

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, JUNE 1, 2016
9:00 A.M.

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, D. LeFeber, P. Yendell, B. Donohue, D. Mahus, I. Coyle, H. Grant
PRESENT AFTER MEETING CALLED TO ORDER: E. Gott

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES – UNIVERSITY OF ROCHESTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Emergency Medical Services, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
University of Rochester	7/1/16-6/30/17	\$0

Department of Emergency Medicine
601 Elmwood Avenue Box 655
Rochester, New York 14642

For: Two separate agreements for Medical Residents and Pediatric Fellows clinical experience with Livingston County Emergency Medical Services.

Ms. Dewar explained that this is actually two agreements with the UofR allowing both groups to work with paramedics and EMTs as part of their clinical experience. There is no funding involved with either contract.

Motion: Mr. Carman moved and Mr. LeFeber seconded to approve the foregoing resolution..Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES – UNIVERSITY OF ROCHESTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Emergency Medical Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
University of Rochester	7/1/16-6/30/21	\$0

Strong Memorial Hospital
601 Elmwood Avenue Box 655
Rochester, New York 14642

For: Two separate agreements for Post Graduate Trainees and Pharmacy Residents clinical experience with Livingston County Emergency Medical Services.

This contract mirrors the previous contract, but the term is for five years instead of one. We have a pharmacy contract with the University of Rochester/Strong Memorial Hospital; we obtain a lot of medication from them. All four programs will be supervised by Ms. Dewar. It sounds like a lot of people but they also have to opportunity to go through agencies in Monroe County. She feels very comfortable having these people come in and they won't be coming on the say day and they will be working with her most experienced personnel. There will be provisions if we need to terminate with notice in all of these agreements.

*Motion: Mrs. Erdle moved and Mr. Carman seconded to approve the foregoing resolution*Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES - MONROE COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Emergency Medical Services, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Monroe Community College 1000 East Henrietta Road Rochester, New York 14623	8/1/16-7/31/18	\$0

For: EMS students to ride with Livingston County Emergency Medical Services

We already have a contract with MCC that is expiring at the end of July. We look at this program as an opportunity for potential recruitment. MCC assumes the liability.

Director's Comments:

The educational goals for all of these programs will allow those training in Emergency Medicine and Prehospital Care to become familiar with EMS procedures and care under the guidance of select Livingston County EMS Paramedics and Emergency Medical Technicians.

Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution .Carried.

Pre-approved Informational Item(s) To Be Reported

1. ADDITION OF FULL TIME SUPERVISORY PERSONNEL TO THE EMS PROGRAM – Ms. Dewar would like to discuss adding supervisors to the program. While she leads the program with Rommel as the operations supervisor, below him there is only one hourly shift supervisor that works 40 hours per week. Currently they have 28 part time EMTs and 21 part time paramedics. With the constraints of the ACA and the fact that part time EMS personnel trying to make a career typically work at multiple agencies. She is looking for some structure, sustainability and stability for our program. Currently the budget for the program for personal services is \$591,000 and temporary services is \$479,000. She has three full time shift supervisor and five full time EMT positions budgeted this year. We have had EMTs with the program since 2011 and all of them work part time. To date we have only used 1/5 of the personal services budget line at \$110,297. Projected revenue for this program year was \$1.5M. With the addition of full time personnel to the program, we anticipated meeting that revenue pretty easily. Call volume this year with the same personnel is slightly less than last year at this time. A huge part of their program revenues is transports out of Noyes. She has taken two full timers and one part timer and dedicated them to the community paramedicine program. When she had one paramedic leave, that person also left the community paramedicine program. She is putting more paramedics into the community paramedicine program. Currently Rommel oversees all of their operations. Ms. Dewar and Rommel are on call 24/7. She takes all of the transfer calls out of the hospital every day and Rommel takes them if she is not available. They feel strongly that they need to be involved until we have a more stable program. Besides operations, there are administration duties that additional supervisors would be able to assist with. Shift Supervisors would respond to major incidents, be taking the transport calls, assist current road staff, assist with critical patients and sick calls. There are six people per day on each shift. There are a lot of HR and administrative duties to think about, such as, training, quality assurance, scheduling, health and wellness, vehicles, supplies, equipment and narcotics. All of these things are happening now to the dedication of the Director, Rommel and the 40hr/week shift supervisor. They have asked some of the full-time staff to take on some of this accountability, but if our full-time staff is doing that, they are doing it while on the road or trying to fit it in. Average revenues right now are \$123,000/month over the first five months of 2016. If we continue to realize this same revenue trend for the rest of the year, the projected revenues will be \$1.476 Million. There was discussion on how collections and billing is going and Ms. Dewar explained that they have a soft billing process. They only send someone to collections if the insurance company sends the check to the patient and the patient then fails to pay for the service. Their collections have been on target per their projections. Mr. Coyle explained that they have appropriated money and budgeted 7 full time employees for 2016 and to date have hired zero. They have 7 full-time paramedics that were hired in 2014. Their shift supervisors should not be the first out the door on calls, they are there to supervise. An increase of three full time shift supervisors and three full time basic EMTs would increase their capability to transport and take

care of patients and then bill for those patients, so they would also realize an increase in revenues. There were so many calls that they could have used five ambulances yesterday. Ms. Dewar reviewed the ambulance locations and the coverage areas. Their operations are flexible so they are constantly repositioning their units to locations that make the most sense. Mr. Yendell stated that with the lack of volunteers, the need is only going to get greater. Lima is having problems getting volunteers for their ambulance. We realized a call volume of almost 3,900 last year, which is a 13% increase of 2014. Mr. Coyle confirmed that these three shift supervisors are budgeted for 2016. The need is there for additional supervisors. There was discussion on the growth of the program and that there needs to be some supervisory relief. The Public Services Committee supports this request.

Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to refer a Resolution to Ways and Means for Approval To Amend The 2016 Hourly Salary Schedule For Emergency Medical Services Create Three (3) Emergency Medical Shift Supervisor Positions..... Carried.

Informational Item(s) Written Only

- | | |
|--------------------|---|
| 1. April 24, 2016 | Two LCEMS paramedics attended High Angle Rescue Training with Dansville FD |
| 2. April 30, 2016 | CPR Monitoring SUNY Geneseo |
| 3. May 5, 2016 | Medical Director Meeting / Monthly Captain meeting |
| 4. May 6, 2016 | Meeting with Chautauqua County EMS Project Director |
| 5. May 12, 2016 | CPR Monitoring LCDOH |
| 6. May 13, 2016 | Meeting with Wyoming County EMS Steering Committee |
| 7. May 13-14, 2016 | LCEMS hosted Critical Incident Stress Management Training |
| 8. May 15, 2016 | Amanda Martin EMT is MLREMS 2015 BLS Provider of the Year |
| 9. May 16, 2016 | LCEMS participated in LCSO Heroin program at Dansville HS |
| 10. May 16, 2016 | LCEMS hosted regional MLREMS and REMAC EMS meetings |
| 11. May 17, 2016 | LCEMS staff hosted EMS Week picnic at Hampton Corners for county EMS agencies |
| 12. May 20, 2016 | Meeting with NYSDOH Representative / Livonia Ambulance Recertification Inspection |

HIGHWAY-DON HIGGINS

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A CONTRACT EXTENSION FOR SNOW AND ICE CONTROL ON COUNTY ROADS

WHEREAS, the current Contract for Snow & Ice Control on County Roads (Res No. 2014-222) provided for four (4) 1-year extensions, and the 2015-2016 season was the first extension, and

WHEREAS, the Public Services Committee recommends that the Livingston County Board of Supervisors approve a one-year extension of said Contract with 17 municipalities for snow and ice control on County roads, now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a one-year extension of said Contract with seventeen (17) municipalities for snow and ice control on County roads for the period October 15, 2016 through October 14, 2017 at the rate of \$4,500.00 per center-line mile, with a provision for two (2) 1-year extensions at annual rates to be determined at the time of the extension, subject to the approval of the municipalities, the County Attorney and the County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Town of Avon	10/15/16-10/14/17	\$1,087,200.00
Town of Caledonia		
Town of Conesus		
Town of Geneseo		
Town of Groveland		
Town of Leicester		

Town of Lima
 Town of Livonia
 Town of Mt. Morris
 Town of N. Dansville
 Town of Nunda
 Town of Ossian
 Town of Portage
 Town of Sparta
 Town of Springwater
 Town of West Sparta
 Town of York

For: Extension of Contract for Snow & Ice Control on County Roads, 2016-2017 Season.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100 %	Yes XX No

Mr. Higgins reviewed the contract extension provision. Mr. Coyle explained that we did renew the salt pricing extension.

Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.

2. AWARDING BID FOR THE COUNTY HIGHWAY DEPARTMENT FOR TWO (2) FOUR-SIDED REINFORCED CONCRETE BOX CULVERT STRUCTURES – LAKELANDS CONCRETE PRODUCTS, INC.

WHEREAS, after the proper legal advertisement seeking bids for Two (2) Four-Sided Reinforced Concrete Box Culvert Structures, three (3) bids were received and opened on May 23rd, 2016, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

Contractor

Lakelands Concrete Products, Inc.

Amount
 \$101,832.00

7520 East Main Street
 Lima, NY 14485

For: Two (2) Four-Sided Reinforced Concrete Box Culvert Structures. One is a 5' Rise x 9' Span x 80' Long structure for CR-22 (Fowlerville Road, York.) The other is a 5' Rise x 14' Span x 60' Long structure for CR-80 (McNinch Road, Ossian.) The cost is not to exceed the amount indicated.

Director's Note: Three bids received were: \$101,832; \$105,350.06; \$112,168.50

Each of these locations has been subject to flooding problems.

Motion: Mrs. Erdle moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT #2 WITH NYS DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING, DESIGN, AND ROW INCIDENTAL PHASES, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT (PIN 4760.86), AND APPROPRIATING FUNDS THEREFOR: BRIDGE REPLACEMENT PROJECT, APPLINVILLE (AKA EVERMAN) ROAD OVER CANASERAGA CREEK, TOWNS OF SPARTA & WEST SPARTA, LIVINGSTON COUNTY

WHEREAS, a project for the replacement of Applinville (aka Everman) Road Bridge over Canaseraga Creek, Towns of Sparta & West Sparta, Livingston County (NYSDOT PIN 4760.86) (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Preliminary Engineering, Design, and Right-of-Way Incidentals phases; and

WHEREAS, Livingston County Resolution No. 2014-372 authorized and funded a total of \$145,000.00 for the same phases of the project, and

WHEREAS, the bridge replacement project requires additional Preliminary Design work, and additional funding has been approved, therefore be it

RESOLVED, that the Board of Supervisors, duly convened, does hereby approve the above-subject Project, and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the Federal and non-Federal share of the cost of all phases of the project, including: Engineering, Design, Construction, Construction Inspection and Construction Support phases for the Project or portions thereof, and be it further

RESOLVED, the total sum of Two Hundred and Six Thousand Dollars (\$206,000.00) (of which, with anticipated Federal Aid and NYS Marchiselli Aid, the County share will be approximately 7.3% or \$15,100.00) is hereby appropriated from the Board of Supervisors and made available to cover the cost of participation in all phases of the Project, and be it further

RESOLVED, that in the event the full Federal and non-Federal share costs of the Project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project, and providing for the administration of the Project and the Municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and be it further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

RESOLVED, that this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Transportation	9/17/14-8/19/24	\$206,000.00

50 Wolf Road
Albany, NY 12232

For: NYSDOT Supplemental #2 Agreement: Additional funding and costs for Preliminary Engineering, Design, and Right-of-Way Incidental Phases. PIN 4760.86, Applinville Road Bridge Replacement Project. Cost not to exceed the amount above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
2016 County Highway Budget Appropriations	100%	Yes XX No

This has been approved by DOT.

Motion: Mr. Schuster moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. The Highway Department did not spend any money at the May 14th Teitsworth Municipal Auction in Palmyra. On the flip side, the Department netted \$26,505.00 through the sale of 5 vehicles and 1 Gradall Excavator. This amount represents over half of the anticipated equipment revenue.

2. Construction Bids will be opened on June 8th for the next Federal/State-Aid Bridge Project. This is PIN 4760.71, "Bridge Preventive Maintenance at Four (4) Locations." With the Committee's and Administrator's approval - in order to expedite contracts for the construction season - I would like to put the following Resolutions on the June 22nd BOS Meeting Agenda:

~ Construction Bid Award

~ Construction Inspection Contract with Popli Design Group

~ Supplemental Agreement #1 with NYSDOT for Construction and Construction Inspection Funding

Mr. Higgins reported that Fred Shutt has been provisionally promoted to the bridge supervisor position. There will be an exam at a future date.

Motion: Mr. Carman moved and Mr. LeFeber seconded to present the construction bid resolutions above at the June 22 Board meeting Carried.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. ADOPTING SEQR NEGATIVE DECLARATION FOR 2016-2017 NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION SNOWMOBILE TRAILS GRANT PROGRAM

WHEREAS, the Caledonia Trailblazers and the Hill and Valley Riders are seeking to utilize and maintain an approximately 61 mile snowmobile trail system; and

WHEREAS, Livingston County is applying to fund these proposed trails through the NYS Office of Parks, Recreation and Historic Preservation Snowmobile Grant-In-Aid and Trail Approval Program; and

WHEREAS, the maintenance activities and seasonal usage of the proposed trails will not significantly disturb the acreage along the trail route; and

WHEREAS, potential impacts on the environment have been identified and will not result in any large and important impacts; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors, as Lead Agency, hereby classifies this project as an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and the Livingston County Board of Supervisors does hereby adopt the Negative Declaration for the project and authorizes the Chairman to sign the Environmental Assessment Form prepared for the project and file it according to law.

Directors Comments: This resolution adopts a negative declaration for SEQR to apply to the 2016-2017 NYS Snowmobile Grant Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. SEQR paperwork is attached to this report.

Mrs. Ellis introduced Alex Pierce, EMC Chair. Mrs. Ellis explained that this is a complete pass through and the County does not keep any of the funds. There are no changes to the program or the trails.

Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.

2. AUTHORIZING SUBMISSION OF TRAIL PLAN & TRAIL SYSTEM APPROVAL AND APPLICATION TO NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR SNOWMOBILE TRAILS GRANT PROGRAMS

WHEREAS, the Caledonia Trailblazers and Hill and Valley Riders have requested that Livingston County apply on behalf of the Caledonia Trailblazers and the Hill and Valley Riders to the New York State Office of Parks, Recreation and Historic Preservation for a Snowmobile Trail Grant now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit a snowmobile trail plan and trail system to the New York State Office of Parks, Recreation and Historic Preservation, and any amendments hereto; and be it, further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trails Grant Program.

Director Comments: This resolution authorizes application to the NYS Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. Proposed 2016-2017 mileage is shown in the chart below. There is no change in mileage from last year's submission.

**Snowmobile Trail Mileage
Livingston County
Proposed 2016-2017 Mileage**

<u>Trail</u>	<u>15-16</u>	<u>16-17</u>	<u>Responsible Club</u>
C3	21 miles	21 miles	Caledonia Trailblazers
C4F	9 miles	9 miles	Caledonia Trailblazers
S30	11 miles	11 miles	Caledonia Trailblazers

S40	5 miles	5 miles	Caledonia Trailblazers
S48	5 miles	5 miles	Caledonia Trailblazers
S49	3 miles	3 miles	Hill & Valley Riders
C4	7 miles	7 miles	Hill & Valley Riders

Total 61 miles 61 miles

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT AS FOLLOWS: CALEDONIA TRAILBLAZERS & HILL AND VALLEY RIDERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Caledonia Trailblazers	4/1/16-3/31/17	Per NYS
P.O. Box 161		Reimbursement
Caledonia, NY 14423		Amount

For: 2016-2017 NYS Snowmobile Grant Program

Hill and Valley Riders	4/1/16-3/31/17	Per NYS
P.O. Box 61		Reimbursement
Honeoye, NY 14471		Amount

For: 2016-2017 NYS Snowmobile Grant Program

Director's Comments: This resolution authorizes contracts with Caledonia Trailblazers and Hill and Valley Riders for the NYS Snowmobile Program. Last program year, the award amount was \$20,100.00.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Parks, Recreation and Historic Preservation	\$0	Yes X No

Mrs. Ellis explained that they do not know how much funding they will get. The funding amount is tied to snowmobile registrations.

Motion: Mr. Carman moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

4. APPOINTING MEMBER TO THE LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL-ROBERT DONNAN

RESOLVED, that the following member is hereby appointed to the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/Representing	Term
Robert Donnan	3150 Chandler Road Piffard, NY 14533	Agriculture	1/1/16-12/31/17

Mr. Donnan is a farmer and has been very busy with that. He has 30 years of services to the EMC Board and he missed the deadline to take his oath.

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. ENVIRONMENTAL MANAGEMENT COUNCIL: ANNUAL UPDATE – ALEX PIERCE, CHAIRPERSON-Mr. Pierce he is a resident of Nunda. He thanked the Board for their support of his appointment as Chairman. The Council is focusing on increasing membership again this year. They are promoting equal and fair representation from across every township in the County. The EMC Annual Report has gone out and everyone should have a copy. The Council mission is not changing. They will still work cooperatively with the Board of Supervisors, local municipalities with assistance from the County for the use of the County's natural resources. Members of the Council are very much aligned with what's happening with our regional economic development council for any opportunities they can help better research and provide information on green employment and economic opportunities. They certainly have many great ideas but if not in alignment with what the County is looking for, the Council won't be able to support us in the direction we are

looking toward. Mr. Pierce requests that the Supervisors reach out to the Council with any ideas for collaboration. Prior to moving back into the area, he was in the Air Force as a bioenvironmental engineering specialist and had the opportunity in a number of places across the globe to serve on environmental development stewardship conservation, reclamation projects. One of their annual education events is coming back to a themed focus and the Council has discussed looking at water in general as a theme for 2017. As they go through this year and conversations stir, they will look at water quality, water needs for economic development, municipalities and schools. The Council will coordinate with the Health Department to make sure they are on the same page to utilize that strength and momentum. They are looking forward to moving on this next round of preparation for Earth Day. There was great participation by the College this year. To spread that out with some advanced notice, they had some wonderful publicity for the Council, the College and Letchworth State Park. Letchworth opened the new nature center this year. He thinks this will invite a lot of opportunities along with what is happening in Conesus with the Conesus Lake Association. He thinks it is going to be an exciting year and he hopes to make himself as available as Ray Case did. For annual tour of Letchworth State Park done in July each year, they believe this may be last tour guided by Doug Bassett. The new nature center will also be included in the tour and they believe there will be a lot of people that come out for that.

Informational Item(s) Written Only

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT:

Project Management Team Meetings. The Project Management Team meets on May 25, 2016.

Tower Site Construction:

Phase 1 Construction is about complete for all three tower sites. Progress still continues with coordinating utility improvements for the three new sites.

The bulk of the tower equipment and the new consoles arrived to Finger Lakes Communications (radio consultant with Motorola) this month. Installation of the consoles at the back-up PSAP (Hampton Corners) is complete. Delivery of the equipment to the shelters at the three new sites has started.

We continued working with C&S Companies and the Geneseo tower site owner on possible modifications to the tower and shelter. A structural analysis has been completed. Preliminary results indicate that the structure is sound and requires no additional modifications. We are waiting to hear back from the FAA on approval to increase the height of the Geneseo tower (about 15-20 feet) for placement of new antennas.

PMT members continued work on the subscriber inventory numbers and working on a proposed subscriber distribution and installation plan. Work on the talk group communication plans has started.

We are still targeting project construction completion and radio system cut-over in late 2016.

SICG 4: We are working with adjacent counties on interoperability and connectivity improvements. We've had preliminary meetings with Allegany, Steuben and Ontario counties. We are also receiving funding through Round 4 of the Statewide Interoperable Communications Grant program (SICG4) to upgrade the New World Computer Aided Dispatch system and replace 911 communications telephone system. The PMT members continue work on planning activities to implement these projects.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:

Conesus Lake Watershed Council:

Wilkins Creek Stormwater Management Feasibility Study. The Town of Livonia and Planning Department were notified that the application to the NYS Department of State for the Wilkins Creek Stormwater Management Feasibility Study was successful. We are still waiting to hear from the State about receiving a contract for execution. We will be coordinating with the Town of Livonia on next steps at the appropriate time.

EPF Grants: Streambank Restoration Program. Planning staff continues working with Barton & Loguidice and the towns of Conesus, Geneseo, and Livonia, and village of Livonia on the streambank restoration work.

All work must be completed by September 30, 2016.

TRANSPORTATION ADVISORY COMMITTEE:

Public Transportation Work Group

Mobility Management Website. GTC is the contract manager for the project and is coordinating next steps with the preferred vendor. We anticipate GTC will have an executed contract with the preferred consultant within the next few months.

Community Devt Work Group

We are pleased to announce that the application to the Genesee Transportation Council Unified Planning Work Program for a ***Hamlet of Greigsville Transportation Safety and Access Improvement Plan*** was awarded funding. The Planning Department will work with the Town and interested stakeholders on development of the Plan. Next steps: Meet with stakeholders in June for project kick-off.

AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Transportation and Food Systems Study. GFLRPC has completed the project. A copy of the final report will be made available on the GFLRPC and GTC websites.

Planning Department Assistance to Municipal Ag Plan Development. The Planning Department is providing assistance to the towns of Geneseo, Mt. Morris, Ossian and Sparta. The Town of Ossian was notified that it has been awarded a grant to prepare an agricultural enhancement plan. The Planning Department will work with the town to get a contract executed with the State and to complete the consultant selection process for the project. The Planning Department assisted the Town of Sparta with the consultant selection process. The Town expects hiring Hunt Engineers in June. The Town of Geneseo continues work on its Plan.

Purchase of Development Rights. The NYS Ag and Markets has issued a notice of funding availability for the PDR program. The Genesee Valley Conservancy and Planning Department will work collaboratively to complete applications for three projects: Christiano Farms, Edgewood Farms (2), and Marshall Farm. We are also continuing to provide support to GVC when needed on the completion of the two current projects: Pleasant Hill Farm and Moore Farm projects.

ENVIRONMENTAL MANAGEMENT COUNCIL

EPA Brownfield Assessment Grant. The Planning Department coordinated with the Genesee Finger Lakes Regional Planning Council on an application to the Environmental Protection Agency for a Regional Brownfield Assessment Project. We are still waiting to hear about awards sometime this summer.

COUNTY PLANNING BOARD

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

OTHER TECHNICAL ASSISTANCE

Community Initiatives Council 2016 Community Needs Assessment. The Planning Department continued work on the 2016 Community Needs Assessment for the County Workforce Development Office and the Community Initiatives Council.

PUBLIC DEFENDER – MARCEA TETAMORE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC DEFENDERS OFFICE: PDCMS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Public Defenders Office, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Defenders Assoc. 194 Washington Avenue, Ste 500 Albany, NY 12210 For: Case Management Software	6/1/16-5/31/17	\$2,625.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
		Yes X No

Director's Comments:

To include the annual extension.

Mrs. Tetamore explained that this is an annual extension. This is phenomenal software that she cannot live without. This is an annual contract that falls under Res. No. 2011-283.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution...Carried.

Mrs. Tetamore reviewed the numbers below and how many people would be eligible under the guidelines that go into effect in October. Mrs. Tetamore reviewed the caseload and how she is carrying 25 cases herself. The entire office is overloaded. She is very concerned about staffing and how all counties will be looking for more staff if the new guidelines go through.

Informational Item(s) Written Only

1. Applications received YTD as of 5/23/16 p.m.: 677
2. Files opened YTD as of 5/23/16 p.m.: 350
3. Cases assigned to GVLA YTD as of 5/23/16 p.m.: 114
4. Applications pending as of 5/23/16 p.m.: 61
5. Applications received from 4/25/16-5/23/16: 123
6. Files opened 4/25/16-5/23/16: 39
7. Cases assigned to GVLA 4/25/16-5/23/16: 11
8. Denied clients that would qualify under new guidelines YTD: 37

OTHER – IAN COYLE

The County Administrator reported on the County fairs and the support given to Caledonia and Hemlock each year. Caledonia Fair submitted their request in January and a check was cut. There was a recent article in the County News that there will not be a Caledonia Fair this year. A letter will be sent to Caledonia today to confirm that they have met the specific criteria or they will need to return that funding.

We now have one fair in Hemlock Fair that is growing and expanding substantially each year.

SHERIFF – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: TYLER TECHNOLOGIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Tyler Technologies	5 years	\$639,757.00
One Tyler Drive		plus annual maintenance
Yarmouth, ME 04096		

For: Amend original New World Systems contract and upgrade legacy system

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York Statewide Interoperable Communications Grant		Yes No

Director's Comments:

The Undersheriff explained that they are looking to upgrade the Legacy system with New World. We have been with New World since 1994. This is a full implementation of taking an old legacy system of the AS400 and converting it to a MSP, which is a Microsoft Platform. The amendment that they are proposing still has some wording to figure out. Basically, they are giving us a software credit for all of our software that we have already purchased, our new software cost and the implementation services. With our credit it is a \$639,757 upgrade, so they looked at SICG Round 4 and asked if we can use that funding to pay for this. Angela Ellis has submitted a letter to the state for approval to use the SICG funds to pay for this upgrade. They are still waiting for an answer. If they don't approve using these grant funds, there is wording that this upgrade is fully integrated with the communications system. Worst case scenario, we would need to figure out how to pay for

the corrections portion or we would have to run two separate systems, which is not feasible. The County Administrator feels that we have a good shot at approval and explained that we may want to reword the resolution contingent on receiving the grant funding. They are coming to committee now because this is a 16 month project and it would need to be live and functional by 12/31/17 to use these grant funds. This will not go to a Board meeting until approval has been received to use those grant funds.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution...Carried.

Pre-approved Informational Item(s) To Be Reported

1. Update on 1Q2016 STOP Program-Sheriff Dougherty reviewed the 2015 and 2016 arrests among all the agencies. Livingston County is far exceeding. The Sheriff attributes that to DWAI/drugs. The Deputies have received more training and DRE's and because of that, they are making more arrests. They have seen a dramatic increase in heroin use and driving under the influence of heroin. 2015 there was 104% increase in DWAI Drug arrest. To this date we have 81 arrests to date in 2016. They would like to see the fine revenue increase because that money comes back to the County to support the program. He has met with judges and clerks, explaining that if the fine revenue continues to dip, it puts this program in jeopardy. While some are very open and understand, some say, as a judge I can't be involved in the STOP DWI. While fines are being set, there is not much follow-up that those fines are being paid. The District Attorney has been putting in his letters, that if the fine is not paid, the matter will be brought back to court. He is very concerned about the future of the program if fines are not being collected to support the program. Sheriff Dougherty reviewed what agencies are receiving in funding. We are one of few counties with a full time STOP patrol. Our model is being looked at by other counties and we are very proud of the program. There are many unknowns about the program at this time. The Sheriff does plan to make some changes for the 2017 budget. Mr. Mahus questioned training and recertification on drug recognition certifications. CD Yasso explained that recertification is required every two years, which is mandatory 8 hours of training per year, completion of four evaluations with one in front of an instructor and a written exam. Sheriff Dougherty explained that training is paid out of the STOP DWI. There was discussion regarding an officer that works for Dansville PD full-time who was going through the training on his own time. Dansville PD refused to pay him while training. We saw a benefit to the County and hired him as a part-time deputy. This training is now covered under STOP DWI. There are four DRE (drug recognition expert) certified officers in the County and two that have applied at this time. This is a very extensive training for a police officer.
2. CD Yasso reported that within a week of having the new dog Sgt. Draper has had him advanced narcotics certified and tracking certified. He is already in some schools doing some locker searches for senior trips and stuff like that.
3. Range Proposal-CD Yasso Dougherty explained that they would like to build a shooting range. We currently have to beg, borrow and steal to get a location for firearms training. In recent years they have used a privately owned range in Groveland and there are no classrooms or bathrooms available and they have run into scheduling problems when using the Mt. Morris Sportsman's Club. For the past couple of years they have used the Cuylerville Sportsman's Club and there have been a lot of improvements done there but we are always at the mercy of their schedule. They would like to build something that would 1) We control for safety 2) Allow for classrooms and bathrooms in order to expedite training 3) Will be available into the future. Ideally, he would like to build this at Hampton Corners. He believes that there is ample space. CD Yasso reviewed environmental impact expenses and noise abatement. He reviewed the need for a bullet trap to keep lead out of the ground and water. The only law in the books for shooting ranges has to do with noise and you can't shoot from 10pm-6am. The three quotes he has received for bullet traps range from \$57,000-\$72,000. The trap is a 12 foot tall x 40 foot wide bullet trap that will accommodate up to 10 shooters at one time. While 10 shooters seem like a lot, they have 170 shooters in their department. Conservatively, he expects the range to be used 50 days per year by the County and use by the local agencies will only increase that number. He is proposing at 25 foot range and a cover that will be a pole-barn pavilion with a metal roof. A rough number for concrete and stone are using inmate labor and County

Highway is \$100,000. Maintenance of the bullet trap would be contracted out. There was discussion on the specific location of the range. Proximity wise, the best location allows for access to bathrooms and classrooms. There was discussion on how the noise will affect to dogs at Dog Control. There was discussion on several locations. Sheriff Dougherty explained that they could pay for the entire project out of their revenue account. He feels that there will be increased use by Department staff practicing more than the required two times/year. This will not require more staffing. Chairman Gott expressed safety concerns on any future use of the privately owned Groveland range off of Route 63. CD Yasso reviewed the incident that happened in Groveland and that fencing could be done for additional safety. The Committee requested that the west area of Hampton Corners be reviewed for the range location and that cost numbers be firmed up for report at a later meeting. The Jail revenue account still has a healthy balance for this project.

ADJOURNMENT

Mr. Schuster moved and Mr. Gott to adjourn the meeting at 10:38 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN

Informational Item(s) Written Only

1. It has been determined by the NY State Board that a state-wide Reform party Federal Primary tentatively scheduled for June 28th will not occur; there is also not a need for a Congressional Primary election in the 27TH CD. Poll sites have been notified that they will not be needed for that date.
2. The official 2016 political calendar has finally been approved. The first day to have a caucus is June 7th. The towns of Leicester, Livonia, North Dansville, Ossian and Sparta will need to schedule a caucus before September 20th.
3. Designating petitions will start circulating on June 7th with filing scheduled the week of July 11th. Once the filing deadline and challenge deadlines pass the NY State Board will be able to certify the State Primary election on August 8th; local boards will certify August 9th. That will determine if a State or Local Primary election will occur on September 13th for NYS Senate, NYS Assembly, Livingston County District Attorney or Coroner.
4. Bell Memorial and Dansville Public Libraries held votes on May 3rd using scannable ballots prepared by the BOE and the Wadsworth library vote was May 10th. The Library directors oversaw the votes, did not require machines and are happy with our services rendered.
5. All eight school districts in Livingston County held School Board and Budget votes on May 17th using scannable ballots prepared by the BOE along with machines. The District Clerks oversaw the elections and this office assisted. All votes went smoothly and the districts are happy with the services rendered.
6. A newsletter has been sent to all Inspectors notifying them of required annual training scheduled for June. They may select one of ten classes located in five towns, with two classes scheduled for each day. Avon on June 7th, Livonia on June 8th, Geneseo on June 8th, North Dansville on June 13th and Mt. Morris on June 16th. Classes for New Inspectors will occur at a later date.
7. NCOA (National Change of Address Act) files were received from the NY State Board and over 1,100 voter's addresses are currently being updated.
8. Commissioners attended the last monthly Voter Engagement meeting on the SUNY Geneseo campus for this semester on May 2nd, the next meeting is scheduled for August 29th, the first day of classes of the new semester.
9. Since the first of the year: 1,687 new registrations, 146 name change, 444 residence changes, 188 mailing address change, 646 personal information changes, 448 duplicates, 67 incompletes, 517 pending party changes, 488 cancellations, 103 made inactive changes, 599 voter status changes and 755 various other changes have been processed.
10. Current active voter enrollment stands at 37,813. Democratic: 10,070; Republican: 16,530; Conservative: 890; Green: 136; Working Families: 146; Independence: 1,812; Women's Equality: 4; Reform: 1; Others: 88 and Blank: 8,136. Inactive enrollment is at 2,715. Total active/inactive voter enrollment is: 40,528.

CENTRAL SERVICES – JOHN DRISCOLL

Informational Item(s) Written Only

1. General Departmental Updates:

Government Center:

- Real Property project complete, excepting HVAC (Central Services)
- Personnel project complete (Central Services)
- Electrical portion of the Clerk Renovation project started (Central Services)
- VCT flooring in 2nd floor break room complete (contractor)
- Carpet in DMV, 205/208, Real Property, Personnel and closing room complete (contractor)
- New lock on Workforce Development door (Central Services)

Sheriff:

- 911 electrical upgrade for radio towers 80% complete (Central Services)
- Bushes removed in front on Sheriff's Office (Central Services)
- Jail fuel oil tank officially removed by DEC from application

Campus:

- Pavilion #1 renovation 50% complete (Central Services)
- Building #2 roof railings prepped and repainted, project 40% complete (Central Services)
- Building #6 sewer pump replaced (Central Services)
- Roads swept on Campus and in Park (Central Services)

Millennium Drive:

- Sewer line replacement (Central Services)

Miscellaneous:

- Multiple locations rock hounded, graded, and seeded (Central Services)
- Mulching started at Government Center, Millennium Drive and Murray Hill (Central Services)

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

1. Working with the Regional Haz Mat consortium on the accreditation project, the consortium will be responsible for acquiring additional equipment and training that will be needed to meet the requirements for the accreditation standard.

2. Meeting with Regional Fire Coordinators/Emergency Managers in regards to Access Functional Needs Planning, a Representative from Niagara University was in attendance to review the latest requirements for a plan. The University will help develop some guidelines for Emergency Management to use in developing their own plan for their County.

3. Each week on Wednesday the Back Up Generator at the EOC/Training Center is tested, during the test a micro switch failed and the transfer switch from emergency power to normal line power failed to change which resulted in the circuit breaker for the transfer switch breaking. A schedule shut down of the building was done on Monday May 23rd for 2 hours, this allowed for evaluation of the building and who it would affect if it was not operational. I am developing an emergency loss of power plan for the building, working with 911 and IT for development.

4. Working with DHSES on the development team for WRECKIT (Western Regional Emergency Communication and Knowledge Infrastructure Testing) to develop scenarios for Counties to test during the drill. The drill will be held the first week of November and will be a natural event that will test a variety of different emergency plans , each phase of the drill will be HSEEP compliant and can be used to meet the grant requirements for training and exercise.

5. Fires;

Mt. Morris - Arson, two arrests have been made

West Sparta - Fatal car fire

York - Haz Mat call Rt.63

Nunda - Barn fire

6. Meetings:

Fit testing - Avon, York, Livonia, Leicester
Regional Coordinators
Regional Haz Mat Grant Consortium
County Chiefs Executive
County Fire Chiefs Association
Wreck It Development
NYSEMA/DHSES Accreditation
911 PMT
Special Operations Team
DHSES
OFPC

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

448 adult offenders supervised in county (27 treatment court cases being supervised in drug court)
13 offenders in other NYS counties
6 offenders in other states
11 juveniles supervised
21 new juvenile referrals
24 investigations ordered
16 active EHM cases (0 juvenile; 16 adults; 3 of which are female), 4-Global Positioning
0 adult placed on probation for willful violation of support
17 New Leandra's Law cases (9 CDs)

2. MONIES COLLECTED

\$ 4,003.15 – restitution
8,071.06 – fines
3,545.00 – fees
183.13 – surcharge

3. MEETINGS ATTENDED

04/04/2016 Hope Mentoring Meeting)
04/05/2016 Human Services Department Head Meeting
04/07/2016 State Executive COPA Meeting
04/08/2016 Financial Meeting with Judges
04/18/2016 ATI Advisory Council Meeting
04/18/2016 Staff Meeting
04/19/2016 Quarterly Department Head Meeting
04/21/2016 Quarterly Meeting with Judge Wiggins
04/26/2016 Field Intelligence Meeting-LCSO
04/24/2016 SUNY Out of Darkness Walk o/b/o Suicide Task Force
04/26/2016 Suicide Task Force Meeting
04/27/2016 Teen Recognition Ceremony

4. ADMINISTRATIVE REVIEWS

Two (2) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	4/20/16	Microsoft Office	7.0	
Doug Czyryca	4/15/16	Microsoft Office	7.0	
Katie Dunn	None			
Michelle Jordan	4/4/16 4/27/16	Microsoft Office Peer Support Program	1.0 2.75	

	4/28-29/16	Bivona Child Abuse Summit	15.5	
Liz Laney	4/4/16	Microsoft Office	1.0	
Brian Lanpher	4/15/16	Microsoft Office	7.0	
	4/28/16	Digging Out of the GPS Data Avalanche	1.0	
Debra Mack	4/4/16	Microsoft Office	1.0	
	4/27/16	Peer Support Program	2.75	
Matthew McKinney	4/28/16	Digging Out of the GPS Data Avalanche	1.0	
Rachel Merrick	4/8/16	Sovereign Citizen	4.0	
	4/27/16	Peer Support Program	2.75	
Lynne Mignemi	None			
Courtney Sobrado	None			
Jason Varno	None			

SOLID WASTE – CATHY VAN HORNE

Informational Item(s) Written Only

The following is an update of the activities of the LCWSA

Capital Projects in Progress

1. Collection system I and I program - This project is an estimated \$200,000 capital improvement projects of the LCWSA Sewer collection system. This project is under permit review by the NYSDOT.
2. DOCCS WSP - Water main drawings for the Conesus and Livonia areas are under review by the DOH, DEC and DOT. Farm contract terms to be reviewed by the Board at the May meeting and then will be discussed with each of the Farms. Property purchases under negotiations with the property owners and “best use” appraisals being conducted. Groveland water main alignment will not been finalized until property negotiations have been completed.
3. Early warning system - Three rain gauges have been installed . Three manhole monitors have been installed and we are receiving weekly reports. Alarming on the manholes is up and running.
4. Waste water treatment plant upgrades - Re-evaluation of the WWTP upgrade report continues. Next step is to meet with the Village of Avon to discuss rate and finalize Village upgrade costs.
5. SolarCity – Wet lands delineation has been completed. Block 2 incentive package was missed due to the delay from National Grid. Solar City will be presenting a contract amendment and a new analysis of economics for the Board to consider.

Operations

- A. LCWSA staff is conducting the 2016 cleaning and televising of the sewer system on West Lake road.
- B. Electrical Maintenance for 2016 is underway.
- C. Generator Maintenance for 2016 is underway.
- D. Digester boiler is back on methane gas as fuel.
- E. Semiannual Calibration of chlorine analyzers completed.
- F. Annual water quality report completed.
- G. Analyzing two sewer pump stations for pump issues completed.
- H. DEC inspection of the Groveland station plant was conducted and plant is in compliance.

Other business

The Board is undertaking succession planning for the organization.

Respectfully submitted,

Michele R. Rees
Clerk of the Board