

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, JUNE 7, 2017
9:00 A.M.

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, H. Grant, S. Hillier

HIGHWAY – DON HIGGINS

MOTION TO CHANGE AGENDA

MOTION: Mr. Carman moved and Mr. DiPasquale seconded to change the agenda.

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF SLOPE STABILIZATION/SOIL NAIL CONSTRUCTION SERVICES THROUGH A CONTRACT AWARDED BY DELAWARE COUNTY FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – GEOSTABILIZATION INTERNATIONAL, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as piggybacking on Delaware County Proposal #32-16, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
GeoStabilization International, LLC	4/1/17-3/31/18	Per Delaware County unit prices, not to exceed \$285,000.00 Total
543 31 Road		
Grand Junction, CO 81504		

For: Slope Stabilization Services for two (2) sites: CR-1A (Springwater Road), Town of Sparta; CR-70 (Canaseraga Road) at Faulkner Road, Town of Ossian. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2017 Livingston County Highway Budget Appropriations	100%	Yes X No

Director's Comments: Delaware County and other counties have utilized this firm and process for several years. Description of the process will be provided at the PS Committee Meeting.

Mr. Higgins explained that this is new to Livingston, but not throughout state. The sites for this type of work were reviewed for discussion and a video demo of the contract work was played. There was further discussion on the sustainability on this type of work. There is a five year warranty on the project. Mr. Higgin's intent is for this to be a permanent fix for these two problem areas.

Motion: Mr. Carman moved and Mrs. Erdle seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZING LIVINGSTON COUNTY TO PURCHASE PAVEMENT MARKING SERVICES THROUGH A CONTRACT AWARDED BY GENESEE COUNTY FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – SENECA PAVEMENT MARKING, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as piggybacking on Genesee County Bid #2017-10, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Seneca Pavement Marking, Inc.	6/1/17-5/31/18	Centerline (Yellow) per CL mile: \$296.00
3526 Watkins Road		Edgeline (White) per CL mile: \$276.00
Horseheads, NY 14845		

For: Waterborne Paint Pavement Marking - Centerline (Yellow) per CL mile: \$296.00

For: Waterborne Paint Pavement Marking - Edgeline (White) per CL mile: \$276.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2017 Livingston County Highway Budget Appropriations	100%	Yes X No

Director's Comments: Compared to 2016 bid prices: Yellow Centerline is 4% higher; White Edgeline is 1.5% lower

This is a piggyback off of Genesee County that we have been doing for the last three years.

Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

3. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR DESIGN SERVICES: BRIDGE-NY BRIDGE REHABILITATION PROJECT (PIN 4BNY.06), DEGROFF ROAD (CR-77) OVER KESHEQUA CREEK, TOWN OF NUNDA - HUNT ENGINEERS, ARCHITECTS, SURVEYORS

WHEREAS, this Project was originally planned and partially designed in 2012-2013 by Hunt Engineers as part of Federal/State-Aid PIN 475559 3-Bridge PM Project, but was dropped from that Project for funding reasons, and NYSDOT has determined that it is reasonable to retain Hunt Engineers to complete the design of this project under the new Bridge-NY Program, and

WHEREAS, Hunt Engineers has submitted a Scope-of-Work and cost-plus-fixed-fee proposal, not to exceed the total amount of Thirty Thousand Dollars (\$30,000.00), for completion of the Design Phase, and said Fee and Scope-of-Services have been reviewed and approved by NYSDOT, and

WHEREAS, a Supplemental Agreement for Construction Inspection Services with Hunt Engineers will be negotiated at a later time when a construction contract is awarded, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Professional Services Contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Hunt Engineers, Architects, Surveyors	05/10/17-12/31/18	\$30,000.00
4 Commercial Street		
Rochester, NY 14614		

For: Professional Services Contract for completion of Design Phase for above-noted Bridge-NY Bridge Rehabilitation Project. Cost has been approved by NYSDOT. Term is dated retroactive to 05/10/2017 to comply with stringent Bridge-NY schedule deadlines. Not to exceed the amount stated above.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS Bridge-NY Program	5%	Yes X No

Director's Comment: Design Services by Hunt Engineers under previous contract for PIN 475559 were approximately 75% complete before the project was curtailed in 2012-2013.

Mr. Higgins explained that this particular bridge was involved in a federal aid project but was dropped due to cost and that the project was deemed not preventive maintenance.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution Carried.

4. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE ENGINEERING, DESIGN, RIGHT-OF-WAY, CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION PHASES OF TWO (2) BRIDGE-NY BRIDGE REPLACEMENT PROJECTS: PIN 4BNY.03, PENNYCOOK ROAD, TOWN OF PORTAGE, AND PIN 4BNY.04, PENNIMITE ROAD, TOWN OF LIVONIA - ERDMAN ANTHONY

WHEREAS, Livingston County has agreed to administer Bridge-NY Bridge Replacement Projects on behalf of the Towns of Livonia and Portage, and

WHEREAS, seven (7) consulting firms from the NYSDOT "LDSA List" submitted engineering/design proposals for the above-noted bridge replacement projects, and a 4-person Consultant Selection Committee comprised of NYSDOT and County officials reviewed and rated each submittal, and subsequent weighted scores were computed, and

WHEREAS, the highest-ranking firm resulting from this process was Erdman Anthony, and the Selection Committee agreed that negotiations for Scope-of-Work and Fees should commence with Erdman Anthony, and

WHEREAS, Erdman Anthony has submitted a cost-plus-fixed-fee proposal, not to exceed the total

amount of Ninety-Nine Thousand, Nine Hundred and Fifty Dollars (\$99,950.00) (\$50,280 for Pennycook, \$49,670 for Pennimite) for the Engineering, Design, Right-of-Way, Construction Support and Construction Inspection Services, and said Fee and Scope-of-Services have been reviewed and approved by NYSDOT, and

WHEREAS, The Federal share of this cost will be 95%, the Towns' share will be 5% and the County share will be 0%, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Professional Services Contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Erdman Anthony	5/22/17-12/31/18	\$99,950.00

145 Culver Road, Suite 200

Rochester, NY 14620

For: Contract for Engineering, Design, ROW, Construction Support and Construction Inspection Phases for above-noted Bridge-NY Project. Cost has been approved by NYSDOT. Not to exceed the amount stated above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA NYS Bridge-NY Program; Towns of Livonia & Portage	0%	Yes X No

Director's Comment: Term is dated retroactive to 05/22/2017 to comply with stringent Bridge-NY schedule deadlines. No County Share, Towns of Livonia and Portage are responsible for the 5% Local Share.

Inter-municipal agreements were previously approved for this project.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution Carried.

5. AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE- PAPERMILL ROAD BRIDGE OVER CONESUS CREEK, TOWN OF AVON

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Replacement of Papermill Road Bridge over Conesus Creek, Town of Avon, P.I.N 4LV0.01 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ration of 95% Federal funds and 5% non-federal funds, and

WHEREAS, County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of costs of Preliminary Engineering, Design and ROW Incidental Phases, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project, and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering, Design and ROW Incidental work for the Project or portions thereof; and it is further

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all cost of the project which exceed the amount of the NY Bridge Funding awarded to the County of Livingston, and it is further

RESOLVED, that the sum of \$118,378.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or State-Aid on behalf of the County of Livingston with the New York State Department of

Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	12/6/16-12/31/22	\$118,378.00

50 Wolf Road

Albany, NY 12232

For: State/Local Agreement for Papermill Bridge Replacement Project, Town of Avon, BIN 3316160, PIN 4LV0.01, preliminary Engineering, Design and ROW Incidental Phases.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, NYS Bridge-NY Program, Livingston County Highway Budget Appropriations	5%	Yes X No

Director's Comment: NA

Mr. Higgins reviewed the project. This is the beginning scoping phase so the type of bridge has not yet been determined. Mr. LeFeber reviewed the Town's interest in the stonework for this project.

Motion: Mr. Carman moved and Mr. LeFeber seconded to approve the foregoing resolution..Carried.

6. AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE-COUNTY LINE ROAD OVER UNNAMED TRIBUTARY OF HEMLOCK INLET, TOWN OF SPRINGWATER

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Culvert Replacement, CR-36A - County Line Road over Unnamed Tributary of Hemlock Inlet, Town of Springwater, P.I.N 4BNY.15 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ration of 0% Federal funds and 100% non-federal funds, and

WHEREAS, County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of costs of Preliminary Engineering, Design, Construction, Construction Inspection and Construction Support Phases, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project, and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering, Design, Construction, Construction Inspection and Construction Support work for the Project or portions thereof; and it is further

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all cost of the project which exceed the amount of the NY Bridge Funding awarded to the County of Livingston, and it is further

RESOLVED, that the sum of \$270,000.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-

Aid and/or State-Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	3/24/17-3/21/22	\$270,000.00
50 Wolf Road		
Albany, NY 12232		

For: State/Local Agreement for Culvert Replacement Project, CR-36A, Town of Springwater, PIN 4BNY.15, Preliminary Engineering, Design, Construction, Construction Inspection, and Construction Support Phases.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Bridge-NY Program	0%	Yes X No

Director's Comment: NA

Mr. Higgins reviewed this project for the Committee. There is no county share unless the costs run over budget.

Motion: Mr. Schuster moved and Mr. Carman seconded to approve the foregoing resolution..Carried.

Mr. LeFeber complemented Mr. Higgins on the Triphammer Road project.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. ADOPTING SEQR NEGATIVE DECLARATION FOR 2017-2018 NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION SNOWMOBILE TRAILS GRANT PROGRAM

WHEREAS, the Caledonia Trailblazers and the Hill and Valley Riders are seeking to utilize and maintain an approximately 61 mile snowmobile trail system; and

WHEREAS, Livingston County is applying to fund these proposed trails through the NYS Office of Parks, Recreation and Historic Preservation Snowmobile Grant-In-Aid and Trail Approval Program; and

WHEREAS, the maintenance activities and seasonal usage of the proposed trails will not significantly disturb the acreage along the trail route; and

WHEREAS, potential impacts on the environment have been identified and will not result in any large and important impacts; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors, as Lead Agency, hereby classifies this project as an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and the Livingston County Board of Supervisors does hereby adopt the Negative Declaration for the project and authorizes the Chairman to sign the Environmental Assessment Form prepared for the project and file it according to law.

Directors Comments: This resolution adopts a negative declaration for SEQR to apply to the 2017-2018 NYS Snowmobile Grant Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. SEQR paperwork is attached to this report.

Mrs. Ellis explained that the Planning Department is responsible for administering the grant each year for the two clubs. There are no changes to the plan since last year.

Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolutionCarried.

2. AUTHORIZING SUBMISSION OF TRAIL PLAN & TRAIL SYSTEM APPROVAL AND APPLICATION TO NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR SNOWMOBILE TRAILS GRANT PROGRAMS

WHEREAS, the Caledonia Trailblazers and Hill and Valley Riders have requested that Livingston County apply on behalf of the Caledonia Trailblazers and the Hill and Valley Riders to the New York State Office of Parks, Recreation and Historic Preservation for a Snowmobile Trail Grant now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit a snowmobile trail plan and trail system to the New York State Office of Parks, Recreation and Historic Preservation, and any amendments hereto; and be it, further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trails Grant Program.

Director Comments: This resolution authorizes application to the NYS Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. Proposed 2017-2018 mileage is shown in the chart below. There is no change in mileage from last year's submission.

Snowmobile Trail Mileage			
Livingston County			
Proposed 2017-2018 Mileage			
<u>Trail</u>	<u>16-17</u>	<u>17-18</u>	<u>Responsible Club</u>
C3	21 miles	21 miles	Caledonia Trailblazers
C4F	9 miles	9 miles	Caledonia Trailblazers
S30	11 miles	11 miles	Caledonia Trailblazers
S40	5 miles	5 miles	Caledonia Trailblazers
S48	5 miles	5 miles	Caledonia Trailblazers
S49	3 miles	3 miles	Hill & Valley Riders
C4	7 miles	7 miles	Hill & Valley Riders
<hr/>			
Total	61 miles	61 miles	

This resolution is the authorization of the trail plan.

Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution .Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: CALEDONIA TRAILBLAZERS & HILL AND VALLEY RIDERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Planning, and any future amendments to said contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Caledonia Trailblazers	4/1/17-3/31/18	Per NYS Reimbursement
P.O. Box 161		Amount
Caledonia, NY 14423		
For: 2017-2018 NYS Snowmobile Grant Program		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
New York State Office of Parks, Recreation and Historic Resources	0	Yes

Director's Comments:

This resolution authorizes the Planning Department to contract with Caledonia Trailblazers for the pass-thru funds from the State. The Planning Department will help coordinate administrative activities with the State and Caledonia Trailblazers.

Hill and Valley Riders	4/1/17-3/31/18	Per NYS Reimbursement
P.O. Box 61		Amount
Honeoye, NY 14471		
For: 2017-2018 NYS Snowmobile Grant Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Parks, Recreation and Historic Resources	0	Yes

Director's Comments:

This resolution authorizes the Planning Department to contract with Hill and Valley Riders for the pass-thru funds from the State. The Planning Department will help coordinate administrative activities with the State and Hill and Valley Riders.

The Planning Department does not retain any funds, all are passed through to the clubs.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution...Carried.

AWARDING BID FOR THE PLANNING DEPARTMENT FOR LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT: EQUIPMENT PROCUREMENT (EQUIPMENT SHELTER & PACKAGED ENGINE GENERATOR)

Director's Comments: The bids for the equipment procurement for the emergency communications upgrade project will be opened on Friday, June 2, 2017. I anticipate providing a recommendation for consideration at the Public Services Committee meeting on June 7, 2017.

Mrs. Ellis gave a brief history of the status of the project to date. There was discussion on some communication challenges in the Dansville area. The consultant team has been having discussions with Crown Castle. Mrs. Ellis reviewed the equipment needs for that site. Two bids were received last Friday for the shelter that are still under review at this time. The generator bid was dismissed due to missing bid documentation. She does not feel comfortable moving forward at this time. This work is all being funded through the Statewide interoperable Communications Grant Program Round 4. There was discussion on the shelter specs and the site prep work. The Undersheriff explained the difficulty with in-street coverage for the Village of Dansville and reviewed the elevation for the McFadden site tower. This is the only feasible option. Mrs. Ellis explained that she attended a town board meeting with Bob Duclous and Undersheriff Bean to answer any resident questions.

Informational Item(s) Written Only

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT

Subscriber equipment installation is complete. Work continues on the following activities funded through SICG Round 4 – 1. New World System Upgrade (being managed by the Sheriff's Office). 2. Phone system replacement project. A request for proposals was released. Proposals are due on June 16, 2017. 3. Work on improving interoperable communications with adjacent counties and improving in-county radio gap coverage locations, such as in the Dansville area. The Project Management Team is in discussions with Crown Castle on the feasibility of adding microwave equipment at the existing tower site (Town of North Dansville owned property) on McFadden Trail. This would also include installation of an equipment shelter and emergency generator, which bid documents for both were issued in May. Bid opening is scheduled for June 2, 2017. We are also in discussion with representatives from Steuben County on possible co-location at our new tower site in Springwater.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:

Wilkins Creek Stormwater Management Feasibility Study. The contract between the Town of Livonia and NYS Department of State has been executed. We continue work on an RFP for the project, and anticipate issuing the RFP in June.

Vitale Park Green Infrastructure & Shoreline Habitat Restoration Project. We continue working on executing the agreement with the NY Sea Grant Program. The grant award is for \$25,000. No in-kind match required. The Livingston County Planning Department and the Town of Livonia will install a 500 square foot rain garden, two 50 gallon rain barrels, and approximately 400 feet of shoreline restoration at Vitale Park on the shore of Conesus Lake. Each will serve as a functional demonstration project and will be accompanied by an interpretive public education kiosk. A landowner how-to booklet for shoreline restoration, lake friendly landscaping, and green infrastructure will be developed to accompany the Conesus Lake Watershed Council's newly developing "Shorescaping" public education campaign.

Stormwater Management Tool Kit. Barton and Loguidice continues work on developing a toolkit for addressing stormwater management concerns. The project will provide recommendations and tools for improving coordination among agencies (i.e. fact sheets, contact cards, training needs, etc.). The project also includes a review of local regulations pertaining to stormwater management and will provide organizational development review flowcharts to assist municipalities when reviewing development applications relative to stormwater and flooding concerns.

Total Maximum Daily Load for Phosphorus. The Technical Committee provided NYS DEC with its comments on the possible action items to be included in an implementation strategy within the TMDL document.

Conesus Lake Watershed Monitoring Program. We continue coordinating the contract with SUNY Geneseo to conduct the watershed monitoring activities this summer.

TRANSPORTATION ADVISORY COMMITTEE:

Community Development Work Group

Hamlet of Greigsville Transportation Safety and Access Improvement Plan. TY LIN continued work on the technical activities related to the inventory of conditions and needs assessment. We are planning on a public meeting in late June.

Public Transportation Work Group

Mobility Management Website. Cambridge Systematics is in the process of designing the mobility management website. We received a revised application. The Public Transportation Work Group met on April 27th to group review the changes and to identify remaining items to be addressed. The Group discussed possible marketing strategies and opportunities for public outreach as well as necessary staff training. Cambridge Systematics is making changes as discussed by the group.

AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Local Municipal Agricultural and Farmland Enhancement and Protection Plans: Planning staff continues to provide support to the towns and their consultant teams in the development of local plans

Purchase of Development Rights. The PDR Pre-Application Scoring Committee will be meeting on May 31, 2017 to discuss the ranking of the pre-applications. It is anticipated that the Scoring Committee will be making a recommendation to the AFPB on June 15, 2017. I anticipate that the AFPB will be making a recommendation to the Public Services Committee in July.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The EMC held a meeting on May 24, 2017, at the NYS DEC Region 8 office in Avon. The presentation was on the New Finger Lakes Water Hub and DEC Water Program updates.

COUNTY PLANNING BOARD

LET'S Plan. Reminder: The Local Government Workshop was held on May 19, 2017. I don't have final counts yet on how many attended from Livingston County. "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

OTHER:

NYS Broadband Program: Phase 3. The State has issued the Request for Proposals for Phase 3 funding. The Planning Department prepared GIS maps showing the eligible census blocks in Livingston County.

Representatives from Livingston, Wyoming, Genesee, Orleans, and Niagara met to discuss a possible 5-county (public)-private partnership application to the State to encourage installation of broadband in unserved areas. The next meeting is early May. Deadline for submissions is August 15, 2017. We continue to work with our adjacent counties on possible opportunities for collaboration.

Livingston County Wide Resiliency Plan Project. We partnered with the Genesee/Finger Lakes Regional Planning Council on a grant application to the NYS Department of State Office of Planning and Development Resiliency Planning Program for funding to develop a Livingston Countywide Resiliency Plan: Flood Smart Action Plan. If funded, the project will help identify actions to reduce flood risk and increase community

resiliency. The County Emergency Management Office is also a project partner agency for the project. We continue to wait to hear about this grant application.

Development Review Committee. Staff continued work on developing a proposed structure for a County Development Review Committee to offer a venue in which County staff and municipal officials can discuss development applications and permitting issues in an effort to foster better communications and coordination between the departments and streamline the local review process.

Clean Energy Communities Program. Planning staff submitted the Benchmarking Resolution approved by the Board of Supervisors on April 12th to NYSERDA. The County is now officially considered a participant in the program. Our office continued working with the necessary county agencies and the Genesee Finger Lakes Regional Planning Council on entering energy data into Portfolio Manager. Other action items being researched include 1) purchase of an electric hybrid vehicle for the Department of Health; 2) collecting energy data to show reduction in energy usage, and; 3) possible membership in the NYS Energy Improvement Corporation. Additional opportunities will be researched as appropriate.

EPA Brownfield Grant. We continue to wait to hear about our application to the EPA for funding to assist with property clean up in the Village of Caledonia and to prepare an inventory of brownfield properties in the County.

Consolidated Funding Application Process. We are researching grant funding opportunities for various County projects. The Planning Director attended the Workshop on Thursday, May 25, 2017.

Land Bank Initiative. We started the process of gathering information and organizing next steps in anticipation of hearing from the State in June/July about the county's request to form the Livingston County Land Bank Corporation.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY'S PROPOSAL TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on June 28, 2017 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County's proposal to submit a CDBG application to the NYS Office of Community Renewal to provide grants in conjunction with capacity building and entrepreneurial assistance to support and foster the development of microbusinesses, and at least six (6) days' notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

Mr. Bacon reviewed the details for the application to be submitted. The CDBG program that we are looking at is the Micro Enterprise Program. That is the very small business, almost a startup with 1-5 jobs. This application is not earmarked for a specific project at this time and can be used for other businesses that are coming on board. There was discussion on the particular requirements for this grant.

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL

WHEREAS, the New York State Office of Community Renewal (the "OCR") has announced availability of funding under the NYS CDBG Microenterprise program to provide resources to support and foster the development of microbusinesses by providing grants in conjunction with capacity building and entrepreneurial assistance; and

WHEREAS, the Livingston County Development Corporation (the "LCDC") has requested that the County apply for and provide the OCR funding to the LCDC as a grant for the purpose of making deferred loans to microbusinesses; and

WHEREAS, the Project will result in substantial benefit to the County in the form the creation or expansion of at least four businesses and the creation of jobs; and

WHEREAS, the County has held a public hearing on June 28, 2017 to obtain citizens' views regarding the CDBG program as administered by OCR, now therefore, be it

RESOLVED, that the Chairman is hereby authorized to submit a grant application on behalf of the County in an amount not to exceed \$200,000 to the OCR to support a Microenterprise Program, and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the County Attorney, and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Microenterprise Program.

Director's Comments:

This resolution will be listed on the 6/28 docket after the public hearing is closed.

Motion: Mr. Carman moved and Mrs. Erdle seconded to approve the foregoing resolution.....Carried.

The public market survey is out and seems to be increasing by the day. They are seeing a fairly significant activity for growth within existing companies located in the County. There are eight active expansion projects right now.

Informational Item(s) Written Only

Sign & façade application reviews were approved for three (3) new businesses: Battle Street Brewery, Wendy's Pantry and Drew's Hardware. Two (2) of the signs will be perpendicular signs for Main Street businesses in Mt. Morris, while the other is an actual truck (not operational) that will be placed on the corner of the lot at the newly renovated brewery in Dansville.



Two (2) loans were disbursed from the LCDC Revolving Loan Fund (RLF) to CB's Bar and Grill and OSB Ciderworks. CB's is a restaurant and bar at the site of the former OM Grill and Old Madrid Restaurant in Dansville. OSB Ciderworks has just completed their first year of business on Big Tree Road in Lakeville.

Two (2) GAIN loans were recently approved and will be closing in the beginning of June.

The dedication of the newly-named James M. Steele Commerce Park was completed on May 11th.

Administrator Coyle and Director Bacon were able to meet with NYS Empire State Development President and CEO, Howard Zemsky, following a recent visit to the SUNY Geneseo campus. The two were able to update Mr. Zemsky on economic development activities around the County and the upcoming round of consolidated

funding applications.

LC WATER & SEWER AUTHORITY – MICHELLE BAINES

Pre-approved Informational Item(s) To Be Reported

1. Introduction & LCWSA Update-Ms. Baines introduced herself to the Committee and provided an overview of her education and professional background. She is very excited about her new role in Livingston County. It has been a busy 6 weeks since she started. Ms. Baines highlighted some projects from 2016 and looked ahead to this year and beyond. They use an asset management program that was developed through the County IT and Authority. The plan is being recognized this month by the American Waterworks Association as a result of a survey that the Authority participated in looking at asset management amongst the smaller utilities across the U.S. that responded. Bids are out for the remaining contracts for the Groveland water project. She also reviewed the challenges that she sees as opportunities for greater cooperation and collaboration between stakeholders. She welcomes the opportunity for discussions on shared services and to be engaged in some of the discussions about some of the regional solutions to some of the waters issues in towns and the County. Chairman Gott expressed his pleasure in hearing plans for cooperation, looking to the future, potential and opportunities in an Authority report. We recognized the need to be a good partner with WASA with expansions of economic development in the County. Rural America needs water and that became very apparent after the drought last summer. There is a need in the county and we are moving forward. Ms. Baines expressed her willingness answer questions and to attend meetings with the county, towns and villages. The Authority has the ability do certain things that cannot be accomplished by towns and villages. There was discussion on the correctional facility water line project. Ms. Baines explained that the pre-bid meeting was held with contractors yesterday. Right now the contract documents indicate December 31, 2017 for substantial completion. Those facilities need to be fully complete before testing the water main so resident access is anticipated by spring 2018. Ms. Baines will have estimated costs to Mr. Carman by end of business this Friday.

ADJOURNMENT

Mr. Schuster moved and Mr. Gott seconded to adjourn the meeting at 10: a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational (s) Written Only

Public Services Report from Board of Elections, May 30, 2017

1. School elections were held on May 16 and went off without a hitch! This was the first school election for the new commissioner (Becky) and our new Machine Tech (Ray Sattora). The office was staffed from 5:30 a.m. until 9:30 p.m. We received two very nice thank you notes from Avon Central and York Central schools. Invoicing for those elections will be going out by the end of the week.
2. We participated in the Active Shooter Training.
3. Becky attended the Supervisor Drug and Alcohol Testing Training.
4. Met with the Xerox representative and negotiated the current renewal contract of \$346/mo. to \$254/mo.
5. Becky attended the Campaign Finance training in Monroe County.
6. Preparation for two weeks of Election Inspector training classes has ramped up this month. Our curriculum will be set up differently this year with emphasis on paperwork in addition to machine set up and take down procedures.
7. Questions/requests for information continue to increase as the upcoming caucuses approach; with almost 75 positions on the ballot this fall in addition to numerous propositions, it promises to be a very busy summer.
8. NCOA – (National Change of Address) was received and processed this week. This year, NCOA included almost 1,100 changes to the voter database.

9. Current Voter Enrollment stands at 38,673 – Democratic, 10,345; Republican, 16,831; Conservative, 892; Green, 153; Working Families, 145; Independence 1,860, Women’s Equality, 8; Reform, 5; Blank, 8,324. Total active and inactive voters equal 38,673.

CONFLICT DEFENDER – HAYDEN DADD

Informational Item(s) Written Only

- On 5/2/15 I attended a state wide Indigent Legal Services meeting in Albany to discuss upcoming changes in indigent defense and the passing of the State Budget.
- As of 5/31/17 our office has opened up 214 files.
 - o This includes:
 - all Family Court cases (including those we absorbed as an office by hiring Heidi Feinberg)
 - felony and misdemeanor cases
 - all indigent appellate matters
 - any case originating out of Livingston County’s two Department of Corrections Facilities
- Met with members of the judiciary, law enforcement, Public Defender, and District Attorney to discuss the creation of a Counsel at First Appearance plan

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

1. Completed review an updated of the Volunteer/Spontaneous Management Plan for accreditation, Hazardous materials response plan has been updated and reviewed by the LEPC.
2. Tour of Mt. Morris Central School and review of their school safety plan has been completed as per NYS ED. Law 155.175
3. Meeting with the Director of the Office of the aging, Continuity of Operations Plan update.
4. DiVal Safety completed all testing of air paks and level A suits for the haz mat team, this yearly maintenance is at no cost to the county, the cost is covered by participating in the Regional Hazardous Materials response grant with four other counties.
5. OEM utilized funding from the SHSP grant to purchase a new Life Pak monitor for EMS
6. Attended the Intelligence Liaison Conference in Syracuse, update on Threat Hazards and Targets, current intelligence regarding activity in NY.

Fires:

7. 05/01 – House fire Livonia
8. 05/01 – Severe flooding throughout the county
9. 05/04 - House fire Mt. Morris
10. 05/15 – Kitchen fire Caledonia
11. 05/24 – Vehicle fire East Avon

Meetings:

12. Chief Executive
13. Western District Emergency Management
14. 911 PMT
15. Western District Fire Coordinators
16. Livingston County Fire Chiefs Association
17. Caledonia Fire Chief
18. Haz Mat Team

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

465 adult offenders supervised in county (29 treatment court cases being supervised in drug court)
34 offenders in other NYS counties

2 offenders in other states

14 juveniles supervised

18 new juvenile referrals

35 investigations ordered

15 active EHM cases (0 juvenile; 15 adults; 4 of which are female), 2-Global Positioning

0 adult placed on probation for willful violation of support

11 New Leandra's Law cases (7 CDs)

2. MONIES COLLECTED

\$9,534.85 – restitution

665.99 – fines

4,162.00 – DWI supervision fees

2,579.00 – EHM fees

477.31 – restitution surcharge

3. MEETINGS ATTENDED

4/4/2017 Human Services Department Head Meeting

4/5/2017 Public Safety Meeting-IPPC discussion

4/5/2017 Suicide Task Force teleconference with state office

4/12/2017 LCSO Chief Deputy Yasso-Recertification training

4/12/2017 Board of Supervisor Meeting-SPTF Presentation

4/17/2017 Staff Meeting

4/18/2017 Law Enforcement Task Force

4/19/2017 Teen Recognition

4/20/2017 CASA Annual Board Meeting

4/21/2017 Finger Lakes Regional Juvenile Justice

4/24/2017 COMPAK meeting

4/24/2017 Finger Lakes Regional Juvenile Justice sub-committee meeting

4/25/2017 Suicide Prevention Task Force

4/27/2017 MDT Meeting

4/27/2017 Workforce Development Training (Trainer)

4. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Doug Czyryca	None			
Katie Dunn	4/20/17	Suicide & Substance Use in Youth Bivona Summit	1.25	
	4/27-28/17		16.0	
Michelle Jordan	4/27-28/17	Bivona Summit	16.0	
Liz Laney	None			
Brian Lanpher	None			

Debra Mack	None			
Matthew McKinney	None			
Rachel Merrick	None			
Lynne Mignemi	4/12/17 4/18/17 4/21/17 4/25/17 4/27/17	LC Suicide Prevention Task Force NYS Office of Suicide Prev.-Project II Webinar FLR Juv. Jus. Raise the Age Discussion Laserfische Accessing Your Criminal Records for Employment Purposes-Workforce Dev.	0.5 1.0 3.0 3.0 0.5	
Courtney Sobrado	None			
Jason Varno	None			
Leeann Pike	None			
Mary Van Horn	None			

PUBLIC DEFENDER – MARCEA TETAMORE

Informational Item(s) Written Only

Applications received YTD as of 5/26/17: 743

Files opened YTD as of 5/26/17: 367

Cases assigned to conflict Defender YTD as of 5/26/17: 131

Applications pending as of 5/26/17: 90

Applications received between 3/27/17-5/26/17: 327

Files opened between 3/27/17-5/26/17: 142

Cases assigned to conflict defender 3/27/17-5/26/17: 60

Denied applications that would qualify with new guidelines YTD: 37

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board