

**REGULAR BOARD MEETING
WEDNESDAY, JULY 26, 2017
1:30 P.M.**

ROLL CALL

The roll was called showing all members present except Mr. DiPasquale (Mt. Morris), Mr. Davis (Portage), Mrs. Babbitt Henry (Springwater).

PLEDGE OF ALLEGIANCE

The County Administrator introduced Timothy J. Collmer:

Timothy Joel Collmer was born in Hornell, NY and graduated from Corning West High School. On September 10, 1975, he enlisted in the United States Army. He became a Morse Code Interceptor and served in Korea from 1976 to 1977. He was honorably discharged from active duty on September 9, 1978.

Tim completed his education from Corning Community College while working as a custodian. He transferred into the Army Reserves attached to 1st Battalion, 392nd Regime, 3rd Brigade out of Corning, New York. While attached to the reserves he earned the rank of Captain (O-3) as an Engineer Officer. His duties included active duty deployment in support of Operations Desert Shield and Desert Storm during the Gulf War. Tim discharged from the reserves in 1996.

During his military career, Tim also served two years as an Army Drill Instructor. His military honors include the Army Commendation Medal, Army Achievement Medal, Army Good Conduct Medal, Army Reserve Component Medal, National Defense Service Medal, Army Service Ribbon, Overseas Service Ribbon, M-16 Rifle Marksman Qualification Badge, and Drill Sergeant Identification Badge.

Tim retired as a Sergeant with 26 years as a New York State Corrections Officer and currently resides in Nunda. He is active in the veteran community as a member in both the Daniel Goho American Legion Post 87 and VFW Post 647 in Dansville.

Timothy J. Collmer, led the Pledge of Allegiance.

The County Administrator and Chairman Gott, on behalf of the Livingston County Board of Supervisors, presented a Certificate of Appreciation to Timothy J. Collmer. The audience presented a standing ovation.

Chairman Gott wished Leicester Town Supervisor David Fanaro happy birthday today and introduced Scott Cannon who is the newest DSS Attorney.

APPROVAL OF MINUTES

Minutes of 7/12/17 Regular Meeting were approved as presented.

ABSTRACT OF CLAIMS

RESOLUTION NO. 2017-242 APPROVING ABSTRACT OF CLAIMS #7B-JULY 26, 2017

Mr. Pangrazio presented the following resolution and moved its adoption:

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #7B dated July 26, 2017 in the total amount of \$1,828,432.52.

Dated at Geneseo, New York

July 26, 2017

Ways and Means Committee

The roll was called as follows: Ayes-1,757; Noes-0; Absent-DiPasquale, 144; Davis, 29; Babbitt Henry, 79; Total 252; Adopted.

PRIVILEGES OF THE FLOOR

RYAN SNYDER, WORKFORCE DEVELOPMENT & YOUTH BUREAU DIRECTOR

– EMPLOYMENT SERVICE FOR PUBLIC ASSISTANCE RECIPIENTS

Good afternoon, and thank you for this opportunity to briefly address the board this afternoon. The topic of my presentation is the Employment Program for recipients of temporary assistance. My intention is provide you with a

better understanding of the system we have put in place to ensure that every applicants and recipient of public assistance has the opportunity to work.

Some history about the program.

The Employment function for Social Services was reorganized by Commissioner Deane in 2013. Her vision was to combine the case management expertise of Catholic Charities and the employment knowledge of Workforce Development into a, newly formed public/non-profit collaboration. This model would enable Social Services to capitalize on the vast array of resources and services available through each agency.

Next I want to provide you with some background on the temporary assistance caseload.

- The number of cases fluctuates daily, however for the purposes of this presentation I am using this past February and have chosen a funnel diagram to depict the caseload.*
- There are 643 Open temporary assistance cases. As a reminder, Temporary Assistance Cases provide cash assistance to individuals that are unable to work, can't find a job, or have a job that does not pay enough. "Open" means they have met all of the criteria for eligibility and are receiving cash monthly benefits. These figures do not include other forms of welfare benefits provided in Livingston County.*
- The middle section of the funnel in orange represents the cases that are temporarily exempt from work requirements. These exemptions can last anywhere from 30 days to indefinitely. These make up about 70% of the caseload or 452 cases. The circumstances allowable for being exempt range from late-stage pregnancy to advance age (over 60). Medical limitations, substance abuse treatment or receipt of SSDI are the most common exemptions.*
- The remaining 30% or 191 cases in green at the bottom are the caseloads that we are contracted to case manage. This is the only group that is eligible under TANF to be engaged into work requirements.*

Again using the funnel diagram, I want to provide you with a visual representation of the application activity during a given month. Using February again, 129 applicants applied to Social Services for temporary assistance. Of those 129, 119, either, failed to follow through with the eligibility process, were determined to be exempt from work activities or contested their ability to work. This left 10 applicants to be referred to Workforce Development. These 10 applicants, as a condition of their eligibility, are required to attend a three day assessment workshop held bi-monthly at Workforce Development.

- 1. This workshop is the foundation of our diversionary efforts and is structured with the intention of limiting the number of new cases that open.*
- 2. The workshop is facilitated by a retired HR professional who is compassionate and understanding, but also able to speak from the perspective of an employer. She strives to instill a sense of hope and self-worth in each student before they leave, by helping to identify their strengths and abilities.*
- 3. These efforts are reinforced through the presence of supportive agencies like the Child Care Council, Consumer Credit Counseling and RTS that meet individually with participants to navigate through their obstacles to employment. This is all occurring while participants are simultaneously developing a resume and completing job applications.*
- 4. The workshop culminates with an onsite recruitment event from at least one local employer with immediate openings.*
- 5. The program concludes with a full day of Work Ethic training and testing, using a nationally recognized credential designed to help improve job retention.*

When the workshop is unable to immediately divert an applicant into employment, their TA cases opens, and the recipient is assigned an employment worker for intensive case management.

- This function is jointly provided by workers from Catholic Charities and Workforce Development.*
- Currently there are 191 cases, which are categorized and distributed amongst 3.5 FTE's.*
- Case management begins with an assessment of barriers and interests, and results in the development of a mutually agreed upon employment plan that will engage the individual into activities best aimed to move them into employment.*
- Activities include short term occupational training, high school equivalency instruction, work experience at public and non-profit agencies and a Mobile Work Crew to name a few.*

- *Clients are obligated to comply or risk financial sanctions to their case.*

One of the areas we have been able to make the greatest impact is with our immigrant population. Prior to 2015, non-English speakers that applied for benefits were assigned to 4 hours per week of English classes through Literacy Volunteers, because this was the only service available. In 2015 we hired a bilingual instructor, which enables us to offer 8 additional hours of ESOL instruction each week. More importantly, her program is based upon workplace literacy, which expedites the ability of students to gain the basic communication skills necessary to safely operate on a jobsite. She has established relationships with several local employers that eagerly hire the students from her program.

So how do we measure success?

- *Entries to employment are a strong indicator of our effectiveness and NYS tracks this measure for us. Since we started in this effort 639 entries to employment were reported in the state system. This figure is misleading however, because it does not account for the hundreds of other individuals that were diverted into employment through our workshop before their cases ever opened. These figures are difficult to collect, because the clients are under no obligation to report employment if they forgo applying for benefits.*
- *Another measure we look at is the engagement rate of recipients into employment activities. For example, currently 27% of all individuals on our caseload are working, however are not earning enough to close their case.*
- *We also look at how the caseload has changed over time. Since starting this effort in 2013, employable cases as a percentage of the total caseload has shrunk from 40% down to 29% in 2017.*
- *Lastly we can look to the leveraging of other financial resources to support this population. CSBG and WIOA, two federally funded anti-poverty programs administered through workforce development have been realigned to better serve temporary assistance with job training and supportive services.*

So what's next?

- *Earlier this year we expanded the focus of our efforts beyond the employable population, to the short term exempt population to enable those individuals to start availing themselves to our services while they are recovering from physical ailments.*
- *We are also working on a number of new PILOT projects that if funded, could revolutionize the opportunities to train and prepare workers.*
- *A few of these include vanpooling as an alternative resource for transportation, new paid employment opportunities and in-demand skills training.*
- *Thank you for your time and please feel free to ask any questions you may have.*

PREFERRED AGENDA REQUIRING ONE ROLL CALL VOTE

RESOLUTION NO. 2017-243 ADOPTING LIVINGSTON COUNTY TITLE VI PLAN

WHEREAS, as a recipient of federal and state funds, Livingston County is subject to the requirements and provisions of Title VI of the Civil Rights Act of 1964, as amended; and

WHEREAS, Livingston County is committed to ensuring that no person is excluded from participation in, or denied the benefits of its services on the basis of race, color or national origin, as protected by Title VI; and

WHEREAS, the County Attorney has prepared the Livingston County Title VI Plan appointing County Administrator Ian M. Coyle as the Title VI Coordinator; and

WHEREAS, the County Attorney has prepared the Americans with Disabilities Act Transition Plan appointing County Auditor Terrence Donegan as the ADA Coordinator, now therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the Livingston County Title VI Plan, in its entirety, effective immediately.

Mrs. Hillier reviewed the reason for the plan adoption.

Dated at Geneseo, New York

July 26, 2017

Ways and Means Committee

PREFERRED AGENDA VOTE

There being no further discussion on the foregoing resolutions, Chairman Gott asked for a motion to present the Preferred Agenda.

Motion made by Mr. Pangrazio and seconded by Mr. Wadsworth to move the Preferred Agenda. Carried.

The roll was called as follows: Ayes-1,757; Noes-0; Absent-DiPasquale, 144; Davis, 29; Babbitt Henry, 79; Total 252; Adopted.

RESOLUTIONS REQUIRING A SEPARATE ROLL CALL VOTE

County Administrator/Budget Officer

RESOLUTION NO. 2017-244 AMENDING 2017 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH & PLANNING

Mr. Pangrazio presented the following resolution and moved its adoption:

RESOLVED, that the 2017 Department of Health budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A4014	2680	Insurance Recovery	\$4,960.04
Increase Appropriation	A4014	4120	Motor Equipment & Repair	\$4,960.04

And, be it further

RESOLVED, that the 2017 Planning budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A6315	4789	Federal - Other	\$6,000.00
Increase Appropriation	A6315	2050	Office Equipment	\$6,000.00

Dated at Geneseo, New York

July 26, 2017

Ways and Means Committee

The roll was called as follows: Ayes-1,757; Noes-0; Absent-DiPasquale, 144; Davis, 29; Babbitt Henry, 79; Total 252; Adopted.

County Auditor

RESOLUTION NO. 2017-245 AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: JAMES MCGUINNESS & ASSOCIATES, INC.

Mr. Pangrazio presented the following resolution and moved its adoption:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
James McGuinness & Associates, Inc.	9/1/17-8/31/20	10/17 \$10,000.00
1482 Erie Boulevard		1/18 \$20,000.00
Schenectady, NY 12305		1/19 \$20,000.00
		Maint/Support \$7,500.00
		Medicaid \$2,000.00

For: Pre-K Software Package

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No

Dated at Geneseo, New York

July 26, 2017

Ways and Means Committee

The roll was called as follows: Ayes-1,757; Noes-0; Absent-DiPasquale, 144; Davis, 29; Babbitt Henry, 79; Total 252; Adopted.

Real Property Tax Services

RESOLUTION NO. 2017-246 CORRECTING TAX ROLL – TOWNS OF NUNDA AND SPRINGWATER

Mr. Pangrazio presented the following resolution and moved its adoption:

WHEREAS, the Director of the Real Property Tax Services has transmitted a written report of his recommendation with regard to three (3 parcels) for correction of the tax rolls pursuant to the Real Property Tax Law,

for the Towns of Nunda and Springwater on the rolls for the years hereinafter set forth, and

WHEREAS, said parcels were incorrectly assessed and/or taxed for reasons set forth in the recommendation(s) for correction requested from the Director of Real Property Tax Services attached hereto, now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer having jurisdiction of the tax rolls so that the rolls can be corrected; and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll correction(s) and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the recommendation(s).

Tax Roll Year	Municipality	Owner(s)	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund to Owner	Chargebacks to Taxing Jurisdictions
1. 2017 Nunda			Livingston County	\$322.57	\$322.57	\$0.00	\$0.00
		Howe, Jane R.	Nunda Town Tax	\$370.20	\$370.20	\$0.00	\$0.00
		Tax Map Number	Keshequa Central Sch.	\$879.24	\$0.00	\$0.00	\$879.24
		170.-1-18.137	Liv. Co. Penalties	\$61.55	\$0.00	\$0.00	\$61.55
			Nunda Fire 1	\$36.74	\$36.74	\$0.00	\$0.00
			Total	<u>\$1,670.30</u>	<u>\$729.51</u>	<u>\$0.00</u>	<u>\$940.79</u>
2. 2017 Nunda			Livingston County	\$2,044.51	\$2,044.51	\$0.00	\$0.00
		Howe, Jane R.	Nunda Town Tax	\$2,346.39	\$2,346.39	\$0.00	\$0.00
		Tax Map Number	Keshequa Central Sch.	\$5,572.71	\$0.00	\$0.00	\$5,572.71
		170.-1-18.21	Liv. Co. Penalties	\$390.09	\$0.00	\$0.00	\$390.09
			Nunda Fire 1	\$232.85	\$232.85	\$0.00	\$0.00
			Total	<u>\$10,586.55</u>	<u>\$4,623.75</u>	<u>\$0.00</u>	<u>\$5,962.80</u>
3. 2017 Springwater			Livingston County	\$699.46	\$227.25	\$472.21	\$472.21
		Williams,	Springwater Town Tax	\$864.66	\$280.92	\$583.74	\$583.74
		Michael J. & Barbara J.	Springwater Fire 1	\$121.15	\$39.36	\$81.79	\$81.79
		Tax Map Number	Total	<u>\$1,685.27</u>	<u>\$547.53</u>	<u>\$1,137.74</u>	<u>\$1,137.74</u>
		152.-1-26.12					

Dated at Geneseo, New York

July 26, 2017

Ways and Means Committee

The roll was called as follows: Ayes-1,757; Noes-0; Absent-DiPasquale, 144; Davis, 29; Babbitt Henry, 79; Total 252; Adopted.

OTHER BUSINESS

Chairman Gott Updates – The NYSAC conference information is on your desks, anyone interested in attending please let Michele know today so the hotel rooms can be booked before they are full.

ADJOURNMENT

Motion made by Mr. Pangrazio and seconded by Mr. Mahus to adjourn until Wednesday, August 9, 2017 at 1:30 p.m. Carried.

The Board adjourned at 1:49 p.m.