

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 6, 2016
9:00 A.M.

PRESENT: P. Yendell, B. Donohue, M. Walker, E. Gott, D. LeFeber, I. Coyle, H. Grant, C. Baker-Genesee Sun
ABSENT: D. Babbitt Henry, I. Davis

PROACT PRESCRIPTION DISCOUNT PROGRAM – NICOLE BEDNAR

Ms. Bednar distributed the Proact utilization report for Livingston County. Ms. Bednar explained that she is giving a brief overview of the County savings today and will be meeting with pharmacies today in Livingston County. Since inception there have been over 30,000 claims in the county, saving residents over \$1.3M. There is a slight decline since the utilization since the affordable care act. Ms. Bednar has been reaching out to food pantries and shelters to find anyone that is uninsured or under insured. She is reaching out to the Board today on any feedback or suggestions on local organizations in the area. There was discussion on Wegmans joining the program. Walmart is the only pharmacy she is not allowed to enter. Mr. Yendell stated that there is a new pharmacy in Lima on the four corners.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY OFFICE FOR THE AGING

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following agreement for the Livingston County Department of Social Services, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Office for the Aging 8 Murray Hill Drive 3 Murray Hill Drive Mt. Morris, NY 14510	10/1/16-9/30/17	\$5,000.00

For: Alternate Certifier for the Home Energy Assistance Program (HEAP) focus on the Elderly population.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>		
100% Federal HEAP Admin.	0%	Yes	X	No

This is the alternate certifying contract for HEAP. The Office for the Aging helps DSS with outreach to seniors.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolutionCarried.

Mrs. Deane reported that she has been interviewing for a DSS Attorney position and the first choice has accepted. She will be taking Jennifer Noto's appointment and salary request to the Ways and Means Committee next week.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (July)
- b. Statistics (Monthly) (July)

	<u>July</u>	<u>% Change from Jan 1</u>
Temporary Assistance Cases (TA):		
Family Assistance	318	-2.15%
Safety Net	347	-1.70%
Total	665	-1.92%

Medicaid Cases (MA):

Community	2937	-6.29%
Chronic Care	240	-5.14%
Foster Care	156	8.33%
SSI	1283	0.55%
Total	4616	-3.97%

**Livingston County Citizens receiving
some form of Medicaid service:**

NYSOH	N/A
Livingston County DSS	8095
Total	

Medicaid Managed Care Individuals (Monthly Premium):

These Individuals are included in above
TA\MA.

Managed Care	5376	-5.55%
Managed Long Term Care-Community	51	10.87%
Managed Long Term Care-Nursing Home	52	372.73%
Total	5479	-4.70%

Food Stamp Cases: 3196 -4.85%

Child Care Cases: 193 4.32%

Protective Services for Adults (PSA): 57

<u>Financial Mgmt</u>	48
<u>Home Mgmt</u>	46
<u>Personal Care</u>	19
Level I	6
Level II	9
Level I pending	4
<u>Guardianship Cases</u>	4
Awaiting discharge	3
Pending	0
Assessment assists	84

Preventive Services: 57 3.64%

<u>Probation caseload</u>	37	54.17%
<u>School based consults</u>	65	
<u>School based active</u>	3	
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	13	

Child Protective Services (CPS):

New Assignments 47

Foster Care 76
Foster Children - DSS Custody 60 11.11%

2. Employees hired, resigned or retired in August:

Lisa Battle	Clerk/Typist	Resignation – Went to CNR	Nunda	8/6/16
Joice Kelley	Clerk/Typist	Resignation – Went to DOH	Conesus	8/6/16
Anne Ryan	Clerk/Typist	Hired	Avon	8/8/16
Paige Marsland	Layoff-Seasonal	Summer Camp Worker	Livonia	8/12/16
Alex Greenfield	Caseworker Trainee	Hired	Livonia	8/15/16

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

PROCLAIMING THE WEEK OF SEPTEMBER 18-24, 2016 AS ADULT DAY SERVICES WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF NATIONAL ADULT DAY SERVICES WEEK

WHEREAS, adult day care centers at the local, state and national level provide vital medical care, including medication monitoring, therapies, and health education, and provide invaluable opportunities for disabled and elderly Americans to have social interaction; and

WHEREAS, the medical model adult day care center, located at the Livingston County Center for Nursing and Rehabilitation, known as the Garden of Life is the only adult day care program in Livingston County and it provides a high quality of care and services to meet the needs of Livingston County residents, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims September 18-24, 2016 as Adult Day Services Week in Livingston County in honor of the valuable contributions Livingston County's Garden of Life Adult Day Health Care Program and its staff make to the quality of life of our county.

Director's Comments:

Please join me in thanking the Garden of Life Adult Day Health Care Program staff for the outstanding service they provide to registrants of the Garden of Life. The Program has been NYS DOH deficiency free for four (4) consecutive survey inspections. Surveys are conducted every three years.

Mr. Bassett explained that the Garden of Life program has served the residents since the 1980s.

Motion: Mr. Gott moved and Mrs. Donohue seconded to approve the foregoing resolutionCarried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) Occupancy- As of August 29, occupancy was 97.2% for the month, YTD 97.2%. With the number of discharges, we ended the month at 96.6%.
- b.) Cash Flow – The CNR's Cash Flow Report as of August 29 reflects \$10,881,225 in reserves. There are monies not in the report due to Medicaid and the Labor Day holiday.
- c.) Budget Variance – The June 2016 budget variance reports are attached and will be discussed at committee. They continue to see significant additional revenues through Medicare. The average rehab rate was 461.87 per day in the month of July. This remains a very important area of concentration for service and program development. Besides the fact that we had 8 new workers comp cases opened, the safe patient handling is working well. Workers comp cases are from slips, trips and falls due to inattention.
- d.) 2014 IGT Distribution - The CNR has been informed that the NYS DOH State Plan Amendment establishing the Medicaid Upper Payment Limit has been approved by CMS. No schedule for distributing monies has been finalized. Approval of the 2015 IGT is expected to follow within a few months. Each IGT distribution is anticipated to exceed \$6.5 Million, the County will have a 50% MMIS match. This should be paid out by the end of the year or early in 2017.
- e.) We have been a member in Leading Age NY in all the years of Mr. Bassett's employment and he no longer sees the value of this organization for us. He has notified the organization president.
- f.) Absenteeism – This continues to be a source of frustration for management. There is staff out for continuous and/or intermittent FMLAs. This is a hardship on the other employees that have to cover these absences. Mr. Bassett encouraged the Committee to review the call off report. They will be having meetings with the bargaining unit and requesting labor management meetings.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Hours Worked
2. Flu Vaccination Schedule – Quinlan's Pharmacy will deliver our seasonal flu vaccine supply in the next few weeks. We are working with the local and state Departments of Health and our Medical Director, Shaikh Ahmed, M.D., to develop a vaccination plan for this flu season. Vaccinations are likely to start in late September or October. Last year approximately 98% of our staff accepted the seasonal flu vaccine.

3. Health Care Forum – The Workforce Development Office sponsored a Health Care Forum on August 18. Kathy Crye, Director of Nursing Services and Brian Sawyer, Nursing Assistant were among the panelists that spoke. Interviews for the next Nurse Aide Training Class will be conducted on September 12 for the program starting on October 3.
4. Flooring Project – Punch list and final work activities will be completed by ProCarpet in September. One important change residents will experience is elimination of the transition from carpet to cobblestone tile outside the Ground Floor Activities Office. Once completed, there will be a flat seamless transition.
5. Parking Lot Project – In late August the Highway Department performed milling and resurfacing work in the CNR's driveway, visitor and employee parking lots. The Highway Department staff did an excellent job of accommodating visitor traffic and maintaining ambulance access.
6. Deputy Director Serves as Panelist - On August 10th, Stephen Woodruff, Deputy Director of Long Term Care served as a panelist for the Leading Age Human Resources Summit at the Buffalo Hospice, in Cheektowaga, NY. The panelists were comprised of Ignite Leadership executives from the Western New York Region to speak about organizational leadership and change. Deputy Director Woodruff discussed experiences on behalf of the Center on topics of vision, communication, organizational change, and the importance of maintaining a work/life balance during adversity.
7. Proposed 2017 Budget – The CNR's proposed budget has been filed with the County Administrator. The budget, as submitted, represents the seventh (7) year with no tax levy support.
8. Carnival - Volunteers and staff made the carnival a great success again this year! The car show was a great addition. Kim Kavanagh, Leisure Time Activities Director and the Activities staff are to be commended for coordinating with Dietary, Nursing, Maintenance, and others departments to bring a fun filled day to residents on August 24.

OFFICE FOR THE AGING – SUE DAVIN

Pre-approved Informational Item(s) To Be Reported

1. Updates – Public Hearing, Statewide Client Database Transition and Consents – Ms. Davin reported that the public hearing was held on July 27 at the Mt. Morris nutrition site. There were 47 people in attendance, including partner agencies, and a lot of seniors and care givers. A number of people commented. The office has already followed up on some of the comments. She is having two separate meetings on September 23 for Medicare information. Seniors are also very concerns on identity theft, so life span is coming out on October 13 at the Mt. Morris site. An informational presentation by the Outreach Representative will be on November 16 for more information on ethics. There will be a fall prevention workshop on September 16. Their goal is to get 100 seniors to attend. Their caregivers retreat is November 12 at the Celebrate Family Church in Leicester. Ms. Davin will send this information to Michele Rees for distribution. Ms. Davin and five other OFA staff members have now completed the Boston University case management professional training Program and are certified case managers for New York State. Mr. Yendell stated that it was a very informative public hearing. They are transitioning to a statewide database. Any service being provided between August 5-September 15 are being alternately logged to be reentered by December 31. The staff has daily webinars training them on the new system. Ms. Davin reviewed the verbatim statement they are now required to read now for callers. They are concerned that clients will think they are calling a different agency. Ms. Davin explained that she has weekly conference calls on how to address this. There are two people going to Syracuse for Tai Chi training.

Informational Item(s) Written Only

1. Program Summary Report for January-July 2016:

Congregate Meals:	16,798 meals
Home Delivered Meals:	30,012 meals
Case Management:	962 units
Nutrition Education:	3077 units
Transportation:	3483 units

Caregiver Services: 276 units
 Personal Care Level II 2,089 units/26 people

2. Program Updates:

Public Hearing was held on July 27, 2016 10 am at the Mt. Morris Senior Nutrition site. It was very well-attended by seniors, caregivers and partner agencies. A presentation was given highlighting what was accomplished in 2015, 2016 Annual Implementation Plan, needs assessment data, etc. There was a period of public comment. Partner agencies were on hand as well as OFA staff to answer questions, provide details about services and eligibility. A number of attendees stayed for lunch. Individuals requested sessions on Medicare, ID theft, and EPIC – these have been scheduled for the Fall.

Case Management Certificate Program (Boston University): All six staff (100%) have completed the program and earned certificates

Annual Evaluation (NYSOFA): September 26-27, 2016

Upcoming Offerings:

Fall Prevention Event: Lakeville, September 16th

Medicare 101: September 23rd. Highway Dept. Two sessions – morning and afternoon.

Scams and Identity Theft: Mt. Morris - October 13th

EPIC: Mt. Morris - November 16th Could be repeated if there is demand.

First Matter of Balance with new volunteers to be offered at Mt. Morris congregate site starting in October. Will look to schedule one in Dansville. Will ask at Fall Prevention event if people are interested and look to see where they are located for scheduling.

Annual Caregiver Event: November 12th Leicester

Open Enrollment: October 15 – December 7th

Database Transition: “Dark Period” started close of business August 5th. “Go Live” is September 15th. Staff members are recording units, notes for re-entry into new system. New consent procedures regulations issued.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: DR. JENNIFER GRAHAM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Dr. Jennifer Graham	10/1/16-9/30/18	\$50.00/Hour
Stoney Brook Pediatrics		\$200.00 Month Minimum

22 Red Jacket Street

Dansville, NY 14437

For: Reproductive Health Center Medical Director

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
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100% Title X	0%	Yes X No
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Director's Comments: This contract allows for Dr. Graham's services as Medical Director for the Reproductive Health Center.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

2. AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

- Create one (1) Full-time Registered Professional Nurse.
- Create one (1) Full-time Nutrition Aide.

AND REFER MATTER TO THE WAYS AND MEANS COMMITTEE

Ms. Rodriguez explained that the RPN would service in a capacity for the contract with DSS for foster care children. This position is 100% funded through DSS through federal monies. When an employee leaves they typically reevaluate the duties to make sure the title is appropriate. Nutrition Aide is for the WIC clinic and the duties align more appropriately.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution to Ways and Means Carried.

Pre-approved Informational Item(s) To Be Reported

MENTAL HEALTH SERVICES UPDATE – Ms. Rodriguez introduced Lynnette Green and explained that she is the Director at Noyes Mental Health. Ms. Green explained that she has worked in Livingston County on and off since 1993. She has worked at Keshequa Central School, Hillside Children's Center and the day treatment program, Wyoming County Mental Health, Buffalo General Psychiatric Emergency Room and now she is on her second tour at Noyes Mental Health. Today they will be talking about mental health in Livingston County. She has a presentation showing resource utilization in the County. They are trying to use a more holistic manner in reaching out to clients. Maps were reviewed utilization rates for both the County and Noyes Mental Health clinic numbers. Noyes saw 13,000 visits last year and is on pace to see over 16,000 this year. They are at a 15-20% growth rate every year. Two priorities in the last community health assessment were mental health and chronic disease and they are ready to submit the report for the next three years and the three key areas are mental health, chronic disease and they have added falls for seniors over age 65. The suicide prevention task force has done a lot of outreach work. Our mobile crisis team started in 2013 and is a RPC program and is a state program putting resources into communities that began when the state began downsizing state facilities,. The Suicide Prevention Task Force started with 15-20 people at their meetings and now has 35-40 attendees. The annual candle light vigil will be held this Thursday. Mr. LeFeber requested site visit information by age and gender. Ms. Greene explained that men-women is pretty equal, 30% of Noyes population is under 18, they see growing trends with the elderly, generationally this is a group that doesn't typically reach out. They can break it down by demographics. Ms. Rodriguez showed the suicide Utube video that was produced locally by Lynne Mignemi's husband. Ms. Greene explained the stigma around suicide and helping people understand suicide better. There is always room for growth. It is important to get people connected by talking and increased visibility. This week is Suicide Prevention Week. The push now is to reallocate our resources to more creative type programs to fill in those gaps. It makes good sense for our people to get services elsewhere and not go to emergency rooms. There are 800 people in Livingston County that have used an emergency services more than five times in a year. There are maybe 4-5 of those that they are seeing at Noyes and the County. Where are the other 700? A lot of mentally ill people are ending up in our jail system. where they would otherwise have been hospitalized. They are looking to utilize the population based approach. Ms. Greene reviewed Wyoming County's peer service program that is relatively low cost to connect and engage with people struggling with mental illness. There needs to be some changes. They are trying to build a culture where people can talk about mental health issues. Everyone has to have a sense of purpose in their day.

Informational Item(s) Written Only

- CHA update: Priorities identified are Chronic Disease Prevention and Management, Substance Abuse Prevention and Mental Health Promotion, and Fall Prevention among older population; met with CHA

Leadership to develop goals and strategies; currently creating a draft of the CHIP; and will review the CHIP with CHA Leadership in September.

- Reaccreditation process- Domain leaders are meeting with their teams to discuss standards and measures, and documents needed to upload to PHAB.
- Implementing Zika / Fight the Bite media and outreach plan to include banners to post throughout the county.
- EBOLA exercise conducted, reviewing and implementing identified areas for improvement from the After-Action Report/Improvement Plan.
- MRC Challenge Grant - implementing work plan to include Home Safe Home assessment and training for older adults utilizing MRC volunteers.
- Continuing to implement the Workforce Development Plan - customer service training conducted.
- Violence Prevention Coordinator meeting with schools regarding individualized plan, provided training for Foster Grandparents and updating parenting resources list.
- Media and outreach efforts completed for WIC, Immunizations, Reproductive Health Center, Community Health Worker (CHW) and Cancer Services Days of Screening.
- The month of August brought an upturn in the number of suspect rabies calls and particularly for bats. Environmental Health had 34 rabies calls in August that resulted in the testing of 13 various species for rabies. For the year of 2016 to date, Environmental Health has tested 31 animals resulting in 2 rabies positives including a deer. Comparatively, in 2015, 38 animals were tested resulting in 4 rabies positives and in 2014, 31 animals were tested resulting in 1 rabies positive.

ADJOURNMENT

Mr. Gott moved and Mr. LeFeber seconded to adjourn the meeting at 9:57 a.m.

VETERAN'S SERVICES AGENCY – JASON SKINNER

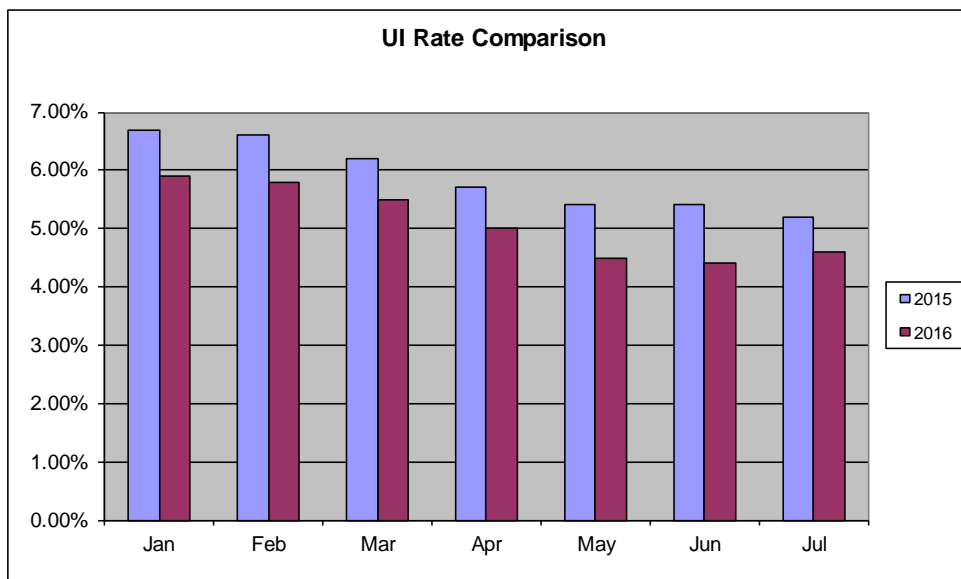
Informational Item(s) Written Only

On July 9th VFW Post 5005, American Legion Post 271 and Livingston County Veteran Services held a fund raiser for veterans. The Office for the Aging, RSVP and Catholic Charities helped make this event an overwhelming success. With donations from our gracious sponsors, 226 patrons helped us raise \$3000.00. We all learned to dance swing style while listening to the sound of an 18 piece big band. We danced among the vintage airplanes in the hanger as most of the attendees dressed in period costume. It really set the spirit of the evening. The National Warplane Museum in Geneseo proved to be the perfect venue for this event as it coincided with the greatest show on turf.

For July and August our call volume and appointments in the office has increased. I started working here nearly a year ago. I have not seen this amount of veterans since we were doing tax exemptions last February.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Informational Item(s) Written Only



1. Office of Workforce Development Activity Report

Activity	July 2016
Counselor Assisted Appointments	71
Adults/Youth in Training	16
Employer Recruitment Events	4
Adults/Youth in Paid Work Experience	36
Workshop Attendees	24
PA Clients Employed	66
PA Clients in Work Experience	30
PA Clients in Education/Training	17
PA Clients in ESOL Education	16

2. Program Updates

Fall Job Fair - A job fair in coordination with SUNY Geneseo will be held at the Methodist Church in Geneseo on September 15th. More than 30 employers are expected to attend.

Certified Nursing Assistant Training - Applications are currently being accepted until September 9th for a five-week, free CNA training at the Center for Nursing in Mt. Morris.

Summer Employment - 41 low-income youth participated in paid work experience and career exploration, earning nearly \$50,000 in combined wages.

Public Assistance Program - Livingston County is 4th in the state for largest increase in entries to employment of welfare recipients from 2015 to 2016.

Manufacturing Day - Plant tours of local manufacturers are being planned for middle school students on October 6th.

Precision Machining Program - Genesee Valley Education Partnership is recruiting for an adult education Machining Program schedule to take place in Mt. Morris starting in October.

Respectfully submitted,

Michele R. Rees, CMC
Clerk of the Board