

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, JUNE 6, 2016
9:00 A.M.

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, E. Gott, D. LeFeber, P. Yendell, I. Coyle, H. Grant
ABSENT: W. Wadsworth,

COUNTY TREASURER – LINDA FOX
Pre-approved Informational Item(s) To Be Reported

1. TAX AUCTION UPDATE- There is 89 properties still unpaid. We have heard from some banks that will be paying before the deadline. Almost 20 properties have come off the list in the last week. There was discussion on the king's daughter property in Dansville. Some do pay with a credit card. The deadline is next week.

PERSONNEL ISSUES – TISH LYNN

- **Emergency Medical Services-Karen Dewar/Rommel Kirchoff**

Create Three (3) Emergency Medical Shift Supervisor Positions.

Ms. Dewar reviewed the need for the addition to the fleet of shift supervisors. She is looking to increase the stability, structure and sustainability of operations. There are duties being done by trying to fit work in while on call. Need to make sure support is there without interrupting operations. These would potentially be filled with current employees. The call volume was up 13% last year. There are three ambulance running 24/7. These positions are budgeted. Mr. Coyle explained that we held off in filling these positions to determine Springwater impact, Noyes transfers and operation sustainability. There was discussion on the call volume/response issues in Cuylerville. Springwater gave up their operating certificate last year. There was discussion on the service for Leicester and York.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

- **Department of Health-Jennifer Rodriguez**

Convert one (1) Temporary Principal Account Clerk to Permanent.

Ms. Rodriguez explained that, when Barb Goodness left as the financial supervisor, a temporary position was created to see how we could fulfill the need and utilize the synergy between Mental Health and Public Health. This position would be partially funded out of the Public Health and Reproductive Health budget and partially by Mental Health.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

9:25 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. **APPROVING ABSTRACT OF CLAIMS #6A-JUNE 8, 2016**

Motion: Mr. Fanaro moved and Mr. LeFeber seconded to approve the foregoing resolution... Carried.

2. **AUTHORIZING TRANSFER OF FUNDS-CENTRAL SERVICES, HIGHWAY**

Mr. Coyle reviewed the transfers for approval.

Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

3. **ADOPTING REVISIONS TO THE LIVINGSTON COUNTY PURCHASING POLICY**

WHEREAS, pursuant to section 104-b of the General Municipal Law, the Board of Supervisors is required to review its purchasing policy on an annual basis; and

WHEREAS, that review has been completed and certain revisions have been recommended; and

WHEREAS, the Ways and Means Committee has reviewed these recommendations and has approved incorporating those revisions into the Livingston County Purchasing Policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Purchasing Policy, effective July 1, 2016, said policy to supersede the existing purchasing

policy.

Mr. Coyle explained that this policy needs to be reviewed and updated each year by law. Mrs. Grosse explained that the purchase order limited was increased from \$100-\$500. The departments were surveyed and this was the only change. Mrs. Grosse worked with the IT Director to update the purchase order system from a four page document to one page and using email.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Legislative Update-There are a few days left in Albany for the official session. It does look like our two bills are moving forward for approval. The DA salary increase looks like it will pass through both houses. This committee was really a catalyst across the state to do something about this. On the public defense side, it does not make sense for six counties to get relief because they were sued. There is a small percentage increase over time and the state will take over program in six years. The budget will still be messy for 2017. The corrections that we had for some Sheriff Deputies in the wrong retirement plan will be going through. It does look like they are doing something for ethics, but doubtful. There was discussion on the post office meeting and how Mr. Pangrazio has been contacted to check into a long term lease amount for the old Caledonia post office property. Chairman Gott updated the committee on Congressman Collins post office meeting last week and how the South Lima property has been sold.
2. Budget & Finance Updates-Things are looking good through the end of May. There are delays in our draws but we have one due this week. Sales tax is something to watch. The larger departments are watched closely. DSS reimbursements are consistent, CNR occupancy is down slightly and the Sheriff/Jail is doing well. We received the GFOA Distinguished Award this year. There are only two or three counties in New York to receive this award. The Sheriff is having a press release tomorrow on the heroin problem. There was discussion on the vacancy in Real Property. If you know of anyone on the tax foreclosure list, be sure to call them. The County usually scans the properties for any County use.

ADJOURNMENT

Mr. Gott moved and Mr. Mahus seconded to adjourn the meeting at 9:31 a.m.

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. We are continuing to advertise for the new County Assessor position, which will combine the duties of the Real Property Tax Service Aide with the duties of a County Assessor.
2. The renovation of our office is complete and looking very nice.
3. The Village Tax Rolls and Tax bills have been printed and picked up by the Tax Collectors.
4. The various Town Boards of Assessment Review are in the process of hearing assessment grievances.
5. We are preparing to complete the final assessment rolls.

Respectfully submitted,

Michele R. Rees
Clerk of the Board