

**WAYS & MEANS COMMITTEE MEETING MINUTES  
MONDAY, JULY 24, 2017  
1:30 P.M.**

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, I. Coyle, S. Hillier, A. Mann, B. Beagle-LC News,

**COUNTY AUDITOR – TERRY DONEGAN**

**Action Item(s) To Be Reported**

**AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY: JAMES MCGUINNESS & ASSOCIATES, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>James McGuinness &amp; Associates, Inc.</b>	9/1/17-8/31/20	10/17 \$10,000.00
1482 Erie Boulevard		1/18 \$20,000.00
Schenectady, NY 12305		1/19 \$20,000.00
		Maint/Support \$7,500.00
		Medicaid \$2,000.00

For: Pre-K Software Package

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X    No

**Director's Comments:**

Software is necessary to continue our billing of Medicaid for eligible Pre-K students. It will also enhance the current Pre-K tracking and reimbursement process through NYSED.

Mr. Donegan reviewed the new contract for Pre-K software and displayed the other counties using this software. We are making this change because of the way Medicaid is claimed for this program. The State did not renew the contract with the current vendor. Mr. Donegan reviewed the payment plan for the software license fee over 3 years totaling \$50,000 with less than \$10,000 per month. This is a huge program with a budget over \$445M. There was discussion on whether an audit is probable with this program and that is doubtful. This is a good tool for us for tracking and to streamline the process.

*Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.*

**REAL PROPERTY TAX SERVICES – BILL FULLER**

**Action Item(s) To Be Reported**

**1. CORRECTING TAX ROLL – TOWNS OF NUNDA AND SPRINGWATER**

WHEREAS, the Director of the Real Property Tax Services has transmitted a written report of his recommendation with regard to three (3 parcels) for correction of the tax rolls pursuant to the Real Property Tax Law, for the Towns of Nunda and Springwater on the rolls for the years hereinafter set forth, and

WHEREAS, said parcels were incorrectly assessed and/or taxed for reasons set forth in the recommendation(s) for correction requested from the Director of Real Property Tax Services attached hereto, now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer having jurisdiction of the tax rolls so that the rolls can be corrected; and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll correction(s) and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the recommendation(s).

**Tax Roll Year**

**Municipality**

**Owner(s)**

**Parcel**

**Taxing  
Jurisdiction**

**Original  
Tax Bill**

**Corrected  
Tax Bill**

**Refund  
to  
Owner**

**Chargebacks to  
Taxing  
Jurisdictions**

<b>1. 2017 Nunda</b>	Livingston County	\$322.57	\$322.57	\$0.00	\$0.00
Howe, Jane R.	Nunda Town Tax	\$370.20	\$370.20	\$0.00	\$0.00
Tax Map Number	Keshequa Central Sch.	\$879.24	\$0.00	\$0.00	\$879.24
170.-1-18.137	Liv. Co. Penalties	\$61.55	\$0.00	\$0.00	\$61.55
	Nunda Fire 1	\$36.74	\$36.74	\$0.00	\$0.00
	<b>Total</b>	<b><u>\$1,670.30</u></b>	<b><u>\$729.51</u></b>	<b><u>\$0.00</u></b>	<b><u>\$940.79</u></b>
<b>2. 2017 Nunda</b>	Livingston County	\$2,044.51	\$2,044.51	\$0.00	\$0.00
Howe, Jane R.	Nunda Town Tax	\$2,346.39	\$2,346.39	\$0.00	\$0.00
Tax Map Number	Keshequa Central Sch.	\$5,572.71	\$0.00	\$0.00	\$5,572.71
170.-1-18.21	Liv. Co. Penalties	\$390.09	\$0.00	\$0.00	\$390.09
	Nunda Fire 1	\$232.85	\$232.85	\$0.00	\$0.00
	<b>Total</b>	<b><u>\$10,586.55</u></b>	<b><u>\$4,623.75</u></b>	<b><u>\$0.00</u></b>	<b><u>\$5,962.80</u></b>
<b>3. 2017 Springwater</b>	Livingston County	\$699.46	\$227.25	\$472.21	\$472.21
Williams,	Springwater Town Tax	\$864.66	\$280.92	\$583.74	\$583.74
Michael J. & Barbara J.	Springwater Fire 1	\$121.15	\$39.36	\$81.79	\$81.79
Tax Map Number	<b>Total</b>	<b><u>\$1,685.27</u></b>	<b><u>\$547.53</u></b>	<b><u>\$1,137.74</u></b>	<b><u>\$1,137.74</u></b>
152.-1-26.12					

Mr. Fuller reviewed the parcels for correction.

*Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.*

The Cold War extension has been approved in both houses and is waiting for the Governor to sign. They are getting ready to start on school taxes.

**COUNTY ATTORNEY – SHANNON HILLIER**

**Action Item(s) To Be Reported**

**1. ADOPTING LIVINGSTON COUNTY TITLE VI PLAN**

WHEREAS, as a recipient of federal and state funds, Livingston County is subject to the requirements and provisions of Title VI of the Civil Rights Act of 1964, as amended; and

WHEREAS, Livingston County is committed to ensuring that no person is excluded from participation in, or denied the benefits of its services on the basis of race, color or national origin, as protected by Title VI; and

WHEREAS, the County Attorney has prepared the Livingston County Title VI Plan appointing County Administrator Ian M. Coyle as the Title VI Coordinator, and

WHEREAS, the County Attorney has prepared the Americans with Disabilities Act Transition Plan appointing County Auditor Terrence Donegan as the ADA Coordinator, now therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the Livingston County Title VI Plan, in its entirety, effective immediately.

Mrs. Hillier reviewed the reason for the plan adoption.

*Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

**EXECUTIVE SESSION**

Motion made by Mr. Gott and seconded by Mr. LeFeber that the Board adjourn and reconvene and All Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. Gott moved and Mr. LeFeber seconded that the Committee reconvened in regular session. The following report was presented.

No action taken.

**Pre-approved Informational Item(s) To Be Reported**

1. Gas Line Easement for NYSEG-Mrs. Hillier distributed information on numerous easement emails she has received and distributed a map for the easement placement. There was discussion on the lack of discussion on this matter at the Committee level and the preferred easement placement. The County Attorney will discuss the placement with the Hampton Corners departments before contacting NYSEG.

*Motion: Mr. Gott moved and Mr. Wadsworth seconded to have Ms. Hillier offer an easement subject to approval by The County Attorney and County Administrator .....Carried.*

2. Tax Foreclosure update-An order to show cause and a stay on the sale for a parcel that came today. Depending on what the judge decides, this parcel may be removed from the foreclosure sale.

**COUNTY ADMINISTRATOR – IAN COYLE**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #7B-JULY 26, 2017**

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #7B dated July 26, 2017 in the total amount of \$1,828,432.52.

*Motion: Mr. Knapp moved and Mr. LeFeber seconded to approve the foregoing resolution ....Carried.*

**2. AMENDING 2017 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH & PLANNING**

RESOLVED, that the 2017 Department of Health budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A4014	2680	Insurance Recovery	\$4,960.04
Increase Appropriation	A4014	4120	Motor Equipment & Repair	\$4,960.04

And, be it further

RESOLVED, that the 2017 Planning budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A6315	4789	Federal - Other	\$6,000.00
Increase Appropriation	A6315	2050	Office Equipment	\$6,000.00

*Motion: Mr. Fanaro moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Finance & Administrative Updates-We do have a tentative agreement with CSEA that will be done at the next meeting. He will also have information on the energy performance financing at the next meeting. The consolidated funding applications are due Friday with Heather as the lead for most of those. Sales Tax 2Q returns are up over last year at this time. Hotel/Motel tax revenues are up considerably, primarily due to the Airbnb agreement. He will be putting the shared services information together for August 1. There was discussion on the public hearing requirements for the shared services.

2. 2018 Budget-The preparation documents have gone out to the departments.

**ADJOURNMENT**

Mr. Wadsworth moved and Mr. Mahus seconded to adjourn the meeting at 2:04 p.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board