

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, SEPTEMBER 2, 2015
1:30 P.M.

PRESENT: G. Deming, C. DiPasquale, D. Knapp, B. Carman, E. Gott, D. LeFeber, P. Yendell, D. Mahus, I. Coyle, B. Beagle-LC News, Conrad Baker-Genesee Sun

ABSENT: W. Wadsworth

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES: GREATER ROCHESTER HEALTH FOUNDATION

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Emergency Medical Services, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Greater Rochester Health Foundation 150 State Street, Suite 100 Rochester, NY 14614	10/1/15–9/30/18	\$599,393.00

For: Clinical Services for Older Adults Grant - "Emergency Department Care Transitions Coaching to Help Older Adults Maintain their Health"

Mrs. Dewar explained that this is a grant that she has been working on for about a year now with the former medical director for community para-medicine. They did get awarded the grant. There are three specially trained paramedics that currently work for Livingston County EMS that will engage with patients over the age of 65 who are discharged from an emergency department, probably those with very mild issues that sent them, making sure the loop is closed on the other end. These patients are contacted by a paramedic who would then go to their home and provide some coaching to make sure the patient understands their discharge instructions, picked up their prescriptions and made their follow up appointments. The overall hope is that the person will not return to the emergency room for issues that are not emergencies. These individuals may not qualify for a home health nurse but that is not to say that referrals won't be generated from these visits. Training will be in Denver in October. There was discussion on other home health care agencies and how para-medicine may partner together. This program may result in some referrals to other agencies. There is no cost to the patient. This is a three year program. What many communities out west and in the mid west are doing is once services have been established there has been an insurance reimbursement available for the provider. She will be in charge of the program. Jim Peraino has been involved in the program since the beginning. Staff will continue to do calls. There was discussion on how calls will work with closest car. The wage was built in to the grant to allow the para medic to meet with patients and also respond to an emergency as closest car. Mrs. Dewar explained how the program will work. This is the first such program in the state; very cutting edge.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution... Carried.

Informational Item(s) Written Only

- | | |
|------------------|---|
| 1. July 2, 2015 | County EMS Captain meeting with new Medical Director Dr. Aaron Farney |
| 2. July 4, 2015 | Response - Ravine Rescue - West Sparta |
| 3. July 11, 2015 | Event - Geneseo Air Show |
| 4. July 13, 2015 | MLREMS Executive Committee and Finance Committee meetings |
| 5. July 13, 2015 | Response - Tractor accident with special circumstances - Mt. Morris |
| 6. July 20, 2013 | MLREMS / REMAC meeting |

7. July 23, 2015 2015 Demers Sprinter delivered
8. July 29, 2015 Response - Structure fire with multiple agencies - Geneseo
9. August 1, 2015 Grant award notification from Greater Rochester Health Foundation
10. August 5, 2015 Response - Multi vehicle crash - East Avon
11. August 6, 2015 County Captain meeting
12. August 10, 2015 Dispatch Policy meeting with Director Mann
13. August 12, 2015 Invited to meeting with Caledonia FD Board of Commissioners
14. August 19, 2015 CPR monitoring - Jail Instructors
15. August 20, 2015 NYS DOH ePCR Data Bridge training

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD: JOHN SPARLING

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
John Sparling	3604 Shoreline Drive Livonia, New York 14487	Alternate Member #1	9/9/15 – 12/31/15

There are four vacancies in the alternate position currently open. Mr. Sparling is also on the Town of Livonia planning board and is also a volunteer for the Western New York Marine Corp Coordinating Council. He is a resident of Livonia and comes with very high regards. He has attended a County Planning Board meeting.

Motion: Mr. LeFeber moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

DESIGNATION OF SEQR LEAD AGENCY AND ADOPTION OF SEQR NEGATIVE DECLARATION FOR THE EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT

WHEREAS, the Livingston County Board of Supervisors intends to implement necessary improvements to the existing Livingston County Emergency Communications System; and

WHEREAS, the project involves improvements to existing County Emergency Communications System equipment and infrastructure and construction of three new communications sites in Livingston County; and

WHEREAS, the proposed action is subject to review under 6 NYCRR Part 617, the New York State Environmental Quality Review (SEQR) Act; and

WHEREAS, the action known as the Emergency Communications System Upgrade Project is a Type I Action under SEQR guidelines, undergoing a coordinated review; and

WHEREAS, the aforementioned statute and regulations require the designation of a Lead Agency to conduct an environmental review of the action and to make a determination of significance in connection with the action; and

WHEREAS, the Livingston County Board of Supervisors, as an involved agency, declared its intention to establish itself as Lead Agency for the purposes of fulfilling the SEQR requirements in connection with the proposed action on May 13, 2015, as per Board Resolution 2015-148; and

WHEREAS, a Full Environmental Assessment Form (EAF) has been completed for the proposed action pursuant to the requirements of the State Environmental Quality Review Act; and

WHEREAS, the other involved agencies for this action, the towns of Avon, Caledonia, Groveland, Livonia, Nunda and Springwater, villages of Dansville and Geneseo, New York State Department of Environmental Conservation - Region 8, and New York State Office of Parks, Recreation and Historic Preservation have been notified of the Livingston County Board of Supervisors' intention to establish itself as Lead Agency for this action, and are in concurrence; and

WHEREAS, all documentation associated with the Emergency Communications System Upgrade Project is subject to the review and approval of the Livingston County Administrator and the Livingston County Attorney; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby assumes the designation of Lead Agency for the action known as the Emergency Communications pursuant to 6 NYCRR Part 617.6(b)(3); and

be it further

RESOLVED, that upon consideration and review of the Environmental Assessment Form and associated documents, the Livingston County Board of Supervisors, as Lead Agency, determines that this Type I Action will not have a significant environmental impact as defined in 6 NYCRR Part 617.7(c), and a draft Environmental Impact Statement will not be prepared; and be it further

RESOLVED, that the Livingston County Board of Supervisors, as Lead Agency, hereby adopts a Negative Declaration for this Type I Action, and authorizes and directs the Livingston County Planning Director to file this Notice of Determination of Non-Significance pursuant to the requirements of Article 8 of the Environmental Conservation Law (SEQR) and its underlying regulations.

Mrs. Ellis reviewed the SEQR process and explained that there were no significant environmental findings. She requests that this resolution not go to the Board until second meeting of September. We are just waiting to have the final report in hand.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.

Mr. Deming congratulated Mrs. Ellis on the receipt of her latest grant. Chairman Gott stated that it's impressive that this is better than \$4M in grants being report from two departments in one weeks' time.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: NEW YORK STATE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Emergency Management, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Homeland Security & Emergency Services For: Purchasing of Equipment for EMS, EOC, Haz Mat	9/1/15–8/31/18	\$112,500.00
New York State Division of Homeland Security & Emergency Services For: Training and Equipment for Fire/EMS/Law Enforcement	10/1/14-9/30/16	\$29,605.00

Funding Source	Local Share	Budgeted ?
New York State Division of Homeland Security and Emergency Services	-50%-	Yes X No

Director's Comments: These are the yearly contracts which are awarded to the County. I utilize the funds to support all aspects of emergency response.

These are both annual grants. The \$29,605 grant has a 50% local share.

Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolutionCarried.

Informational Item(s) Written Only

1. Attended the Emergency Management Certification and Training, and the Governors Summit in Albany 8/17-18, was the presenter for Emergency Operations Center training class. The summit addressed several initiatives the Governor has; Mutual Link a statewide communication system based on internet connectivity, GPS on all state assets, Resource tracking system using Disaster Lan which is a computer base program for requesting and tracking resources, the program interfaces with the State EOC in Albany, Statewide weather monitoring system, and new training programs.

2. Working with Department of Health to participate in the State's Emergency Drill - WRECK IT, the drill will test the EOC, Continuity of Operation Plans, Sheltering, and communications. The drill is scheduled for the week of October 5-9
3. The County CEMP upgrade in conjunction with the Western District Emergency Managers is still underway, development of a Standard Format, Essential Support Functions and Communications are the objectives.
4. Review an update of the following emergency plans are being done; Debris Management and Hazardous Material Response.
5. Meetings:
 - Budget
 - Mitigation Plan with Towns and Villages
 - County Fire Service
 - 911 Director
 - Haz Mat
 - Western District Emergency Management
 - DHSES Briefing with State Commissioner Melville
 - 911 Planning Management Teams

MOTION TO CHANGE THE AGENDA ORDER

Mr. LeFeber moved and Mr. Gott seconded to change the order of the agenda..... Carried.

ECONOMIC DEVELOPMENT – JULIE MARSHALL

Action Item(s) To Be Reported

AMENDING THE HOURLY EMPLOYEE SALARY SCHEDULE - ECONOMIC DEVELOPMENT DEPARTMENT

RESOLVED, that the 2015 Hourly Employee Salary Schedule is amended as follows:

Economic Development

Create one full time Sr. Account Clerk Typist – grade 9

AND REFER THE MATTER TO THE WAYS AND MEANS COMMITTEE

Mrs. Marshall explained that the deputy appointment is going very well. They now have a vacancy and instead of filling that position she feels that it makes sense to look at some clerical support. The paperwork has been sent to Personnel and a senior account clerk typist position has been deemed appropriate.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

DEPARTMENT UPDATES: Materials are on order for the road construction. The sign will be going up on the property today or tomorrow. The EDA monitoring visit went very well last week. EDA is not used to working with fast track projects or organizations that know what they are doing when it comes to grants management.

OTHER – JERRY DEMING

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF SEPTEMBER 13-19, 2015 AS CHILD PASSENGER SAFETY WEEK

WHEREAS, every year, thousands of children are tragically injured or killed in automobile crashes; and

WHEREAS, over 80% of safety seats are not used properly and parents and caregivers need to make certain their children are buckled up every time; and

WHEREAS, proper use of safety seats will help reduce the number of deaths and injuries occurring on America's roadways; and

WHEREAS, the U.S. Department of Transportation's National Highway Traffic Safety Administration sponsors Child Passenger Safety Week and urges parents and caregivers to visit their local child safety seat inspection stations, where certified child passenger safety technicians inspect child safety seats, and teach and help parents install safety seats correctly free of charge; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims the week of September 13-19, 2015 as Child Passenger Safety Week, and be it further

RESOLVED, that a copy of this resolution be sent to Cornell Cooperative Extension of Livingston County. Mr. Deming explained that this is an annual request.

Motion: Mr. Gott moved and Mr. DiPasquale seconded to approve the foregoing resolution...Carried.

PUBLIC DEFENDER – MARCEA TETAMORE

Pre-approved Informational Item(s) To Be Reported

1. DEPARTMENT UPDATE - Mrs. Tetamore reviewed the informational items. Her office has collected \$681.50 so far. They have only received \$33.00 from the collection agency out of Perry. There have been problems over the past two years and then they suddenly received telephone calls and emails from a gentleman from Eltman Law firm, a collection agency out of New Jersey, saying he has 30 of our accounts and wants to update us on their procedure. She then received an email from a ReMit Corporation out Pennsylvania wanting her to sign a contract. After researching these companies, she does not want to be near them. They have gotten horrible reviews from the people that have signed on board and the people they were trying to collect from. Eltman has been in trouble with the FCA, that does the collection rules. With the Committees' permission she would like to contact them both and request our files. We never agreed to have those files transferred. She believes they purchased those files from the collection agency we were using. She has looked into other agencies and, unless we have \$5,000-\$10,000 they are not interested. We do not have that. Many other counties have the law department do their collections.

2. DISCUSSION OF USAGE OF 2015-2017 GRANT – Mrs. Tetamore explained that, as she has come to the Committee in the past, this grant (Grant #5) is received every year over a 3-year period. This year is different in that it is for \$203,000 for three years, whereas it is normally for \$101,000 for three years. It is giving you more money from the grant that is expiring three years ago. She would like to use this grant money to make a ¾ time assistant public defender position full time. The grant money would cover that ¼ of the position amount with money left over after all the fringe benefits. Mr. Coyle explained that we can't supplant versus supplement with these grants for existing or previous year outlays. They want us to augment. We have been very careful each year not to grossly expand our position count, office space or whatever we spend the money on. Each year we are clear that if the grant is not sustainable the position tied to that grant is not sustainable. Mrs. Tetamore believes the state will eventually take over public defender offices and this is part of that to see where funds are being funneled. She went to a public hearing last month on indigent legal qualifications. How people qualify for services in Rochester. Monroe, Ontario and Wayne County all had speakers so she stepped up for Livingston. Monroe and Ontario are so huge and have such wonderful funding; they are not even close to the rural counties that are less staffed. She talked about how people are approved in rural counties. One question was if she found that applicants were angry with the public defenders looking at their finances and she has not found this to be the case in Livingston. Some deny cases even though they are qualified. That has never even occurred to her. You get what you get and that is part of the job. To say to someone, "No you qualify but you can't have an attorney because I have too many cases" is crazy. Part of our 722d problem is that we have people that are \$40,000, \$50,000 and \$60,000 over, that are getting assigned as a public defender because of the judges. That is an ongoing issue that is not going to change. The consideration for the committee today a referral to Ways & Means for a full time grant funded position which is really a ¼ FTE upgrade to where we are right now with no county cost. The position would be deleted if the funding goes away. She would like to put a baseline salary in the advertisement in the hopes that she will get a candidate with the experience she needs.

AMENDING THE DEPARTMENT HEAD SALARY SCHEDULE - PUBLIC DEFENDER

RESOLVED, that the 2015 Department Head Salary Schedule is amended as follows:

Public Defender's Office

Convert one part-time Assistant Public Defender position from part-time (¾) to full-time

MOTION: Mr. Gott moved and Mr. DiPasquale seconded to approve the foregoing resolution.. Carried.

Informational Item(s) Written Only

1. Applications received YTD as of 8/24/15: 1,142
2. Files opened YTD as of 8/24/15: 653
3. Cases assigned to GVLA YTD as of 8/24/15: 270
4. Applications pending as of 8/24/15: 55
5. Applications received 7/27/15-8/24/15: 146
6. Files opened 7/27/15-8/24/15: 62
7. Cases assigned to GVLA 7/27/15-8/24/15: 17

SHERIFF – COUNTY ADMINISTRATOR IAN COYLE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: NEW YORK STATE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES (NYS DHSES)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any future amendments to said contract for the Livingston County Sheriff's Office, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of	9/1/15 – 8/31/18	\$37,500.00

Homeland Security & Emergency Services

1220 Washington Ave.

Building 7A, Suite 710

Albany, NY 12242

For: Grant for ballistic helmets, comms for helmets, MDT and an in-car camera system.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New dept # tbd by Treasurer	0	Yes No X

Mr. Coyle explained that this is similar to the OEM grant. They plan to use these funds for equipment for the SWAT team.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution.....Carried.

Mr. Coyle reported that John Driscoll is reachable on the Civil Service exam list. He will now be permanent with a probation period. There are a handful of titles i.e., Ryan Snyder, Karen Dewar and John Driscoll, that can be hired but then need to sit for a Civil Service exam, pass it and be reachable.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN

Pre-approved Informational Item(s) To Be Reported

1. DEPARTMENT SPACE DISCUSSION - Mr. DiPasquale distributed photos of their office space during and after elections. This will be worse with all of the potential elections next year. They have concerns with their EMS system security, transport of ballots and the chain of custody. Their server is currently located in ITS and that needs to be located in BOE according to state regulations. The main issue is transportation of ballots back and forth from the Government Center to Millennium Drive. This transport is all done in personal vehicles. Space and security issues were first address four years ago. Elections have always run smoothly, but they have always been under the gun. They have lost some storage space in Government Center. The production of ballots is something that is supposed to be done under very tight security. Mrs. Leven explained how they are concerned with their security and the issuance of master keys and access to their office. The Director of Central Services is an elected official and he does have a master key to their office. The system was tested at Millennium Drive a few years ago. Mr. Coyle questioned whether we have been in violation of any laws since 1991 with master keys, cleaners and security. Mr. DiPasquale explained how everything is paper now and easily accessible. The Commissioners feel that, yes, there is violation of the laws. There was discussion on what other counties in the state are doing for cleaners, etc. There was discussion regarding extra costs related to equipment rental for election training each year. There have not been any close races recently, but they cannot say for the future. BOE is responsible for cleaning at the Millennium Drive

storage area. There was discussion on how the ballots can be tampered with. A breach could happen before and/or after the elections. Mrs. Leven explained how they need to account for every ballot. At the beginning of production they must account for how many have been produced, spoiled, secured to send out and acknowledged of every booklet that the same number that went out, that same number come back. There was discussion on what kind of square footage space is needed. They really need a loading dock and accessibility for the public. The Commissioners sentiment is that they should be in Geneseo if it continues to meet all of their needs. There was discussion on security from the state office perspective. The security issue would be corrected if there were no master keys issued for the BOE area. If the copier is moved to Millennium Drive, there was disc on what else would need to be moved to print the ballots. There was discussion on the security reports from Millennium Drive. There was discussion on how many spare machines we have now that we have a smaller number of districts. This will be determined after the 2015 election and next year with all of the elections. There was discussion of an acceptable wait time to vote. The state wait time is 30 minutes, however we do not have that long of a wait time for our districts. The Commissioners will get a square footage need back to the committee and asked that anyone come down to the office whenever they are in the office. There was discussion on how quickly an address change is managed.

Informational Item(s) Written Only

1. Caucuses continue with the last day to file on September 17th. Twenty caucuses have been held with a possible 14 more to be held. All filing information is updated daily on the BOE website.
2. The Independent Nominating Petition filing period was August 11-18. Petitions were filed on eleven different party names for the offices of Supervisor, Town Justice, Town Clerk and Town Council. Three petitions were found to be not valid during the Prima Facie review by the Commissioners. One was amended and one candidate had time to circulate again and filed on the last day. A General Objection and Specific Objections have been filed against a petition that the Commissioners are researching.
3. The Commissioners met with Ian Coyle to discuss their 2016 budget.
4. The required annual mail check card was mailed to 35,751 voters to verify that they still reside at the address they registered from. Currently over 1,100 postcards have been returned requiring action on each one and an additional mail piece to be sent out.
5. The Commissioners participated in a conference call with Dominion, the voting machine vendor to discuss a possible battery replacement on the scanner machines that involves only 6 of the machines in Livingston County.
6. The Commissioners met with Leicester Village Clerk Doug Seeber to discuss village elections as the 2016 village elections will be his first as village clerk.
7. The Commissioners and Deputy Commissioners held a meeting on August 19th with the School District Clerks to discuss the 2016 school elections. So far six of the eight schools in the County have indicated that would like the BOE to provide machines and ballots for them. Two schools were unable to send a representative to the meeting. The Geneseo CSD is having a transportation facility project vote on October 1st and machines might be provided for the vote.
8. The Commissioners participated in a statewide conference call on August 27th.
9. Since the first of the year: 716 new registrations, 122 name changes, 1,094 residence changes, 1,058 mailing address changes, 198 personal information changes, 220 duplicates, 83 incompletes, 219 pending party changes, 580 cancellations, 1,214 made inactive changes, 1,016 voter status changes and 853 various other changes have been processed.
10. Current active voter enrollment stands at 35,799; Democratic: 9,114; Republican: 16,037; Conservative: 846; Green: 129; Working Families: 149; Independence: 1,754; Women's Equality: 1; Reform: 0; Others: 322 and Blank: 7,447. Inactive enrollment is at 3,005. Total active/inactive voter enrollment is: 38,804.

ADJOURNMENT

Mr. Carman moved and Mr. LeFeber seconded to adjourn the meeting at 10:09 a.m.

CENTRAL SERVICES – JOHN DRISCOLL

Informational Item(s) Written Only

1. DEPARTMENTAL UPDATES:

Mt. Morris:

Building #4 sidewalk replacements (C.S. Staff)
LED exterior lights replacement completed (C.S. Staff)
100' of drainage installed at Murray Hill Drive (C.S. Staff)
CNR overflow lot fence repair and staining (C.S. Staff)
570 LF fence installed on west side of Murray Hill Drive (C.S. Staff)
Building #3 new counter made and installed, room repainted (C.S. Staff)
Installed water bypass for Building #1, needed for repair work on in-line pump for 5th floor domestic water supply (C.S. Staff)
Auditorium Wing sprinkler tie-in points completed for additional sprinkler extensions (C.S. Staff)
Building #4, four A/C replacements (C.S. Staff)
Highway truck parking garage wiring completed

Geneseo:

Exterior doors repainted at Government Center with new hardware and weather stripping installed (C.S. Staff)

Courthouse wainscoting painted on 1st floor (C.S. Staff)

Concrete replacements at CASA and Noyes Dialysis (Contractor)

New upper transom door replacement

HVAC Aerco Burner replacements, Jail, Government Center, Millennium Dr, Courthouse

Upcoming items:

Building #1 Auditorium Wing HVAC to begin in September (material delivery 1st week of September)

Building #1 Auditorium Wing door installation to begin 1st week of September

Murray Hill Drive road repair and Building #3, #4, and #5 repaving to begin mid-September

COUNTY HISTORIAN – AMIE ALDEN

Pre-approved Informational Item(s) Written only

Recent presentations and programs:

June 1 – Visited Olie Olson's metal trades class at BOCES, Mt. Morris to thank them for their work on restoration of the iron fence around the Williamsburgh Cemetery in Groveland and provided history of the site.

June 4th – Attended the New York State Archives Conference at SUNY Fredonia.

June 8-9 – Attended the New York Association of Local Government Records Officers Conference at Lake George.

June 14 – Presented a new program on the *Impact of World War I* on Livingston County for the Livingston County Historical Society in Geneseo.

June 16 – Chaired the Executive Board meeting of the Government Appointed Historians of Western New York at East Aurora

June 18-19 – Presented the *Impact of the Vietnam War on Livingston County* and *Blue Devils in Vietnam* program at the Conference on New York State History at Niagara University in Lewiston.

June 24 – Attended the Board of Supervisor's Employee Recognition Ceremony and received 10-years of service recognition.

July 25 – Spoke at the dedication of a millstone at the West Sparta Town Hall in conjunction with *Old Fashioned Days* event.

July 30 – Coordinated the Livingston County Town Historian's summer meeting at the County Park in Mt. Morris

August 5 – Attended the installation of the restored Big Tree Treaty historical marker in Geneseo

August 10 – Met with David Palmer, West Sparta Town Historian, to tour the out buildings on his property that house early agricultural equipment and antiques.

August 19- Met with the co-authors of *Blue Devils in Vietnam* to plan Fall programs around the county.

August 22- Attended the *Clara Barton Day* event at Dansville

August 23 – Spoke at the dedication of a new historic marker placed in honor of the 150th anniversary of the Oakwood Cemetery in Nunda.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

468 adult offenders supervised in county (23 treatment court cases being supervised in drug court)

14 offenders in other NYS counties

7 offenders in other states

9 juveniles supervised

19 new juvenile referrals

29 investigations ordered

23 active EHM cases (0 juveniles; 23 adults; 5 of which are female), 0-Global Positioning

0 adult placed on probation for willful violation of support

2. MONIES COLLECTED

\$ 3,031.88 – restitution

6,351.98 – fines

2,190.00 – fees

142.88 – surcharge

3. MEETINGS ATTENDED

07/01/2015 COPA Conference (Lake Placid)

07/07/2015 Human Services

07/20/2015 Staff Meeting

07/21/2015 Law Enforcement Council

07/21/2015 Multi-Disciplinary Task Force on Sexual Abuse and Severe Physical Trauma

07/23/2015 Quarterly Meeting with Judge Wiggins

4. ADMINISTRATIVE REVIEWS

Two (2) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	7/8/15	Evidence Based Housing Approaches for Persons with Behavioral Health Needs in the Justice System	1.25	
	7/14/15	Jail web conference training	1.5	
Doug Czyryca	7/15/15	Defensive Driving	6.0	
Katie Dunn	7/9-10/15	Social Media	16.0	
	7/14/15	Jail web conference training	1.5	
Michelle Jordan	7/9-10/15	Social Media	16.0	
Liz Laney	7/8/15	Evidence Based Housing Approaches for Persons with Behavioral Health Needs in the Justice System	1.25	
Brian Lanpher	7/9-10/15	Social Media	16.0	
Debra Mack	7/16/15	NDCI Community Supervision	1.5	
	7/17/15	Prescription Drug Monitoring Programs	1.25	
	7/17/15	Screen & Assess. For Co-Occurring Disorders	1.5	
	7/23/15	Women Unbarred	1.5	
Matthew McKinney	7/9-10/15	Social Media	16.0	
	7/14/15	Jail Web Conference Training	1.5	
	7/22/15	Defensive Driving	6.0	
Rachel Merrick	7/9-10/15	Social Media	16.0	
	7/14/15	Jail Web Conference Training	1.5	

Lynne Mignemi	7/14/15	Jail Web Conference Training	1.5	
Courtney Sobrado	7/9-10/15	Social Media Defensive Driving	16.0	
	7/22/15		6.0	
Jason Varno	7/8/15	Violence in the Workplace	0.75	
	7/22/15	Defensive Driving	6.0	

Respectfully submitted,

Michele R. Rees
Clerk of the Board