

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, MAY 9, 2016
1:30 P.M.

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, H. Grant, B. Beagle-LCN, C. Baker-Genesee Sun

PERSONNEL ISSUES

1. DEPARTMENT OF HEALTH – JIM PERAINO

AMENDING THE 2016 HOURLY SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2016 Hourly Salary Schedule is amended as follows:

- Create one (1) full-time Mental Health Licensed Therapist position.

Mr. Peraino reviewed the request and explained that the caseload numbers are very high right now. There is a 4-6 week wait for new intakes. There are two part time therapist positions that they would like to convert to one full time therapist. The current person in the supervisor position is a CASA employee that we want to convert to a County employee. The revenues based upon other therapists that we have should be able to cover any costs as long as it is a full caseload. They do want to keep the CASA contract open for part time therapists in case we have fluctuations in need.

Motion: Mr. Wadsworth moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

MOTION TO MOVE THE AGENDA

Mr. Gott moved and Mr. Fanaro seconded to move the agenda.

2. PERSONNEL DEPARTMENT – TISH LYNN

AMENDING THE 2016 DEPARTMENT HEAD SALARY SCHEDULE: PERSONNEL OFFICE

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Personnel

- Increase the wage of Personnel Clerk Tamara Meints to \$18.00 per hour effective May 30, 2016.

Ms. Lynn reviewed the information distributed to the Committee for discussion. Ms. Meints did not get a wage increase because of the timing of her start date. Ms. Lynne reviewed Ms. Meints personnel experience and how that has been really helpful. She is a very good worker and has quickly learned our County rules, policies and procedures. She has very good customer service skills and very quickly assumed all new employee processing work. There are 200-300 people processed each year. This is a tremendous amount of work that Ms. Meints is doing on her own at this time.

Motion: Mr. Mahus moved and Mr. Gott seconded to approve the foregoing resolution Carried.

REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. CORRECTING TAX ROLLS – SUPREME COURT SETTLEMENT FOR THE TOWN OF GENESEO

WHEREAS, the Director of the Real Property Tax Services has transmitted a written report of his recommendation with regard to one (1 parcel/2 years) correction of the tax rolls, pursuant to the Real Property Tax Law, for the Town of Genesee on the tax rolls for the years hereinafter set forth, and

WHEREAS, said parcel was incorrectly assessed and/or taxed for reasons set forth in the Supreme Court decision for a correction requested from the Director of Real Property Tax Services attached hereto, and

NOW, THEREFORE, be it resolved that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer having jurisdiction of the tax rolls so that the rolls can be corrected; and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll corrections and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the Supreme Court decision.

Tax Roll Year Town, Owner Parcel	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund of Taxes per Settlement	Chargeback To Taxing Jurisdiction
1. 2014 Geneseo	Livingston County	\$7,736.58	\$6,724.32	\$1,032.51	\$1,032.51
Bruckel, Peter	Geneseo Town Tax	\$3,336.98	\$2,900.37	\$445.34	\$445.34
Bruckel, Michelle	Geneseo Fire 1	\$500.25	\$434.79	\$66.77	\$66.77
100.35-1-11.11	Geneseo Light 1	\$83.28	\$72.39	\$11.11	\$11.11
	Water#2 Occupied	\$297.00	\$297.00	\$0.00	\$0.00
	Total	\$11,954.09	\$10,428.87	\$1,555.73	\$1,555.73
2. 2015 Geneseo	Livingston County	\$7,587.67	\$6,622.75	\$984.22	\$984.22
Bruckel, Peter	Geneseo Town Tax	\$3,234.98	\$2,823.59	\$419.62	\$419.62
Bruckel, Michelle	Geneseo Fire 1	\$463.18	\$404.27	\$60.09	\$60.09
100.35-1-11.11	Geneseo Light 1	\$83.85	\$73.18	\$10.88	\$10.88
	Water#2 Occupied	\$297.00	\$297.00	\$0.00	\$0.00
	Total	\$11,666.68	\$10,220.79	\$1,474.81	\$1,474.81
	Livingston County Original Tax			\$15,324.25	
	Geneseo Town Original Tax			\$6,571.96	
	Geneseo Fire 1 Original Tax			\$963.43	
	Geneseo Light 1 Original Tax			\$167.13	
	Livingston County Corrected Tax			\$13,347.07	
	Geneseo Town Corrected Tax			\$5,723.96	
	Geneseo Fire 1 Corrected Tax			\$839.06	
	Geneseo Light 1 Corrected Tax			\$145.57	
	Refund Totals		Livingston County	\$2,016.73	
			Geneseo Town	\$864.96	
			Geneseo Fire 1	\$126.86	
			Geneseo Light 1	\$21.99	

Mr. Fuller explained that this is a stipulation that the Town and taxpayer agreed upon, but never brought to our attention for the refund.

Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution *Carried.*

Renovations are going real well. They were able to re-purpose almost all of their bookshelves, which was not anticipated.

Informational Item(s) Written Only

1. We are continuing to advertise for the new County Assessor position which will combine the duties of the Real Property Tax Service Aide with the duties of a County Assessor.
2. The renovation of our office is nearing completion.
3. The tentative assessment rolls have been printed and they are available for viewing on the website.
4. We are working on the relevy and prorated taxes which need to be added to the assessment roll for the upcoming Village tax rolls.
5. Renovations are going well and they were able to re-purpose some shelving that was unanticipated.

CENTRAL SERVICES – IAN COYLE

Action Item(s) To Be Reported

AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: CENTRAL SERVICES DEPARTMENT

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Central Services:

- Create one (1) full-time Senior Account Clerk/Typist position.

Mr. Coyle explained that this is basically for clerical staff. There are currently 2.5 FTE and this would be taking that down to two full time employees. Translating a half-time employee to full-time and converting to a different title and deleting a full-time position. We will be down .5 in expense. The person that is part-time is reachable on the list so there will be a smooth transition.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #5A –MAY 11, 2016

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #5A dated May 11, 2016 in the total amount of \$1,516,795.76.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. APPOINTING COMMISSIONER OF SOCIAL SERVICES – DIANE M. DEANE

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Department of Social Services

Appoint Diane M. Deane of 232 Commerce Drive, Avon, New York to the position of Commissioner of Social Services for a term commencing June 1, 2016 and expiring May 31, 2021.

Mr. Coyle reviewed the other positions that have state mandated terms of office and explained that he typically meets with the Committee Chair for that position and then with the department head about how things are going and reappointment. Mrs. Deane is doing a fine job and Mr. Coyle would recommend her reappointment without reservation.

Motion: Mr. Fanaro moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

3. DECLARING SURPLUS PROPERTY - CENTER FOR NURSING AND REHABILITATION

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

(Center for Nursing and Rehabilitation)

Quantity	Item	Model	Serial /VIN	Mileage
1	2005 Chevrolet	G3500	1GAHG39U151225656	189,467
1	2001 Chevrolet	G3500	1GNHG39R111162627	240,542

These vehicles are no longer road worthy for resident medical transports. They will be sold at Teitsworth.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

4. MODIFYING THE COUNTY’S WORKPLACE VIOLENCE PREVENTION PLAN

RESOLVED, that the Livingston County Workplace Violence Prevention Plan is hereby modified effective May 11, 2016, consistent with the copy which is attached hereto and incorporated herein by reference.

Mr. Coyle explained that we had the model plan across the state when it was first developed. These changes simply clean up the plan by removing specific names and including the LENS removal under the termination check list. The plan is reviewed every couple years. There is nothing of major substance. It is still a great plan and it is just a matter of updating information periodically.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

5. A RESOLUTION CALLING ON THE STATE OF NEW YORK TO FULLY REIMBURSE COUNTIES FOR MANDATED COUNTY COSTS FOR INDIGENT DEFENSE SERVICES-PUBLIC DEFENDER

WHEREAS, on April 4, 2016 the Office of Indigent Legal Services issued new “Criteria and Procedures for Determining Assigned Counsel Eligibility”, which are scheduled to become effective on October 3, 2016; and

WHEREAS, this new criteria took the existing program, which based eligibility for assignment of counsel at 125% of the Federal poverty line and increased it to 250% of the Federal poverty line, thereby vastly increasing the number of eligible individuals; and

WHEREAS, this new criteria eliminates household assets and spousal income in determining eligibility and uses net income not gross income for eligibility; and

WHEREAS, the new eligibility criteria will increase caseloads of most county providers and impose additional administrative requirements and costs on county providers; and

WHEREAS, the higher caseloads and increased administrative responsibilities will have significant, adverse effects on county providers unless there is additional funding appropriated to support providers in complying with the new eligibility criteria; and

WHEREAS, the new eligibility criteria have been issued by New York State without any additional State funding to support providers in their implementation; the vast majority of counties will not be able to provide the additional resources necessary to implement the eligibility criteria while continuing to provide quality representation to clients and while being constrained by the state-imposed property tax cap which leaves little room to address increased services without state assistance; now therefore be it

RESOLVED, that the County of Livingston calls on the State of New York to immediately pass legislation and appropriate additional funding to support counties in complying with the new eligibility criteria, and not pass this unfunded mandate on to local taxpayers and directs that the Clerk of the Livingston County Board of Supervisors forward copies of this resolution to Governor Andrew M. Cuomo, New York State Senator Catharine M. Young, New York State Senator Patrick M. Gallivan, Assemblyman Bill Nojay and the New York State Association of Counties (NYSAC).

Mr. Coyle explained that, if this becomes effective in October 2016, there will be a significant impact on staffing and costs to the County. Senator Young has sponsored a bill in the Senate and the Assembly has a similar bill sponsored. There are a couple of more weeks for any changes to be done before the budget is truly final. There was discussion on the Bar Association's involvement now and how this also affects local attorney caseloads. There was discussion on indigent 722d collections.

Motion: Mr. Knapp moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. WORKERS COMP FUNDING SCENARIOS-Mr. Coyle distributed different scenarios for review by the Committee. The County Administrator is recommending that we move toward the 50/50 sharing, which is a major hit to the County. He would like to suggest a 3-5 year transition period to eliminate a one-year budget hit. He believes that this will need a local law but he still needs to consult with the County Attorney about that. There was discussion on the different districts within the County. There was discussion on billing the municipalities for the different district costs and the concern that there is no uncertainty on coverage. Chairman Gott explained that he supports a 5 year transition because the towns would see a savings from day one. There was discussion on where the fire departments fall because some are village fire departments and some are independents. We need to figure out the costs for each district and the municipality. It makes sense for the County to bill the towns and have them do the accounting for the different districts. The County Administrator would like to draw up some local law wording to then go through this Committee. The Committee agrees that the 50/50 proposal looks good for a 5 year payback.
2. LEGISLATIVE UPDATE- Mr. Coyle encouraged the Supervisors to contact their legislators to address these matters. The public defender issue has gone to our state reps. There are various things that could happen, the state could delay the standards until the next state budget year. The DA resolution seems to have some legs for the state picking up this reimbursement. Chairman Gott feels that we need to keep the pressure on for the state to address these matters. Mr. Coyle explained that there is a bill in both houses for the DMV revenue increase to 25%. There was discussion on the DA funding versus eliminating the increase entirely.
3. MOODY'S RATING CALL - BOND REFINANCING-Mr. Coyle explained that the Moody's ratings conference call went very well. They liked our reserve position and the money we have in the bank. They liked the position of the nursing home and were very surprised with that. There were follow up calls questioning "how is that possible and aren't other counties privatizing these operations?" We didn't get an

upgrade. We got an upgrade last time. We are at the point where, for Moody's, it is tough to get beyond that. There are only four counties in New York with a better bond rating than us (Tompkins, Ontario, Schenectady and Westchester). The assessed values for all four of these counties are a lot more than us and their revenue base is more diverse in terms of where their largest taxpayers fall from and where their largest economic base comes from. We have good trends for a county of our size but they don't compete with these four billion dollar numbers. We are going to proceed with the refinance. It will save \$1M over the life of the refi. Moody's wants to monitor our fiscal position and make sure it is the same. This allows us to solidify in the refinancing, in our bond rating, letting us know where we have to go if we have to secure anymore debt.

4. **BOND FINANCING CONSIDERATION**-There is a thought to do a small bond issuance to finish some capital projects, i.e., finishing off Building 1 3rd floor, Building 2, Building 8, Courthouse and the Government Center. Mr. Coyle feels that we can cobble these together and get a decent bond issuance at a lower cost because we have a pretty competitive bond rating.
5. **SRO DISCUSSION**-Mr. Coyle explained that this is a carryover discussion from the Public Services meeting last week and how he wanted to get this Committee's input because of the financial piece. We have four school districts that employ a Sheriff's Deputy to have SRO services (York, Livonia, Dansville & Keshequa) and they, as a school district, pay us around \$71,000. The balance of that is the cost we have for the person in those off school hires where we would use them for County purposes. We used to have two districts (Caledonia & Avon) and now have four districts (adding Mt. Morris & Geneseo) that use a village police officer for SRO services. In those arrangements, the County gives the school district ~\$25,000. The County Administrator had conversations with the districts about a year ago with the thought that June 2017 is when the last five year contract ends for the four that employ a village officer and do we want to keep doing that and is it equitable. Mr. Coyle felt that we had a good conversation in Public Services at that time reviewing scenarios to continue paying program and what are the alternatives. If we don't do anything, we then have a budget of ~\$100,000 that we contribute to four schools and we have four SRO positions that we employ people and we send them to the four school districts. There are several options to consider: We do not renew in 2017 those school districts where we contribute the \$25,000; we somehow reduce the other four districts that pay \$71,000 to get to a more equitable equation. His thoughts a year ago in getting in front of this by having talks then was to prepare for June 2017 to be the end of the contract. This is a historical thing and he does feel that there are equity issues on how we do have it constructed now that he is seeking guidance on what to tell these eight school districts. Chairman Gott explained that we talked about how we are paying schools these schools that us a village police officer but the County is not getting the use of that officer during off school hours. We receive ~\$71,000 from the other four districts but we use the deputy during off hours when school is not in session. This is where it is of value for the County to participate and pick up the additional costs and fringe to employ this deputy. He is not sure that the equity is there with those school districts. At this time, we are really only talking about Avon and Caledonia contracts because Geneseo and Mt. Morris both plan to fully fund their programs unless we use Mr. LeFeber's suggestion and give each district \$25,000. Chairman Gott is not sure where the equity is in that, because we are spending County taxpayer dollars for the additional \$25,000 checks. Mr. LeFeber explained that this goes back to whether there was some agreement back when the County stopped sharing sales tax dollars with the schools. Mr. Pangrazio explained that, when researching this last year, he learned that, when the sales tax was pulled from the schools, it was a \$289,000 impact to Caledonia and how all of the Superintendents were extremely unhappy and threatened going to court at one time. He believes the peace offering was, if you have a DARE program, here is \$25,000 to use toward that. There was discussion on what exactly, those earlier discussions encompassed. There are only 40 weeks being used by the schools, so for 12 weeks the Sheriff would be able to utilize that deputy. Mr. Pangrazio was asked by the Caledonia Superintendent to try and keep the \$25,000 in funding from the County. This was never a written agreement. There was discussion on how most school district budgets are large enough to be able to absorb that \$25,000. Mr. Mahus' position is that every school district makes their own arrangement, whether they want a local PD and pay that or the County and pays that because most districts encompass more than just the town that the police department is in. Getting back to the sales tax in 1999, when this first began with Livonia, York and Keshequa, the County received a three year grant and the stipulation was that the school needed to carry the program for one additional year for those positions. If

those positions were not funded after that, those people went back on the road or they bumped someone. It has been renewed once or twice since then but Mr. Mahus does not think there is funding there anymore for the officers. The big push around 9/11. Because of the budget strife, Keshequa was able to show that they were not able to succeed with the program down the line without the funding. The other three actually fund the program on their own however, at the last Public Safety meeting Chairman Gott explained that the Town of Livonia pays toward Livonia's SRO. York and Leicester both used to pay toward the program, but that stopped several years ago. Mayor Freeman suggested a \$25,000 reduction similar to worker comp. Maybe we should look at all the programs to determine if they are all fair and equitable by confirming that the chargebacks are where they should be. A good thing that the Sheriff mentioned at the Public Services meeting is that this would be the first time that all the school districts that serve County residents would have a full-time SRO presence. The districts are in the same position as the County and Towns in what decision to make for their budget on whether to do it or make cuts some place. This is not about putting a Deputy in schools. The current contracts go to June 2017 and the Committee feels that the schools districts should take care of their own. The discussions today are simply to give advance notice that the County will not be renewing those five year contracts. There was discussion on the school districts putting an SRO line item on their budget vote.

ADJOURNMENT

Mr. Gott moved and Mr. Wadsworth seconded to adjourn the meeting at 2:21 p.m.

GRANTS & PUBLIC INFORMATION – HEATHER GRANT

Informational Item(s) Written Only

1. Met with Ken to discuss the Social Media Policy and Archive Social. He felt the policy was weak and suggested some additional items that should be included. He said we definitely need to have a policy in place for social media and agrees that archiving the social media is a big concern as well.
2. I went over the Archive Social product with him and he had a lot of questions so I am going to run those by my contact there and obtain a contract from them to have Mr. Morris review. I hope to have the policy and contract for Archive Social to you for the next Ways & Means meeting.
3. Volunteer event went great- lots of positive comments and great media coverage. Teen event was also covered well that same day.
4. The Consolidated Funding Applications will be opening up in mid-May (I am told)- you can go to the Regional Economic Development Councils website: <http://regionalcouncils.ny.gov/> and download the 2016 CFA Resource Manual for all grants that will be available in this portal.

Respectfully submitted,

Michele R. Rees
Clerk of the Board