

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, SEPTEMBER 7, 2016
9:00 A.M.

PRESENT: G. Deming, C. DiPasquale, B. Carman, M. Schuster, E. Gott, D. LeFeber, P. Yendell, B. Donohue, D. Mahus, I. Coyle, H. Grant
PRESENT AFTER MEETING CALLED TO ORDER: S. Erdle

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

AUTHORIZING THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT TO PURCHASE (1) ONE NEW FORKLIFT – DOOSAN INDUSTRIAL VEHICLE AMERICA

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the purchase of one new Doosan G25P Forklift from Doosan Industrial Vehicle American under NYSOGS Contract#PC67141, subject to review by the County Attorney and County Administrator.

Contractor

Amount

Doosan Industrial Vehicle America

\$24,389.00

2475 Mill Center Parkway, Suite 400

Buford, GA 30518

For: Purchase of (1) new Doosan G25P Forklift. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
2016 Machinery Fund Appropriations	100%	Yes X No

Mr. Higgins distributed photos of the equipment for discussion for purchase. The new forklift has 1000 pounds more capacity and is a little wider in width. This piece of equipment is used on almost an hourly basis in the shop.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolutionCarried.

AUTHORIZING THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT TO PURCHASE TWO LAWN TRACTORS – DEERE & COMPANY

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the purchase of two John Deere Lawn Tractors from Deere & Company under NYSOGS/National Joint Powers Alliance (NJPA) Contract#PC66663, subject to review by the County Attorney and County Administrator.

Contractor

Amount

Deere & Company

\$32,441.02

2000 John Deere Run

Cary, NC 27513

For: Purchase of two John Deere X738 4x4 Lawn Tractors with 60" Mower Decks and ROPS Hard Cabs. To replace two existing JDX700 lawn tractor mowers (2007 & 2008 models). Tractors are used year-round for mowing and snow control. Existing snow blades and snow blowers will be transferred to the new tractors.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
2016 Machinery Fund Appropriations	100%	Yes X No

Both mowers being replaced have seen a lot of use in both summer and winter. The old equipment will be declared surplus.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolutionCarried.

MOTION TO CHANGE AGENDA

Mr. Schuster moved and Mr. Gott seconded to change the agendaCarried.

PLANNING – ANGELA ELLIS

APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD: ALEXANDER PIERCE

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term Expires
Alexander Pierce	PO Box 19, Nunda, NY 14517	Town of Nunda	12/31/16

Mrs. Ellis explained that Jeff Long has stepped down from his position and Alex Pierce will be filling his vacancy. The recommendation came from the town supervisor. Alex Pierce is the EMC Chair and he has been attending the Planning Board meetings for the last 3-4 months. He is a good member. Mr. Pierce will need to be reappointed in January.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

AUTHORIZING AGREEMENT WITH THE TOWN OF LIVONIA FOR ADMINISTRATION OF ENVIRONMENTAL PROTECTION FUND GRANT

WHEREAS, the Town of Livonia, on behalf of Livingston County and the Village of Livonia, applied for a grant from the New York State Department of State under the Local Waterfront Revitalization Program for a Wilkins Creek Subwatershed Stormwater Study, and was awarded \$14,000; now therefore be it

RESOLVED, that the Chairman is hereby authorized to sign an agreement and any amendments thereto with the Town of Livonia for administration of the Environmental Protection Fund grant, after review by the County Attorney and County Administrator.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Local Waterfront Revitalization Program	0	Yes X No

Director's Comments: This resolution authorizes the Planning Department to administer the grant on behalf of the Town and Village of Livonia. In addition to the NYS LWRP funds, the Town and Village of Livonia are contributing \$3,000 each towards professional services. The Planning Department is contributing in-kind non-cash time to the project. In addition, the Planning Department will use \$10,000 of FLOWPA funds towards professional services for the project.

This grant was awarded in November of last year and we are still waiting for an executed contract from the State for this project. We are hearing that we should have a contract in September. Once received, we will administer the grant on behalf of the Town and Village of Livonia. The funding for this project is a combination of funding from the state, \$3,000 from the Town, \$3,000 from the Village, \$10,000 in FLOWPA funds, which is a Conesus Lake funding, as well as our non-cash in kind time from the Planning Department staff. We have been working on the organizational activities in the meantime, so that we will be ready to go when the contract is received.

Motion: Mr. Schuster moved and Mr. LeFeber to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. DEPARTMENT UPDATE – Mrs. Ellis distributed her departmental update report for discussion. Mrs. Ellis reviewed major accomplishments/updates and upcoming activities for the Conesus Lake Watershed Management Program, Transportation Advisory Committee, County Planning Board, Environmental Management Council and the Ag & Farmland Protection Board. Mrs. Ellis explained that they have been putting a lot of time and effort into a mobility management website. The Genesee Transportation Authority is putting over \$100,000 towards this demonstration project. We are the first of the region to do this. It is a website that has 1-click technology that is managed by Cambridge Systematics. This is an outcome from the Transportation Connectivity Plan recommendation that spoke of doing better improvements for transportation connections, in particular for human service agencies and case workers. This will serve as a tool for caseworkers to use with their clients to help identify rides or make connections for public transportation services available. Invasive species prevention will continue to be a high priority and take up a lot of staff time. They are working on a few things to improve storm water management. Mrs. Ellis shared her ideas for changes on the referral process for municipal exemptions. She is exploring the creation of a voluntary development management team made up of economic

development and transportation. She is concerned about the commitment of time for the other departments. Mrs. Ellis also reviewed legislative items for the Committee. There was discussion on the tower project. She talked to the Undersheriff this morning and the neighboring property owner for the Caledonia site has declined to allow access on their property. There is a rental generator in place now that is costing us \$1,300 per month to operate. Everything else on the project is going very well. This was discussed with the County Attorney with regard to legal action and now that we know Stokoe is not interested, we will proceed.

Informational Item(s) Written Only

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT

New Site Updates:

Lacey Road: Generator start-up was done on Thursday, July 21. The County attorney has sent a letter to the property owner regarding the delay in signing the utility easement. The Project Management Team (PMT) decided to move forward with a rental generator to supply temporary power during optimization and testing. This will avoid running the new standby generator for an extended duration. County staff has reached out to the neighboring property owner to discuss options for moving utility poles to their property. County is working with National Grid and the adjacent property owner on possible options for moving some of the utility poles off the Callan property.

Other Site work:

Antenna work continues at the Geneseo, Lacey Road, Jakman Hill, and Groveland sites. Work has commenced on electrical and grounding improvements at the Dansville and East Avon receive only sites.

Subscriber Equipment: Most of the initial order of subscribers has been delivered to Finger Lakes Communications. The County has finalized the quantities for each agency.

Talkgroup Planning: Work continues on planning the talkgroups. The County will prepare a PowerPoint presentation to share with user groups. Equipment demonstrations will be included. Work on Radio ID's is in progress.

Training: The County is working with Motorola on scheduling the train-the-trainer classes.

Coverage Test Plan: Motorola will be providing a coverage test grid map for review. Coverage testing is planned to start on September 19.

Cutover Plan: Motorola will be providing a cutover plan for review. A phased channel usage approach will be needed as some of the frequencies used on the new trunked system are shared with legacy communications systems that will need to remain operational until all units are cut over to the new system.

Next PMT Meeting: September 21, 1:30 PM at the EOC. The PMT also continues weekly conference calls on Fridays.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:

Conesus Lake Watershed Council:

Wilkins Creek Stormwater Management Feasibility Study. The Town of Livonia and Planning Department were notified that the application to the NYS Department of State for the Wilkins Creek Stormwater Management Feasibility Study was successful. We are waiting for the State contract for execution. In the meantime, our office will work on the organizational activities.

EPF Grants: Streambank Restoration Program. Planning staff continues working with Barton & Loguidice and the towns of Conesus, Geneseo, and Livonia on the streambank restoration work. All work must be completed by September 30, 2016.

TRANSPORTATION ADVISORY COMMITTEE:

Public Transportation Work Group

Mobility Management Website. The TAC held a kick-off meeting with Cambridge Systematics on August 25th.

Community Development Work Group

Hamlet of Greigsville Transportation Safety and Access Improvement Plan. The RFP was released in August. The deadline for receiving consultant proposals is September 9, 2016.

AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Planning Department Assistance to Municipal Ag Plan Development. The Planning Department is providing assistance to the towns of Geneseo, Mt. Morris, Ossian and Sparta. Ossian: The Planning Department is working with the Town on the consultant selection process. Sparta: The project kick-off meeting was held on July 26. Geneseo: The Town and consultant continue work on the Plan. We are anticipating receiving a draft of the Geneseo Plan for review in September.

Purchase of Development Rights. The Genesee Valley Conservancy submitted applications for three projects: Christiano Farms, Edgewood Farms (2), and Marshall Farm. We also continue to provide support to GVC when needed on the completion of the two current projects: Pleasant Hill Farm and Moore Farm projects.

GVC Decision-Makers Tour. The Conservancy is holding its annual decision-makers tour on September 30. This year's tour theme will be on understanding ag assessments.

ENVIRONMENTAL MANAGEMENT COUNCIL

EPA Brownfield Assessment Grant. The Planning Department coordinated with the Genesee Finger Lakes Regional Planning Council on an application to the Environmental Protection Agency for a Regional Brownfield Assessment Project. We are still waiting to hear about awards sometime this summer. The County was notified that the GFLRPC was not selected for funding. GFLRPC is contacting the EPA to discuss the application and possible resubmission.

Next meeting. The EMC held its annual tour of Letchworth State Park on July 27, 2016. The next meeting is planned for September 28, 2016.

COUNTY PLANNING BOARD

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

OTHER TECHNICAL ASSISTANCE

Mapping/Municipal Assistance

Created 2016 parcel file with Real Property Tax Services

Prepared a Village of Dansville Zoning map amendment

Created Inter County directions map for the Board of Supervisors

Created Lead Testing Results Maps for the Department of Health

Created North Dansville and Avon Downtown Revitalization maps for Economic Development

Investigated Census data for RESTORE Grant for County Administration and Economic Development

Created updates to Town Nunda and Village Nunda zoning maps

Created Town of Avon Agriculture map for comprehensive plan

Provided the Town of Geneseo with SEQR process info for the Town of Geneseo Long Point Park Master Plan

Town of Leicester zoning and process guidance provided to the Code Enforcement Officer

Info Requests

Conservation Advisory Council info request from the general public

Responded to multiple municipal requests for information on solar enterprise regulations

Responded to FEMA Floodplain Map requests

Mrs. Erdle entered.

COUNTY CLERK – MARY STRICKLAND

Action Item(s) To Be Reported

ESTABLISHING PETTY CASH AMOUNTS FOR COUNTY CLERK GENESEO AND DANSVILLE DMV OFFICES FOR THE YEAR 2016

RESOLVED, that the following petty cash amounts and designees be established for the year 2016:

Department	Custodian	Amount
Geneseo DMV	Mary Strickland	\$400.00
Dansville DMV	Mary Strickland	\$400.00

Director's Comments: Additional Petty Cash Accounts for Geneseo and Dansville Motor Vehicle Offices per request from New York State Motor Vehicle Office audit for \$400.00 for each account.

Ms. Strickland reported that they had their first DMV audit and they have corrected four of the six issues of concern. The auditors do not want them making change out of the drawer.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. OFFICE RENOVATION UPDATE-They are near completion. Ms. Strickland thanked the Board for authorizing the renovations and invited everyone to stop in and visit.

SHERIFF – SHERIFF THOMAS DOUGHERTY, UNDERSHERIFF BEAN & CD YASSO

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: MONROE COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Monroe County	1/1/16-12/31/16	\$75,000.00
39 W. Main St.		
Rochester, NY 14614		
For: Forensic Laboratory Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
A3171	100%	Yes X No

The Undersheriff explained that Monroe County is looking for a signed contract. In doing further research, Niagara County's Director and Deputy will be retiring and they do not want to take on any additional work at this time.

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

PROCLAIMING SEPTEMBER 18-24, 2016 AS SHERIFF'S WEEK IN LIVINGSTON COUNTY

WHEREAS, the Office of Sheriff is celebrating its 195th anniversary in Livingston County, it has been an integral part of our criminal justice system. The Office of Sheriff was established in the State's first constitution and having been continued in every succeeding constitution, and having been one of the original constitutional offices of our County; and

WHEREAS, despite changes in its function, status and powers during its long history, the Office of Sheriff has maintained a continuous existence, preserved its distinguishing heritage, and continued to be an essential component of our criminal justice community; and

WHEREAS, the Office of Sheriff has evolved into a modern, professional, full-service law enforcement agency, manned by fully trained police officers, using state-of-the-art technology and applying the latest and most advanced theories and practices in the criminal justice field; and

WHEREAS, the Office of Sheriff is unique in the community, and the duties of the Office go far beyond the traditional role of "Keeper of the Peace," and extend into many facets of public service, including maintaining the county jail, providing security in our courts, dispatching emergency services, and serving and executing civil process for our courts; and

WHEREAS, as a constitutionally empowered entity directly responsible to the People, the Office of Sheriff remains, even today, responsive and accountable to the public it serves; and

WHEREAS, it is fitting to celebrate the historical contributions of the Office of Sheriff and the significant role, which the office plays in our modern criminal justice system; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims the week of September 18-24, 2016 as Sheriff's Week in Livingston County.

They plan to have the command center set up at Wegmans to kick off the week.

There was discussion on the unmanned equipment, its use to date and how it is only used for police business. Public reception will be good we share the facts and tell them we have used it a half dozen times for police work and it has helped.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution Carried.

AMENDING THE 2016 HOURLY SALARY SCHEDULE: SHERIFF'S OFFICE

RESOLVED, that the 2016 Hourly Salary Schedule is amended as follows:

Sheriff's Office:

- Create one full-time Corrections Officer position.

REFER MATTER TO THE WAYS AND MEANS COMMITTEE

Comments: Create additional Corrections Officer position to staff Court Security Unit with one additional person.

Chief Deputy Yasso explained that Bob Lewis, the Court Security Supervisor, is pushing for additional staff to the Courthouse security team to that we always have two deputies at the desk when we have large jury pools coming in or busy court dates. We did have this amount of deputies at the Courthouse and we lost that deputy position prior to Sheriff Dougherty coming into office. These positions are paid by the court system. Having this body will allow coverage due to absences without pulling a body from the jail.

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. OFFENDER WATCH – Sex offender management and alert software. Sheriff Dougherty explained that this is a private company that has created a data base that the buying entity, the County, would enter in all of our sex offenders. The Sheriff's Office currently monitors over 100 sex offenders including those towns and villages that do not have a municipal policing agency, for example Avon and Geneseo would monitor their own sex offenders. This system, for roughly \$5,000 for a 12-month period. Our intent is that we would pay for all of the police departments as well in order to get every registered sex offender onto the data base. The data base does mapping for every level 2 and level 3 sex offender. We can't do level 1 by state law. There are Aps that come with it for school officials and private residents if they sign on. Alerts would be sent out if a sex offender moves into the area. Sheriff Dougherty is requesting to pay for this out of a revenue account for the first 12 months and then, if they wish to continue the contract, he will address it in the budget process next year. We have a very good reputation state wide for monitoring our sex offenders. A lot of credit goes to Investigator Dan Rittenhouse. He leads our program. He is very proactive both physically on the ground and online. This is all good stuff that makes a big difference in the community.
2. RANGE UPDATE – CD Yasso reported that he has meet with County Highway and they have cleared the area of a lot of brush and trees. He has been working closely with Mark Grove to stake out an area. He has been a lot of mapping and measuring as far as location. He has not been there to test the sound issue. He is hoping to meet with K. Dewar by the end of the week to do a quick test fire to make sure it won't bother her staff stationed there. He thinks it is far enough south of the gas easement there that it is actually beyond the EOC building. At the request of the committee, they did more homework on the costs. Through Highway doing the work for the driveway and the shooting area that we would eventually put some concrete in, the estimate for stone and fabric for access was a bit more than \$8,000. He received three quotes for commercially engineered bullet traps and the lowest quote was \$57,000. To put a structure over the first 25 yards and the bullet trap, a rough quote in just materials from a local lumberyard was \$23,000 and that was using us for labor through Central Services. Concrete costs would be around \$6,000. In materials alone to get all of the parts we are at \$94,000-\$95,000. CD Yasso reached out to some construction companies on a prefab building and quotes were \$120,000. They have worked with Mark Grove on some 8

foot berms on three sides and vegetation to reduce sound and safety issues. CD Yasso feels that there will not be a problem with Route 390. They will also be testing the noise issue with Dog Control. Mainly pistols will be used with the exception of the SWAT team. The site will now be directed further away from KidStart. Rod and gun clubs use dirt piles instead of a bullet trap. There are no environmental concerns by utilizing the bullet traps. The trap will also eliminate any chance of ricochet.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY'S COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") CONTRACT WITH THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL ("NYSOCR") FOR AN ECONOMIC DEVELOPMENT PROJECT IN THE TOWN OF AVON

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on September 28, 2016 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County's contract with the NYS Office of Community Renewal to support an economic development project in the Town of Avon that involves the creation or retention of permanent jobs, and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

Mr. Bacon explained that this is a \$75,000 grant that requires a second public hearing.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

ECONOMIC DEVELOPMENT:

The Town of Avon accepted dedication of Tec Drive in the Avon Crossroads Commerce Park on August 19th. This was the final step in the construction of the road connecting Route 15 and Interstate Drive which will allow us to close out the EDA grant and receive the remaining funds.

The regional grain center feasibility study was completed at the end of July indicating that a facility specializing in the segregation and storage of small grains could be profitable based on a growing market need throughout the area. Certainly the New York State Farm Brewer Law provides much of the emphasis for market growth as the farm brewery license will require that 90% of the hops and other active ingredients used in the production of craft beer be sourced in this State. The Office was recently awarded with a \$67,000 grant from the USDA to enter the business planning phase of feasibility to measure the true viability.

The craft brewing business plan competition has entered the next phase seeking applications by those interested in starting a beer brewing business in Livingston County. Each of the initial 75 parties who expressed interest in the contest was asked to submit a short summary of their business plan. All entries are due by September 30th.

DISTRICT ATTORNEY – GREG MCCAFFREY

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DISTRICT ATTORNEY'S OFFICE: NEW YORK STATE DIVISION OF CRIMINAL JUSTICE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County District Attorney's Office, according to the term

designated, and any future amendments to said contract for the Livingston County District Attorney's Office, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Division of Criminal Justice Services	10/1/16-9/30/17	\$29,200.00
80 S. Swan Street Albany, New York 12210 For: The Aid to Prosecution		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
State Grant	0%	Yes X No

This grant is used to supplement ADA salary.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution...Carried.

Pre-approved Informational Item(s) To Be Reported

Department Update – Record year of cases last year with 305 felonies. He has a full staff right now. Felonies are mostly drugs (59 drugs, 50 violent offenses and 100 were other). Felony DWI cases are counted within that 305. Unfortunately, almost all of the crimes we see have some nexus to drugs. There are drugs everywhere that are leading to poor behavior.

OTHER – IAN COYLE

Action Item(s) To Be Reported

CONFLICT DEFENDER DISCUSSION & UPDATE – Mr. Coyle explained that we have a single proposal that came in was for \$315,000 after our current contract for \$175,000. All of this is before the state changes go into effect, which will only increase the case number. Ontario County and some other counties have created a conflict defender office, which is an additional public defender that handles any conflict cases. If there is a second conflict, those cases will go to assigned counsel. He feels that, administratively, this is the better option for the County. This would require introducing a local law to create this office and a public hearing to hear any comments.

PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. B-2016 A LOCAL LAW CREATING THE OFFICE OF LIVINGSTON COUNTY CONFLICT DEFENDER

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on September 14, 2016, a proposed Local Law entitled Local Law No. B-2016 a local law creating the Office of Livingston County Conflict Defender, it is hereby

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on the 28 day of September, 2016 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

Chairman Gott updated that Committee on the status of the Republican Commissioner appointment. There is currently only one name to be put forth, Becky Schroeder.

ADJOURNMENT

Mr. Gott moved and Mr. Schuster seconded to adjourn the meeting at 10:18 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN

Informational Item(s) Written Only

1. A Primary Election will be held on September 13, 2016 from Noon to 9 PM. This election will be for all Republicans in Livingston County for the 133rd Assembly District seat between Bill Nojay and Richard Milne. The Reform Party will also be voting in the 57th Senate District which includes the towns of Conesus, Livonia,

Mt. Morris, N. Dansville, Nunda, Ossian, Sparta and Springwater. This party was formed 2 years ago during the Governor's election and has 1 person enrolled in the 57th SD but has additional voters in the other counties involved. The election will be for either Catharine Young or a write-in candidate.

2. Emails were sent to Supervisors and town clerks along with letters to poll site providers notifying them of the Primary and districts would be consolidated since it involves just Republican and Reform voters. Preparations are continuing and are on schedule for the Primary Election.
3. Caucuses continue, with most being completed. However, there has been an additional resignation as of August 31st causing the position to be on this year's ballot. Caucuses are being scheduled in that town. The last day to hold file paperwork from a caucus is September 20th. Anyone resignation from an elected position would have to occur before September 20th to place it on this year's ballot.
4. Mail check cards were mailed the first week of August to over 37,000 registered voters to verify voters were still living at the residence on file and to notify them of upcoming elections, party affiliation and voting location. Over 1,900 cards have been received back as they are not deliverable as addressed producing another piece of mail to be sent out if a new address is listed. This is a huge increase from last year. The party affiliation now being listed on the inside of the card has caused many to take note and change their party affiliation.
5. Our volume of mail has increased with a Presidential election forthcoming. An increased number of registration forms and absentee ballot applications are processed each day along with ballots going out and coming for the Primary.
6. An Election Inspector class has been scheduled for October 4th on the SUNY Geneseo campus for interested college students. Additional Inspectors are still needed and another class will be scheduled. We have seen results from the brochure we have circulated for new inspectors.
7. Two schools have requested staff to come in to cover voter registration with the students. The Livingston-Wyoming ARC has requested us to demonstrate the machine to their consumers so they know how to operate it in November.
8. Local registration as required in a Presidential year has been scheduled for Thursday, October 13th and Saturday, October 15th. The Board will also be open additional hours the two weeks before the November election for the purpose of issuing absentee ballots.
9. Commissioners DiPasquale and Leven attended the Voters Engagement Committee meeting at SUNY Geneseo on August 29th. This was the first meeting of the new semester. A voter registration drive was held in the dorms upon the student's arrival and the first stack of almost 500 forms was turned over to us at the meeting. These are currently being entered into our registration system and means that we will need to take a look at the voter numbers in each district and may need to make changes to the districts or locations before November in Geneseo.
10. Commissioners DiPasquale and Leven were included in an Executive Committee planning meeting conference call for the NYS Election Commissioners' Association on August 15th.
11. Since the first of the year: 2,339 new registrations, 229 name change, 1,411 residence changes, 1,176 mailing address change, 845 personal information changes, 603 duplicates, 110 incompletes, 691 pending party changes, 1,153 cancellations, 1,026 made inactive changes, 1,119 voter status changes and 940 various other changes have been processed.
12. Current active voter enrollment stands at 37,378 and Inactive enrollment at 3,308.

Total active/inactive voter enrollment is: 40,686.

Democratic	9,940	Working Families:	142	Reform	2
Republican	16,337	Independence	1,775	Others	86
Conservative	877	Women's Equality	4	Blank	8,078
Green	137				

CENTRAL SERVICES

Informational Item(s) Written Only

1. General Departmental Updates

Government Center:

- Drywall repair in Boiler room 100% complete (from water damage from broken sprinkler pipe).
- Renovation in Clerk's office 80% complete (finishing carpet and paint)
- New drinking fountains installed on 3rd floor

Sheriff's Office:

- Electrical upgrade in former Nextel tower shelter as part of Radio Upgrades Project 100% complete
- Electrical upgrades in locations (Dansville Municipal Building and Avon Fire Department) for Radio Upgrades project.

-New heat pump install began for Evidence Room.

Courthouse:

-New exterior door/security door project rescheduled for September 16th-18th

-Painting of holding cell area 100% complete

Millennium Drive:

-Painting of light poles 100% complete

-Installation of new LED roadway and parking lot lights in the rear of Millennium Drive 100% complete.

-New spilt AC unit installed 100% in Mental Health Lobby

-Started replacement of broken sidewalks around Facility.

Campus:

-Continue building raised platforms for A/C condensers

-Building #3 roof repair still ongoing 90% complete

-Start gutter repair on Building #3

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

1. 8 Individuals from the Haz Mat team have completed the first module of the New Haz Mat Technician class. The total hours that will be completed for the new certification will be 104. The Haz Mat team is about half way through the accreditation process established by OFPC.

2. The accreditation process guidance document has been completed by NYSEMA and DHSES. Counties can sign up for the accreditation.

3. Attended the regional Hazardous Materials Grant workshop in Batavia for the 2017 grant, the regional grant helps support our haz mat team with training and equipment. The regional grant works with Monroe, Genesee and Wyoming counties.

4. Attended a County DOH drill regarding Ebola, the tabletop exercise was developed by DOH to gauge their response to this problem and how they would communicate on work with other assets.

5. Worked with Wyoming County to secure grant funding for a grain bin rescue course that was held at the training center on August 4th. All FD departments were in attendance.

6. Conducted basic rope rescue skill training for the Steuben County Sheriff's Department

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

July 26, 2016 Meeting with Chautauqua County EMS re: Livingston County EMS operations

July 28, 2016 EMS presentation to Med Tech youth students at Noyes Memorial Hospital

July 28, 2016 Ebola Drill planning at Noyes Memorial Hospital

August 3, 2016 Medical Director Meeting

August 8, 2016 MLREMS Executive Committee meeting

August 8, 2016 MVA response Groveland

August 9, 2016 Medical Director Meeting

August 15, 2016 NYSDOH BEMS conference call "The Changing Face of EMS in NYS"

August 16, 2016 Isolation and Quarantine Table Top Exercise at LCDOH

August 16, 2016 EMS presentation for Workforce Development Summer Youth Program

August 16, 2016 Medical Director Meeting

August 18, 2016 Workforce Development Healthcare Forum

August 23, 2016 Meeting NYS DOH BEMS Representative

August 24, 2016 EMS Staff support at HazMat drill Lakeville

August 25, 2016 MVA response York

NYS DOH Course Sponsor renewal 2016-2018

NYS DOH Agency and Narcotics renewal 2016 -2018

PROBATION – LYNNE MIGNEMI**Informational Item(s) Written Only****1. PROBATION DEPARTMENT WORKLOAD**

467 adult offenders supervised in county (27 treatment court cases being supervised in drug court)
 12 offenders in other NYS counties
 4 offenders in other states
 9 juveniles supervised
 9 new juvenile referrals
 35 investigations ordered
 18 active EHM cases (2 juvenile; 16 adults; 3 of which are female), 6-Global Positioning
 0 adult placed on probation for willful violation of support
 15 New Leandra's Law cases (8 CDs)

2. MONIES COLLECTED

\$ 3,433.38 – restitution
 8,509.00 – fines
 5,477.00 – fees
 161.00 – surcharge

3. MEETINGS ATTENDED

07/05/2016 Human Services Department Head Meeting
 07/06/2016 Public Safety-ATI contract
 07/06/2016 Strategic Planning Suicide Prevention Meeting with NYS Office
 07/11/2016 Hope Mentoring Meeting
 07/13/2016 Board of Supervisor's Probation Presentation
 07/13/2016 911 Meeting at EOC
 07/18/2016 Staff Meeting
 07/19/2016 Law Enforcement Council
 07/21/2016 Financial Meeting with David Morris/Mary Strickland
 07/21/2016 Quarterly Department Head Meeting
 07/25/2016 Meeting with Med Lab
 07/26/2016 Suicide Task Force Meeting

4. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	7/18/16	Restore Sexual Assault Services Trng	0.25	
	7/20/16	Defensive Driving	6.0	
Doug Czyryca	None			
Katie Dunn	7/18/16	Restore Sexual Assault Services Trng	0.25	
	7/27/16	The Importance of Enhancing Procedural Justice in Interactions with Juveniles	1.0	
Michelle Jordan	7/18/16	Restore Sexual Assault Services Trng	0.25	
	7/20/16	Defensive Driving	6.0	
Liz Laney	7/18/16	Restore Sexual Assault Services Trng	0.25	
	7/27-29/16	NYSPOA Conference	20.0	
Brian Lanpher	7/18/16	Restore Sexual Assault Services Trng	0.25	
Debra Mack	7/1/16	Portal Recertification	0.5	
	7/18/16	Restore Sexual Assault Services Trng	0.25	
	7/20/16	Defensive Driving	6.0	
Matthew McKinney	7/18/16	Restore Sexual Assault Services Trng	0.25	
	7/27-29/16	NYSPOA Conference	20.0	

Rachel Merrick	7/18/16	Restore Sexual Assault Services Trng	0.25	
Lynne Mignemi	7/14/16	Defensive Driving	6.0	
	7/18/16	Restore Sexual Assault Services Trng	0.25	
Courtney Sobrado	7/18/16	Restore Sexual Assault Services Trng	0.25	
	7/27-29/16	NYSPOA Conference	20.0	
Jason Varno	7/18/16	Restore Sexual Assault Services Trng	0.25	
Leeann Pike	7/18/16	Restore Sexual Assault Services Trng	0.25	
Mary Van Horn	7/18/16	Restore Sexual Assault Services Trng	0.25	

PUBLIC DEFENDER – MARCEA TETAMORE

Informational Item(s) Written Only

1. Applications received YTD as of 8/30/16: 1,162
2. Files opened YTD as of 8/30/16: 632
3. Cases assigned to GVLA as of 8/30/16: 227
4. Applications pending as of 8/30/16: 77
5. Applications received from 7/25/16-8/30/16: 176
6. Files opened 7/25/16-8/30/16: 62
7. Cases assigned to GVLA 7/25/16-8/30/16: 31
8. Applications denied YTD that would qualify under new guidelines: 75

Respectfully submitted,

Michele R. Rees
Clerk of the Board