

**WAYS & MEANS COMMITTEE MEETING MINUTES**  
**MONDAY, JULY 10, 2017**  
**1:30 P.M.**

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, H. Grant, S. Hillier, G. Deming, C. Baker-Genesee Sun, B. Beagle-LCN  
ABSENT: D. Knapp

**COUNTY TREASURER – AMY MANN**

**Action Item(s) To Be Reported**

**AMENDING THE INVESTMENT POLICY FOR LIVINGSTON COUNTY**

WHEREAS, it has been recommended that the Investment Policy for Livingston County be amended to change the maximum amount of money to be deposited; and

WHEREAS, the Way and Means Committee has reviewed the recommendations and has approved incorporating those amendments into the Investment Policy for Livingston County; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Investment Policy for Livingston County, effective immediately, said policy to supersede the existing Investment Policy. Ms. Mann explained that the only changes was increasing the Bank of Castile amount and decreasing JP Morgan Chase. We are interested in getting better interest rates.

*Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Foreclosure Update-There are federal tax liens on two parcels in the foreclosure auction (#7 & #12 in the booklet). They have received quite a few phone calls and they are telling everyone that deposits are by cash or certified check only.

**MOTION TO CHANGE AGENDA**

Mr. Gott moved and Mr. Fanaro seconded to change the agenda.

**PERSONNEL ISSUES – TISH LYNN**

**1. SOCIAL SERVICES – DIANE DEANE**

**AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: SOCIAL SERVICES**

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

**Social Services**

- Create one full-time Caseworker /Caseworker Trainee position effective immediately.

Mrs. Deane explained the need for this position and workload percentages by division. There was discussion on the trend for placement with a family member rather than in foster care.

*Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.*

**2. DEPARTMENT OF HEALTH – JAMES PERAINO**

**AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH**

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

**Department of Health**

- Create one full-time Senior Typist position.

Mr. Peraino explained that this position will allow for training and transition before Alise Rounsville's retirement.

*Motion: Mr. Fanaro moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

**CLERK OF THE BOARD – MICHELE REES**

**1. ESTABLISHING STANDARD WORK DAY AND RESCINDING RESOLUTION NO. 2017-27**

Comments: Information discussed at the Clerk's annual conference determined that all elections positions need to be included on this annual resolution.

*Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.*

**ECONOMIC DEVELOPMENT – BILL BACON  
APPROVING LIVINGSTON COUNTY INFRASTRUCTURE CAPITAL GRANT – LIVINGSTON  
COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

WHEREAS, the Ways & Means Committee of the Livingston County Board of Supervisors has reviewed and recommended the Livingston County Industrial Development Agency’s application to the Livingston County Infrastructure Capital Fund, now, therefore, be it

RESOLVED that the Livingston County Board of Supervisors approves said project as proposed.

**Applicant:** Livingston County Industrial Development Agency

**Project Description:** Water service connection in the Town of York

**Project Financing Requested:** \$750,000.00

**Other Funds Committed:** Town of York \$500,000.00

Mr. Bacon is requesting access to these funds and he explained the various moving parts and financing for this project. By requesting the full amount up front allows the project can stay on a smooth timeline even though there are several funding options for grants. Mr. Coyle explained how the financing will work among the municipalities with inter-municipal agreements and the grants that he has already confirmed that can be applied to this type of project. Mr. Deming explained that this company has been in York for 10-12 years and have put a lot of money into their facility over the years. If they don’t get water, they are definitely moving out of county.

*Motion: Mr. Wadsworth moved and Mr. LeFeber seconded to approve the foregoing resolutionCarried.*

**COUNTY ADMINISTRATOR – IAN COYLE**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS # 7A-JULY 12, 2017**

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #7A dated July 12, 2017 in the total amount of \$1,444,007.39.

*Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**2. AUTHORIZING TRANSFER OF FUNDS – BOARD OF SUPERVISORS**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

*Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Budget 2018 Update-We are kicking that off this week. We are still in our old financial system so there are no new processes yet. There are so many intergovernmental/legislative items that are uncertain that we will need to be stay conscious of throughout the budget process. We are up about 10% with sales tax over 2016.
2. Health Insurance Rates 10/01/17-09/30/18-Rates were a 6.14% increase. That is probably five percentage points below what the regional market place is going to have for everyone else. We are self-insured so this does ebb and flow so, if we were to have five terrible chronic diseases, a few premature baby deliveries and several high cost specialized treatment employees, that could bust our account.
3. Shared Services Panel-We have our 3<sup>rd</sup> meeting this Wednesday. Mr. Coyle needs to file something by August 1.
4. Quarterly Review – The Ferguson Group-Mr. Coyle distributed the report for review. Things are going well and Mr. Coyle still maintains weekly calls with them.

**AUTHORIZING ACQUISITION OF APPROXIMATELY 2.5 ACRES OF VACANT LAND FROM  
WILBERT L. MAJOR, LOCATED BETWEEN STATE ROUTE 63 AND PARKER HILL ROAD CR-**

**51), TOWN OF SPARTA, FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT**

WHEREAS, the County Highway Superintendent has determined it would be prudent to obtain a vacant parcel of land located between State Route 63 and Parker Hill Road (CR-51) in the Town of Sparta for the purposes of construction and maintenance of current and future drainage and road stabilization structures; and

WHEREAS, the owner of said parcel (Town of Sparta Tax Map 161.-1.-23) containing approximately 2.5 acres has verbally agreed to sell the parcel for the current assessed value of \$5,100.00; now, therefore be it

RESOLVED, that the County of Livingston is authorized to purchase said parcel containing approximately 2.5 acres of land from Wilbert L. Major for \$5,100.00 and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign documents prepared by the County Attorney to effectuate the purchase.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Wilbert L. Major</b>	N/A	\$5,100.00

250 Pardee Road  
Rochester, NY 14609

For: Purchase of approx. 2.5 acres of vacant land for drainage and road stabilization purposes. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2017 Livingston County Highway Budget Appropriations	100%	Yes X No

Director's Comments: This parcel and the proposed purchase have been reviewed on-site with the Sparta Town Supervisor, who concurs with the proposal. Livingston County will be responsible for Survey and Filing costs.

Mr. Coyle reviewed the purchase for a piece of land for the purposes of the future drainage concerns in that area. Chairman Gott described the area.

*Motion: Mr. Fanaro moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE ENERGY PERFORMANCE – JOHN W. DANFORTH COMPANY**

WHEREAS, the County of Livingston solicited a Request for Proposal for Energy Performance, and one proposals was received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>John W. Danforth Company</b>	8/1/17-12/31/18	Not to Exceed \$5.8 Million

930 Old Dutch Road  
Victor, NY 14564

For: Energy efficiency improvements in county buildings

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various TBD	100%	Yes N/A No

Director's Comments: Over \$500,000 annually is savings.

Mr. Coyle reviewed the process and project to improve energy efficiencies and improvements to date and referred to the memo he sent to the committee. Brian Cole is the lead person for the County. This was passed at Public Services with discussion and one no vote. 35% is in the CNR, which has a very healthy cash position. TR Cosemento distributed information on the costs by area. Mr. Coyle explained that we have \$2M over the last two budget cycles identified in the CIP. This finds wasted money in our operating budget and repurposes those dollars to capital improvements. The County in year 1 is spending ~\$1.5M per year on utilities. Dansforth can save \$343,000 after replacing the lights, temperature controls, building automation, chillers, boilers and motors. That amount of energy savings is guaranteed by Danforth. Associated savings are carried for ~8 years and are things like light bulbs and budgeted repair costs. They also apply for energy incentives through NYSERDA that come back to the County. Medicaid reimbursement is from the nursing home for

equipment Danforth puts in. Over twenty years, in addition to paying for the entire \$5.7M in financing on this project, we still generate an additional \$4.4M in positive cash flow. Mr. Coyle explained that he did review this with Fiscal Advisors and they also feel it is good for the County. The approval today is contingent on the financing. Mr. Deming explained that Mr. Carman's concerns were that a Clerk of the Works is needed for this project and workload. Brian Cole has concurred with Mr. Carman. Mr. Gott stated that he is glad Brian Cole is part of this project. Chairman Gott feels very confident with the recommendations of both Mr. Coyle for the financials and Mr. Cole, who is very knowledgeable on HVAC equipment. The Chairman also supports having a clerk of the works. Each Committee member present is in support of the project. Mr. Coyle will be working on the financial portion moving forward. There was discussion on the timeline for the project.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

Mr. Coyle explained that he has been working diligently with Lynne Mignemi and Shannon Hillier on our response for the State audit for Probation. Mr. Coyle feels comfortable in what the audit did and what the feedback we gleaned out of it. There were no dollars missing, misappropriated, misspent or misused. It was mainly collection efforts that was an issue. There will probably not be a response back for several months. Mr. Coyle updated the Committee on the status of the property that the County is seeking to acquire. Mrs. Hillier explained that our offer will still be subject to appraisal. Mr. Coyle reviewed the parcel boundaries.

## **ADJOURNMENT**

Mr. Gott moved and Mr. LeFeber seconded to adjourn the meeting at 2:30 p.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board