEVELOPMENT, ORLEANS COUNTY JOB DEVELOPMENT, WYOMING COMMUNITY ACTION, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for Livingston County on behalf of GLOW WIB, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Workforce Development 6 Court Street, Room 105 Geneseo, New York 14454	7/1/17 - 6/30/18	\$130,500.00
Genesee County Job Development 587 East Main Street, Suite 100 Batavia, New York 14020	7/1/17 - 6/30/18	\$115,185.00
Orleans County Job Development 14016 Route 31 West, First Floor Albion, New York 14411	7/1/17 - 6/30/18	\$97,095.00
Wyoming Community Action, Inc. 6470 Route 20A Perry, New York 14530	7/1/17 - 6/30/18	\$106,250.00

For: The provision of youth employment services to WIOA eligible youth, ages 14-24, residing in the GLOW region.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal WIOA Funds	\$0	X Yes No

As a grant recipient for the four-county region, we are required to execute contracts for all of the different counties for certain programs. This is year two of a three year RFP that was issued. These amounts may be less depending on federal funding cuts.

Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution.....Carried.

3. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: WORKFORCE DEVELOPMENT

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Workforce Development:

Delete one part-time Clerk Typist position effective May 13, 2017.

AND REFER MATTER TO THE WAYS AND MEANS COMMITTEE

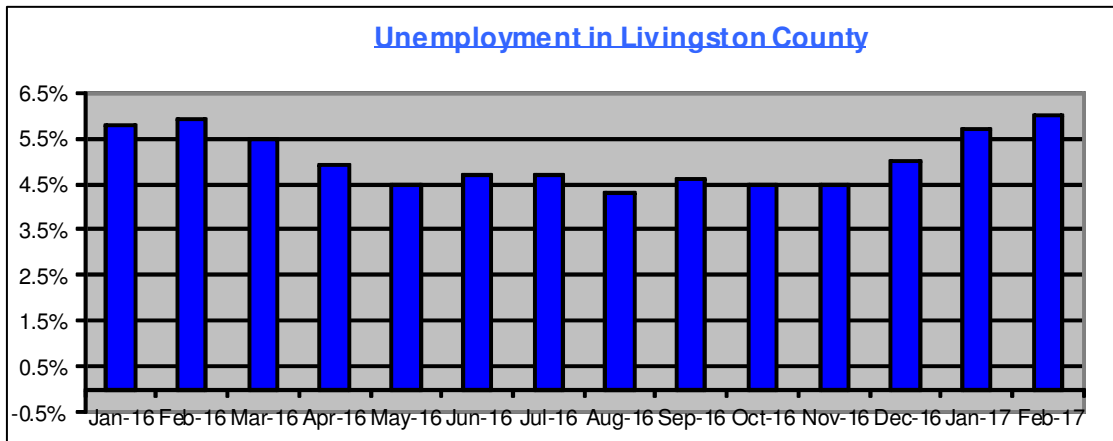
We don't have a clerk to answer phones. We share that duty with the Department of Labor. In talking to Personnel, this person has preferential right and will be given the next account clerk typist in the County. There is a new DOL Regional manager started this week and he is more hands on than his predecessor. The customer services kiosk will be moved to Workforce, so the responses may be interesting.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Chairman Gott recognized Ryan and another great job at the teen recognition event. Mr. Snyder explained that this is the second year that Mary Guldenshuh has been in charge of the event and she has done a great job. There was discussion regarding concerns on the food service and the potential for accidents. Livingston Athletics is going to be a party house.

Informational Item(s) Written Only:

Unemployment Report



Unemployment in February increased slightly from 5.9% in 2016 to 6.0% in 2017.

Department Activity Report

Activity	March 2017
Counselor Assisted Appointments	87
Adults/Youth in Training	52
Employer Recruitment Events	4
Workshop Attendees	53
Incarcerated Clients Served	6
Entries to Employment - Public Assistance	4
Clients in ESOL Education - Public Assistance	12
Clients in High School Equivalency Education	10

Program Report

Summer Youth Employment - Applications for the Summer Youth Employment Program are available online (County website) and will be accepted up to the date of onsite interviews at each district. Eligibility is based on county residency, age (14-20) and household income.

Youth Job Fair - 75 students and 20 employers participated in a job fair for high school juniors and seniors from Avon, Geneseo, Cal-Mum and Livonia.

Spring Job Fair - The annual spring job fair will be held Thursday May 18th at GCC Dansville. tinyurl.com/LCJobFair

Teen Recognition - 104 exceptional youth were honored at the annual teen recognition dinner.

CNA Graduation - 18 students will be recognized on April 27th for earning their Certified Nursing Assistant (CNA) certificate through a training program held at the CNR. 11 of the students are low-income (below 125% of poverty).

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: ENCOMPASS, HILLSIDE CHILDREN’S CENTER, TELETASK, INC., VARIOUS RESIDENTIAL TREATMENT CENTERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Encompass	7/1/17-6/30/18	\$143,928

275 Pinnacle Rd.

Rochester NY 14623

Preventive Services Program in the form of Educational Support in the Dansville School District

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive	0%	Yes X No

Hillside Children’s Center

6/1/17-5/31/18

\$27,500

1183 Monroe Ave.

Rochester NY 14620

Preventive Services Program in the form of Youth Court

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive	0%	Yes X No

Teletask, Inc.

5/1/17-4/30/18

\$5/1,000 points

8066 Sunset Ave., Suite 101

Fair Oaks CA 95628

Web-based messaging services for appointment reminders

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various	Various	Yes X No

Various Residential Treatment Centers

7/1/17-6/30/18

Various Rates

The placement of children in the custody of the Commissioner who need this specialized level of care.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
State Foster Care Block Grant, Fed IV-E if Eligible	24%	Yes X No

Director’s Comments:

Teletask will allow county staff to continue to use the Health Messenger, a web-based service that provides the means to remind/recall/alert patients and clients about a wide range of services such as due dates and appointments. The mode of delivery of these messages is text, voicemail, email, each having a different point value. The pricing structure allows the County to buy points thereby allowing flexibility in the manner in which these messages are sent.

Mrs. Deane reviewed the contracts for approval.

Motion: Mr. LeFeber moved and Mrs. Donohue seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE COMMISSIONER OF THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACT(S): DONATED FUNDS AGREEMENTS

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Donated Funds Agreement \$54,142
 For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Education Success Foundation	0%	Yes X No

Donated Funds Agreement \$11,000
 For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Hillside Children’s Foundation	0%	Yes X No

Mrs. Deane explained that these are donations we receive annually.

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution Carried.

Mrs. Deane clarified the statistics below for Medicaid and food stamps.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (March) – Attached
2. Statistics (Monthly) (March)

Temporary Assistance Cases (TA):	Mar	% Change from Jan 1
Family Assistance	308	-0.96%
Safety Net	372	5.68%
Total	680	2.56%

Medicaid Cases (MA):		
Community	1888	-16.39%
Chronic Care	233	-2.92%
Foster Care	151	0.67%
SSI	1271	-0.24%
Total	3543	-9.66%

Livingston County Citizens receiving some form of Medicaid service:	
Cases In Transit	118
NYSOH	5077
Livingston County DSS	5897
Total	11092

Medicaid Managed Care Individuals (Monthly Premium):

These Individuals are included in above TA/MA.

Mainstream Managed Care	3748
HARP	236

Managed Long Term Care-Community	66	
Managed Long Term Care-Nursing Home	52	
Total	4102	-13.31%

Food Stamp Cases:	2490	-23.53%
SSI Food Stamp Cases:	812	
Child Care Cases:	178	-9.64%

Protective Services for Adults (PSA):	55	-9.84%
<u>Financial Mgmt</u>	49	
<u>Home Mgmt</u>	46	
<u>Personal Care</u>	24	
Level I	7	
Level II	16	
Level I pending	1	
<u>Guardianship Cases</u>	6	
Awaiting discharge	3	
Pending	0	
Assessment assists	88	

Preventive Services:	65	16.07%
<u>Probation caseload</u>	32	-3.03%
<u>School based consults</u>	237	
<u>School based active</u>	0	
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	3	

Child Protective Services (CPS):		
New Assignments	66	

Foster Care	91	
Foster Children - DSS Custody	54	5.88%

3. Employees hired, resigned or retired in April:

Laura VanSickle	Hired	Senior Account Clerk	4/4/17	Geneseo
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4. One Hundred and Thirty-five staff and contract staff attended one of the four Annual Mandatory Training sessions held in April. Covered topics include Confidentiality, HIPAA, Conflict of Interest, Compliance, Chemical Hazard Communication, Fire Evacuation, Workplace Violence, Employee Security and Building Safety and Medical Incidents.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – SHC SERVICES, INC., AMN HEALTHCARE, INC. DBA NURSEFINDERS, LLC & MAXIM OF NEW YORK, LLC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SHC Services, Inc. 1640 W. Redstone Center Drive, Suite 200	5/1/17-4/30/18	Fee Schedule

Park City, Utah 84098

For: Supplemental Staffing Contract - Nurses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

AMN Healthcare, Inc. dba Nursefinders, LLC 5/1/17-4/30/18 Fee Schedule

175 Corporate Woods, Suite 120

Rochester, New York 14623

For: Supplemental Staffing Contract - Nurses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

Maxim of New York, Inc. 5/1/17-4/30/18 Fee Schedule

150 State street, Suite 140

Rochester, New York 14614

For: Supplemental Staffing Contract – Nurses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

Director’s Comments:

The CNR is experiencing difficulty recruiting RN’s to meet current staffing needs. For the last three years there has been no supplemental staffing (agency) use by the Nursing Department. Monies were placed in the 2017 operating budget to fund limited agency staffing use if needs dictate. This contract will enable the select and limited use of agency nursing personnel to meet staffing needs.

Mr. Bassett reviewed the contracts for approval. He has been working with each of these agencies. There have been problems finalizing a contract in the past between the County Attorney and their legal counsel.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution Carried.

There was discussion on the salary amount an employee receives from a supplemental staffing agency. He has drafted an in house staffing agency to see if these people can be enticed to the County. There needs to be more work to develop this.

2. SURPLUS PROPERTY

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	Carroll Solo Electric Bed	N/A	B2983
1	Carroll Solo Electric Bed	N/A	B2971
1	Carroll Solo Electric Bed	N/A	00676
1	Carroll Solo Electric Bed	N/A	00677
1	Carroll Solo Electric Bed	N/A	00628
1	Carroll Solo Electric Bed	N/A	none

Director’s Comments:

The Maintenance Department has removed these beds from service for reasons of obsolescence and repair needs. The beds are 10+ years old. **Due to the age of this equipment, a resolution is not necessary.**

3. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation:

Create one full-time Senior Typist position.

Delete one full-time Senior Typist position effective July 21.

AND REFER MATTER TO THE WAYS AND MEANS COMMITTEE

Director’s Comments:

The Senior Typist assigned to the Social Work Services Department will retire July 18. The Director is asking to create a parallel Senior Typist position to facilitate an orientation prior to the incumbent's retirement. The vacancy resulting from the Senior Typist retirement will be deleted effective July 21.

Motion: Mrs. Donohue moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) Occupancy - As of January 24, occupancy was 94.9% for the month, YTD 96.95%. Mr. Bassett reviewed the reasons for the decrease in occupancy. There is no one on the waiting list to get in the facility at this time. He believes the Dialysis unit will stabilize occupancy.
- b.) Cash Flow - The CNR's Cash Flow Report as of April 24, 2017 reflects \$23,841,852.00 in reserves. The plan is still to make two payments back to the County for prior period tax levy received 2006-2010.
- c.) Budget Variance - The February 2017 budget variance report will be distributed and discussed at the committee meeting.
- d.) Dialysis Extension Clinic – Noyes CFO Jay Maslyn is completing business case scenario/feasibility analyses as part of the Certificate of Need (CON) preparation. The analyses will subsequently be presented to the Finance Committee of the Noyes Board for approval after which the CON will be filed with the NYSDOH. He anticipates filing the CON by the end of May, possibly a little sooner. LaBella Architects will have the formal project cost estimates available by the first week of May. The construction costs are a component of the CON. Mr. Bassett reviewed the estimated cost range.

Mr. Bassett reported that for the first time in the 25 years he has been with the County, we have had four consecutive months that we have had zero lost work days and zero reportable injuries. There was discussion on the impact of the bed hold rates and the elimination retroactive to April 1. The projected impact for 2017 is \$55,000. This will place a significant internal process burden on clinical and medical staff.

The ramp project is complete and Mr. Bassett has sent notice to NYSDOH that they have met the requirements of the time limited waiver.

Mr. Bassett reviewed the UR Tele psychiatry Program. There is a significant psychiatrist shortage in this area for access to meet with clients. We are going to be receiving the telemedicine equipment and training and we will be a participant in a program they call Project Echo. He believes we will see increases in telemedicine in the future for long term care.

Informational Item(s) Written Only

- 1. Reports - Absenteeism & Mandation, FMLA, Payroll Performance, Workers Compensation.
- 2. Medicaid Payment for Bedhold – With passage of the NYS Budget, DOH has eliminated the 50% Medicaid payment for bedhold for residents' stay in hospitals retroactively to April 1, 2017. Previously a nursing home with 95% or greater census upon a resident's hospital admission would receive a maximum of 14 days in a calendar year. This change does not affect Therapeutic Leave of Absence, paid at 95% of Medicaid rate, not to exceed 10 days per 12-month period.
- 3. Ramp Modification Project –Ironwood Heavy Highway, LLC has completed removal of existing walkways and installation of new concrete. Handrail installation was scheduled to be installed by April 28. Upon completion of the work the New York State Department of Health will be notified that the requirements of the Time Limited Waiver have been satisfied.
- 4. Nurse Assistant Training Graduates – A graduation ceremony was conducted in the CNR atrium on Thursday April 27 for 17 graduates of the FLCC program. 14 of the newly certified nursing assistants have been offered employment and are in various stages of preparing for Personnel Office processing and facility orientation.

5. UR Medicine Tele psychiatry Program – The CNR is a participant in the Finger Lakes Performing Provider System (FLPPS) Behavioral Interventions Paradigm in Nursing Homes project under Delivery System Reform Incentive Payment Program (DSRIP). As a FLPPS participating provider the CNR will be completing proxy credentialing of UR Medicine Tele psychiatry Medical Staff and will subsequently receive grant funded telemedicine equipment and user training from the Geriatric Behavioral Management Team. The intention of the initiative is to enable the CNR team to access psychiatric services for select case review by the UR Medicine Tele psychiatry Program.

6. Nurse Recognition Luncheon - Eight nurses have been selected from numerous nominations submitted by residents, visitors and co-workers to attend the Long Term Care Nurses Association Recognition Luncheon in Rochester on May 11. The nurses selected are: Bobbi Babbitt, Wendy Geens, Jason Genova, Deb Metzger, Brock Saltsman, Laura Rudney, Jen Lazar, and Jaclyn Spencer.

7. Nursing Home Week - We celebrate Nursing Home Week May 14 –20 as part of Older Americans Month. There will be special events and some silliness to create some fun and extend appreciation to those who make our Center the success that it is. As you already know, our staff is what makes us “*uniquely different.*” It is the staff that I am most proud of. They do their best to make the 200,000 SF CNR feel a little bit like home with the friendship, laughter and companionship they extend to residents and visitors.

8. 2017 County Worker United Way Campaign - As of April 24 the County Worker Campaign had raised a significant amount of money toward the campaign goal of \$39,000. A Campaign Results presentation was made to the Board of Supervisors on April 26.

9. RN Staffing Needs – The CNR has not been successful in recruiting RN’s to fill two (2) full-time TCU vacancies (10 AM – 6PM and 2PM – 10 PM) and three (3) per diem evening and night shift every other weekend.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ & MARK GROVE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT/AWARD CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: COMPEER WEST, HILLSIDE, NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant/award contract for the Livingston County Department of Health, and any future amendments to said contract for the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Compeer West	1/1/17 – 12/31/17	\$50,195.00

135 Delaware Avenue
Buffalo, NY 14202

For: To provide Compeer services which match in-need adults with companions.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS OMH	0%	Yes X No

Director’s Comments: This contract provides services to adults being served out in the community.

Hillside	1/1/17 – 12/31/17	\$46.58 per hour
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24 Main Street
Mt. Morris, NY 14510

For: Customized Services

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
SPOA Allocated Funds /NYS OMH	0%	Yes X No

Director’s Comments: This contract will provide Mental Health Customized Services: Care Coordinator, Skill Builder, Trauma Focused Cognitive Behavioral Therapy, Adoption/Family Finding Chronicle, Family Advocate, Aggression Replacement Training, Skills Based Group and Mental Health Overnight Respite.

New York State Department of Health
 Bureau of Communicable Disease Control
 Empire State Plaza, Corning Tower; Room 651
 Albany, NY 12237

4/1/17- 3/31/19

\$30,574.00
 (\$15,287.00 x 2 years)

For: Implementation of the Rabies Program in Livingston County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDOH Grant	0%	Yes X No

Director's Comments: This NYS Grant will provide implementation of the Rabies Program providing rabies specimen testing, human treatment, education and pet vaccination clinics to Livingston County.

Ms. Rodriguez reviewed the above contracts for approval.

Motion: Mrs. Donohue moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: VISION INFONET

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Vision Infonet, Inc. 1/1/17-12/31/17 .09¢
 1717 Park Street, Suite 110 per 65 character line
 Naperville, IL 60563
 For: Transcription Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: This contract will provide Transcription services for the Mental Health Clinic.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

3. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Department of Health

- Create one full-time Medical Typist position

AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

This position will be housed at Mental Health. The current account clerk typist position will be deleted with the creation of this position.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

Garbage abatement proceedings at 6679 Wright's Road, Springwater. Concurrence from the committee is being sought to proceed with having an outside contractor remove and dispose of garbage at the subject property pursuant to the Livingston County Sanitary Code and NYS Public Health Law with the cost of which back-charged to the property owner. Mr. Grove distributed photos of the property conditions for review and discussion. This is a 77 acre parcel located in Springwater. Little Mill Creek runs through this property. It is a Class AA stream and the drinking water supply for the Village of Dansville. This is of particular concern as it all runs downhill from there. He has walked through the site with two DEC officers to make sure there are no violations pertaining to that. The Department has been involved in this matter for some time. We have worked with the town to process a condemnation order. The house itself is packed with debris and has been condemned so they can no longer live there.

Mrs. Babbitt Henry reviewed the specifics on the condemnation order. Mrs. Henry stated that there are dead

animals lying in the field. Springwater is having their attorney work with the SPCA in Monroe County to remove the animals. There is a farm that has agreed to house and feed the animals. Springwater turned to the Health Department because the sanitation law violations are stricter than the building code laws. The property owners have been cited numerous times for property maintenance. There was discussion on animal cruelty issues. Ms. Rodriguez reviewed the involvement history by the Department of Health with the property owners over the past several years. Mr. Grove reviewed the three main enforcement options. 1) fine; 2) condemnation proceedings; 3) abatement by an outside contractor, which has never been done by Livingston County before. Abatement involves bidding out the work and then billing the home owner the contract amount. The Board of Health would like to pursue abatement proceedings by the County. There was discussion of an option for a judgement order against the property owner. Mrs. Babbitt Henry explained that their goal is to get this property cleaned up. The Town Attorney is seeking ways for permanent removal of the property owners. The Health Department does have authority to permanently remove the property owners. There was discussion on holding discussions with the County Attorney on a mechanism to relevel this property. Judgements against these individuals have not worked. Livonia has a provision in their zoning for demolition/clean-up of these properties. Ms. Rodriguez explained that we do not have a Peace officer in the County. Lollypop Farm is the APCA in Monroe County and they require a relationship with the Sheriff's Department to provide catchment coverage to this area. It is within their oversight for the Sheriff's Department to shelter these animals if cruelty investigation is pursued. There is an Amish family in Springwater willing to provide a field for the abused animals separate from his animals. The County Administrator will contact the Sheriff's Office and have an update for possible action at the 5/8 Ways and Means Committee meeting.

Informational Item(s) Written Only

- Environmental Health and Dog Control coordinated a 4-hour training event for County Law Enforcement staff, presented by the Director of Law Enforcement for the Greater Rochester Humane Society. Attended by 16 persons, the training covered animal cruelty investigations and dog encounter practices.
- Continue to focus on a Blue Zone initiative by working with various sectors of one community to develop policy, system and environmental changes (school, worksite and village/town): demographics and statistical data related the chronic disease has been analyzed and developed into a report and presentation to be discussed with key stakeholders in May.
- Sponsorship for Girls on the Run participants at seven school districts in partnership with GVHP.
- Healthy Living Livingston (Cancer Prevention Program series focusing on healthy eating and physical activity) will be implemented in Nunda from March to June.
- Mental Health applied and received Suicide Postvention funding through the Suicide Awareness Task Force.
- Presentation on public health emergency response to youth at the BEA Emergency Service Career Exploration Day.
- Successfully implemented Main Streets Go Blue/Colon cancer initiative with paid and earned media, street banners in all villages and many businesses participating.
- Working with several worksites regarding paid time off for colon cancer screenings policy.
- Coalition on Sexual Health is coordinating a training regarding Darkness to Light (sexual abuse prevention) and Trauma Informed Practice for community partners (April).
- Home Safe Home assessments were conducted in 40 homes to prevent falls and increase knowledge of emergency preparedness.
- Conducted Suicide Prevention Presentation for Nunda Community members.
- Presented on Suicide Prevention Task Force activities, data trends and resource information at UR Medicine/Noyes Continuum of Care Coalition.
- Livingston County Hospice - new service Remembering Project- primary care givers may request a memory bear crated from loved one's clothing free of charge.

- Hospice Monthly Statistics:
Dec 2016- 588 total Hospice Days - 156 Days CNR (SNF)
Jan 2017- 559 total Hospice Days- 128 Days CNR (SNF)
Feb 2017- 493 total Hospice Days- 121 Days CNR (SNF)

164 patients/families served in 2017

- We held an active shooter drill at the DOH, with real time response, 32 people participated, 7 called 911, 3 minutes to respond.
- We have a vacancy for the Board of Health, due to the passing of Dr. Godsave.
- We had 45 participants for the State of the Health presentation.
- We received 110 poverty simulation evaluations out of 115 attendees in November, 2016.

ADJOURNMENT

Mr. Davis moved and Mr. LeFeber seconded to adjourn the meeting at 10:03 a.m.

OFFICE FOR THE AGING – SUE DAVIN

Informational Item(s) Written Only

Service Summary – 1st Quarter 2017

Service Type	Total Units
Assisted Transport/Escort	107 one-way rides
Caregiver Services	133 contacts/53 caregivers
Case Management	432 hours/195 clients
Congregate Meals	6,652.00 meals/181 participants
Health Promotion Services	195 participants
Home Delivered Meals	12,534 meals/250 participants
Information & Assistance	506 contacts/131 individuals
Legal Services	70 hours/22 clients
Nutrition Counseling	15 hours/15 clients
Nutrition Education	1,303 contacts/350 individuals
Personal Care	888 hours/30 clients
PERS – Personal Alert Systems	412 individuals
Transportation	1,485 one-way rides/42 individuals

Program Updates:

Advisory Council members and program participants have been advocating against funding cuts at the state and federal level. The Enacted State Budget did see restoration in many areas the Governor had proposed cuts. We are still waiting for clarification about NY Connects. The funds are in the budget but not directly in the New York State Office for the Aging budget. The funds are in the Global Cap and it is not clear at this time whether the funds will come to the Offices for the Aging statewide.

Sharon Audino, RD, contracted dietitian through Cornell Cooperative Extension has reported that she has been compiling the results of the quarterly survey sent to Home Delivered Meal clients and is happy to report that of the 90 surveys received back at this point, 89 clients have been satisfied with all aspects of the meal being sent including taste, smell, appearance, variety, overall quality and quantity of food received. The one survey not in agreement with the rest, did not give a positive response to anything other than being satisfied with the person who delivered the meal.

Eleven older adults participated in A Matter of Balance classes at the United Methodist Church in Livonia beginning on March 13, 2017. The series will conclude on May 1st. The RSVP program has identified a volunteer and will offer A Matter of Balance 1 – 2 more times during 2017.

Law-NY will be offering informational sessions on Advanced Directives (Power of Attorney, Health Care Proxy, Living Will, Will) at each of the senior meal sites: April 24th in Mt. Morris, May 16th in Dansville, and June 20th in Avon. All sessions begin at 11 AM and will be presented by Gavin Reynolds, Supervising Attorney.

Shelf stable food from Foodlink will be delivered to all interested HDM clients from April 24th – May 3rd.

On May 10th, Lifespan will offer AM and PM Medicare 101 sessions at the Highway Dept., sponsored by LCOFA.

LCOFA is working with the Finger Lakes Caregiver Institute, Noyes Health, and two local churches who are considering implementing site-based respite programs for caregivers modeled after successful faith-based programs in Erie County. These programs could be monthly or more frequently depending on need and volunteers.

Seniorama 2017 – May 20th, York Central School, 1:30 PM

Honorees:

- Town of AvonFrances K. Fleming
- Town of CaledoniaMarjorie Carpenter
- Town of ConesusKeith and Debbie Tucker
- Town of GeneseoTom and Betsy Matthews
- Town of GrovelandBill Carman
- Town of LeicesterJoe Lentner
- Town of LimaThea Bodenstaff
- Town of LivoniaCynthia “Mama Cindy” Strasburg
- Town of Mt. MorrisDavid E. and Jessie Hollingshead
- Town of N. DansvilleRichard Gillard
- Town of NundaThomas S. Cook
- Town of OssianDonald Perkins
- Town of PortageTom and Midge Howe
- Town of SpartaLen and Ann Davis
- Town of SpringwaterPatricia Willsea
- Town of West Sparta.....Marjorie Cansdale
- Town of York.....Joseph and Elaine Bucci
- CNR.....Joyce Gleason
- TRIAD.....Livingston County Coalition of Churches

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MAY 2, 2017
9:00 A.M.**

PRESENT: P. Yendell, B. Donohue, D. Babbitt Henry, I. Davis, M. Walker, E. Gott, D. LeFeber, I. Coyle, H. Grant, S. Hillier

MOTION TO CHANGE THE ORDER

Mr. Davis moved and Mr. LeFeber seconded to change the order of the agenda....Carried.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY YOUTH BOARD: DEBORAH BUMP

Livingston County Youth Board			
Name	Address	Agency	Term
Deborah Bump	6426 Sonyea Road , Mt. Morris	Town of Mt. Morris	At Pleasure

Mr. Snyder explained that appointments now go through board resolution.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolutionCarried.

2 AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB: LIVINGSTON COUNTY WORKFORCE DEVELOPMENT, GENESEE COUNTY JOB DEVELOPMENT, ORLEANS COUNTY JOB DEVELOPMENT, WYOMING COMMUNITY ACTION, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for Livingston County on behalf of GLOW WIB, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Workforce Development 6 Court Street, Room 105 Geneseo, New York 14454	7/1/17 - 6/30/18	\$130,500.00
Genesee County Job Development 587 East Main Street, Suite 100 Batavia, New York 14020	7/1/17 - 6/30/18	\$115,185.00
Orleans County Job Development 14016 Route 31 West, First Floor Albion, New York 14411	7/1/17 - 6/30/18	\$97,095.00
Wyoming Community Action, Inc. 6470 Route 20A Perry, New York 14530	7/1/17 - 6/30/18	\$106,250.00

For: The provision of youth employment services to WIOA eligible youth, ages 14-24, residing in the GLOW region.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal WIOA Funds	\$0	X Yes No

As a grant recipient for the four-county region, we are required to execute contracts for all of the different counties for certain programs. This is year two of a three year RFP that was issued. These amounts may be less depending on federal funding cuts.

Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution.....Carried.

3. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: WORKFORCE DEVELOPMENT

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Workforce Development:

Delete one part-time Clerk Typist position effective May 13, 2017.

AND REFER MATTER TO THE WAYS AND MEANS COMMITTEE

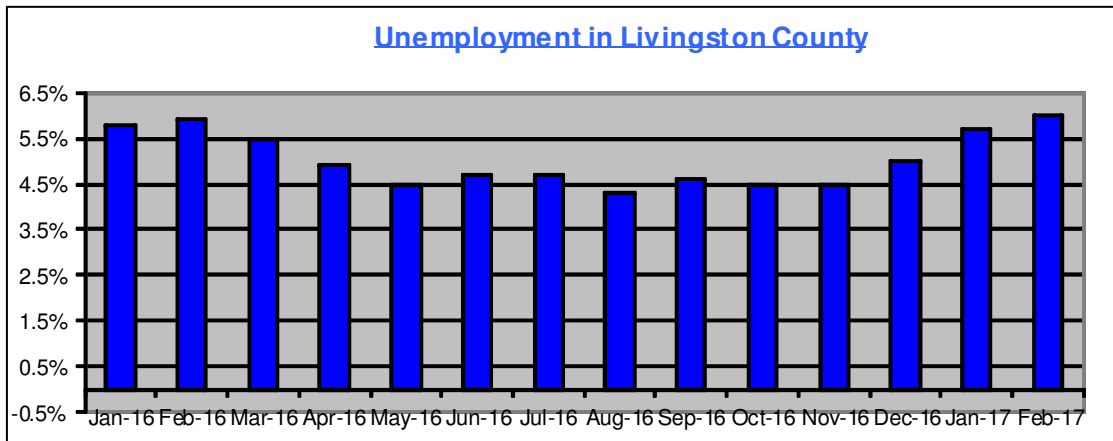
We don't have a clerk to answer phones. We share that duty with the Department of Labor. In talking to Personnel, this person has preferential right and will be given the next account clerk typist in the County. There is a new DOL Regional manager started this week and he is more hands on than his predecessor. The customer services kiosk will be moved to Workforce, so the responses may be interesting.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Chairman Gott recognized Ryan and another great job at the teen recognition event. Mr. Snyder explained that this is the second year that Mary Guldenshuh has been in charge of the event and she has done a great job. There was discussion regarding concerns on the food service and the potential for accidents. Livingston Athletics is going to be a party house.

Informational Item(s) Written Only:

Unemployment Report



Unemployment in February increased slightly from 5.9% in 2016 to 6.0% in 2017.

Department Activity Report

Activity	March 2017
Counselor Assisted Appointments	87
Adults/Youth in Training	52
Employer Recruitment Events	4
Workshop Attendees	53
Incarcerated Clients Served	6
Entries to Employment - Public Assistance	4
Clients in ESOL Education - Public Assistance	12
Clients in High School Equivalency Education	10

Program Report

Summer Youth Employment - Applications for the Summer Youth Employment Program are available online (County website) and will be accepted up to the date of onsite interviews at each district. Eligibility is based on county residency, age (14-20) and household income.

Youth Job Fair - 75 students and 20 employers participated in a job fair for high school juniors and seniors from Avon, Geneseo, Cal-Mum and Livonia.

Spring Job Fair - The annual spring job fair will be held Thursday May 18th at GCC Dansville. tinyurl.com/LCJobFair

Teen Recognition - 104 exceptional youth were honored at the annual teen recognition dinner.

CNA Graduation - 18 students will be recognized on April 27th for earning their Certified Nursing Assistant (CNA) certificate through a training program held at the CNR. 11 of the students are low-income (below 125% of poverty).

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: ENCOMPASS, HILLSIDE CHILDREN’S CENTER, TELETASK, INC., VARIOUS RESIDENTIAL TREATMENT CENTERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Encompass	7/1/17-6/30/18	\$143,928

275 Pinnacle Rd.

Rochester NY 14623

Preventive Services Program in the form of Educational Support in the Dansville School District

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive	0%	Yes X No

Hillside Children’s Center

6/1/17-5/31/18

\$27,500

1183 Monroe Ave.

Rochester NY 14620

Preventive Services Program in the form of Youth Court

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive	0%	Yes X No

Teletask, Inc.

5/1/17-4/30/18

\$5/1,000 points

8066 Sunset Ave., Suite 101

Fair Oaks CA 95628

Web-based messaging services for appointment reminders

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various	Various	Yes X No

Various Residential Treatment Centers

7/1/17-6/30/18

Various Rates

The placement of children in the custody of the Commissioner who need this specialized level of care.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
State Foster Care Block Grant, Fed IV-E if Eligible	24%	Yes X No

Director’s Comments:

Teletask will allow county staff to continue to use the Health Messenger, a web-based service that provides the means to remind/recall/alert patients and clients about a wide range of services such as due dates and appointments. The mode of delivery of these messages is text, voicemail, email, each having a different point value. The pricing structure allows the County to buy points thereby allowing flexibility in the manner in which these messages are sent.

Mrs. Deane reviewed the contracts for approval.

Motion: Mr. LeFeber moved and Mrs. Donohue seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE COMMISSIONER OF THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACT(S): DONATED FUNDS AGREEMENTS

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Donated Funds Agreement \$54,142
 For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Education Success Foundation	0%	Yes X No

Donated Funds Agreement \$11,000
 For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Hillside Children’s Foundation	0%	Yes X No

Mrs. Deane explained that these are donations we receive annually.

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution Carried.

Mrs. Deane clarified the statistics below for Medicaid and food stamps.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (March) – Attached
2. Statistics (Monthly) (March)

Temporary Assistance Cases (TA):	Mar	<u>% Change</u> from Jan 1
Family Assistance	308	-0.96%
Safety Net	372	5.68%
Total	680	2.56%

Medicaid Cases (MA):		
Community	1888	-16.39%
Chronic Care	233	-2.92%
Foster Care	151	0.67%
SSI	1271	-0.24%
Total	3543	-9.66%

Livingston County Citizens receiving some form of Medicaid service:

Cases In Transit	118
NYSOH	5077
Livingston County DSS	5897
Total	11092

Medicaid Managed Care Individuals (Monthly Premium):

These Individuals are included in above TA/MA.

Mainstream Managed Care	3748
HARP	236

Managed Long Term Care-Community	66	
Managed Long Term Care-Nursing Home	52	
Total	4102	-13.31%

Food Stamp Cases:	2490	-23.53%
SSI Food Stamp Cases:	812	
Child Care Cases:	178	-9.64%

Protective Services for Adults (PSA):	55	-9.84%
<u>Financial Mgmt</u>	49	
<u>Home Mgmt</u>	46	
<u>Personal Care</u>	24	
Level I	7	
Level II	16	
Level I pending	1	
<u>Guardianship Cases</u>	6	
Awaiting discharge	3	
Pending	0	
Assessment assists	88	

Preventive Services:	65	16.07%
<u>Probation caseload</u>	32	-3.03%
<u>School based consults</u>	237	
<u>School based active</u>	0	
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	3	

Child Protective Services (CPS):		
New Assignments	66	

Foster Care	91	
Foster Children - DSS Custody	54	5.88%

3. Employees hired, resigned or retired in April:

Laura VanSickle	Hired	Senior Account Clerk	4/4/17	Geneseo
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4. One Hundred and Thirty-five staff and contract staff attended one of the four Annual Mandatory Training sessions held in April. Covered topics include Confidentiality, HIPAA, Conflict of Interest, Compliance, Chemical Hazard Communication, Fire Evacuation, Workplace Violence, Employee Security and Building Safety and Medical Incidents.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – SHC SERVICES, INC., AMN HEALTHCARE, INC. DBA NURSEFINDERS, LLC & MAXIM OF NEW YORK, LLC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SHC Services, Inc. 1640 W. Redstone Center Drive, Suite 200	5/1/17-4/30/18	Fee Schedule

Park City, Utah 84098

For: Supplemental Staffing Contract - Nurses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

AMN Healthcare, Inc. dba Nursefinders, LLC 5/1/17-4/30/18 Fee Schedule

175 Corporate Woods, Suite 120

Rochester, New York 14623

For: Supplemental Staffing Contract - Nurses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

Maxim of New York, Inc. 5/1/17-4/30/18 Fee Schedule

150 State street, Suite 140

Rochester, New York 14614

For: Supplemental Staffing Contract – Nurses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

Director’s Comments:

The CNR is experiencing difficulty recruiting RN’s to meet current staffing needs. For the last three years there has been no supplemental staffing (agency) use by the Nursing Department. Monies were placed in the 2017 operating budget to fund limited agency staffing use if needs dictate. This contract will enable the select and limited use of agency nursing personnel to meet staffing needs.

Mr. Bassett reviewed the contracts for approval. He has been working with each of these agencies. There have been problems finalizing a contract in the past between the County Attorney and their legal counsel.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution Carried.

There was discussion on the salary amount an employee receives from a supplemental staffing agency. He has drafted an in house staffing agency to see if these people can be enticed to the County. There needs to be more work to develop this.

2. SURPLUS PROPERTY

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	Carroll Solo Electric Bed	N/A	B2983
1	Carroll Solo Electric Bed	N/A	B2971
1	Carroll Solo Electric Bed	N/A	00676
1	Carroll Solo Electric Bed	N/A	00677
1	Carroll Solo Electric Bed	N/A	00628
1	Carroll Solo Electric Bed	N/A	none

Director’s Comments:

The Maintenance Department has removed these beds from service for reasons of obsolescence and repair needs. The beds are 10+ years old. **Due to the age of this equipment, a resolution is not necessary.**

3. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation:

Create one full-time Senior Typist position.

Delete one full-time Senior Typist position effective July 21.

AND REFER MATTER TO THE WAYS AND MEANS COMMITTEE

Director’s Comments:

The Senior Typist assigned to the Social Work Services Department will retire July 18. The Director is asking to create a parallel Senior Typist position to facilitate an orientation prior to the incumbent's retirement. The vacancy resulting from the Senior Typist retirement will be deleted effective July 21.

Motion: Mrs. Donohue moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) Occupancy - As of January 24, occupancy was 94.9% for the month, YTD 96.95%. Mr. Bassett reviewed the reasons for the decrease in occupancy. There is no one on the waiting list to get in the facility at this time. He believes the Dialysis unit will stabilize occupancy.
- b.) Cash Flow - The CNR's Cash Flow Report as of April 24, 2017 reflects \$23,841,852.00 in reserves. The plan is still to make two payments back to the County for prior period tax levy received 2006-2010.
- c.) Budget Variance - The February 2017 budget variance report will be distributed and discussed at the committee meeting.
- d.) Dialysis Extension Clinic – Noyes CFO Jay Maslyn is completing business case scenario/feasibility analyses as part of the Certificate of Need (CON) preparation. The analyses will subsequently be presented to the Finance Committee of the Noyes Board for approval after which the CON will be filed with the NYSDOH. He anticipates filing the CON by the end of May, possibly a little sooner. LaBella Architects will have the formal project cost estimates available by the first week of May. The construction costs are a component of the CON. Mr. Bassett reviewed the estimated cost range.

Mr. Bassett reported that for the first time in the 25 years he has been with the County, we have had four consecutive months that we have had zero lost work days and zero reportable injuries. There was discussion on the impact of the bed hold rates and the elimination retroactive to April 1. The projected impact for 2017 is \$55,000. This will place a significant internal process burden on clinical and medical staff.

The ramp project is complete and Mr. Bassett has sent notice to NYSDOH that they have met the requirements of the time limited waiver.

Mr. Bassett reviewed the UR Tele psychiatry Program. There is a significant psychiatrist shortage in this area for access to meet with clients. We are going to be receiving the telemedicine equipment and training and we will be a participant in a program they call Project Echo. He believes we will see increases in telemedicine in the future for long term care.

Informational Item(s) Written Only

- 1. Reports - Absenteeism & Mandation, FMLA, Payroll Performance, Workers Compensation.
- 2. Medicaid Payment for Bedhold – With passage of the NYS Budget, DOH has eliminated the 50% Medicaid payment for bedhold for residents' stay in hospitals retroactively to April 1, 2017. Previously a nursing home with 95% or greater census upon a resident's hospital admission would receive a maximum of 14 days in a calendar year. This change does not affect Therapeutic Leave of Absence, paid at 95% of Medicaid rate, not to exceed 10 days per 12-month period.
- 3. Ramp Modification Project –Ironwood Heavy Highway, LLC has completed removal of existing walkways and installation of new concrete. Handrail installation was scheduled to be installed by April 28. Upon completion of the work the New York State Department of Health will be notified that the requirements of the Time Limited Waiver have been satisfied.
- 4. Nurse Assistant Training Graduates – A graduation ceremony was conducted in the CNR atrium on Thursday April 27 for 17 graduates of the FLCC program. 14 of the newly certified nursing assistants have been offered employment and are in various stages of preparing for Personnel Office processing and facility orientation.

5. UR Medicine Tele psychiatry Program – The CNR is a participant in the Finger Lakes Performing Provider System (FLPPS) Behavioral Interventions Paradigm in Nursing Homes project under Delivery System Reform Incentive Payment Program (DSRIP). As a FLPPS participating provider the CNR will be completing proxy credentialing of UR Medicine Tele psychiatry Medical Staff and will subsequently receive grant funded telemedicine equipment and user training from the Geriatric Behavioral Management Team. The intention of the initiative is to enable the CNR team to access psychiatric services for select case review by the UR Medicine Tele psychiatry Program.

6. Nurse Recognition Luncheon - Eight nurses have been selected from numerous nominations submitted by residents, visitors and co-workers to attend the Long Term Care Nurses Association Recognition Luncheon in Rochester on May 11. The nurses selected are: Bobbi Babbitt, Wendy Geens, Jason Genova, Deb Metzger, Brock Saltsman, Laura Rudney, Jen Lazar, and Jaclyn Spencer.

7. Nursing Home Week - We celebrate Nursing Home Week May 14 –20 as part of Older Americans Month. There will be special events and some silliness to create some fun and extend appreciation to those who make our Center the success that it is. As you already know, our staff is what makes us “*uniquely different.*” It is the staff that I am most proud of. They do their best to make the 200,000 SF CNR feel a little bit like home with the friendship, laughter and companionship they extend to residents and visitors.

8. 2017 County Worker United Way Campaign - As of April 24 the County Worker Campaign had raised a significant amount of money toward the campaign goal of \$39,000. A Campaign Results presentation was made to the Board of Supervisors on April 26.

9. RN Staffing Needs – The CNR has not been successful in recruiting RN’s to fill two (2) full-time TCU vacancies (10 AM – 6PM and 2PM – 10 PM) and three (3) per diem evening and night shift every other weekend.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ & MARK GROVE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT/AWARD CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: COMPEER WEST, HILLSIDE, NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant/award contract for the Livingston County Department of Health, and any future amendments to said contract for the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Compeer West	1/1/17 – 12/31/17	\$50,195.00

135 Delaware Avenue
Buffalo, NY 14202

For: To provide Compeer services which match in-need adults with companions.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS OMH	0%	Yes X No

Director’s Comments: This contract provides services to adults being served out in the community.

Hillside	1/1/17 – 12/31/17	\$46.58 per hour
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24 Main Street
Mt. Morris, NY 14510

For: Customized Services

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
SPOA Allocated Funds /NYS OMH	0%	Yes X No

Director’s Comments: This contract will provide Mental Health Customized Services: Care Coordinator, Skill Builder, Trauma Focused Cognitive Behavioral Therapy, Adoption/Family Finding Chronicle, Family Advocate, Aggression Replacement Training, Skills Based Group and Mental Health Overnight Respite.

New York State Department of Health
 Bureau of Communicable Disease Control
 Empire State Plaza, Corning Tower; Room 651
 Albany, NY 12237

4/1/17- 3/31/19

\$30,574.00
 (\$15,287.00 x 2 years)

For: Implementation of the Rabies Program in Livingston County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDOH Grant	0%	Yes X No

Director's Comments: This NYS Grant will provide implementation of the Rabies Program providing rabies specimen testing, human treatment, education and pet vaccination clinics to Livingston County.

Ms. Rodriguez reviewed the above contracts for approval.

Motion: Mrs. Donohue moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: VISION INFONET

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Vision Infonet, Inc. 1/1/17-12/31/17 .09¢
 1717 Park Street, Suite 110 per 65 character line
 Naperville, IL 60563
 For: Transcription Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: This contract will provide Transcription services for the Mental Health Clinic.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

3. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Department of Health

- Create one full-time Medical Typist position

AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

This position will be housed at Mental Health. The current account clerk typist position will be deleted with the creation of this position.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

Garbage abatement proceedings at 6679 Wright's Road, Springwater. Concurrence from the committee is being sought to proceed with having an outside contractor remove and dispose of garbage at the subject property pursuant to the Livingston County Sanitary Code and NYS Public Health Law with the cost of which back-charged to the property owner. Mr. Grove distributed photos of the property conditions for review and discussion. This is a 77 acre parcel located in Springwater. Little Mill Creek runs through this property. It is a Class AA stream and the drinking water supply for the Village of Dansville. This is of particular concern as it all runs downhill from there. He has walked through the site with two DEC officers to make sure there are no violations pertaining to that. The Department has been involved in this matter for some time. We have worked with the town to process a condemnation order. The house itself is packed with debris and has been condemned so they can no longer live there.

Mrs. Babbitt Henry reviewed the specifics on the condemnation order. Mrs. Henry stated that there are dead

animals lying in the field. Springwater is having their attorney work with the SPCA in Monroe County to remove the animals. There is a farm that has agreed to house and feed the animals. Springwater turned to the Health Department because the sanitation law violations are stricter than the building code laws. The property owners have been cited numerous times for property maintenance. There was discussion on animal cruelty issues. Ms. Rodriguez reviewed the involvement history by the Department of Health with the property owners over the past several years. Mr. Grove reviewed the three main enforcement options. 1) fine; 2) condemnation proceedings; 3) abatement by an outside contractor, which has never been done by Livingston County before. Abatement involves bidding out the work and then billing the home owner the contract amount. The Board of Health would like to pursue abatement proceedings by the County. There was discussion of an option for a judgement order against the property owner. Mrs. Babbitt Henry explained that their goal is to get this property cleaned up. The Town Attorney is seeking ways for permanent removal of the property owners. The Health Department does have authority to permanently remove the property owners. There was discussion on holding discussions with the County Attorney on a mechanism to relevel this property. Judgements against these individuals have not worked. Livonia has a provision in their zoning for demolition/clean-up of these properties. Ms. Rodriguez explained that we do not have a Peace officer in the County. Lollypop Farm is the APCA in Monroe County and they require a relationship with the Sheriff's Department to provide catchment coverage to this area. It is within their oversight for the Sheriff's Department to shelter these animals if cruelty investigation is pursued. There is an Amish family in Springwater willing to provide a field for the abused animals separate from his animals. The County Administrator will contact the Sheriff's Office and have an update for possible action at the 5/8 Ways and Means Committee meeting.

Informational Item(s) Written Only

- Environmental Health and Dog Control coordinated a 4-hour training event for County Law Enforcement staff, presented by the Director of Law Enforcement for the Greater Rochester Humane Society. Attended by 16 persons, the training covered animal cruelty investigations and dog encounter practices.
- Continue to focus on a Blue Zone initiative by working with various sectors of one community to develop policy, system and environmental changes (school, worksite and village/town): demographics and statistical data related the chronic disease has been analyzed and developed into a report and presentation to be discussed with key stakeholders in May.
- Sponsorship for Girls on the Run participants at seven school districts in partnership with GVHP.
- Healthy Living Livingston (Cancer Prevention Program series focusing on healthy eating and physical activity) will be implemented in Nunda from March to June.
- Mental Health applied and received Suicide Postvention funding through the Suicide Awareness Task Force.
- Presentation on public health emergency response to youth at the BEA Emergency Service Career Exploration Day.
- Successfully implemented Main Streets Go Blue/Colon cancer initiative with paid and earned media, street banners in all villages and many businesses participating.
- Working with several worksites regarding paid time off for colon cancer screenings policy.
- Coalition on Sexual Health is coordinating a training regarding Darkness to Light (sexual abuse prevention) and Trauma Informed Practice for community partners (April).
- Home Safe Home assessments were conducted in 40 homes to prevent falls and increase knowledge of emergency preparedness.
- Conducted Suicide Prevention Presentation for Nunda Community members.
- Presented on Suicide Prevention Task Force activities, data trends and resource information at UR Medicine/Noyes Continuum of Care Coalition.
- Livingston County Hospice - new service Remembering Project- primary care givers may request a memory bear crated from loved one's clothing free of charge.

- Hospice Monthly Statistics:
Dec 2016- 588 total Hospice Days - 156 Days CNR (SNF)
Jan 2017- 559 total Hospice Days- 128 Days CNR (SNF)
Feb 2017- 493 total Hospice Days- 121 Days CNR (SNF)

164 patients/families served in 2017

- We held an active shooter drill at the DOH, with real time response, 32 people participated, 7 called 911, 3 minutes to respond.
- We have a vacancy for the Board of Health, due to the passing of Dr. Godsave.
- We had 45 participants for the State of the Health presentation.
- We received 110 poverty simulation evaluations out of 115 attendees in November, 2016.

ADJOURNMENT

Mr. Davis moved and Mr. LeFeber seconded to adjourn the meeting at 10:03 a.m.

OFFICE FOR THE AGING – SUE DAVIN

Informational Item(s) Written Only

Service Summary – 1st Quarter 2017

Service Type	Total Units
Assisted Transport/Escort	107 one-way rides
Caregiver Services	133 contacts/53 caregivers
Case Management	432 hours/195 clients
Congregate Meals	6,652.00 meals/181 participants
Health Promotion Services	195 participants
Home Delivered Meals	12,534 meals/250 participants
Information & Assistance	506 contacts/131 individuals
Legal Services	70 hours/22 clients
Nutrition Counseling	15 hours/15 clients
Nutrition Education	1,303 contacts/350 individuals
Personal Care	888 hours/30 clients
PERS – Personal Alert Systems	412 individuals
Transportation	1,485 one-way rides/42 individuals

Program Updates:

Advisory Council members and program participants have been advocating against funding cuts at the state and federal level. The Enacted State Budget did see restoration in many areas the Governor had proposed cuts. We are still waiting for clarification about NY Connects. The funds are in the budget but not directly in the New York State Office for the Aging budget. The funds are in the Global Cap and it is not clear at this time whether the funds will come to the Offices for the Aging statewide.

Sharon Audino, RD, contracted dietitian through Cornell Cooperative Extension has reported that she has been compiling the results of the quarterly survey sent to Home Delivered Meal clients and is happy to report that of the 90 surveys received back at this point, 89 clients have been satisfied with all aspects of the meal being sent including taste, smell, appearance, variety, overall quality and quantity of food received. The one survey not in agreement with the rest, did not give a positive response to anything other than being satisfied with the person who delivered the meal.

Eleven older adults participated in A Matter of Balance classes at the United Methodist Church in Livonia beginning on March 13, 2017. The series will conclude on May 1st. The RSVP program has identified a volunteer and will offer A Matter of Balance 1 – 2 more times during 2017.

Law-NY will be offering informational sessions on Advanced Directives (Power of Attorney, Health Care Proxy, Living Will, Will) at each of the senior meal sites: April 24th in Mt. Morris, May 16th in Dansville, and June 20th in Avon. All sessions begin at 11 AM and will be presented by Gavin Reynolds, Supervising Attorney.

Shelf stable food from Foodlink will be delivered to all interested HDM clients from April 24th – May 3rd.

On May 10th, Lifespan will offer AM and PM Medicare 101 sessions at the Highway Dept., sponsored by LCOFA.

LCOFA is working with the Finger Lakes Caregiver Institute, Noyes Health, and two local churches who are considering implementing site-based respite programs for caregivers modeled after successful faith-based programs in Erie County. These programs could be monthly or more frequently depending on need and volunteers.

Seniorama 2017 – May 20th, York Central School, 1:30 PM

Honorees:

- Town of AvonFrances K. Fleming
- Town of CaledoniaMarjorie Carpenter
- Town of ConesusKeith and Debbie Tucker
- Town of GeneseoTom and Betsy Matthews
- Town of GrovelandBill Carman
- Town of LeicesterJoe Lentner
- Town of LimaThea Bodenstaff
- Town of LivoniaCynthia “Mama Cindy” Strasburg
- Town of Mt. MorrisDavid E. and Jessie Hollingshead
- Town of N. DansvilleRichard Gillard
- Town of NundaThomas S. Cook
- Town of OssianDonald Perkins
- Town of PortageTom and Midge Howe
- Town of SpartaLen and Ann Davis
- Town of SpringwaterPatricia Willsea
- Town of West Sparta.....Marjorie Cansdale
- Town of York.....Joseph and Elaine Bucci
- CNR.....Joyce Gleason
- TRIAD.....Livingston County Coalition of Churches

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MAY 2, 2017
9:00 A.M.**

PRESENT: P. Yendell, B. Donohue, D. Babbitt Henry, I. Davis, M. Walker, E. Gott, D. LeFeber, I. Coyle, H. Grant, S. Hillier

MOTION TO CHANGE THE ORDER

Mr. Davis moved and Mr. LeFeber seconded to change the order of the agenda....Carried.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY YOUTH BOARD: DEBORAH BUMP

Livingston County Youth Board			
Name	Address	Agency	Term
Deborah Bump	6426 Sonyea Road , Mt. Morris	Town of Mt. Morris	At Pleasure

Mr. Snyder explained that appointments now go through board resolution.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolutionCarried.

2 AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB: LIVINGSTON COUNTY WORKFORCE DEVELOPMENT, GENESEE COUNTY JOB DEVELOPMENT, ORLEANS COUNTY JOB DEVELOPMENT, WYOMING COMMUNITY ACTION, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for Livingston County on behalf of GLOW WIB, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Workforce Development 6 Court Street, Room 105 Geneseo, New York 14454	7/1/17 - 6/30/18	\$130,500.00
Genesee County Job Development 587 East Main Street, Suite 100 Batavia, New York 14020	7/1/17 - 6/30/18	\$115,185.00
Orleans County Job Development 14016 Route 31 West, First Floor Albion, New York 14411	7/1/17 - 6/30/18	\$97,095.00
Wyoming Community Action, Inc. 6470 Route 20A Perry, New York 14530	7/1/17 - 6/30/18	\$106,250.00

For: The provision of youth employment services to WIOA eligible youth, ages 14-24, residing in the GLOW region.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal WIOA Funds	\$0	X Yes No

As a grant recipient for the four-county region, we are required to execute contracts for all of the different counties for certain programs. This is year two of a three year RFP that was issued. These amounts may be less depending on federal funding cuts.

Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution.....Carried.

3. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: WORKFORCE DEVELOPMENT

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Workforce Development:

Delete one part-time Clerk Typist position effective May 13, 2017.

AND REFER MATTER TO THE WAYS AND MEANS COMMITTEE

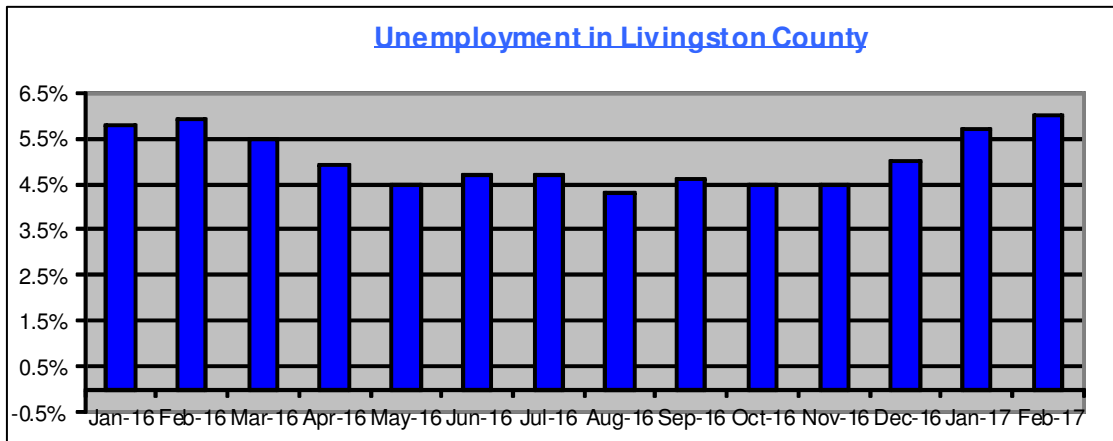
We don't have a clerk to answer phones. We share that duty with the Department of Labor. In talking to Personnel, this person has preferential right and will be given the next account clerk typist in the County. There is a new DOL Regional manager started this week and he is more hands on than his predecessor. The customer services kiosk will be moved to Workforce, so the responses may be interesting.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Chairman Gott recognized Ryan and another great job at the teen recognition event. Mr. Snyder explained that this is the second year that Mary Guldenshuh has been in charge of the event and she has done a great job. There was discussion regarding concerns on the food service and the potential for accidents. Livingston Athletics is going to be a party house.

Informational Item(s) Written Only:

Unemployment Report



Unemployment in February increased slightly from 5.9% in 2016 to 6.0% in 2017.

Department Activity Report

Activity	March 2017
Counselor Assisted Appointments	87
Adults/Youth in Training	52
Employer Recruitment Events	4
Workshop Attendees	53
Incarcerated Clients Served	6
Entries to Employment - Public Assistance	4
Clients in ESOL Education - Public Assistance	12
Clients in High School Equivalency Education	10

Program Report

Summer Youth Employment - Applications for the Summer Youth Employment Program are available online (County website) and will be accepted up to the date of onsite interviews at each district. Eligibility is based on county residency, age (14-20) and household income.

Youth Job Fair - 75 students and 20 employers participated in a job fair for high school juniors and seniors from Avon, Geneseo, Cal-Mum and Livonia.

Spring Job Fair - The annual spring job fair will be held Thursday May 18th at GCC Dansville. tinyurl.com/LCJobFair

Teen Recognition - 104 exceptional youth were honored at the annual teen recognition dinner.

CNA Graduation - 18 students will be recognized on April 27th for earning their Certified Nursing Assistant (CNA) certificate through a training program held at the CNR. 11 of the students are low-income (below 125% of poverty).

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: ENCOMPASS, HILLSIDE CHILDREN’S CENTER, TELETASK, INC., VARIOUS RESIDENTIAL TREATMENT CENTERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Encompass	7/1/17-6/30/18	\$143,928

275 Pinnacle Rd.

Rochester NY 14623

Preventive Services Program in the form of Educational Support in the Dansville School District

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive	0%	Yes X No

Hillside Children’s Center

6/1/17-5/31/18

\$27,500

1183 Monroe Ave.

Rochester NY 14620

Preventive Services Program in the form of Youth Court

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive	0%	Yes X No

Teletask, Inc.

5/1/17-4/30/18

\$5/1,000 points

8066 Sunset Ave., Suite 101

Fair Oaks CA 95628

Web-based messaging services for appointment reminders

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various	Various	Yes X No

Various Residential Treatment Centers

7/1/17-6/30/18

Various Rates

The placement of children in the custody of the Commissioner who need this specialized level of care.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
State Foster Care Block Grant, Fed IV-E if Eligible	24%	Yes X No

Director’s Comments:

Teletask will allow county staff to continue to use the Health Messenger, a web-based service that provides the means to remind/recall/alert patients and clients about a wide range of services such as due dates and appointments. The mode of delivery of these messages is text, voicemail, email, each having a different point value. The pricing structure allows the County to buy points thereby allowing flexibility in the manner in which these messages are sent.

Mrs. Deane reviewed the contracts for approval.

Motion: Mr. LeFeber moved and Mrs. Donohue seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE COMMISSIONER OF THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACT(S): DONATED FUNDS AGREEMENTS

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Donated Funds Agreement \$54,142
 For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Education Success Foundation	0%	Yes X No

Donated Funds Agreement \$11,000
 For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Hillside Children’s Foundation	0%	Yes X No

Mrs. Deane explained that these are donations we receive annually.

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution Carried.

Mrs. Deane clarified the statistics below for Medicaid and food stamps.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (March) – Attached
2. Statistics (Monthly) (March)

Temporary Assistance Cases (TA):	Mar	% Change from Jan 1
Family Assistance	308	-0.96%
Safety Net	372	5.68%
Total	680	2.56%

Medicaid Cases (MA):		
Community	1888	-16.39%
Chronic Care	233	-2.92%
Foster Care	151	0.67%
SSI	1271	-0.24%
Total	3543	-9.66%

Livingston County Citizens receiving some form of Medicaid service:	
Cases In Transit	118
NYSOH	5077
Livingston County DSS	5897
Total	11092

Medicaid Managed Care Individuals (Monthly Premium):
 These Individuals are included in above TA/MA.

Mainstream Managed Care	3748
HARP	236

Managed Long Term Care-Community	66	
Managed Long Term Care-Nursing Home	52	
Total	4102	-13.31%

Food Stamp Cases:	2490	-23.53%
SSI Food Stamp Cases:	812	
Child Care Cases:	178	-9.64%

Protective Services for Adults (PSA):	55	-9.84%
<u>Financial Mgmt</u>	49	
<u>Home Mgmt</u>	46	
<u>Personal Care</u>	24	
Level I	7	
Level II	16	
Level I pending	1	
<u>Guardianship Cases</u>	6	
Awaiting discharge	3	
Pending	0	
Assessment assists	88	

Preventive Services:	65	16.07%
<u>Probation caseload</u>	32	-3.03%
<u>School based consults</u>	237	
<u>School based active</u>	0	
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	3	

Child Protective Services (CPS):		
New Assignments	66	

Foster Care	91	
Foster Children - DSS Custody	54	5.88%

3. Employees hired, resigned or retired in April:

Laura VanSickle	Hired	Senior Account Clerk	4/4/17	Geneseo
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4. One Hundred and Thirty-five staff and contract staff attended one of the four Annual Mandatory Training sessions held in April. Covered topics include Confidentiality, HIPAA, Conflict of Interest, Compliance, Chemical Hazard Communication, Fire Evacuation, Workplace Violence, Employee Security and Building Safety and Medical Incidents.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – SHC SERVICES, INC., AMN HEALTHCARE, INC. DBA NURSEFINDERS, LLC & MAXIM OF NEW YORK, LLC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SHC Services, Inc. 1640 W. Redstone Center Drive, Suite 200	5/1/17-4/30/18	Fee Schedule

Park City, Utah 84098

For: Supplemental Staffing Contract - Nurses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

AMN Healthcare, Inc. dba Nursefinders, LLC 5/1/17-4/30/18 Fee Schedule

175 Corporate Woods, Suite 120

Rochester, New York 14623

For: Supplemental Staffing Contract - Nurses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

Maxim of New York, Inc. 5/1/17-4/30/18 Fee Schedule

150 State street, Suite 140

Rochester, New York 14614

For: Supplemental Staffing Contract – Nurses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

Director’s Comments:

The CNR is experiencing difficulty recruiting RN’s to meet current staffing needs. For the last three years there has been no supplemental staffing (agency) use by the Nursing Department. Monies were placed in the 2017 operating budget to fund limited agency staffing use if needs dictate. This contract will enable the select and limited use of agency nursing personnel to meet staffing needs.

Mr. Bassett reviewed the contracts for approval. He has been working with each of these agencies. There have been problems finalizing a contract in the past between the County Attorney and their legal counsel.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution Carried.

There was discussion on the salary amount an employee receives from a supplemental staffing agency. He has drafted an in house staffing agency to see if these people can be enticed to the County. There needs to be more work to develop this.

2. SURPLUS PROPERTY

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	Carroll Solo Electric Bed	N/A	B2983
1	Carroll Solo Electric Bed	N/A	B2971
1	Carroll Solo Electric Bed	N/A	00676
1	Carroll Solo Electric Bed	N/A	00677
1	Carroll Solo Electric Bed	N/A	00628
1	Carroll Solo Electric Bed	N/A	none

Director’s Comments:

The Maintenance Department has removed these beds from service for reasons of obsolescence and repair needs. The beds are 10+ years old. **Due to the age of this equipment, a resolution is not necessary.**

3. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation:

Create one full-time Senior Typist position.

Delete one full-time Senior Typist position effective July 21.

AND REFER MATTER TO THE WAYS AND MEANS COMMITTEE

Director’s Comments:

The Senior Typist assigned to the Social Work Services Department will retire July 18. The Director is asking to create a parallel Senior Typist position to facilitate an orientation prior to the incumbent's retirement. The vacancy resulting from the Senior Typist retirement will be deleted effective July 21.

Motion: Mrs. Donohue moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) Occupancy - As of January 24, occupancy was 94.9% for the month, YTD 96.95%. Mr. Bassett reviewed the reasons for the decrease in occupancy. There is no one on the waiting list to get in the facility at this time. He believes the Dialysis unit will stabilize occupancy.
- b.) Cash Flow - The CNR's Cash Flow Report as of April 24, 2017 reflects \$23,841,852.00 in reserves. The plan is still to make two payments back to the County for prior period tax levy received 2006-2010.
- c.) Budget Variance - The February 2017 budget variance report will be distributed and discussed at the committee meeting.
- d.) Dialysis Extension Clinic – Noyes CFO Jay Maslyn is completing business case scenario/feasibility analyses as part of the Certificate of Need (CON) preparation. The analyses will subsequently be presented to the Finance Committee of the Noyes Board for approval after which the CON will be filed with the NYSDOH. He anticipates filing the CON by the end of May, possibly a little sooner. LaBella Architects will have the formal project cost estimates available by the first week of May. The construction costs are a component of the CON. Mr. Bassett reviewed the estimated cost range.

Mr. Bassett reported that for the first time in the 25 years he has been with the County, we have had four consecutive months that we have had zero lost work days and zero reportable injuries. There was discussion on the impact of the bed hold rates and the elimination retroactive to April 1. The projected impact for 2017 is \$55,000. This will place a significant internal process burden on clinical and medical staff.

The ramp project is complete and Mr. Bassett has sent notice to NYSDOH that they have met the requirements of the time limited waiver.

Mr. Bassett reviewed the UR Tele psychiatry Program. There is a significant psychiatrist shortage in this area for access to meet with clients. We are going to be receiving the telemedicine equipment and training and we will be a participant in a program they call Project Echo. He believes we will see increases in telemedicine in the future for long term care.

Informational Item(s) Written Only

- 1. Reports - Absenteeism & Mandation, FMLA, Payroll Performance, Workers Compensation.
- 2. Medicaid Payment for Bedhold – With passage of the NYS Budget, DOH has eliminated the 50% Medicaid payment for bedhold for residents' stay in hospitals retroactively to April 1, 2017. Previously a nursing home with 95% or greater census upon a resident's hospital admission would receive a maximum of 14 days in a calendar year. This change does not affect Therapeutic Leave of Absence, paid at 95% of Medicaid rate, not to exceed 10 days per 12-month period.
- 3. Ramp Modification Project –Ironwood Heavy Highway, LLC has completed removal of existing walkways and installation of new concrete. Handrail installation was scheduled to be installed by April 28. Upon completion of the work the New York State Department of Health will be notified that the requirements of the Time Limited Waiver have been satisfied.
- 4. Nurse Assistant Training Graduates – A graduation ceremony was conducted in the CNR atrium on Thursday April 27 for 17 graduates of the FLCC program. 14 of the newly certified nursing assistants have been offered employment and are in various stages of preparing for Personnel Office processing and facility orientation.

5. UR Medicine Tele psychiatry Program – The CNR is a participant in the Finger Lakes Performing Provider System (FLPPS) Behavioral Interventions Paradigm in Nursing Homes project under Delivery System Reform Incentive Payment Program (DSRIP). As a FLPPS participating provider the CNR will be completing proxy credentialing of UR Medicine Tele psychiatry Medical Staff and will subsequently receive grant funded telemedicine equipment and user training from the Geriatric Behavioral Management Team. The intention of the initiative is to enable the CNR team to access psychiatric services for select case review by the UR Medicine Tele psychiatry Program.

6. Nurse Recognition Luncheon - Eight nurses have been selected from numerous nominations submitted by residents, visitors and co-workers to attend the Long Term Care Nurses Association Recognition Luncheon in Rochester on May 11. The nurses selected are: Bobbi Babbitt, Wendy Geens, Jason Genova, Deb Metzger, Brock Saltsman, Laura Rudney, Jen Lazar, and Jaclyn Spencer.

7. Nursing Home Week - We celebrate Nursing Home Week May 14 –20 as part of Older Americans Month. There will be special events and some silliness to create some fun and extend appreciation to those who make our Center the success that it is. As you already know, our staff is what makes us “*uniquely different.*” It is the staff that I am most proud of. They do their best to make the 200,000 SF CNR feel a little bit like home with the friendship, laughter and companionship they extend to residents and visitors.

8. 2017 County Worker United Way Campaign - As of April 24 the County Worker Campaign had raised a significant amount of money toward the campaign goal of \$39,000. A Campaign Results presentation was made to the Board of Supervisors on April 26.

9. RN Staffing Needs – The CNR has not been successful in recruiting RN’s to fill two (2) full-time TCU vacancies (10 AM – 6PM and 2PM – 10 PM) and three (3) per diem evening and night shift every other weekend.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ & MARK GROVE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT/AWARD CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: COMPEER WEST, HILLSIDE, NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant/award contract for the Livingston County Department of Health, and any future amendments to said contract for the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Compeer West	1/1/17 – 12/31/17	\$50,195.00

135 Delaware Avenue
Buffalo, NY 14202

For: To provide Compeer services which match in-need adults with companions.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS OMH	0%	Yes X No

Director’s Comments: This contract provides services to adults being served out in the community.

Hillside	1/1/17 – 12/31/17	\$46.58 per hour
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24 Main Street
Mt. Morris, NY 14510

For: Customized Services

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
SPOA Allocated Funds /NYS OMH	0%	Yes X No

Director’s Comments: This contract will provide Mental Health Customized Services: Care Coordinator, Skill Builder, Trauma Focused Cognitive Behavioral Therapy, Adoption/Family Finding Chronicle, Family Advocate, Aggression Replacement Training, Skills Based Group and Mental Health Overnight Respite.

New York State Department of Health
 Bureau of Communicable Disease Control
 Empire State Plaza, Corning Tower; Room 651
 Albany, NY 12237

4/1/17- 3/31/19

\$30,574.00
 (\$15,287.00 x 2 years)

For: Implementation of the Rabies Program in Livingston County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDOH Grant	0%	Yes X No

Director's Comments: This NYS Grant will provide implementation of the Rabies Program providing rabies specimen testing, human treatment, education and pet vaccination clinics to Livingston County.

Ms. Rodriguez reviewed the above contracts for approval.

Motion: Mrs. Donohue moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: VISION INFONET

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Vision Infonet, Inc. 1/1/17-12/31/17 .09¢
 1717 Park Street, Suite 110 per 65 character line
 Naperville, IL 60563
 For: Transcription Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: This contract will provide Transcription services for the Mental Health Clinic.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

3. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Department of Health

- Create one full-time Medical Typist position

AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

This position will be housed at Mental Health. The current account clerk typist position will be deleted with the creation of this position.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

Garbage abatement proceedings at 6679 Wright's Road, Springwater. Concurrence from the committee is being sought to proceed with having an outside contractor remove and dispose of garbage at the subject property pursuant to the Livingston County Sanitary Code and NYS Public Health Law with the cost of which back-charged to the property owner. Mr. Grove distributed photos of the property conditions for review and discussion. This is a 77 acre parcel located in Springwater. Little Mill Creek runs through this property. It is a Class AA stream and the drinking water supply for the Village of Dansville. This is of particular concern as it all runs downhill from there. He has walked through the site with two DEC officers to make sure there are no violations pertaining to that. The Department has been involved in this matter for some time. We have worked with the town to process a condemnation order. The house itself is packed with debris and has been condemned so they can no longer live there.

Mrs. Babbitt Henry reviewed the specifics on the condemnation order. Mrs. Henry stated that there are dead

animals lying in the field. Springwater is having their attorney work with the SPCA in Monroe County to remove the animals. There is a farm that has agreed to house and feed the animals. Springwater turned to the Health Department because the sanitation law violations are stricter than the building code laws. The property owners have been cited numerous times for property maintenance. There was discussion on animal cruelty issues. Ms. Rodriguez reviewed the involvement history by the Department of Health with the property owners over the past several years. Mr. Grove reviewed the three main enforcement options. 1) fine; 2) condemnation proceedings; 3) abatement by an outside contractor, which has never been done by Livingston County before. Abatement involves bidding out the work and then billing the home owner the contract amount. The Board of Health would like to pursue abatement proceedings by the County. There was discussion of an option for a judgement order against the property owner. Mrs. Babbitt Henry explained that their goal is to get this property cleaned up. The Town Attorney is seeking ways for permanent removal of the property owners. The Health Department does have authority to permanently remove the property owners. There was discussion on holding discussions with the County Attorney on a mechanism to relevel this property. Judgements against these individuals have not worked. Livonia has a provision in their zoning for demolition/clean-up of these properties. Ms. Rodriguez explained that we do not have a Peace officer in the County. Lollypop Farm is the APCA in Monroe County and they require a relationship with the Sheriff's Department to provide catchment coverage to this area. It is within their oversight for the Sheriff's Department to shelter these animals if cruelty investigation is pursued. There is an Amish family in Springwater willing to provide a field for the abused animals separate from his animals. The County Administrator will contact the Sheriff's Office and have an update for possible action at the 5/8 Ways and Means Committee meeting.

Informational Item(s) Written Only

- Environmental Health and Dog Control coordinated a 4-hour training event for County Law Enforcement staff, presented by the Director of Law Enforcement for the Greater Rochester Humane Society. Attended by 16 persons, the training covered animal cruelty investigations and dog encounter practices.
- Continue to focus on a Blue Zone initiative by working with various sectors of one community to develop policy, system and environmental changes (school, worksite and village/town): demographics and statistical data related the chronic disease has been analyzed and developed into a report and presentation to be discussed with key stakeholders in May.
- Sponsorship for Girls on the Run participants at seven school districts in partnership with GVHP.
- Healthy Living Livingston (Cancer Prevention Program series focusing on healthy eating and physical activity) will be implemented in Nunda from March to June.
- Mental Health applied and received Suicide Postvention funding through the Suicide Awareness Task Force.
- Presentation on public health emergency response to youth at the BEA Emergency Service Career Exploration Day.
- Successfully implemented Main Streets Go Blue/Colon cancer initiative with paid and earned media, street banners in all villages and many businesses participating.
- Working with several worksites regarding paid time off for colon cancer screenings policy.
- Coalition on Sexual Health is coordinating a training regarding Darkness to Light (sexual abuse prevention) and Trauma Informed Practice for community partners (April).
- Home Safe Home assessments were conducted in 40 homes to prevent falls and increase knowledge of emergency preparedness.
- Conducted Suicide Prevention Presentation for Nunda Community members.
- Presented on Suicide Prevention Task Force activities, data trends and resource information at UR Medicine/Noyes Continuum of Care Coalition.
- Livingston County Hospice - new service Remembering Project- primary care givers may request a memory bear crated from loved one's clothing free of charge.

- Hospice Monthly Statistics:
Dec 2016- 588 total Hospice Days - 156 Days CNR (SNF)
Jan 2017- 559 total Hospice Days- 128 Days CNR (SNF)
Feb 2017- 493 total Hospice Days- 121 Days CNR (SNF)

164 patients/families served in 2017

- We held an active shooter drill at the DOH, with real time response, 32 people participated, 7 called 911, 3 minutes to respond.
- We have a vacancy for the Board of Health, due to the passing of Dr. Godsave.
- We had 45 participants for the State of the Health presentation.
- We received 110 poverty simulation evaluations out of 115 attendees in November, 2016.

ADJOURNMENT

Mr. Davis moved and Mr. LeFeber seconded to adjourn the meeting at 10:03 a.m.

OFFICE FOR THE AGING – SUE DAVIN

Informational Item(s) Written Only

Service Summary – 1st Quarter 2017

Service Type	Total Units
Assisted Transport/Escort	107 one-way rides
Caregiver Services	133 contacts/53 caregivers
Case Management	432 hours/195 clients
Congregate Meals	6,652.00 meals/181 participants
Health Promotion Services	195 participants
Home Delivered Meals	12,534 meals/250 participants
Information & Assistance	506 contacts/131 individuals
Legal Services	70 hours/22 clients
Nutrition Counseling	15 hours/15 clients
Nutrition Education	1,303 contacts/350 individuals
Personal Care	888 hours/30 clients
PERS – Personal Alert Systems	412 individuals
Transportation	1,485 one-way rides/42 individuals

Program Updates:

Advisory Council members and program participants have been advocating against funding cuts at the state and federal level. The Enacted State Budget did see restoration in many areas the Governor had proposed cuts. We are still waiting for clarification about NY Connects. The funds are in the budget but not directly in the New York State Office for the Aging budget. The funds are in the Global Cap and it is not clear at this time whether the funds will come to the Offices for the Aging statewide.

Sharon Audino, RD, contracted dietitian through Cornell Cooperative Extension has reported that she has been compiling the results of the quarterly survey sent to Home Delivered Meal clients and is happy to report that of the 90 surveys received back at this point, 89 clients have been satisfied with all aspects of the meal being sent including taste, smell, appearance, variety, overall quality and quantity of food received. The one survey not in agreement with the rest, did not give a positive response to anything other than being satisfied with the person who delivered the meal.

Eleven older adults participated in A Matter of Balance classes at the United Methodist Church in Livonia beginning on March 13, 2017. The series will conclude on May 1st. The RSVP program has identified a volunteer and will offer A Matter of Balance 1 – 2 more times during 2017.

Law-NY will be offering informational sessions on Advanced Directives (Power of Attorney, Health Care Proxy, Living Will, Will) at each of the senior meal sites: April 24th in Mt. Morris, May 16th in Dansville, and June 20th in Avon. All sessions begin at 11 AM and will be presented by Gavin Reynolds, Supervising Attorney.

Shelf stable food from Foodlink will be delivered to all interested HDM clients from April 24th – May 3rd.

On May 10th, Lifespan will offer AM and PM Medicare 101 sessions at the Highway Dept., sponsored by LCOFA.

LCOFA is working with the Finger Lakes Caregiver Institute, Noyes Health, and two local churches who are considering implementing site-based respite programs for caregivers modeled after successful faith-based programs in Erie County. These programs could be monthly or more frequently depending on need and volunteers.

Seniorama 2017 – May 20th, York Central School, 1:30 PM

Honorees:

- Town of AvonFrances K. Fleming
- Town of CaledoniaMarjorie Carpenter
- Town of ConesusKeith and Debbie Tucker
- Town of GeneseoTom and Betsy Matthews
- Town of GrovelandBill Carman
- Town of LeicesterJoe Lentner
- Town of LimaThea Bodenstaff
- Town of LivoniaCynthia “Mama Cindy” Strasburg
- Town of Mt. MorrisDavid E. and Jessie Hollingshead
- Town of N. DansvilleRichard Gillard
- Town of NundaThomas S. Cook
- Town of OssianDonald Perkins
- Town of PortageTom and Midge Howe
- Town of SpartaLen and Ann Davis
- Town of SpringwaterPatricia Willsea
- Town of West Sparta.....Marjorie Cansdale
- Town of York.....Joseph and Elaine Bucci
- CNR.....Joyce Gleason
- TRIAD.....Livingston County Coalition of Churches

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board