

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, MAY 4, 2016
9:00 A.M.

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, E. Gott, D. LeFeber, P. Yendell, D. Mahus, B. Donohue, I. Coyle, H. Grant, C. Baker-Genesee Sun

BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN

Pre-approved Informational Item(s) To Be Reported

1. ELECTION DISTRICT AND INSPECTOR UPDATE – Information was distributed for discussion. The Commissioners asked to come before the Committee to report on the presidential primary and the amount of turnout and any difficulties at poll sites. Democratic turnout was at 42% and the Republican was about 43% this year compared to 7% four years ago. They are looking at hiring more inspectors and then adding more inspectors in certain towns and districts this year. With the amount of turnout at the primary, the November turnout will double or triple because everyone can vote. There are nine towns with multiple districts and some towns only have one district so more inspectors will need to be added per their projections of the turnout. Four inspectors will not be able to handle the turnout. Mrs. Leven reviewed the individual town sheets show what is registered now and the single sheets show the numbers before consolidation and then the April 1, 2015 numbers compared to April 1, 2016. Both Commissioners had to go down to District 2 and 3 to help then and call in additional staff because of the backup there. That is what they are expecting on general election day because there will be a much higher turnout at the poll sites and they want to be sure they have enough workers. They are looking to add 4 extra workers in multiple districts and 2-3 extra inspectors to those single districts with high voter registrations. For example, Geneseo 1 had a higher turnout than 2 and 3 in this presidential primary even though they have lower numbers. Livonia 1 and 2 has over 1,000 voters in their districts and they want to add 1-2 extra inspectors there. They want to train their inspectors about flow and keeping it running smoothly with no backup and huge lines. We had the same issues that other counties had across the state. People wanted to vote that were not registered in either party, and those people still had to be processed. There was a lawsuit filed Monday afternoon, the day before the primary, requesting a judge change the NYS Election Law from a closed primary to an open primary, to allow those independents and blank voters to vote in a primary. The suit circulated on social media through one of the candidates who instructed them to go to their poll sites and request an affidavit ballot. Those people showed up right at the beginning requesting to vote which was unexpected and extra ballots had to be printed. There was discussion on why the noon start time for voting in Livingston County and how this portion of election law really needs to be updated. You have Erie County and from Orange County downstate is 6am-9pm and everyone else is 12pm-9pm. They were overwhelmed with phone calls and people coming into the office. They will also plan to add a couple of inspectors on general election day for the office so that they are free to leave if needed somewhere else. We have the original form filed by an individual designating their party and people still say it's not correct. We did a lot of advertising early and sent out information out on social media explaining the closed primary. Mr. DiPasquale explained that there may be a single statewide primary in June for the Reform Party and even though we only have one registered voter in this party in the entire County, the state says all poll sites, at least one in each town, will need to be opened, with affidavit ballots available. They have a petition filed about this but they won't meet for a couple days. They prefer to do one polling site in their office. BOE assisted on the school elections and they are all set to go. They printed ballots for two libraries. Mr. Schuster discussed the election line concerns in his district. Mrs. Leven explained that they have not finalized inspector locations. There were some inspectors pulled in on election day, which show in the odd amounts shown on the chargebacks. They plan to use the extra machines in any areas that had delays during the last election. Mr. Yendell explained that there needs to be more privacy files, he had to get folders from the Town. Mr. Mahus discussed problems in North Dansville and asked that the Town Clerk get direction on the set up needs before election day. Mr. Mahus also explained that there were some problems with this primary in North Dansville with the set

up. Mr. Mahus also spoke with an election inspector from Steuben County and she explained that Steuben had a meeting prior to the primary and the inspector was able to meet with the people she would be working with to go over the ballot and what was expected. Mr. DiPasquale explained that they do send out newsletters before the elections when anything is changed and who will be working together.

Informational Item(s) Written Only

1. The Presidential Primary occurred on April 19, 2016 involving the Democratic Party and Republican Party.
 - Democratic turnout estimated at under 42%
 - Republican turnout estimated just over 43%
 - Absentee ballots issued: 723
 - Affidavits completed: 119 (possibility of less than 35 valid)
 - Court orders issued: 5
 - Voters seeking court orders but were denied: 2
 - Phone calls to the BOE on Election Day: hundreds
 - Final results to be certified by May 4
2. Absentee and Election Day ballots were printed on April 8th for Bell Memorial and Dansville Public libraries and on April 12th for the Wadsworth Library.
3. Schools have filed their budget figures and candidate names to finalize their ballots. Absentee ballots were printed on April 20th for schools to pick up. Test ballots have been printed and machines will be tested next week and delivered on May 16th for the May 17th election.
4. Designating Petitions and nominations for the positions of US Senate and Congress have been filed. A meeting of the State Board will occur on May 2nd to rule on the petitions filed. A Primary, if needed is scheduled to be held June 28th.
5. Commissioner Leslie Allen from Washington County visited the office while in the area to compare machine technician duties and ballot printing experiences.
6. Commissioner Leven attended the monthly Voter Engagement meeting on the SUNY Geneseo campus on April 11. Next meeting, which is the last for this semester is May 2nd.
7. The Commissioners had a state-wide Conference call on April 28.
8. A newsletter was sent to all Inspectors who were scheduled to work the Presidential Primary with some last minutes updates.
9. Election Inspector classes are being scheduled.
10. Since the first of the year: 1,549 new registrations, 111 name change, 345 residence changes, 98 mailing address change, 566 personal information changes, 324 duplicates, 66 incompletes, 276 pending party changes, 416 cancellations, 84 made inactive changes, 345 voter status changes and 492 various other changes have been processed.
11. Current active voter enrollment stands at 37,645. Democratic: 10,010; Republican: 16,444; Conservative: 887; Green: 135; Working Families: 146; Independence: 1,813; Women's Equality: 4; Reform: 1; Others: 86 and Blank: 8,119. Inactive enrollment is at 2,789. Total active/inactive voter enrollment is: 40,434.

Mr. LeFeber departed for the next two agenda items where he may have a personal conflict of interest.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

SUPPORT OF APPLICATIONS TO THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS PURCHASE OF DEVELOPMENT RIGHTS PROGRAM: A.R. CHRISTIANO FARMS, EDGEWOOD FARMS (2) & MARSHALL FARM

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for the development of county agricultural and farmland protection plans; and

WHEREAS, Board of Supervisors Resolution No. 2006-280 approved the Livingston County Agricultural and Farmland Protection Plan, and by letter dated October 17, 2006, Patrick H. Brennan, Commissioner of the New York State Department of Agriculture and Markets, approved the Livingston County Agricultural and Farmland Protection Plan; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Plan recommended support of the Purchase of Development Rights Program; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Board jointly with the Genesee Valley Conservancy has solicited pre-applications from owners of agricultural lands in Livingston County interested in applying for the Purchase of Development Rights Program, has reviewed and ranked these pre-applications, and has recommended that Purchase of Development Rights applications for the three top-ranking projects be submitted; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby endorses the Genesee Valley Conservancy submission of applications to the New York State Department of Agriculture and Markets Purchase of Development Rights Program to include A.R. Christiano Farms, Edgewood Farms (2), and Marshall Farm, as recommended by the Livingston County Agricultural and Farmland Protection Board.

Directors Comments: This resolution supports submission of three projects (Edgewood Farms is split into 2 projects) to the next round of the NYS Agriculture and Markets Purchase of Development Rights Program. Applications are due in June 2016.

Mrs. Ellis explained that these first two resolutions pertain to the purchase of development rights program. The state has issued the notice to apply and only organization that hold the easements can now apply which means the Conservancy needs to submit the applications and not the County. This resolution provides Board support to the Conservancy, which is an application requirement. Approval was also received for the Ag and Farmland Protection Board at their last meeting.

Motion: Mr. Schuster moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

SUPPORT OF APPLICATION TO THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS PURCHASE OF DEVELOPMENT RIGHTS PROGRAM: OLD ACRES FARM (PORTION LOCATED IN TOWN OF LEICESTER)

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for the development of county agricultural and farmland protection plans; and

WHEREAS, Board of Supervisors Resolution No. 2006-280 approved the Livingston County Agricultural and Farmland Protection Plan, and by letter dated October 17, 2006, Patrick H. Brennan, Commissioner of the New York State Department of Agriculture and Markets, approved the Livingston County Agricultural and Farmland Protection Plan; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Plan recommended support of the Purchase of Development Rights Program; and

WHEREAS, the Genesee Valley Conservancy and the Wyoming County Agricultural and Farmland Protection Board have determined that an application to the New York State Department of Agriculture and Markets Purchase of Development Rights Program will be submitted for Old Acres Farm in the Town of Perry, Wyoming County; and

WHEREAS, a portion of the Old Acres Farm agricultural operation is located in the Town of Leicester and the Town Board of the Town of Leicester approved submission of the Old Acres Farm application to the New York State Department of Agriculture and Markets Purchase of Development Rights Program; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Board approved submission of the Old Acres Farm application to the New York State Department of Agriculture and Markets Purchase of Development Rights Program at its regular meeting on April 21, 2016; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby supports submission of the Old Acres Farm application to the New York State Department of Agriculture and Markets Purchase of Development Rights Program for the portion of property located in the Town of Leicester, as recommended by the Livingston County Agricultural and Farmland Protection Board.

Director's Comments: This resolution supports the GVC and Wyoming County AFPB submission of the Old Acres agricultural operation (portion in the Town of Leicester) to the NYS Purchase of Development Rights Program.

This is an application being prepared by Wyoming County involving the Old Acres Farm of which a portion is located in the Town of Leicester. Wyoming County has asked for the Board's support of their application. This resolution provides support for the application. The Ag and Farmland Protection Board and the Town of Leicester have also provided letters of support. Mrs. Ellis also reported that we have received letters of support from all of the other towns with regard to the previous resolution. We do have a contract with the Conservancy to prepare the applications for us and have done that previously for applications going through our process.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution Carried.

AWARDING BID FOR THE PLANNING DEPARTMENT FOR THE LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT, CONTRACT 6 – PHASE 2 SITE CONSTRUCTION – KAPLAN SCHMIDT, INC.

WHEREAS, after the proper legal advertisement seeking bids for site construction of one equipment shelter foundation, electrical improvements and grounding, and installation of an owner-procured equipment shelter, three bids were received and opened on April 21, 2016, now, therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

Contract

Kaplan Schmidt Electric, Inc.

Amount

\$54,825.00

50 Saginaw Drive

Rochester, New York 14623

For: Livingston County Emergency Communications System Upgrade Project, Contract 6-Phase 2 Site Construction

This bid was to perform the work associated to replace the shelter at the Groveland tower site. Three bids were received and the County Attorney has reviewed the process. There was discussion on the disparity between the three bid prices. Kaplan Schmidt has done the work for us at other sites and they understand the work required.

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

Mr. LeFeber returned.

There was discussion on the tower site work being done. There was discussion on concerns at the Lacy Road site where agriculture work is being done. They are still on schedule for the licensing and the project is still on budget. Once the equipment is fully installed, they will start testing, probably in August. They will be doing exercises to test response times. There was discussion on problems with Canada and Mrs. Ellis explained that they are down to needing just one final approval.

Informational Item(s) Written Only

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT:

Project Management Team Meetings. The Project Management Team met on April 20, 2016.

Tower Site Construction:

Phase 1 Construction is about complete for all three tower sites. Progress continues with coordinating utility improvements for the three new sites.

C&S Companies prepared the bid documents for site construction work at the existing Groveland site. The bids were received on April 21, 2016. The bid award is being presented to the Committee at its May meeting. Representatives from the Project Management Team traveled on March 28-30, to the Motorola facility in Illinois for the equipment staging test. The bulk of the tower equipment and the new consoles arrived to Finger Lakes Communications (radio consultant with Motorola) this month. Installation of the consoles has commenced.

We continued working with C&S Companies and the Geneseo tower site owner on possible modifications to the tower and shelter. A structural analysis has been authorized to ensure tower stability and capability for modifications and placement of new antennas.

PMT members are currently reviewing the subscriber inventory numbers and working on a proposed subscriber distribution and installation plan.

We are still targeting project construction completion and radio system cut-over in late 2016.

SICG 4: We are working with adjacent counties on interoperability and connectivity improvements. We've had preliminary meetings with Allegany, Steuben and Ontario counties. We are also receiving funding through Round 4 of the Statewide Interoperable Communications Grant program (SICG4) to upgrade the New World Computer Aided Dispatch system and replace 911 communications telephone system. The PMT members continue work on planning activities to implement these projects.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:

Conesus Lake Watershed Council:

Wilkins Creek Stormwater Management Feasibility Study. The Town of Livonia and Planning Department were notified that the application to the NYS Department of State for the Wilkins Creek Stormwater Management Feasibility Study was successful. We are waiting to hear from the State about receiving a contract for execution. We will be coordinating with the Town of Livonia on next steps at the appropriate time.

EPF Grants: Streambank Restoration Program. Planning staff continues working with Barton & Loguidice and the towns of Conesus, Geneseo, and Livonia, and village of Livonia on the streambank restoration work.

New Initiative: Stream Area Assessments. We are developing a new approach for conducting stream and site assessments in areas considered more vulnerable to storm and flooding impacts, and where property owners are interested in learning more about their streams and actions they can take to help protect their property from storm impacts. Barton & Loguidice will be assisting us with this initiative. We are tentatively planning on having an article in the next edition of the Laker News announcing availability of staff to work with interested property owners and to conduct the voluntary site assessments.

TRANSPORTATION ADVISORY COMMITTEE:

Public Transportation Work Group

Mobility Management Website. GTC is the contract manager for the project and is coordinating next steps with the preferred vendor. We anticipate GTC will have an executed contract with the preferred consultant within the next few months.

Community Devt Work Group

We are pleased to announce that the application to the Genesee Transportation Council Unified Planning Work Program for a *Hamlet of Greigsville Transportation Safety and Access Improvement Plan* was awarded funding. The Planning Department will work with the Town and interested stakeholders on development of the Plan. Next steps: Meet with stakeholders in May for project kick-off.

AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Transportation and Food Systems Study. GFLRPC has completed the project. A copy of the final report will be made available on the GFLRPC and GTC websites.

Planning Department Assistance to Municipal Ag Plan Development. The Planning Department is providing assistance to the towns of Geneseo, Mt. Morris, Ossian and Sparta. Updates: 1) Geneseo - A public meeting is being held in April on identification of ag priority areas. 2) Mt. Morris - The Draft Plan has been prepared and a public meeting was held in March. The County AFPB reviewed the plan at its April 21, 2016, meeting and recommended approval of the Plan. 3) Ossian - A grant application was submitted to the State. No new update. 4) Sparta - RFPs for consultant services were due on March 21. Four proposals were received. A consultant selection committee will be conducting interviews on April 26 and May 3.

Purchase of Development Rights. The NYS Ag and Markets has issued a notice of funding availability for the PDR program. The Genesee Valley Conservancy and Planning Department will work collaboratively to complete applications for three projects: Christiano Farms, Edgewood Farms (2), and Marshall Farm. A resolution supporting a contract with GVC for completion of the grant applications was approved in April. We are also continuing to provide support to GVC when needed on the completion of the two current projects: Pleasant Hill Farm and Moore Farm projects.

ENVIRONMENTAL MANAGEMENT COUNCIL

EPA Brownfield Assessment Grant. The Planning Department coordinated with the Genesee Finger Lakes Regional Planning Council on an application to the Environmental Protection Agency for a Regional Brownfield Assessment Project. We are expecting to hear about awards sometime this summer.

Earth Day Award. The EMC has selected its Earth Day Award recipient – SUNY Geneseo FORCES (Friends of Recreation, Conservation, and Environmental Stewardship). The Earth Day Award will be presented at the Board of Supervisors meeting on April 27, 2016.

COUNTY PLANNING BOARD

LET’S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

Municipal Agreements. We continue working with interested municipalities on executing the agreements to exempt certain actions from County Planning Board review.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff’s Office.

OTHER TECHNICAL ASSISTANCE

Community Initiatives Council 2016 Community Needs Assessment. The Planning Department is providing assistance to the County Workforce Development Office and the Community Initiatives Council on development of the 2016 Community Needs Assessment. We anticipate completion of the project in Spring 2016. Draft components including the Demographic Profile, preliminary survey results, and a review of existing studies and reports was presented to the CIC at its meeting on April 19.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

PROCLAIMING THE WEEK OF MAY 15-21, 2016 AS EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, the Emergency Medical Services responders in Livingston County provide many hours to save lives and minimize the effects of injuries and illnesses; and

WHEREAS, EMS services are available 365 days a year; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby declare the week of May 15-21, 2016 as Emergency Medical Services Week in Livingston County to honor EMS personnel, technicians, nurses, physicians, and others who serve their community through EMS agencies and in the Emergency Department at Noyes Memorial Hospital.

Ms. Dewar explained that she is looking for recognition for EMS week. This is an annual resolution request. There are special activities planned starting on Sunday with an awards ceremony. Livingston County EMS nominated some folks from Livingston County. She is pleased to say that the BLS Provider of the Year is one of our employees that we nominated, Anna Martin. We also nominated Pauline Shaw, nurse manager at Noyes ED and she will be receiving the RN of Excellence award. We are excited to be honoring our nominees. The Livingston County EMS staff want to host a BBQ for all of the agencies in the County on May 17. The staff is funding the event themselves as a meet and greet from 5-7pm. We are hosting the regional EMS meetings on May 16.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution Carried.

Mr. Coyle questioned the staff operation count for our agency and the count for any EMS provider in the County. Livingston County EMS has 55 employees and Ms. Dewar will get the total provider number in County. The sprinters are still working well. We knew there would be some space challenges. Fuel wise, the sprinters are doing great. They are absolutely meeting the needs of the service. There are challenges for the Highway mechanics because they are Mercedes vehicles. The old ‘99 is still running with 200,000 miles on it, even though it is definitely showing its age. It is being used for a lot of transfers where the additional space is needed for pumps and ventilators. She is going to try and run it for as long as possible. Nunda is selling another one and they have already contacted her. We need to have the three ambulances constantly on the road. The ‘99 is rotated into the fleet regularly. Chairman Gott asked about future plans and budget needs for the fleet. We will probably not go to the big box design. There is a model in between a sprinter and big box option

that she is looking at. They have gotten through two pretty significant winters in Nunda and Springwater just fine.

Informational Item(s) Written Only

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| 1. April 4, 2016 | Mass Casualty Incident Response - Mt. Morris |
| 2. April 7, 2016 | NYS DOH Representative Bureau of EMS meeting |
| 3. April 7, 2016 | Monthly Captain meeting |
| 4. April 8 & 9, 2016 | STEP Conference - Rochester |
| 5. April 11, 2016 | MLREMS Executive meeting |
| 6. April 12, 2016 | Medical Director meeting |
| 7. April 13, 2016 | MLREMS PIER Committee meeting |
| 8. April 16, 2016 | Groveland FD Banquet |
| 9. April 18, 2016 | Internet Mapping training |

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

AWARDING BID FOR THE COUNTY HIGHWAY DEPARTMENT FOR ONE USED SINGLE-DRUM VIBRATORY ROLLER/COMPACTOR – FIVE STAR EQUIPMENT, INC

WHEREAS, after the proper legal advertisement seeking bids for a Used 11-Ton Class, 84-Inch, Single-Drum Vibratory Roller Compactor, four (4) bids were received and opened on April 21, 2016, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

Contractor

Five Star Equipment, Inc.

60 Paul Road

Rochester, NY 14624

For: Purchase of one Used 2014 BOMAG BW211 Single-Drum Vibratory Roller Compactor with 474 engine hours. The cost is not to exceed the amount indicated.

Amount

\$71,140.56

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway 2016 Machinery Fund Appropriations	100%	Yes XX No

Director's Comments:

This purchase will replace our existing #66 Roller, a 1998 Vibromax with 4,800 engine hours. Cost of this late-model used roller is approximately 1/2 the cost of a new one. Four bids received ranged from \$71,140 - \$81,336.

Four good bids were received. The low bid meets all of the required specifications. This is half the cost budgeted for this equipment.

Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING SHARED SERVICES AGREEMENT FOR LIVINGSTON COUNTY: NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the County of Livingston and the NYS Department of Transportation, pursuant to Section 99-r of the General Municipal Law, wish to share services and exchange or lend materials or equipment, which shall promote and assist the maintenance and repair of State and Livingston County Roads and Highways, and provide a cost savings by maximizing the effective utilization of both parties' services, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors of Livingston County is hereby authorized to sign a four-year Shared Services Agreement between Livingston County and the NYS Department of Transportation, subject to review by the County Administrator and County Attorney.

Contractor

NYS Dept. of Transportation

Term

5/11/16-5/10/20

For: Shared Services Agreement.

DOT has been pushing for these agreements with counties so that we can help out even when we don't have an emergency situation.

Motion: Mr. Schuster moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Mr. Higgins explained that work is going well. They were able to work through the winter on road work because of the good weather.

CENTRAL SERVICES – JOHN DRISCOLL

Action Item(s) To Be Reported

1. AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: CENTRAL SERVICES DEPARTMENT

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Central Services:

- Create one (1) full-time Senior Account Clerk/Typist
AND REFER THE REQUEST TO WAYS AND MEANS FOR APPROVAL

Mr. Driscoll explained that he currently has one full time position and it is difficult for coverage financially in her absence. This would allow for more flexibility and allow the office to run more smoothly. This position would take the place of the open full time account clerk position.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

General Departmental Updates:

- Jail gutter work and heat trace extension on front of building (contractor)
- Real Properties cabinets made (central services)
- Building #6 Paint shop organized (central services)
- Auditorium wing Duct work continues (central services)
- GC paint room organized (central services)
- GC work shop organized (central services)
- GC slop sink installed and plumbed (central services)
- GC basement lights replaced (central services)
- GC basement lights repaired new wire to each unit from panel. (central services)
- Real Properties and Personnel expansion 90% (central services)
- Carpet installation in 2nd floor hallways (contractor)
- VCT tile installed 2nd floor break room (contractor)
- Day monitoring software added to all Foreman computers to allow access off site. (ITS)
- County Property Maintenance begins

ECONOMIC DEVELOPMENT – BILL BACON

Pre-approved Informational Item(s) To Be Reported

1. INTRODUCTIONS & DEPARTMENTAL UPDATE-The consolidated funding application (CFA) window is now open. This is earlier than last year for a 90 day period with the closing on July 29. We hope to have a much better showing this year with applications. We have four authorized projects, which means that they are all moving towards closing. Those projects are Coast Professionals, Western New York Cheese, Evening Star Coffee Roasters and Livingston Athletics Center, which may be closed. They are all moving along. We have two induced projects, which means they are moving toward authorization. These projects are R&M Crown Holdings, the real estate company for the old Main Tire facility in Dansville. They are looking at a 30,000 square foot expansion and would be about 7-8 new jobs to their recap facility which is one of the largest and most productive one that McCarthy Tire has and is located right here in the northeast. Maddie's Motor Sports is another Dansville company is expanding and taking on a new line of motorcycles. They are about 1-2

months out from being authorized. One recent closed project is a mortgage tax exemption and refinance with Dansville Properties. There was a little bit of a hitch with the some of the constitution pipeline work. The Governor wouldn't issue the water permits but they feel that they can get past that. The Downtown Program was recognized on April 8 in Albany by Senator Cathy Young. She is trying to model the program we have here in Livingston County and take it statewide. Mr. Bacon displayed the page that Louise Wadsworth put together that talks about the investment of public dollars leveraged by private dollars from 2011-2015. June 4 they are doing a small business startup class with Tom Sylvester coming in as the speaker. He teaches classes for entrepreneurs, specializing in online assistance and drafting business plans. In my former world as a banker, getting your business plan identified is probably the hardest part. Mr. Bacon spoke with Gary Rogers at Woodstone yesterday and the top coat on Tech Drive is scheduled for next week in Avon weather pending. He met with David Flaum's representative at Exit 4, Mike Palumbo, and they are actively going after that property. Mr. Palumbo has a trade show mid-late May in Las Vegas that he is going to be pushing our site. Mr. Palumbo feels that it could be very popular. The property has great frontage and space. Flaum is actively going after promoting that property. There is some signage set up and Mr. Bacon has reached out to Don Higgins about clearing out the lot so that it shows better. We also received \$200,000 in grant funding from Senator Young for more infrastructure for the project. We think there is another \$600,000 needed to complete the infrastructure. Bill has been here for 17 days now and has attended 21 project related meetings, including many partner meetings. He is still trying to get around to a lot of municipalities. He did get with the GRE at their Board meeting and he was able to meet Mark Peterson, Matt Rober and also Vinny Esposito at GFLRPC. He has had one panel discussion where he was the expert, after 17 days on the job. We are in the midst of our strategic plan and Hunt Engineers has been engaged. The timeline is to have a draft by the end of May so that the first week of June they can bring more feedback back to Committee and the Board of Supervisors once there is something more substantive to talk about.

2. Mr. Bacon has some initial observations and things he wants to start on for the department. There needs to be a better database built on an inventory of properties that we have. We, sort of, know what we own, but need to know better of what is out there. When site selectors are looking, GRE has told me they will give me two days to turn it around on purpose. If we can't get that information, they don't want to do business with us. We need to make sure that is available right at our fingertips. Along those lines, Mr. Bacon wants to see if we can gain access or some control over some parcels in County that would widen our ability to present some options to site selectors. He is not necessarily saying to buy property, but having some options in place with land owners that they would allow us to market in the event that they have what site selectors are looking for. It seems to be that large parcel that he has seen coming through are what site selectors are seeking and trying to expand our opportunities there. They are assessing all of their capacities identifying, electric, gas, water, sewer, voice, data, video and all of that stuff. Where our strengths are and where our opportunities are so that we can build out infrastructure. We need to build on the agri-business piece where we have had some successes. Along those lines, we have the grain hub study going on and that has been progressing with the survey results out to both buyers and providers. We are looking for 15-20 responses on each side to give us more leverage to see what is on their mind and how we can continue to pursue this. They have applied for a \$6.5M TIGER grant for Livonia Gateway to help us build out the road and bridge infrastructure. They will continue to evolve the downtown program. There is a potential URI application in the works. Once finalized, they will execute on the strategic plan and also deepen some of these relationships throughout the counties, municipalities, private developers, as well as, our partners, our engineers and our attorneys.

Chairman Gott acknowledged Bill's idea reach out to Don Higgins to make the Dansville Exit 4 property show better. Chairman Gott reported that he received a last minute email from LMC, and they were clearly having some struggles with this gas pipeline in Albany. There was a meeting in Binghamton. The potential for LMC is ~\$80M in projects and ~\$20M of payroll just in Livingston County. The Chairman received the email late in the afternoon, immediately sent the email to Bill, who got in the car and went to Binghamton with LMC the following day. Those are the kind of tables we need to be sitting at just to see what we can do. Chairman Gott has talked to some of the town supervisors and Bill Bacon has been at the table ironing out some of the issues we have had and as he reported hopefully once and for all, this Tech Drive project will be completed and in a position to dedicate in the near future. These are just a few things that we have been struggling with that just

haven't been getting done. Bill has gotten all of this going in his first 17 days, unofficially it may be 18 days, working for the County. Chairman Gott thanked Bill for all the hard work. The staff has been ecstatic. It's like a new page has been turned and Chairman Gott is real proud to be affiliated with the IDA and Bill and thinks we made the right choice. Mr. Bacon stated that it has been exciting and a little scary at times because it felt easy to be in the role. Meeting with a lot of people is not hard for him because it is something he has been accustomed to doing. The learning curve on the alphabet soup that the County uses is another thing entirely. It has been fun and he is looking for more great things out there because we do have some good companies that are looking for assistance and help. Companies are reaching out and the door is open to them. It was a great meeting with the Town of Avon and he knows there are super people out there that will be great to work with. More communication will help everyone be very, very cooperative. There is a ribbon cutting ceremony on June 2 at Once Again Nut Butter with the Lieutenant Governor in attendance. This is another great success story for a local employee owned company. The supervisors have been interested in touring this facility for several years now.

SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY/CHIEF DEPUTY YASSO

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: NICHOLAS H NOYES MEMORIAL HOSPITAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Nicholas H Noyes Memorial Hospital	4/1/16 – notice to terminate	\$12.50/test

111 Clara Barton St
Dansville, NY 14437

For: Inmate food allergen testing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
A3150.440	100%	Yes No X

Chief Deputy Yasso explained that this is a blood allergy testing contract, because more inmates are complaining of food allergies if they don't like the food being served that day. He would like to verify these allergies because it is very costly to substitute tray for three meals a day. There are 40 inmates complaining of some kind of allergy right now. This testing would confirm that there is an existing allergy. The cost will be a little high right now because there will be 40 inmates tested right away, but he believes the numbers will not stay high once the inmates realized testing will be done to verify their allergy.

Motion: Mr. Schuster moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF K9 SERVICES – Sheriff Dougherty explained that they have been offered an opportunity to get a new K-9 from an outside agency at a discounted rate. They also have the ability to use drug forfeiture money for half and the other half out of jail commissary funds. This dog is a passive alert dog, which we do not have right now. Passive alert is when the dog hits on a drug that don't bark and scratch. We could use this dog in the jail visitation setting to determine if any drugs are being brought in. We have three active K-9 now, with K-9 Utah about to retire due to health issues. While we would need to pay for a new handler, Chief Deputy Yasso explained that, seven or eight months ago, he was able to get Purina to donate dog food for all of our dogs for lifetime, which resulted in a savings of \$4,000 per year. A new dog would normally cost \$6,000 plus all of the training totaling ~\$10,000+. K-9 Hondo cost \$7,000 and because he was a green dog, he then needed to go through a 10-week training. This new dog is already certified. The county the new dog is coming from is in transition with their veteran handler retiring and they have not been able to find a good fit for this dog. Whereas we have a veteran handler in Sgt. Chad Draper, who had K-9 Tyson and is willing to take on this dog. A long term goal with Sgt. Draper having this dog is to make Sgt. Draper a trainer so that we wouldn't

have to drive all over the state to get trained. Sgt. Draper is called the dog whisperer and we would like to get him into instructor school to become our trainer. Chairman Gott explained that we will not need to purchase a new K9 vehicle because we will have the vehicle from K-9 Utah's retirement. He feels that this is a win/win situation. We will be able to use this dog to sweep the jail and the visiting room where we often have had problems. People think they are smarter than the system and, unfortunately a few of them are, but a lot of them are not. The new dog is a Belgium Malamont and this breed seems to be more agile and less prone to hip and eye problems than the German Shephard. These dogs seem to have a better life span. While this does not require action by the Committee, the Committee members do support the purchase of this dog for the K-9 program.

2. SRO DISCUSSION – Mr. Coyle explained that we met recently with some Avon officials on the future of the County SRO arrangements where they employ a municipal police officer beyond June 2017. The current contract period is five years and ends in June of next year. Approximately one year ago we had discussions in Committee about the future sustainability of the municipal arrangements. We have York, Livonia, Dansville and Keshequa that employ a Livingston County Deputy Sheriff. The school districts compensate the County directly for that service ranging from \$68,000-\$72,000 depending on year to year fluxuations. Those have had challenges in the past. Dansville and Keshequa have chosen to have a deputy. Geneseo has never had an SRO. Cal-Mum and Avon both chose to have a municipal police officer function in the role of SRO. It came up about a year ago that Cal-Mum was having a part time service when the contract calls for a full time service. When we pried open that contract, we got some feedback from some school superintendents asking why they are paying \$70,000 for a Deputy Sheriff when the County is paying schools with a municipal police officer \$25,000. It came up in Mt. Morris because they employed a security officer instead so that contract had to be severed. The Mt. Morris' contract is now back on, but we told them that there have been discussions that in June 2017 we may not continue to maintain these agreements. David DiPasquale was there representing Mt. Morris and said that the school would make up the difference. Cal-Mum said the same. Avon obviously has some concerns about that and would like the current arrangement to continue. Geneseo puts their request forward with the potential that it could only be for the one school year. The County Administrator's question for Committee today is, "do you want that sentiment to continue to be espoused by the County Administrator and the Sheriff when asked to opine on the matter, which is the equity issue of the County now paying four school districts \$25,000 each because they employ a municipal officer where we are asking four other school districts to pay us \$70,000". The difference being we actually exercise the benefit in the off school hours of that Sheriff's Deputy. We do not have any benefit per se directly as a county government for those four other arrangements. The thought was that we would let those four expire and continue to do the agreements with deputies. Mr. Coyle's understanding was that those four school districts were now going to make arrangements between the school, village and town to try to figure out the \$25,000 gap. Chairman Gott explained that we have talked about this from the beginning and that it may not be equitable for the County because we don't get the benefit of using the officer at Thanksgiving, Christmas or summer time because it is a village employee. There was discussion on whether there is any chance that these districts will come back to the County requesting a deputy instead and Mr. Coyle does not anticipate that happening. It was made clear that the County is not trying to force deputies into schools. It is simply hard to continue to justify it from an equity perspective how we are giving four school districts \$25,000 for a police officer at a municipal level. The County Administrator simply can't justify this or how to respond when school superintendents ask where is their \$25,000 contribution. We have heard nothing from those other school districts. Sheriff Dougherty explained that Geneseo did reach out to the Sheriff to do a fair comparison with Geneseo Police and it was brought up on whether that \$25,000 contribution was going to continue. The Sheriff gave his best educated opinion that the contribution was not going to continue. Geneseo ultimately decided to go with a Geneseo Police officer and Sheriff Dougherty supported that. The Sheriff also feels that Mt. Morris knew when they put an officer back in the school that post 2017; they would have to seek additional funding. The Sheriff understood that Cal-Mum and Avon are going to try to keep that funding and try to fight for that funding. As far as the schools covered by deputies go, the Sheriff agrees with the County Administrator in that it is hard to explain to Livonia, Keshequa, Dansville and

York why they are paying 100% for an officer from September to June. The County kicks in the additional money because we put them to work on other details. Mr. LeFeber explained that, while not popular, it would also be fair to give all of the schools a \$25,000 contribution. That is correct. Mr. Coyle explained that both Avon and Caledonia have been given 2 ½ years to decide what to do when their contracts end. Mr. Mahus stated that the local district should pay for it whether it is local or with the County if they want an officer in the school. Most districts encompass more than one township and they can get it from their taxpayers, granted they may not want to do that so they can spend it someplace else. To be clear, we do have four school districts paying 100%. Sheriff Dougherty is a proponent of keeping full time deputies in the schools in order to build those relationships and bonding with students and administration. It is the school's ultimate decision on who provides the SRO service. Chairman Gott explained that Livonia used to share the SRO costs between the school district and the Towns of Livonia and Conesus. The Superintendent felt that the school district should be paying the entire amount originally, but there was a change in school leadership and the new Superintendent came to the town seeking help to help pay for a SRO. The Town of Livonia now budgets \$10,000/year for the Livonia SRO. Chairman Gott explained that he feels strongly that a deputy be in the school. It's almost like having a town officer during the day. If there is an accident in town, that deputy can respond directly and who is most likely to be the first responder and that may make a big difference someday. Sheriff Dougherty has been very clear whether it is Dansville or Geneseo, it up to the district to have a deputy or a town officer. Sheriff Dougherty explained the cost difference between a brand new officer with the starting wage, health care/long term benefits and how that may not be the same cost as a veteran Geneseo officer. Our SRO deputies across the districts with set amounts. Mr. Coyle plans was to get feedback from this committee and discuss this matter with the Ways and Means Committee. Sheriff Dougherty is pleased to report that we are 100% compliant with having an officer or deputy in all of the County's schools once Geneseo gets approved. There are not many counties that can say that they have an officer/deputy in all schools. From a safety aspect, this should make you all feel good. The Sheriff has been part of these SRO programs and they do work.

OTHER – IAN COYLE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY-PIONEER LIBRARY SYSTEM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Pioneer Library System	1/1/16-12/31/16	\$81,600.00

2557 State Route 21

Canandaigua, NY 14424

For: Library Services

This is an annual budget line that funds our inter-county libraries. He is proud to recommend this because other counties have done away with this service.

Motion: Mrs. Erdle moved and Mr. Gott seconded to approve the foregoing resolutionCarried.

2. APPOINTING MEMBER TO THE FISH AND WILDLIFE MANAGEMENT BOARD – LARRY MARANGONI

RESOLVED, that the following member is hereby appointed to the Fish and Wildlife Management Board for the term designated:

Name	Address	Rep./Title	Term
Larry Marangoni	580 Springbrook Road, Hunt, NY 14846	Landowner/Alternate filling term for L. Meeusen	1/1/16-12/31/16

This was one where the oath was not signed in time.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolutionCarried.

3. APPOINTING MEMBER TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD – LISA SEMMEL

RESOLVED, that the following member is hereby appointed to the Livingston County Traffic Safety Board for the term designated:

Name	Address	Rep./Title	Term
Livingston County Traffic Safety Board			
Lisa Semmel	5268 Wheelock Road, Mt. Morris, NY 14510	Leicester Rep.	1/1/16 – 12/31/18

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolutionCarried.

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF MEETING WITH LIVINGSTON COUNTY WATER & SEWER AUTHORITY BOARD ON APRIL 27, 2016 – Mr. Coyle explained that he and Mr. Deming wanted to brief the Committee on the last WASA meeting that they attended along with new Board member, David LeFeber. One item was to address the position request recently denied by this committee and how this Committee felt that the position did not warrant full time. Mr. Coyle feels that, if this is an inspection problem and getting into homes, it is probably a part time laborer position. This needs to be a remedy, to fix compliance issues by talking to the homeowners, and he feels that this is a role that needs to be addressed by the Director and the Director of Operations. Once the number of noncompliance issues are known, it should then go to management for them to work through it. Notification of the rules and regulations are and what penalties and fines will be applied if the homeowner chooses not to comply. It is believed that there are at least 330 illegal connections out of 3,000 customers that need to be located and corrected. More of the infrastructure down the road for the Authority is that the end all be all solution to the problem. We have had two system wide events in the last couple of years where the infrastructure is not there to handle it. Mr. LeFeber explained that the discussion was on cutting 5,000 gallons/minute in a storm event and adding infrastructure and connections on to some old infrastructure that may not have the capacity. Will this give opportunities to upcoming projects like the grain hub and Tiger grant? A better option may be to correct connections when they come up as we grow and expand. Chairman Gott reviewed the hookup history for the Lake, Livonia Center and Hemlock and explained how the infrastructure is not what we need to have in order to get the job done. While the treatment of storm water is a problem, the bigger issue is the infrastructure is just not properly sized for what we need. There are some long term solutions that need to be addressed soon for the future of a large part of the County infrastructure. We need to look further down the road and that may include pumping some sewage to Avon because they have the outflow ability with the Genesee River running by whereas we rely on Conesus Creek. Chairman Gott agrees with the County Administrator is correct in that this is a worker position and part time. We don't need another member of management in this department. Management should take the study results and act upon them. Mr. LeFeber reported on the recent installation of monitoring sites in the current infrastructure to determine when bigger flows are coming so that they can try using a big portable pump somewhere else to relieve the problem. This is not a long term solution. Mr. Coyle explained that the lease of County employees with the Authority was also discussed because there were some new Authority board members that did not understand how that lease worked. There was also discussion held on some succession plans when considering the anticipated retirement of the Director, coming up with a job description of the work being done presently and what the Board of Supervisors wants in terms of skill sets, qualifications and competencies for that position long term. The County Administrator explained that they did not get to discussion on the Groveland Correctional Facility project at the Authority. He has received the notes on the meetings with the farmers. Mr. Carman explained that there has not been a decision on what route the project will take and the Authority is still doing a terrible job keeping everyone

informed. Mr. Deming thinks that the key to discussions held was that the County is going to be looking at who we put into the position in the future. As far as any new infrastructure being put in, that will need to come from the new administration. Mr. Coyle explained that we are putting a water CFA in with Angela Ellis and Patrick Brennen working on it with Bill Bacon which will involve all of the municipalities in the County to update a ~25 year old study that we did on what the infrastructure is at present, what do we need for build-outs down the road, where are there gaps, so that will be an important piece to moving forward. We had a meeting, we are going to continue to dialogue and there is another meeting today. We are on the right track for where we need to go as a county to insert ourselves into the equation more than we have in the past.

ADJOURNMENT

Mr. Schuster moved and Mr. Gott seconded to adjourn the meeting at 10:38 p.m.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

1. FEMA has changed the guidelines for Damage assessments after a storm, Public Damage assessment at the local level falls under the direction of the local Emergency Manager. The initial damage assessment will be conducted by Emergency Management, information forward to the Regional State OEM Coordinator who will verify the damage amount, if a Joint Damage Assessment team consisting of State and Federal resources is required it will be the responsibility of the State to request on behalf of the County. FEMA has issued a new Damage Assessment Operations Manual and Job Aid to assist Emergency Management.
2. Have been working with the regional Director and Coordinator for State OEM on developing job aids to capture specific information in relation to the new changes FEMA has introduced for damage assessment. The job aids are for local DPW/Highway, Village/Town Clerks, County EOC, County OEM and the EOC Managers position.
3. OFPC has required all Haz Mat teams are to be accredited teams by June of 2017, the County Haz Mat team has the equipment and the training to meet the requirement for a type 3 Haz Mat Response team, the requirement for the accreditation is to meet the Federal and State guidelines for Homeland Security Grant participation at a regional level.
4. Two training props have been added to the training center for firefighter development, a forcible door entry simulator and a roof ventilation simulator. Each training prop will help develop the necessary skill set that is required to meet the State Training criteria for an interior attack firefighter.
5. Met with the Town Highway Superintendents and reviewed with them the requirements they have to meet for a PESH inspection of their Highway facilities. Each of them received the necessary documentation to implement a training and safety program in accordance to the PESH Standards and regulations.
6. Provided training for the County Water and Sewer Authority, the training session consisted of policy and procedures, documentation needed for a PESH inspection, confine space awareness and work zone safety. Will conduct a confine space drill in July.
7. SHSP, EMPG, HMPG quarterly reports have been completed and filed with DHSES
8. Emergency plan review and updates are continuing with the CEMP, and Debris Management Plans, assisting OEM are the Regional State OEM Director and Coordinator.
9. Meeting attendance;
911 project
Department Head
County Chief Executive
County Firefighters Association
County Fire Chiefs Association
Western District Fire Coordinators
Western District Emergency Managers
Town Board Meeting Town of Conesus for Hazard
Mitigation Plan adoption
NYS WRECKIT Exercise development

Emergency Preparedness for Health Care Agency's
 NYSEMA Board of Directors
 NYSEMA Accreditation
 NYSOEM Emergency Plan review an update
 Special Operations team

Fires:

Ross Lane V/Avon
 Shed Fire T/Conesus
 Shed Fire T/Springwater
 Fire Investigation T/N.Dansville
 House Fire T/Conesus

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

448 adult offenders supervised in county (28 treatment court cases being supervised in drug court)
 13 offenders in other NYS counties
 6 offenders in other states
 12 juveniles supervised
 18 new juvenile referrals
 44 investigations ordered (20-Felony; 13-Misdemeanor; 1-Juvenile)
 16 active EHM cases (0 juvenile; 16 adults; 3 of which are female), 3-Global Positioning
 0 adult placed on probation for willful violation of support
 16 New Leandra's Law cases (8 CDs)

2. MONIES COLLECTED

\$4,128.09 – restitution
 \$14,186.83 – fines
 \$3,329.00 – fees
 \$200.36 – surcharge

3. MEETINGS ATTENDED

03/01/2016 Human Service Department Head
 03/07/2016 Avon Village Board Meeting (Main Street Goes Blue/Suicide Task Force)
 03/08/2016 COPA-Seneca County
 03/10/2016 Workforce Development Training
 03/14/2016 ComPak Meeting
 03/15/2016 Domestic Violence Consortium
 03/15/2016 Law Enforcement Council Meeting
 03/15/2016 Multi-Disciplinary Task Force
 03/16/2016 PDRAI Meeting with Tracy McCaughey
 03/18/2016 Hillside Advisory Council
 03/21/2016 Staff Meeting
 03/22/2016 Suicide Task Force

4. ADMINISTRATIVE REVIEWS

One (1) administrative review

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	3/1-2/16 3/25/16	Tactical Communications Interview & Interrogation	16.0 4.0	
Doug Czyryca	None			
Katie Dunn	None			
Michelle Jordan	None			

Liz Laney	None			
Brian Lanpher	3/1-2/16 3/9/16	Tactical Communications Successful Parole & Probation Practices	16.0 0.5	
Debra Mack	None			
Matthew McKinney	3/1-2/16	Tactical Communications	16.0	
Rachel Merrick	3/1-2/16 3/25/16	Tactical Communications Interview & Interrogation	16.0 4.0	
Lynne Mignemi	3/16/16	PDRAI (juvenile risk assessment tool)	1.5	
Courtney Sobrado	3/1-2/16 3/9/16	Tactical Communications Successful Parole & Probation Practices	16.0 0.5	
Jason Varno	None			

PUBLIC DEFENDER – MARCEA TETAMORE

Informational Item(s) Written Only

1. Applications received YTD as of 4/25/16 p.m.: 560
2. Files opened YTD as of 4/25/16 p.m.: 254
3. Cases assigned to GVLA YTD as of 4/25/16 p.m.: 90
4. Applications pending as of 4/25/16 p.m.: 90
5. Applications received between 3/22/16-4/25/16: 179
6. Files opened between 3/22/16-4/25/16: 46
7. Cases assigned to GVLA between 3/22/16-4/25/16: 22

Respectfully submitted,

Michele R. Rees

Clerk of the Board