

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, JULY 5, 2017
9:00 A.M.

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, S. Hillier, C. Baker-Genesee Sun
ABSENT: M. Schuster

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. AUTHORIZING ACQUISITION OF APPROXIMATELY 2.5 ACRES OF VACANT LAND FROM WILBERT L. MAJOR, LOCATED BETWEEN STATE ROUTE 63 AND PARKER HILL ROAD CR-51), TOWN OF SPARTA, FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

WHEREAS, the County Highway Superintendent has determined it would be prudent to obtain a vacant parcel of land located between State Route 63 and Parker Hill Road (CR-51) in the Town of Sparta for the purposes of construction and maintenance of current and future drainage and road stabilization structures; and

WHEREAS, the owner of said parcel (Town of Sparta Tax Map 161.-1.-23) containing approximately 2.5 acres has verbally agreed to sell the parcel for the current assessed value of \$5,100.00; now, therefore be it

RESOLVED, that the County of Livingston is authorized to purchase said parcel containing approximately 2.5 acres of land from Wilbert L. Major for \$5,100.00 and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign documents prepared by the County Attorney to effectuate the purchase.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Wilbert L. Major	N/A	\$5,100.00

250 Pardee Road
Rochester, NY 14609

For: Purchase of approx. 2.5 acres of vacant land for drainage and road stabilization purposes. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2017 Livingston County Highway Budget Appropriations	100%	Yes X No

Director's Comments: This parcel and the proposed purchase have been reviewed on-site with the Sparta Town Supervisor, who concurs with the proposal. Livingston County will be responsible for Survey and Filing costs.

Mr. Higgins reviewed the property map for purchase. There are two major culverts underneath Parker Hill Road and there is a significant project planned this year for replacement involving a very steep drop off.

Motion: Mr. Carman moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE - DEGROFF ROAD (CR-77) OVER KESHEQUA CREEK, TOWN OF NUNDA

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Rehabilitation of DeGroff Road (CR-77) Bridge over Keshequa Creek, Town of Nunda, P.I.N 4BNY.06 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ration of 95% Federal funds and 5% non-federal funds, and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of costs of Preliminary Engineering and Design Phases, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project, and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering and Design work for the Project or portions thereof; and it is further

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all costs of the project which exceed the amount of the NY Bridge Funding awarded to the County of Livingston, and it is further

RESOLVED, that the sum of \$32,500.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or State-Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	6/1/17-3/31/22	\$32,500.00

50 Wolf Road

Albany, NY 12232

For: State/Local Agreement for DeGroff Road (CR-77) Bridge Rehabilitation Project, Town of Nunda, BIN 3316640, PIN 4BNY.06, Preliminary Engineering and Design Phases.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, NYS Bridge-NY Program, Livingston County Highway Budget Appropriations	5%	Yes X No

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE - PENNIMITE ROAD OVER WILKINS CREEK, TOWN OF LIVONIA

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Replacement of Pennimite Road Bridge over Wilkins Creek, Town of Livonia, P.I.N 4BNY.04 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ration of 95% Federal funds and 5% non-federal funds, and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of costs of Preliminary Engineering and Design Phases, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project, and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering and Design work for the Project or portions thereof; and it is further

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all cost of the project which exceed the amount of the NY Bridge Funding awarded to the County of Livingston, and it is further

RESOLVED, that the sum of \$20,000.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or State-Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	6/1/17-3/31/22	\$20,000.00
50 Wolf Road		
Albany, NY 12232		

For: State/Local Agreement for Replacement of Pennimite Road Bridge, Town of Livonia, PIN 4BNY.04, BIN 2258050 for Preliminary Engineering and Design Phases.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Bridge-NY Program, Town of Livonia	0%	Yes X No

Director's Comment: Livingston County is administering this Project on behalf of the Town of Livonia. The Town is responsible for any local share. No County share.

Motion: Mr. Carman moved and Mrs. Erdle seconded to approve the foregoing resolution.....Carried.

4. AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE - PENNYCOOK ROAD OVER UNNAMED CREEK, TOWN OF PORTAGE

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Replacement of Pennycook Road Bridge over Unnamed Creek, Town of Portage, P.I.N 4BNY.03 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ration of 95% Federal funds and 5% non-federal funds, and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of costs of Preliminary Engineering and Design Phases, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project, and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering and Design work for the Project or portions thereof; and it is further

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all cost of the project which exceed the amount of the NY Bridge Funding awarded to the County of Livingston, and it is further

RESOLVED, that the sum of \$19,000.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or State-Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	6/1/17-3/31/22	\$19,000.00

50 Wolf Road
Albany, NY 12232

For: State/Local Agreement for Replacement of Pennycook Road Bridge, Town of Portage, PIN 4BNY.03, BIN 2210950 for Preliminary Engineering and Design Phases.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Bridge-NY Program, Town of Portage	0%	Yes X No

Director's Comment: Livingston County is administering this Project on behalf of the Town of Portage. The Town is responsible for any local share. No County share.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolutionCarried.

5. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A CONTRACT EXTENSION FOR SNOW AND ICE CONTROL ON COUNTY ROADS

WHEREAS, the current Contract for Snow & Ice Control on County Roads (Res No. 2014-222) provided for four (4) 1-year extensions, and the 2016-2017 season was the second extension, and

WHEREAS, the Public Services Committee recommends that the Livingston County Board of Supervisors approve a one-year extension of said Contract with 17 municipalities for snow and ice control on County roads, now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a one-year extension of said Contract with seventeen (17) municipalities for snow and ice control on County roads for the period October 15, 2017 through October 14, 2018 at the rate of \$4,500.00 per center-line mile, with a provision for one (1) 1-year extensions at annual rates to be determined at the time of the extension, subject to the approval of the municipalities, the County Attorney and the County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Town of Avon	10/15/17-10/14/18	\$1,087,200.00

Town of Caledonia
Town of Conesus
Town of Geneseo
Town of Groveland
Town of Leicester
Town of Lima
Town of Livonia
Town of Mt. Morris

Town of N. Dansville
 Town of Nunda
 Town of Ossian
 Town of Portage
 Town of Sparta
 Town of Springwater
 Town of West Sparta
 Town of York

For: Extension of Contract for Snow & Ice Control on County Roads, 2017-2018 Season.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100 %	Yes XX No

Director's Comment: Rate per centerline will be discussed at the Committee Meeting.

This is the third year at this rate. Chairman Gott explained that many costs have not increased over these years, i.e. diesel costs have actually gone down. The salt bid is on 7/10/17 and the Committee would like to wait until after the opening. This resolution will be readdressed in August.

AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE ENGINEERING, DESIGN AND ROW INCIDENTAL PHASES OF A FEDERAL/STATE-AID FIVE-BRIDGE PREVENTIVE/CORRECTIVE MAINTENANCE PROJECT, PIN 4LV000, TOWNS OF LEICESTER, CONESUS, AVON, SPRINGWATER, LIMA: - C & S COMPANIES

WHEREAS, a Project for the Preventive/Corrective Maintenance of the following five Livingston County bridges has been approved as a Federal/State-Aid-Funded Project, PIN 4LV000:

- River Road (CR-37) over Beard's Creek, Town of Leicester BIN 3316330
- East Lake Road (CR-8) over North McMillan Creek, Town of Conesus, BIN 3316490
- Littleville Road over Conesus Creek, Town of Avon, BIN 3316150
- Carney Hollow Road (CR-60) over Carney Hollow Creek, Town of Springwater, BIN 3316810
- Martin Road over Honeoye Creek, Town of Lima, BIN 3316210, and

WHEREAS, eleven (11) consulting firms from the NYSDOT "LDSA List" submitted engineering/design proposals for the above-noted 5-Bridge Preventive/Corrective Maintenance Projects, and a 4-person Consultant Selection Committee comprised of NYSDOT and County officials reviewed and rated each submittal, and subsequent weighted scores were computed, and

WHEREAS, the highest-ranking firm resulting from this process was C & S Companies, and the Selection Committee agreed that negotiations for Scope-of-Work and Fees should commence with C & S Companies, and

WHEREAS, C & S Companies has submitted a cost-plus-fixed-fee proposal, not to exceed the total amount of One Hundred and Forty-One Thousand Dollars (\$141,000.00) for the Engineering, Design, and ROW Incidental Phases of said project, and said Services, and said Fee and Scope-of-Services have been reviewed and approved by NYSDOT, and

WHEREAS, a Supplemental Agreement with C & S Companies will be negotiated at the time of Construction Bid Award for Construction Support & Construction Inspection Services, and

WHEREAS, The Federal share of this cost will be 80%, the County share will be 20%, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Professional Services Contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
C & S Companies	7/12/17-12/31/18	\$141,000.00
150 State Street, Suite 120		
Rochester, NY 14614		

For: Contract for Engineering, Design, ROW Incidental Phases for above-noted Federal/State-Aid Bridge Project. Cost has been approved by NYSDOT. Not to exceed the amount stated above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, Livingston County Highway Dept. Budget Appropriations	20%	Yes X No

Each bridge has difference types of work to be done. There will be a supplemental agreement at a later date.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. AWARDING BID FOR THE PLANNING DEPARTMENT FOR LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT: EQUIPMENT PROCUREMENT (EQUIPMENT SHELTER): SABRE COMMUNICATIONS CORPORATION

WHEREAS, after the proper legal advertisement seeking bids for an equipment shelter for the upgrade of the Livingston County Emergency Communications System, two bids were received and opened on June 2, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Sabre Communications Corporation	n/a	\$57,489.00

7101 Southbridge Drive

Sioux City, IA 51111

For: E911 Radio Communications Equipment Shelter for Existing Tower Site Location, North Dansville

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Division of Homeland Security and Emergency Services	0	Yes

Director's Comments: The bids for the equipment procurement for the E911 emergency radio communications system were opened on Friday, June 2, 2017. Attached is the letter of recommendation from C&S Companies. Mrs. Ellis reviewed the project and how this will improve the gaps in coverage. Modular Connections received the previous bid award.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolutionCarried.

2. AUTHORIZING SUBMISSION OF APPLICATIONS TO THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS PURCHASE OF DEVELOPMENT RIGHTS PROGRAM

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for development of county agricultural and farmland protection plans; and

WHEREAS, Board of Supervisors Resolution No. 2006-280 approved the Livingston County Agricultural and Farmland Protection Plan, and by letter dated October 17, 2006, Patrick H. Brennan, Commissioner of the New York State Department of Agriculture and Markets, approved the Livingston County Agricultural and Farmland Protection Plan; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Plan recommended support of the Purchase of Development Rights Program; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Board jointly with the Genesee Valley Conservancy solicited pre-applications from owners of agricultural lands in Livingston County interested in applying for the Purchase of Development Rights Program, has reviewed and ranked these pre-applications, and has recommended that Livingston County submit Purchase of Development Rights applications for the three top-ranking pre-applications; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit up to three applications to the New York State Department of Agriculture and Markets Purchase of Development Rights Program to include Batzing Farms, Inc., Kingston Farms, and Mulligan Farm, as recommended by the Livingston County Agricultural and Farmland Protection Board.

Directors Comments: This resolution authorizes the County to submit up to three applications to the next round (Round 15) of the NYS Agriculture and Markets Purchase of Development Rights Program. We

anticipate the State will release the Request for Proposals some time later this year. Attached is a copy of the resolution approved by the Agricultural and Farmland Protection Board at its June 15, 2017, meeting.

Mrs. Ellis introduced Dave Bojanowski, the Farmland Protection Specialist from the Genesee Valley Conservancy. The County and the Conservancy have been in cooperation over 6,700 acres currently preserved and over 4,100 acres in progress. This is Round 15. In addition to the Conservancy, the other partners are the County, the Ag and Farmland Protection Board, the Planning Department, Real Property Tax Services, NRCS and the Soil and Water Conservation District. In order for any applications to be considered by the State, approval is required the County Ag and Farmland Protection Board, the Board of Supervisors, the Conservancy as the easement holder, as well as each of the municipal town boards in which the property sits. Mrs. Ellis explained the application review process. There was discussion on the applications submitted and specific parcels. The confusion between being in an ag district, having an ag exemption and ag zoning was discussed. *Motion: Mr. Gott moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.*

3. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK DEPARTMENT OF STATE LOCAL GOVERNMENT EFFICIENCY PROGRAM

WHEREAS, New York State Governor Andrew M. Cuomo, has created ten Regional Economic Development Councils; and

WHEREAS, as part of the Regional Economic Development strategy, a unified funding process, the Consolidated Funding Application (CFA) has been developed and made available to distribute grant funds for job creation, infrastructure improvements, and regionally significant economic development projects; and

WHEREAS, the Department of State of the State of New York has made funding available for the 2017 Local Government Efficiency (LGE) Program to assist applicants in developing and implementing plans to improve local government efficiency and cost savings; and

WHEREAS, the delivery of safe, dependable, and good quality water is vital to the economy of Livingston County, and will support agricultural producers and agricultural-related and supporting industries throughout the Finger Lakes Region and New York State; and

WHEREAS, the intent of the Livingston County Water Supply Study Update Project is to identify opportunities to collaborate and work together on needed water and sewer infrastructure improvements that help maximize system and operational efficiencies, minimize costs and best serve the residents of Livingston County; and

WHEREAS, Livingston County has determined that it is advantageous to join together with the Livingston County Water and Sewer Authority and other interested municipalities to apply for LGE funding to update the 1991 Livingston County Comprehensive Water Supply Study; now therefore be it

RESOLVED, that the Chairman is hereby authorized to submit a grant application on behalf of the County and partners in the approximate amount of \$300,000 to the New York Department of State LGE Program to support an update to the Livingston County Water Supply Study Update Project.

Director's Comments: This resolution authorizes the County to reapply to the LGE grant program for funding to update the Livingston County Water Supply Study completed in 1991. The County submitted an application in the last CFA round, but was not awarded funding. The distributed fact sheet is essentially the same project as last year. There is an interest in addressing sewer, but Mrs. Ellis believes that will be in the next phase of this program.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution... Carried.

Informational Item(s) Written Only

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT

Subscriber equipment installation is complete. Work continues on the following activities funded through SICG Round 4 – 1. New World System Upgrade (being managed by the Sheriff's Office). 2. Phone system replacement project. A request for proposals was released. Proposals were due on June 16, 2017. A subcommittee is reviewing the proposals for recommendation at the August meeting. 3. Work on improving

interoperable communications with adjacent counties and improving in-county radio gap coverage locations, such as in the Dansville area. The Project Management Team is in discussions with Crown Castle on the feasibility of adding microwave equipment at the existing tower site (Town of North Dansville owned property) on McFadden Trail. This would also include installation of an equipment shelter and emergency generator, which bid documents for both were issued in May. Bids were opened on June 2, 2017. A recommendation on the equipment shelter purchase will be presented at the July meeting. The bid notice was reissued for the emergency generator. Bids are due on July 18, 2017, at 11:00AM. We are also in discussions with Steuben County about possible co-location at our new tower site in Springwater.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:

Wilkins Creek Stormwater Management Feasibility Study. The contract between the Town of Livonia and NYS Department of State has been executed. The RFP for the project has been issued. The deadline for receiving proposals is July 11, 2017, 3:30PM.

Vitale Park Green Infrastructure & Shoreline Habitat Restoration Project. We continue working on executing the agreement with the NY Sea Grant Program. The grant award is for \$25,000. No in-kind match required. The Livingston County Planning Department and the Town of Livonia will install a 500 square foot rain garden, two 50 gallon rain barrels, and approximately 400 feet of shoreline restoration at Vitale Park on the shore of Conesus Lake. Each will serve as a functional demonstration project and will be accompanied by an interpretive public education kiosk. A landowner how-to booklet for shoreline restoration, lake friendly landscaping, and green infrastructure will be developed to accompany the Conesus Lake Watershed Council's newly developing "Shorescaping" public education campaign.

Stormwater Management Tool Kit. Barton and Loguidice continues work on developing a toolkit for addressing stormwater management concerns. The project will provide recommendations and tools for improving coordination among agencies (i.e. fact sheets, contact cards, training needs, etc.). The project also includes a review of local regulations pertaining to stormwater management and will provide organizational development review flowcharts to assist municipalities when reviewing development applications relative to stormwater and flooding concerns.

Total Maximum Daily Load for Phosphorus. The Technical Committee provided NYS DEC with its comments on the possible action items to be included in an implementation strategy within the TMDL document.

Conesus Lake Watershed Monitoring Program. We continued coordinating execution of a contract with SUNY Geneseo to conduct the watershed monitoring activities for this summer.

TRANSPORTATION ADVISORY COMMITTEE:

Community Development Work Group

Hamlet of Greigsville Transportation Safety and Access Improvement Plan. TY LIN continued work on the technical activities related to the inventory of conditions and needs assessment. A public meeting was held on June 22, 2017 at the York Central School. A Steering Committee meeting was held on June 26, 2017, and included a walking tour of the project area. The purpose of the walking tour was to identify specific areas of concern and opportunities for safety improvement or visual enhancements.

Public Transportation Work Group

Mobility Management Website. Cambridge Systematics is designing the mobility management website. The next meeting is scheduled for July 18, 2017, at which the consultant will train county representatives on how to use the website. Planning and ITS staff will also be trained on how to update and maintain the website.

AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Local Municipal Agricultural and Farmland Enhancement and Protection Plans: Planning staff continues to provide support to the towns and their consultant teams in the development of local plans

Purchase of Development Rights. The AFPB recommendation is the agenda for the July 5 meeting.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The EMC held a meeting on May 24, 2017, at the NYS DEC Region 8 office in Avon. The presentation was on the New Finger Lakes Water Hub and DEC Water Program updates. The next meeting is planned for July 26, 2017, and will include a tour of the Lower Falls area of Letchworth State Park.

COUNTY PLANNING BOARD

LET’S Plan. Reminder: “Evenings with the County Planning Board” is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff’s Office.

OTHER:

NYS Broadband Program: Phase 3. The State has issued the Request for Proposals for Phase 3 funding. The Planning Department prepared GIS maps showing the eligible census blocks in Livingston County.

Representatives from Livingston, Wyoming, Genesee, Orleans, and Niagara met to discuss a possible 5-county (public)-private partnership application to the State to encourage installation of broadband in unserved areas.

The next meeting is early May. Deadline for submissions is August 15, 2017. We continue to work with our adjacent counties on possible opportunities for collaboration.

Livingston County Wide Resiliency Plan Project. We partnered with the Genesee/Finger Lakes Regional Planning Council on a grant application to the NYS Department of State Office of Planning and Development Resiliency Planning Program for funding to develop a Livingston Countywide Resiliency Plan: Flood Smart Action Plan. If funded, the project will help identify actions to reduce flood risk and increase community resiliency. The County Emergency Management Office is also a project partner agency for the project. We continue to wait to hear about this grant application.

Development Review Committee. **Staff continued work on developing a proposed structure for a County Development Review Committee to offer a venue in which County staff and municipal officials can discuss development applications and permitting issues in an effort to foster better communications and coordination between the departments and streamline the local review process.**

Clean Energy Communities Program. **Planning staff submitted the Benchmarking Resolution approved by the Board of Supervisors on April 12th to NYSERDA. The County is now officially considered a participant in the program. Our office continued working with the necessary county agencies and the Genesee Finger Lakes Regional Planning Council on entering energy data into Portfolio Manager. Other action items being researched include 1) collecting energy data to show reduction in energy usage, and; 2) possible membership in the NYS Energy Improvement Corporation. Additional opportunities will be researched as appropriate.**

EPA Brownfield Grant. **The grant application to the EPA for funding to assist with property clean up in the Village of Caledonia and to prepare an inventory of brownfield properties in the County was not funded. The GFLRPC is looking to schedule a debrief session with EPA.**

Land Bank Initiative. **We continued working on gathering information and organizing next steps in anticipation of hearing from the State in June/July about the county’s request to form the Livingston County Land Bank Corporation.**

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

Review of the Infrastructure Capital Program Application

Summary: A request is being made to the Infrastructure Capital Program requesting access for \$750,000 to connect in the Town of York. Mr. Bacon reviewed the projects to be funded and the moving parts to the project funding. Currently there is \$125,000 in the fund. We need another \$125,000 added to the fund that gives him \$250,000 and would allow for a water line connection down Route 36 to Telephone Road. There is a commercial user on Telephone that needs water to consider any kind of expansion. They are currently hauling water. The other \$500,000 allows for a connection down Federal Road down Anderson Road to Route 36 heading North down Route 36. This portion falls under a reimbursement scale. Mr. Bacon is asking for the full amount of \$750,000 to keep the timeline moving. If we were to need the \$250,000, we have to make sure that the \$500,000 gets done at the same time. Once the Town of York is able to form their water district and get their bonding, they would then be able to reimburse the Infrastructure Fund. Mr. Coyle further reviewed the Infrastructure Fund process. There are also several grant opportunities that may be available for these projects.

APPROVING LIVINGSTON COUNTY INFRASTRUCTURE CAPITAL GRANT – LIVINGSTON

COUNTY INDUSTRIAL DEVELOPMENT AGENCY AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

WHEREAS, the Ways & Means Committee of the Livingston County Board of Supervisors has reviewed and recommended the Livingston County Industrial Development Agency's application to the Livingston County Infrastructure Capital Fund, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors approves said project as proposed.

Applicant: Livingston County Industrial Development Agency

Project Description: Water service connection in the Town of York

Project Financing Requested: \$750,000.00

Other Funds Committed: Town of York \$500,000.00

Mr. Bacon reviewed the project and the various moving parts for funding opportunities. The ask right now is to front \$750,000 with the eventual need being \$250,000 of that amount. The County Administrator reviewed similar projects using Infrastructure funds.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

An application was submitted for the Village of Geneseo for the Downtown Revitalization Initiative – a \$10 Million competition to develop a downtown strategic investment plans and implement key catalytic projects that advance the community's vision for revitalization. The Village was selected as one of four finalists including the City of Batavia, the City of Canandaigua, and the Village of Penn Yan to present to a selection committee on June 22nd. Decisions are expected in mid-July.

The IDA induced an application from Bristol ID Technologies for incentives tied to the company's acquisition and expansion project. A public hearing regarding the incentives will be held on Thursday, July 6, 2017, at 8:30 a.m., in the Town of Lima Town Hall, located at 7329 East Main Street, Lima.

The LCDC approved a loan for Bristol ID Technologies for the company's acquisition and expansion project.

Sign & façade application reviews were approved for two businesses in Dansville: CB's Bar and Grill and Lori's Elite Hair Designs.

Response has been provided to three (3) requests for information (RFI) from Greater Rochester Enterprise. Two (2) of the scenarios were seeking primary criteria consisting of 12,000-16,000sf of existing space and the other wanted 30,000-40,000sf with the ability to expand to 60,000-100,000sf. The remaining scenario was a new build request seeking 30 acres for a manufacturing facility. Note that these are typically competitive among, not only our nine County GRE region, but throughout NYS unless somehow specified that the company is seeking a particular location. As well, only a limited percentage come to fruition.

PROBATION – LYNNE MIGNEMI

Pre-approved Informational Item(s) To Be Reported

1. Audit Results-Mrs. Mignemi updated the Committee on the State Comptroller audit. One difficulty is that there are a handful of responsible parties in the mix that aren't the Probation Department and the audit does not really take the task of recommendation on what should or could be done. The audit says, with what Probation had to do, what did they do and what didn't they do. We have a response due next week. Mrs. Mignemi is preparing that with the County Administrator and County Attorney. It is very important to have the response correctly worded because that becomes an official part of the record. Caseload Explorer is the new data management system implemented last August at the same time as the audit.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

463 adult offenders supervised in county (29 treatment court cases being supervised in drug court)

26 offenders in other NYS counties

2 offenders in other states
 16 juveniles supervised
 16 new juvenile referrals
 45 investigations ordered
 17 active EHM cases (0 juvenile; 17 adults; 4 of which are female), 4-Global Positioning
 0 adult placed on probation for willful violation of support
 15 New Leandra's Law cases (9 CDs)

2. MONIES COLLECTED

\$1,705.15 – restitution
 1,517.81 – fines
 3,759.00 – DWI supervision fees
 2,386.00 – EHM fees
 88.20 – restitution surcharge

3. MEETINGS ATTENDED

5/1/2017 ATI Meeting
 5/1/2017 Anti-Poverty Meeting
 5/2/2017 Human Services Department Head Meeting
 5/9/2017 COPA Genesee
 5/9/2017 DOH Meeting with Dr. Alioto
 5/15/2017 Staff Meeting
 5/16/2017 LEC
 5/18/2017 GVHP
 5/23/2017 Suicide Task Force
 5/24/2017 Treatment Court Graduation
 5/25/2017 Quarterly Department Head Meeting
 5/30/2017 Meeting with Sonia Poorman, Family Court Clerk

4. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	5/15/17	CASA	1.0	
	5/16/17	Workplace Violence	0.75	
	5/16/17	Corporate Compliance	0.25	
Doug Czyryca	5/15/17	CASA	1.0	
Katie Dunn	5/12/17	School Refusal	6.5	
	5/15/17	CASA	1.0	
	5/17/17	Workplace Violence	0.75	
	5/17/17	Corporate Compliance	0.25	
Michelle Jordan	5/8-11/17	IPPC	17.0	
	5/15/17	CASA	1.0	
	5/16/17	Workplace Violence	0.75	
	5/16/17	Corporate Compliance	0.25	
Liz Laney	5/8-11/17	IPPC	17.0	
	5/15/17	CASA	1.0	
Brian Lanpher	5/15/17	CASA	1.0	
	5/22/17	Workplace Violence	0.75	
	5/22/17	Corporate Compliance	0.25	
Debra Mack	5/15/17	CASA	1.0	
	5/16/17	Workplace Violence	0.75	
	5/16/17	Corporate Compliance	0.25	
Matthew McKinney	5/15/17	CASA	1.0	

	5/22/17	Workplace Violence	0.75	
	5/22/17	Corporate Compliance	0.25	
Rachel Merrick	5/23/17	Workplace Violence	0.75	
	5/23/17	Corporate Compliance	0.25	
Lynne Mignemi	5/15/17	CASA	1.0	
	5/16/17	Corporate Compliance	0.25	
	5/18/17	Workplace Violence	0.75	
Courtney Sobrado	5/15/17	CASA	1.0	
	5/19-20/17	Suicide Prevention, Intervention, and Postvention	14.0	
Jason Varno	5/15/17	CASA	1.0	
Leeann Pike	5/15/17	CASA	1.0	
	5/18/17	Workplace Violence	0.75	
	5/18/17	Corporate Compliance	0.25	
Mary Van Horn	5/15/17	CASA	1.0	
	5/26/17	Workplace Violence	0.75	
	5/26/17	Corporate Compliance	0.25	

6. Will be filling the Probation Officer position left vacant by Doug Czyryca, who took a position with parole.

OTHER – IAN COYLE

Action Item(s) To Be Reported

1. ENDORSING LIVINGSTON COUNTY HISTORICAL SOCIETY GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PERSERVATION

WHEREAS, the Livingston County Historical Society is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under the Environmental Protection Fund for a park project to be located at 30 Center Street in Geneseo, New York, a site located within the territorial jurisdiction of the Livingston County Board of Supervisors; and

WHEREAS, as a requirement under the rules of these programs, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located"; now, therefore, be it

RESOLVED, that the Board of Supervisors of Livingston County hereby does approve and endorse the application of the Livingston County Historical Society for a grant under the Environmental Protection Fund for a park project known as "Livingston County Museum: Historic Preservation and Universal Accessibility" and located within this community.

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC WORKS-GLOW REGION SOLID WASTE MANAGEMENT COMMITTEE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Public Works, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee and Wyoming Counties	1/1/18-12/31/19	28,088.00/yr.
For: Solid Waste Management Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
LC Budget	100%	Yes X No

Motion: Mrs. Erdle moved and Mr. Gott seconded to approve the foregoing resolutionCarried.

2. ENERGY PERFORMANCE CONTRACT/DANFORTH UPDATE-BRIAN COLE AND TR COSEMENTO

AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

The County Administrator reviewed the vetting process and how we are now at the point of movement from this Committee to the Ways and Means Committee to consider the financial piece of this project. The scope has been pieced down a little and there have been a couple of additions. The project is 2/5 CNR and the other 60% is related to the General Fund with a small piece in highway of that 60%. The County Administrator has been investigating with the CNR portion having the ability to use cash as their cash position is very strong. Mr. Cosamento distributed financial information on the project from the beginning and also with the removals and additions now. Mr. Cole explained his review and how the equipment listed was a higher quality.

Mr. Deming surveyed the Committee members present and all members present agreed to refer the action item Ways and Means Committee for consideration, Mr. DiPasquale approved moving forward with the close oversight of the County Administrator and Brian Cole. Mr. DiPasquale is concerned with future change orders. Mr. Carman did not approve moving the action item forward.

Mr. Coyle reported that the County Land Bank was approved last week and there will a press release going out today. There are 225 homes that Planning identified as being in some stage of abandoned homes, foreclosures or zombie lots.

ADJOURNMENT

Mr. Gott moved and Mr. Carman to adjourn the meeting at 2:51 p.m.

BOARD OF ELECTIONS – REBECCA SCHROEDER & DAVID DIPASQUALE

Informational Item(s) Written Only

1. The BOE is required to re-certify inspectors annually. We worked with 189 inspectors conducting trainings in groups of 16 – 30 in locations around Livingston County – Avon, Lakeville, Dansville, Geneseo and Mt. Morris. Our new curriculum was very well received providing our “seasoned” inspectors a hands-on opportunity to perform all election day tasks. We are thrilled with the positive comments received --- justifying all the work that went into developing and revising the training. Additional sessions are planned for later this summer to accommodate those inspectors who were unable to attend in June as well as new inspector trainings.
2. Re-negotiated NTS billing for NCOA mail check resulting in considerably lower upfront costs.
3. The four of us attended the Elections Commissioner Training/Conference where David was sworn in as President for the 2017 – 2018 term. The agenda was very informative --- the new commissioner roundtable being Becky’s favorite --- and, as is usually the case, networking at a function like this provides invaluable information and contacts.
4. A Cybersecurity Risk Assessment survey was completed and returned to NYS Board of Elections. (Thank you, Jason, for your help!)
5. The Livonia and Avon Republican Caucuses have been completed with Geneseo and Lima scheduled this week.
6. Payments for administering school district elections has been received from 6 of the 8 districts totaling \$3,220.80; currently following up on \$1,134.85 is outstanding.
7. Current Voter Enrollment stands at 38,733 – Democratic, 10,357; Republican, 16,858; Conservative, 889; Green, 153; Working Families, 145; Independence 1,863, Women’s Equality, 8; Reform, 5; Blank, 8,343. Total active and inactive voters equal 40,815.

CONFLICT DEFENDER – HAYDEN DADD

Informational Item(s) Written Only

- Opened our 250th case for the office on 6/23/17.

- This includes:
 - conflict Family Court cases
 - conflict felony and misdemeanor cases
 - indigent appellate matters
 - case originating out of Livingston County's two Department of Corrections Facilities
- Met with other Chief Defenders of the Seventh Judicial District in order to discuss upcoming changes in legislation regarding indigent defense.
- Visited clients in both Southport and Orleans Correctional facilities.
- Completed surveys from the Office of Indigent Legal Services in order to facilitate the creation of a Counsel at First Appearance plan.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

May 4, 2017	Monthly EMS Captain meeting / Medical Director meeting
May 6, 2017	Response - Fall Brook gorge rescue in Geneseo
May 12, 2017	Meeting with NYSDOH Representative
May 19, 2017	York Central School for Prom Accident (FACT) simulation
May 22, 2017	Meeting at Lima Town Hall with Town and Ambulance officials
May 25, 2017	Community Paramedicine meeting at Chili-Henrietta-Scottsville Ambulance with Senator Gallivan
May 26, 2017	Geneseo Air Show planning meeting at Geneseo FD
June 1, 2017	Monthly EMS Captain meeting / Medical Director meeting
June 7, 2017	Meeting with Monroe County EMS Coordinator
June 8, 2017	Medical Director meeting
June 8, 2017	CPR monitoring Noyes Memorial Hospital
June 10, 2017	Response – Apartment Fire Mt. Morris
June 12, 2017	MLREMS Executive Committee meeting
June 12, 2017	Response – House fire in Lima
June 13, 2017	Medical Director meeting

Spring EMT class results:

EMT- Original	27 out of 28 passed (96.43%)
EMT - Refresher	10 out of 11 passed (91%)

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board