

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, JULY 25, 2016
1:30 P.M.

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, I. Coyle, H. Grant, B. Donohue, B. Beagle-LCN, C. Baker-Genesee Sun

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS # 7B-JULY 27, 2016

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Mr. Coyle explained the agenda changes since the draft was sent out last week and that these were simply processing changes. The jail physician position is going to part time and does not need a resolution. The DA submission was supposed to be a transfer and not a budget amendment.

2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH & DISTRICT ATTORNEY

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the transfers for the Committee. One transfer is for the Department of Health WIC program and the District Attorney transfer is to cover the mandated increase in his salary. This is not approving the salary increase. The amount of the DA transfer is less than \$30,000 because he had extra funds in his .1 account and the increase is not effective until April 1.

Motion: Mr. Knapp moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

3. ESTABLISHING AN ACCOUNT- PLANNING DEPARTMENT - WILKINS CREEK SUB WATERSHED STUDY

RESOLVED, that the following account be established for the Planning Department:

Account	Dept.	Code	Description	Amount
Establish Revenue	A8024	3989	State	\$14,000.00
		2372	Planning Services for Other Govts.	\$6,000.00
			Total	\$20,000.00
Establish Appropriation	A8024	4080	Prof. Services	\$20,000.00
			Total	\$20,000.00

Motion: Mr. Mahus moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

4. DECLARING SURPLUS PROPERTY – HIGHWAY

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

(Highway Department)

Quantity	Item	Model	VIN #
1	1999 Alltec Cold Planer	CX30	Unit #96.05
1	2005 Chevrolet Pickup	2500	1GCHK29285E313921
1	1991 Ford Dump Truck	LT9000	1FDZU90R3MVA36199
1	18 Foot Flatbed body & 2200 gallon steel water tank	-	-
1	1998 Vibromax Single Drum Roller	Vibromax	SN#JKC8303607

Most of this equipment will be replaced.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

5. AUTHORIZING LEASE WITH COUNCIL OF ALCOHOL AND SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC.

RESOLVED, that the Livingston County Board of Supervisors finds that approximately 9,500 square feet located in the former Geneseo Skilled Nursing Facility is no longer necessary for Livingston County public purposes; and, be it further

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a lease with Council on Alcohol and Substance Abuse for Livingston County, Inc. for said 9,500 square feet in the former Geneseo Skilled Nursing Facility for a period of five years commencing on September 1, 2016 and ending on August 31, 2021 at \$5,627.53 per month, increasing 3% yearly, said lease to be subject to the approval of the County Attorney and County Administrator.

Mr. Coyle reviewed the lease and explained that it is \$5,627.53 per month with a 3% increase per year. We have done a five year lease in the past. There have been challenges with the clients following the no smoking on county property policy. As a lessee, for us there are no challenges. It is simply filling vacant space.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

6. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING AGREEMENT FOR LIVINGSTON COUNTY-STATE UNIVERSITY OF NEW YORK AT GENESEO

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following agreement for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
State University of New York at Geneseo	N/A	\$0

College Drive
Geneseo, NY 14454

For: Internship and Affiliation Agreement.

This allows for student interns to intern at any County office that we have who are involved in any program at SUNY Geneseo. This is the ongoing efforts to develop partnerships with the college. There are people ready to roll in for the fall semester.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION ON PER DIEM PHYSICIAN POSITION AT JAIL-Mr. Coyle explained that this is done on a contractual basis for some time and similar to other physician positions at health department, we are moving to a part time position. Dr. Aguire has been there for some time. He is an essential figure for us. His current salary is \$120/hour and we will need to get approval for any increase. We have worked out a MOU with the union. The only change is administratively and how we do it.
2. DEPENDENT ELIGIBILITY UPDATE-We have finally gotten all of the unions to sign off on this and are ready to proceed. We are auditing any eligibility that someone has on the county health insurance rolls. We have very good front-end detection in the Personnel and Treasurer Offices. This will catch any relationship changes that may be missed. Typically there is an average of a 3-5% range of people that get caught in this audit. If the audit catches two of these people, it will pay for itself. We currently have approximately 750 contracts for health insurance which averages about 1700 covered lives, so 1000 of these lives are not County employees. Some employees may contact the supervisors regarding the need for this audit. He believes that marriages and/or divorces may show up more than any other types of case.
3. The Tax auction is this Thursday. We have not heard of any issues so far.
4. Consolidated Funding Applications are due Friday. We expect to have another banner year for both applications submitted and hopefully funded.
5. 2017 budget has kicked off. Mr. Coyle has begun the meetings with departments and not for profits. The Cornell Cooperative Extension starting it off. There was a department head meeting held was

last week.

6. Bill Bacon will be submitting a water and sewer update to the 1994 study done for County Water and Sewer Authority and municipal infrastructure. We started the process for a grant and got stifled because the scope of the project looked pretty daunting. We received word from Albany that they are looking for projects like we would be able to put together. Last week we were contacted that the Villages of Avon, Geneseo water and sewer authority and Dansville are all going to do supporting resolutions for this effort. Mr. Bacon will be sending something to Mr. Deming for action at the Board meeting. This would be about a \$300,000 grant. This grant may be able to fund something like leak detection equipment. It will also identify where we have and/or need water. Mr. Coyle reviewed various scenarios that may come out of the study.

EXECUTIVE SESSION

Motion made by Mr. Mahus and seconded by Mr. Gott that the Board adjourn and reconvene and All Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. moved and Mr. seconded that the Committee reconvened in regular session. The following report was presented.

No action taken.

7. CENTRAL SERVICES UPDATE

AMENDING THE 2016 DEPARTMENT HEAD SALARY SCHEDULE: CENTRAL SERVICES

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Central Services

- Increase the salary of Buildings & Grounds Working Foreperson William R. Cavalier to \$63,750.00 effective August 7, 2016.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

ADJOURNMENT

Mr. Gott moved and Mr. Fanaro seconded to adjourn the meeting at 2:13 p.m.

Respectfully submitted,

Michele R. Rees
Clerk of the Board