

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
TUESDAY, SEPTEMBER 5, 2017  
9:00 A.M.**

PRESENT: P. Yendell, B. Donohue, M. Walker, D. LeFeber, I. Coyle, H. Grant, S. Hillier  
ABSENT: D. Babbitt Henry, I. Davis, E. Gott

**DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE**

**Action Item(s) To Be Reported**

**AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: AVON CENTRAL SCHOOL, DANSVILLE CENTRAL SCHOOL & LIVONIA CENTRAL SCHOOL**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Avon Central School</b> 191 Clinton St. Avon NY 14414	9/1/17-8/31/18	School portion = 40% of program cost + mileage

For: School Based Preventive Case Management including services for children and their families which are supportive and rehabilitative.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
60% Federal/State Preventive Funding; Schools pay local share of 40%	0%	Yes X No

<b>Dansville Central School</b> 284 Main St. Dansville NY 14437	9/1/17-8/31/18	School portion = 40% of program cost + mileage
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For: School Based Preventive Case Management including services for children and their families which are supportive and rehabilitative.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
60% Federal/State Preventive Funding; Schools pay local share of 40%	0%	Yes X No

<b>Livonia Central School</b> 40 Spring St. Livonia NY 14487	9/1/17-8/31/18	School portion = 40% of program cost + mileage
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For: School Based Preventive Case Management including services for children and their families which are supportive and rehabilitative.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
60% Federal/State Preventive Funding; Schools pay local share of 40%	0%	Yes X No

Mrs. Deane reviewed the contracts for approval. There are still funds available if other schools would like to participate.

*Motion: Mrs. Donohue moved and Mrs. Walker seconded to approve the foregoing resolution Carried.*

**Informational Item(s) Written Only**

1. Statement of Appropriations (Monthly) (July) – Attached
2. Statistics (Monthly) (July)

**Temporary Assistance Cases (TA):**

**Jul**

%  
Change  
from  
Jan 1

Family Assistance	296	-4.82%
Safety Net	329	-6.53%
<b>Total</b>	<b>625</b>	<b>-5.73%</b>

**Medicaid Cases (MA):**

Community	1672	-25.95%
Chronic Care	244	1.67%
Foster Care	157	4.67%
SSI	1284	0.78%
<b>Total</b>	<b>3357</b>	<b>-14.41%</b>

**Livingston County Citizens receiving some form of Medicaid service:**

<b>Cases In Transit</b>	126	
<b>NYSOH</b>	6095	
<b>Livingston County DSS</b>	4993	
<b>Total</b>	<b>11214</b>	

**Medicaid Managed Care Individuals (Monthly Premium):**

These Individuals are included in above TA/MA.

Mainstream Managed Care	2803	
HARP	266	
Managed Long Term Care-Community	65	
Managed Long Term Care-Nursing Home	58	
<b>Total</b>	<b>3192</b>	<b>-32.54%</b>

<b>Food Stamp Only Cases:</b>	2378	-1.63%
<b>SSI Food Stamp Cases:</b>	825	
<b>Child Care Cases:</b>	168	-14.72%

**Clients thru the lobby:** 1320

<b>Protective Services for Adults (PSA):</b>	63	3.28%
<u>Financial Mgmt</u>	49	
<u>Home Mgmt</u>	47	
<u>Personal Care</u>	28	
Level I	7	
Level II	18	
Level I pending	3	
<u>Guardianship Cases</u>	5	
Awaiting discharge	4	
Pending	3	
Assessment assists	68	

<b>Preventive Services:</b>	59	5.36%
<u>Probation caseload</u>	28	-15.15%
<u>School based consults</u>	86	
<u>School based active</u>	0	
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	1	

**Child Protective Services (CPS):**  
**New Assignments** 37

## 3. Employees hired, resigned or retired in July/August:

Melody Carlin	Promotion	Senior Support Investigator	7/23/17	Geneseo
Joshua Wren	Resigned for position @ Probation	Caseworker	8/4/17	Piffard
Gina Sackett	Retired	Caseworker	8/14/17	Mt. Morris
Sara Hunsinger	Released from Probation	Social Welfare Examiner	8/16/17	Dansville
Leigh Mankoff	Layoff	Summer Camp Worker	8/22/17	Mt. Morris
Kerry George	Released from Probation	Caseworker Trainee	8/22/17	Lakeville
Marianne Hilderbrant	Retired	Staff Development Coor.	8/25/17	Dansville
Krystal Stein	Resignation	Clerk/Typist	8/25/17	Caledonia

4. Informational night for Foster Parent Recruitment will be September 11, 2017 at Highway conference room. The next MAPP class for training Foster Parents will begin on September 18, 2017.
5. Attended the Finger Lakes Regional Raise the Age Roundtable Session on August 29.
6. Mailing of the Early Outreach applications for HEAP began on August 21. Early outreach targets households that contain individuals who are under age 6, age 60 or older, or disabled.

**DEPARTMENT OF HEALTH – MARK GROVE****Pre-approved Informational Item(s) To Be Reported**

Opioids - Presentation by Michele Anuszkiewicz-Mr. Coyle explained that he had asked Jennifer and Michelle to present today on the opiate situation in Livingston County. A fact sheet on the Livingston County opiate epidemic was distributed and Ms. Anuszkiewicz explained how an addiction develops from inappropriate use of pain medication. Heroin is about \$10/bag whereas prescription opiates can be as much as \$100/pill. In Livingston County we have seen 150% in ED visits for opiate abuse. CASA reported in 2017 that about half of their clients are there for heroin addiction. Ms. Anuszkiewicz talked about the increased training for Narcan and the requests from school district and parent requests. The ISTOP program has helped significantly in those people receiving prescriptions from several doctors. She is very proud of the many programs and efforts that Livingston County is doing to decrease drug addiction. There are Sheriff's prescription drop off boxes located throughout the County that are getting many pounds of drugs turned in. They continue to seek out grants to help with these issues. Mr. Coyle explained that the \$2M funding for the outpatient/inpatient clinic in the old West Herr building in Dansville has stalled due to zoning concerns, but still looks to be a go. Ms. Anuszkiewicz explained the developed tolerance of an addict and the severe withdrawal symptoms. Putting people in jail is not curing addiction.

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ARBOR DEVELOPMENT, KEUKA COLLEGE & WARREN'S COMMERCIAL CLEANING, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Health Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Arbor Development</b> 26 Bridge Street Corning, NY 14830	1/1/17-12/31/17	\$66,738.00

For: Supported Housing Units

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
OMH State Aid	0%	Yes <b>X</b> No

Director's Comments: This contract will provide funding for supported housing units as authorized under Article 41 of New York State Mental Hygiene Law.

And be it further,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

**Keuka College** 9/1/17-8/31/18 N/A  
 141 Central Avenue  
 Keuka Park, NY 14478

For: Education and Training for MSW Clinical Social Work Practice

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A – Internship	0%	Yes <b>X</b> No

Director's Comments: To provide an internship for MSW Clinical Social Work Practice with Keuka College.

**Warrens Commercial Cleaning, Inc.** 9/1/17-8/31/18 \$135.00/month  
 150 Broadway, Suite 560  
 Warsaw, NY 14569

For: Janitorial Services for Warsaw WIC Clinic

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS WIC Grant	0%	Yes <b>X</b> No

Director's Comments: This contract provides janitorial services for WIC clinic, Warsaw location. Rates have increased, due to increased frequency of service.

Mr. Grove reviewed the contracts for approval.

*Motion: Mrs. Walker moved and Mr. LeFeber seconded to approve the foregoing resolution.. Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT/AWARD CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HEALTH RESEARCH, INC. & NEW YORK STATE DEPARTMENT OF HEALTH (2)**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant/award contract for the Livingston County Department of Health, and any future amendments to said contract for the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Health Research, Inc.</b> 150 Broadway, Suite 560 Menands, NY 12204-2719	7/1/17-6/30/18	\$52,096.00

For: Public Health Emergency Preparedness

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Health Research, Inc.	0%	Yes <b>X</b> No

Director's Comments: To provide emergency preparedness activities, trainings and policies for Livingston County.

**New York State Department of Health** 10/1/17-9/30/18 \$109,940.00  
 Bureau of Maternal and Child Health  
 Empire State Plaza  
 Corning Tower, Room 859  
 Albany, NY 12237

For: Maternal Infant Community Health Collaborative

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department Of Health	0%	Yes <b>X</b> No

Director's Comments: Maternal Infant Community Health that is amended due to reduced funding.

**New York State Department of Health**

4/1/17-3/31/18

\$108,085.00

584 Delaware Avenue

Buffalo, NY 14202

For: Implementation of the Public Drinking Water Enhancement Program throughout Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Health	0%	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>

Director's Comments: This is an Amendment (year 3 of a 5 year revised annual contract). The Grant provides for Implementation of the Public Drinking Water Enhancement Program providing regulatory oversight of public water system throughout Livingston County.

*Motion: Mrs. Donohue moved and Mrs. Walker seconded to approve the foregoing resolution Carried.*

**Informational Item(s) Written Only**

- Our flu clinic numbers have declined for 1189 in 2013, to 709 in 2017. This is in part due to residents using other venues to secure their vaccine.
- Continue to focus on a (Blue Zone) initiative entitled Be Well in Livingston - meeting with additional key stakeholders and community champions to garner support and conduct focus groups, strategic plan to be developed with community input to include Community Kick Off Event.
- The third annual Candlelight Vigil at Mental Health is September 7<sup>th</sup>.
- Providing education and support regarding Adverse Childhood Experiences (ACEs) among school administrators, BOH, GVHP and HCPS, developing a resource list of community services/programs
- Coordinating the third annual Fall Prevention Workshop on September 15.
- Continue to coordinate LCDOH Strategic Plan - draft of strategic plan for 2018-2020 was reviewed and revised at Accreditation/Strategic Planning meeting.
- Violence Prevention Coordinator contacting all school district regarding curricula and training needs, received United Way grant for \$8,000 to enhance and support violence prevention trainings and curriculum for local schools.
- Coordinating Medical Reserve Corps Capacity Grant - build MRC volunteer capacity regarding emergency preparedness, conduct monthly meetings/trainings, recruit new members through media and outreach.
- Collaborating with Dansville School Health Teacher to develop and implement a progressive reproductive health education curriculum including parent education.
- Coordinating media for Emergency Preparedness month.
- Implemented marketing and outreach campaign regarding RHC, WIC, MICH/CHW, world breastfeeding week, oral health, fall prevention, immunization, and prenatal care.
- Hired and orienting a Cancer Service Program Educator.
- Participated in IPRO (Independent Peer Review Organization) for RHC.

**CENTER FOR NURSING & REHABILITATION – FRANK BASSETT**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION - GLSW EDUCATIONAL PARTNERSHIP, ICIRCLE SERVICES OF THE FINGER LAKES, INC., MAXIM HEALTHCARE SERVICES, INC., STERICYCLE, INC., VNA HOMECARE OPTIONS, LLC. & YOURCARE HEALTH PLAN, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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80 Munson Street  
 LeRoy, New York 14482  
 For: LPN Clinical Experience

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	N/A	N/A Yes No

Director's Comments:

LPN's in the GLSW program are able to obtain clinical experience at the CNR under the supervision of a Clinical Instructor. Residents enjoy the interaction with students, a win-win for both. After graduating from the program students have employment opportunities at the CNR.

**iCircle Services of the Finger Lakes, Inc.** 7/1/17-6/30/18, 108% of Medicaid  
 860 Hard Road automatically renewing Benchmark Rate for SNF &  
 Webster, New York 14680 thereafter unless ADHC  
 terminated.

For: Medicaid Managed LTC Rates for iCircle enrolled beneficiaries

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
	N/A	N/A Yes No

Director's Comments:

This contract provides for an 8% betterment to the Medicaid benchmark rate, approximately \$17.61/day more for SNF care.

**Maxim Healthcare Services, Inc.** 5/1/17-4/30/18 Fee Schedule  
 150 State Street, Suite 140  
 Rochester, New York 14614  
 For: Supplemental Staffing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Director's Comments:

Amending Agreement entered into in May 2017 to include a fee schedule for LPN's and CNA's.

**Stericycle, Inc.** 7/1/17-12/31/19 \$493.55/mth, increases not  
 410 Commercial Avenue to exceed 7% annually  
 Northbrook, IL 60062  
 For: Medical refuse hauling

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Director's Comments:

Amending service agreement for medical refuse hauling due to reduced volume generation and reduced pickup schedule. The contract amendment will result in lower monthly costs and a \$36,000 annual savings.

**VNA HOMECARE OPTIONS, LLC** 4/1/17-3/31/19 110% of Medicaid  
 1050 W. Genesee Street Benchmark Rate for SNF &  
 Syracuse, New York 13204 ADHC  
 For: Medicaid Managed LTC Rates for VNA Homecare Options enrolled beneficiaries

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
	N/A	N/A Yes No

Director's Comments:

This contract provides for a 10% betterment to the Medicaid benchmark rate, approximately \$22/day more for SNF care.

**YourCare Health Plan, Inc.** One (1) year term from 110% of Medicaid  
 1120 Pittsford-Victor Road execution, automatically Benchmark Rate for SNF &  
 Pittsford, NY 14534 renewing thereafter unless ADHC  
 terminated.

For: Medicaid Managed LTC Rates for YourCare Health Plan enrolled beneficiaries

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>

Director's Comments:

This contract provides for 10% betterment to the Medicaid benchmark rate, approximately \$22/day more for SNF care.

Mr. Bassett reviewed the contracts above and explained the negotiations he engages in for Medicaid Managed LTC rate. Mr. Bassett reviewed the significant savings for medical waste by retraining staff and changing practice for what is medical waste.

*Motion: Mrs. Donohue moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.*

## **2. PROCLAIMING THE WEEK OF SEPTEMBER 17-23, 2017 AS ADULT DAY SERVICES WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF NATIONAL ADULT DAY SERVICES WEEK**

WHEREAS, adult day health care centers at the local, state and national level provide vital medical care, including medication monitoring, therapies, and health education, and provide invaluable opportunities for social interaction; and

WHEREAS, the 20-slot medical model adult day health care center, located at the Livingston County Center for Nursing and Rehabilitation, known as the Garden of Life is the only adult day health care program in Livingston County and it provide a high quality of care and services to meet the needs of Livingston County residents, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims September 17-23, 2017 as Adult Day Services Week in Livingston County in honor of the valuable contributions Livingston County's Garden of Life Adult Day Health Care Program and its staff make to the quality of life of our county.

Director's Comments:

Program occupancy is at approximately 85%. Program staff is long tenured and dedicated.

*Motion: Mrs. Walker moved and Mrs. Donohue seconded to approve the foregoing resolution Carried.*

### **Pre-approved Informational Item(s) To Be Reported**

#### **1. FINANCIAL/OPERATIONAL UPDATES:**

a.) Occupancy - As of August 29, occupancy was 96.7 % for the month, YTD 96.8%. Today there are six empty beds.

b.) Cash Flow - The CNR's Cash Flow Report as of August 28, 2017 reflects \$18,740,479.00 in reserves. Cash declined in August d/t a \$3.6 MM refunding of prior year tax levy support on 8/17. This is year two of the Relevy back to the County.

c.) Budget Variance - The June 2017 budget variance reports will be distributed and discussed at the committee meeting. Revenues are where we had projected.

d.) Certificate of Need (CON) – The County's Limited Review CON and application fee was filed with the NYS Department of Health on August 9, 2017. A letter from the DOH dated August 24 indicates the County's CON and the companion CON filed by UR Medicine/Noyes Health have been forwarded to the necessary reviewing units for continued processing. It will be approximately 6 weeks for a decision.

Mr. Bassett distributed his monthly reports for discussion. Mr. Bassett reviewed a report on employees with continuous LOA/FMLA and pending and intermittent FMLAs. The impact of employee absence related to FMLA and other reasons is a crusher to morale for those exposed to mandatory overtime. A labor management meeting was held August 30 focused solely on workforce issues. Agreements were reached to enter a MOA to amend the Call Off Policy to require employees to work at least six hours of their scheduled shift, instead of the current four hours, to avoid an unauthorized absence occurrence if leaving their shift early. Additionally, CSEA agreed to apply the Weekend and Holiday Makeup Policy across all titles. Mary Clarke and Renee Chichester have agreed to join Mr. Bassett in holding meetings with staff on every shift about attendance and presenting a united front. The FLCC Nurse Aide Training Program has started, there are 14 participants. 11 of 14 passed the exam that followed the Workforce Development Office soft skills and work readiness training conduct the first day. There are currently five nursing assistants going through BOCES LPN training.

**Informational Item(s) Written Only**

1. Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
2. RN, LPN and Nursing Assistant Needs – Efforts to recruit for the evening and night shift has yielded few new staff members. Advertisements have been placed with little response. The demand for healthcare workers to meet the needs of institutional and home & community based care providers is outpacing workforce supply. Supplemental staffing agencies are unsuccessful in their efforts to recruit workers. The CNR has no day shift nursing vacancies, however; there are full time needs for both the evening and night shift. The FLCC Nurse Aide training program that started 8/28 will ease most of the Nurse Aide needs by late October. The CNR has 5 Nursing Assistants that are in the GLSW LPN program graduating in September/October but will not take their licensure exam until November, 3 of the employees will be promoted when licensed.
3. 2018 CNR Budget – The budget submitted to the County Administrator on 8/25 is the 8<sup>th</sup> consecutive for which no tax levy support is requested for the CNR’s operation.

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item(s) To Be Reported**

**1. APPOINTING MEMBER TO THE COMMUNITY INITIATIVES COUNCIL: LINDSAY QUINTILONE**

RESOLVED, that the following member is hereby appointed to the Livingston County Community Initiatives Council for the term designated:

<b>Livingston County Community Initiatives Council</b>			
Name	Address	Rep/Title	Term
Lindsay Quintilone	8241 Carney Hollow Road, Wayland, NY 14572	Low-Income	9/27/17 - 12/31/18 (filling M. McKinney vacancy)

Mr. Snyder explained that this appointment is filling the vacancy left by Matt McKinney.

*Motion: Mrs. Walker moved and Mr. LeFeber seconded to approve the foregoing resolution.. Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE COMMUNITY INITIATIVES COUNCIL: CATHOLIC CHARITIES OF LIVINGSTON COUNTY, CHANCES AND CHANGES, INC., GENESEO PARISH OUTREACH CENTER, INC. & NICHOLAS NOYES MEMORIAL HOSPITAL**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Community Initiatives Council, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Catholic Charities of Livingston County</b>	10/1/17-9/30/18	Up to \$50,750.00

34 East State Street  
Mt. Morris, NY 14510

For: The provision of emergency services to income eligible County residents.

Funding Source	Local Share	Budgeted?
CSBG	25%	Yes

<b>Chances and Changes, Inc.</b>	10/1/17-9/30/18	Up to \$30,000.00
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PO Box 326  
Geneseo, NY 14454

For: The provision of domestic violence services to income eligible County residents.

Funding Source	Local Share	Budgeted?
CSBG	25%	Yes

<b>Geneseo Parish Outreach Center, Inc.</b>	10/1/17-9/30/18	Up to \$35,916.00
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4520 Genesee Street  
Geneseo, NY 14454

For: The provision of medical services to income eligible County residents.



Funding Source	Local Share	Budgeted?
CSBG	25%	Yes

**Nicholas Noyes Memorial Hospital** 10/1/17-9/30/18 Up to \$10,775.00  
 111 Clara Barton Street  
 Dansville, NY 14437

For: The provision of emergency medical alert services to income eligible County residents.

Funding Source	Local Share	Budgeted?
CSBG	25%	Yes

**Director's Comments:**

Final allocations will be set forth by the CIC following the adoption of the federal budget.

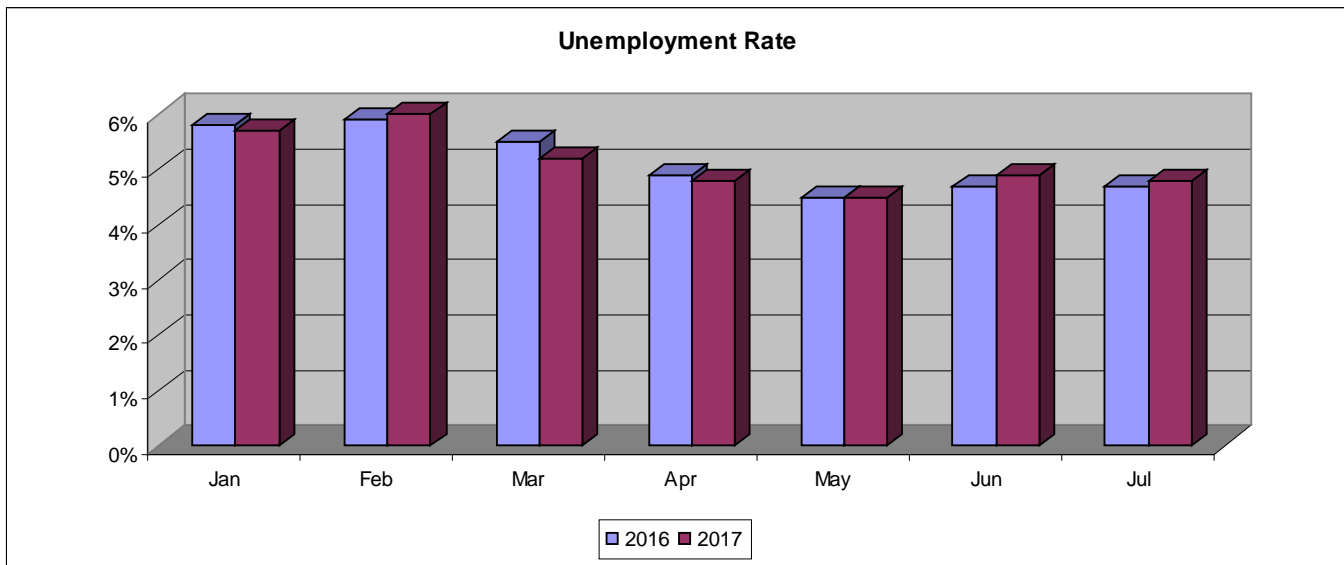
Mr. Snyder reviewed the contracts for approval.

*Motion: Mr. Donohue moved and Mr. Walker seconded to approve the foregoing resolution .. Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Community Initiatives Council (CIC) elected official vacancies. Mr. Snyder explained that this vacancy needs the nomination of an elected official.
2. Staffing Update-Mr. Snyder distributed the kiosk report and reviewed the office coverage issues when the NYSDOL covers the front desk. With the uncertainties in funding at this time, Mr. Snyder does not have the grant funds to create a position. He reviewed three staffing options for consideration of a County supported position. There was discussion on how this lack of quality service reflects poorly on the County. There was discussion on having Mr. Snyder contact the State to help support this position. Mr. Coyle suggests that Mr. Snyder prepare a recommendation for Ways and Means.

**Informational Item(s) Written Only**



**Unemployment Report**

*The Unemployment Rate for July 2017 was 4.8%, which is up slightly from the same period last year.*

**Department Activity Report**

Activity	July 2017
Counselor Assisted Appointments	55
Adults/Youth in Training	13
Employer Recruitment Events	5
Workshop Attendees	42
Entries to Employment - Public Assistance	9
Clients Underemployed - Public Assistance	64
Clients in High School Equivalency Education	5

*\*Underemployed - not earning enough to close the case.*

**Program Report**

Job Fair - More than thirty employers are registered for a job fair on 9/21 at the Methodist Church in Geneseo.

CNA Training - Sixteen students started a certified nursing assistant (CNA) training program at the CNR on 8/28. Federal workforce funding was utilized for the majority of the program costs.

Pro-Mach - Pro-Mech of Lakeville has affiliated their diesel technician training program with GCC, providing greater awareness and access to funding.

Summer Career Exploration - 8 low-income youth constructed a new nature trail and observation platform in Letchworth State Park as part of their summer experience.



Mr. Coyle reviewed the CFA application report and the various projects.

**ADJOURNMENT**

Mrs. Walker moved and Mr. LeFeber seconded to adjourn the meeting at 10:21 a.m.

**OFFICE FOR THE AGING – SUE CARLOCK**

**Served Client Summary**

Livingston

01/01/2017 and 07/31/2017

Report Run Date: 08/23/2017

**State Service Type Summary**

State Service Type	Total Units	Total Unduplicated Clients
Caregiver Services	291	66
Case Management	1,024	307
Congregate Meals	15,041	232
Health Promotion	420	44

Home Delivered Meals	28,316	305
Info & Assistance	1,191	255
Nutrition Counseling	40	39
Nutrition Education	2,868	350
Personal Care	2,007	33
PERS – Personal Alert System	3,674	413
Transportation	3,480	53

**Informational Item(s) Written Only**

**Upcoming Events/Program Updates:**

**Fall Prevention-Friday, September 15:** Annual Fall Prevention Workshop

This year’s event will be held at the Lakeville Training Grounds. Speaker Topics include: The Fall Talk with your Doc; Don’t Let Your Meds Trip You Up; Your Eyes Help Keep You on your Feet; Home Safety and Emergency Medical Services. Local fall prevention resources will have tables and medication reviews will be available.

Two Fall Matter of Balance classes will be offered, one in Avon and one in Geneseo. Both classes will begin in September and run through November.

**Health Insurance Information Counseling and Assistance-Medicare 101** will be offered on Friday, October 27, 2017. Two sessions will be offered at the Highway Department Conference Room.

An Informational Event will be held at the same location on Tuesday, October 31, 2017. Representatives from available Medicare Advantage Plans will be attending to answer questions about the plans.

**Public Hearing-**The 2017 Public Hearing will be held on Wednesday, October 4, 2017 at 10 am at the Mount Morris Senior Nutrition Site. Two guest speakers will present on planning ahead: Jose Cruz, Planning Specialist from Lifespan, and June Webster from the Livingston County Health Department. An overview of the 2018-2019 Annual Plan for the Livingston County Office for the Aging will be presented and comments solicited from seniors, caregivers, etc. Subcontractors will be invited.

**RTS Information Sessions** were held at each of the three Senior Nutrition meal sites. Kelly Fitzpatrick, RTS Livingston Manager, provided information about the route changes and answered questions.

**Caregiver Services-**The 2017 Caregiver Retreat will be held on Saturday, November 4<sup>th</sup> from 10 AM – 2 PM at the Celebrate Family Church in Leicester. The Keynote Speaker will be Elaine W. Miller, popular international author and speaker.

A coordinator has been hired for the Home Away from Home Respite program and will begin on 9/5/2017. The program will resume shortly after that at the Interfaith Center in Geneseo.

Powerful Tools for Caregivers series starts September 14 in Dansville.

**Annual Evaluation-New York State Office for the Aging-**Wendy Wenzel, Aging Services Representative for Livingston County, will be on-site September 14<sup>th</sup> and 15<sup>th</sup> for our annual evaluation.

**Senior Nutrition-**Three hundred sixty (360) voucher booklets were distributed. With the \$20.00 value per booklet, \$7,200.00 worth of fresh, locally grown produce was made available to Livingston County Seniors.

**Outreach Activities Summer 2017-**West Sparta Old Fashioned Days (7/29), Rochester Primary Care Network Health and Wellness Event (8/11) Avon Corn Fest (8/12), Caledonia Seniors Group (8/21)

Respectfully submitted,  
Michele R. Rees, IIMC-CMC  
Clerk of the Board