

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, SEPTEMBER 12, 2016
1:30 P.M.

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, H. Grant, B. Beagle-LCN

PERSONNEL ISSUES

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

- Create one (1) Full-time Registered Professional Nurse position.
- Create one (1) Full-time Nutrition Aide position.

Ms. Rodriguez explained that these positions serve in the capacity to serve foster care children at DSS due to increasing needs. The nutrition aide was a clinic aide and the WIC grant has changed dramatically so it is more educationally based. The salary grade and the pay is the same.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

Ms. Rodriguez reported that everything is going very well. The department is having their second Ebola drill in a month tomorrow so the state will be visiting.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

APPOINTING SOCIAL SERVICES ATTORNEY FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES – JENNIFER NOTO

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Department of Social Services

- Appoint Jennifer Noto of 24 Crossett Road, Geneseo, New York 14454 to the position of full-time Social Services Attorney at an annual salary of \$90,000.00 effective November 9, 2016.

Mrs. Deane explained that Jennifer Noto is her choice as the new attorney for Social Services. There were three interviews held. Ms. Deane intends to be back for another position when Jack Sylvester retires in April. Mr. Coyle reviewed the interview with Mrs. Noto and feels that she will be a great addition to the County. Mrs. Deane explained that Mrs. Noto's skill set is exactly what we need right now.

Motion: Mr. Fanaro moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

PERSONNEL ISSUES – TISH LYNN

APPOINTING DEPUTY PERSONNEL OFFICER FOR THE LIVINGSTON COUNTY PERSONNEL OFFICE – RICHARD D. JOKI

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Personnel Office

Appoint Richard D. Joki of 11639 Davis Road, Prattsburg, New York 14873 to the Deputy Personnel Officer position at an annual salary of \$73,000.00 effective October 3, 2016.

Ms. Lynn reviewed the position creation process and how the appointment could not be done until there was office space. Eight applications were approved and three interviews were conducted. Mr. Joki was the best applicant. He is currently employed by the Steuben County Personnel Office as a senior personnel technician which makes him third in line so this is somewhat of a promotion for him. His work has been very intense in the civil service area, but he has also collective bargaining, benefits work and employment investigations. Ms. Lynn explained that his background is very good in practically all of our areas of concentration. She feels that he will make a very good fit in the office. Mr. Pangrazio explained that Mr. Joki interviewed very well and he feels that he will be a good fit for the County.

Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution Carried.

SHERIFF'S OFFICE

AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: SHERIFF'S OFFICE

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Sheriff's Office:

- Create one full-time Corrections Officer position.

Mr. Coyle explained that this position will be for an additional court security position at the courthouse. The State pays for this position and an amendment will be done to our contract with them.

Motion: Mr. LeFeber moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

OTHER – IAN COYLE

AMENDING THE 2016 DEPARTMENT HEAD SALARY SCHEDULE: CONFLICT DEFENDER OFFICE

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Conflict Defender

- Create one (1) Full-time Conflict Defender position.

Mr. Coyle reviewed previous conversations regarding this program. The state has changed some regulations and after the results of the RFP came in, we are choosing to create a conflict defender office. Mr. Coyle explained that while we have had difficulties with filling the assistant public defender attorneys, he has heard of interest in assistant conflict defender attorneys.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

AMENDING THE 2016 DEPARTMENT HEAD SALARY SCHEDULE: VETERAN SERVICES

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Veteran Services

- Convert ¾ time Director of Veteran Services position to full-time effective immediately.

Mr. Coyle explained that Frank Hollister was retired and had earning restrictions so the position was originally part time. Jason Skinner has now completed his certifications on multiple levels.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

APPOINTING VETERAN SERVICES DIRECTOR – JASON SKINNER

WHEREAS, the office of Veteran Services Director became vacant on October 16, 2015;

WHEREAS, the County Administrator has recommended the appointment of a new Veteran Services Director pursuant to his powers and duties as specified in Section 4 (C) of Local Law E-2007; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Veteran Services

Appoint Jason Skinner of 7969 Carney Hollow Road, Springwater, New York to the position of Veteran Services Director effective September 18, 2016 at an annual salary of \$47,500.00.

Motion: Mr. Knapp moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

MOTION TO MOVE THE AGENDA

Mr. Gott moved and Mr. LeFeber seconded to move the agenda. Carried.

COUNTY TREASURER – AMY MANN

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY TREASURER: PHILLIPS LYTLE LLP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Treasurer, according to the term designated, subject to

review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Phillips Lytle LLP	2015 in rem proceeding	\$358.00

1400 First Federal Plaza
Rochester, NY 14614

For: Foreclosure for 2015 tax year

Ms. Mann explained that the price was not increased for our contract.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Update on Auction Parcel # 9 located at 5 West Avenue in the Village of Livonia. The other closings are going very well. She still needs to take some action on the parcel where the buyer stopped payment. Ms. Mann did contact the contending bidder, James DeGraw at \$17,500 and he is still willing to buy the property, but he does not want to pay the 10% buyer's premium. Mr. Coyle explained that we need to set principles and precedence to follow. There was further discussion that we should proceed so we can satisfy those principles. The County Attorney reached out to the bidder and told her that there was never a gas station on the property. The County Attorney needs to send a letter stating that we want the buyer's premium paid and if not received, there will be consequences with a definitive timeline. The Committee felt that the second bidder does need to pay the 10% buyer's premium no matter what. In previous instances when we went to the second bidder, that person did pay the 10%. The Committee will accept the \$17,500 bid plus the 10% buyer's premium.
2. Bonadio will be giving a presentation at the next Ways and Means Committee meeting.

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

AUTHORIZING THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT TO PURCHASE (1) ONE NEW FORKLIFT – DOOSAN INDUSTRIAL VEHICLE AMERICA

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the purchase of one new Doosan G25P Forklift from Doosan Industrial Vehicle American under NYSOGS Contract#PC67141, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Amount</u>
Doosan Industrial Vehicle America	\$24,389.00

2475 Mill Center Parkway, Suite 400
Buford, GA 30518

For: Purchase of (1) new Doosan G25P Forklift. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
2016 Machinery Fund Appropriations	100%	Yes X No

Mr. Higgins distributed photos of the equipment to be replaced for discussion. The new forklift will have an additional 1,000 pounds capacity. We do not have a delivery date yet. This equipment will be surplussed and offered to the towns before sending to auction. Estimates for auction value are \$2,500-\$4,000.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

AUTHORIZING THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT TO PURCHASE TWO LAWN TRACTORS – DEERE & COMPANY

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the purchase of two John Deere Lawn Tractors from Deere & Company under NYSOGS/National Joint Powers Alliance (NJPA) Contract#PC66663, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Amount</u>
Deere & Company	\$32,441.02

2000 John Deere Run
Cary, NC 27513

For: Purchase of two John Deere X738 4x4 Lawn Tractors with 60" Mower Decks and ROPS Hard Cabs. To replace two existing JDX700 lawn tractor mowers (2007 & 2008 models). Tractors are used year-round for

mowing and snow control. Existing snow blades and snow blowers will be transferred to the new tractors.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
2016 Machinery Fund Appropriations	100%	Yes X No

He is also planning to surplus these tractors with mowers. Estimates for auction value are \$2,750-\$4,750 and \$3,000-\$5,000.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #9A – SEPTEMBER 14, 2016

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #9A dated September 14, 2016 in the total amount of \$2,706,049.65.

Motion: Mr. LeFeber moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH (2)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

Transfers are for Mental Health and the WIC program.

Motion: Mr. Knapp moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

3. AMENDING 2016 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH

RESOLVED, that the 2016 Department of Health budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A4110	3472	STAID Special Health	\$2,862.00
Increase Appropriation	A4110	4200	Print/Ads	\$2,862.00

This amendment is in the cancer services program reflecting state aid coming in.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

4. ESTABLISHING PETTY CASH AMOUNTS FOR COUNTY CLERK GENESEO AND DANSVILLE DMV OFFICES FOR THE YEAR 2016

RESOLVED, that the following petty cash amounts and designees be established for the year 2016:

<u>Department</u>	<u>Custodian</u>	<u>Amount</u>
Geneseo DMV	Mary Strickland	\$400.00
Dansville DMV	Mary Strickland	\$400.00

Director’s Comments: Additional Petty Cash Accounts for Geneseo and Dansville Motor Vehicle Offices per request from New York State Motor Vehicle Office audit for \$400.00 for each account.

Mr. Coyle explained that this issue came up in the DMV audit by the state. We have petty cash accounts in multiple departments. This will be added to the annual resolution done in January.

Motion: Mr. Mahus moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

5. DECLARING SURPLUS PROPERTY – PROBATION DEPARTMENT

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

(Probation Department)

Quantity	Year, Make & Model	Serial /VIN
1	2007 Ford Taurus	1FAFP53UX7A185539

The Highway garage has stated that this vehicle should be surplussed.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

Mr. Coyle explained that the next six items are aligned for similar activities for capital projects. These are the results coming out of the five year capital plan work he has done with the Planning Department on each year.

6. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2016–AMBULANCE EQUIPMENT

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1629 .2900** in the amount of \$200,000.00 to be funded from Interfund Transfers **H1629.5031** in the amount of \$200,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Ambulance Equipment Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$200,000.00.

Mr. Coyle explained that we have typically put money away each year for stretchers, life packs, ambulance rigs and fly cars.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

7. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2016–CAMPUS UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H6121.2900** in the amount of \$200,000.00 to be funded from Interfund Transfers **H6121.5031** in the amount of \$200,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Campus Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$200,000.00.

This is a catchall account for any capital project work at the Mt. Morris campus. We are looking at painting the water tower right now. The account is currently at \$525,000 and we are looking to add \$200,000 The quote received for the water tower was over \$300,000.

Motion: Mr. Fanaro moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

8. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2016–COURTHOUSE UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1625 .2900** in the amount of \$50,000.00 to be funded from Interfund Transfers **H1625.5031** in the amount of \$50,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Courthouse Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$50,000.00.

This is mainly for the roof. We try to name these accounts all as upgrades so they cover more. We have done some assessments on the roof.

Motion: Mr. Wadsworth moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

9. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2016–E 911 UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H3020.2900** in the amount of \$50,000.00 to be funded from Interfund Transfers **H3020.5031** in the amount of \$50,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the E911 Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$50,000.00.

This is usually a larger amount but we have been able to get grants that have lowered the amount for this year.

Motion: Mr. Knapp moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

10. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2016–GOVERNMENT CENTER UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1628 .2900** in the amount of \$150,000.00 to be funded from Interfund Transfers **H1628.5031** in the amount of \$150,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Government Center Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$150,000.00.

This is for carpet replacement, technology upgrades, furniture and other necessary items.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

11. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2016–ITS UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1680. 2900** in the amount of \$300,000.00 to be funded from Interfund Transfers **H1680.5031** in the amount of \$300,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the ITS Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$300,000.00.

This is software or systems component and the main ERP system. The account currently has \$569,000.

Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

12. WORKERS COMPENSATION FUNDING FORMULA CHANGES

Mr. Coyle explained that this will necessitate a local law. Action today would start the process at a future Ways and Means meeting to set the public hearing for the local law at a Board meeting. This would be a five year smoothing to a mix in 10% increments to experience and assessed value instead of 50/50.

Motion: Mr. Gott moved and Mr. LeFeber seconded to move forward with the local law process with introduction and a public hearing resolution Carried.

There was discussion on the special districts that have any paid employees. There was discussion on billing the towns and then have the towns do the accounting with the districts. In fifty years, there have only been two questions on this matter. Livonia has paid \$16,000 for their stipend people.

13. MODIFYING RESOLUTION NO. 2015-368: DEPARTMENT HEAD VACATION ACCRUALS

WHEREAS, the County wishes to modify when new department heads receive their first week of vacation in order to improve recruitment efforts; now, therefore, be it

RESOLVED, that effective upon adoption of this resolution the department head vacation section of resolution 2015-368 is hereby modified to read as follows:

3. Vacation.

a. Department Heads other than those listed in subsection “b” below will be provided with vacation as provided in this subsection.

Such Department Heads will accrue vacation in accordance with the following table:

<u>Anniversary of Date of Hire</u>	<u>Vacation Accruals</u>
Upon hire	5 days
1 – 10 year	15 days
11 year	16 days
12 year	17 days
13 year	18 days
14 year	19 days
15–24 year	20 days
25 year and subsequent anniversaries	25 days

A maximum of two (2) working days vacation may be held over from one anniversary year to the next. These days will not accumulate from year to year, but will be used in the new anniversary year.

Department Heads may receive payment in lieu of vacation on the same basis as provided to CSEA full-time unit employees under the terms of their collective bargaining agreement.

b. The following Department Heads employed at the Department of Health will accrue vacation on the same basis as provided under the NYSNA contract. These Department Heads are: The Directors of Patient Services, and the WIC Program Coordinator. These department heads shall not be entitled to vacation carryover or payment in lieu of vacation unless such benefits are provided by the NYSNA contract.

c. Only vacation accrued on and after the employee’s first anniversary of his/her date of hire may be payable upon termination of employment. Accrued vacation will not be payable upon termination of employment unless the requirements set forth in Article 18, §4 of the CSEA full-time employee collective

bargaining agreement are met. "Notice of termination" as used in Article 18, §4 subparagraph d shall mean when applied to Department Heads: (i) notice of disciplinary charges for those with Civil Service Law §75 or similar due process rights, or (ii) actual notice of termination for all others.

and be it further

RESOLVED, that this modification of Resolution No. 2015-368 shall be applied retroactively to full-time department heads hired in 2016 who have not already accrued five days of vacation pursuant to the original resolution.

Mr. Coyle feels that this will make our recruitment look more appealing. He does not feel that anyone has abused this in the past, but he feels that we can benefit if we are able to offer five days of vacation at the start date instead of waiting six months.

Motion: Mr. LeFeber moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

14. DECLARATION OF SEQR LEAD AGENCY AND ADOPTION OF SEQR NEGATIVE DECLARATION FOR PROPOSED PURCHASE OF APPROXIMATELY .38 ACRES ON POAGS HOLE ROAD FROM OPCO, INC.

WHEREAS, Livingston County is proposing the purchase of approximately .38 acres (TMP# 203.-1-42.2) on Poags Hole Road in the Town of North Dansville from OPCO, Inc.; and

WHEREAS, the proposed action is subject to the State Environmental Quality Review Act, with the Livingston County Board of Supervisors being the only involved agency; and

WHEREAS, the proposed action is an Unlisted Action pursuant to the State Environmental Quality Review Act; and

WHEREAS, a Short Environmental Assessment Form has been completed pursuant to the State Environmental Quality Review Act; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors as the only involved agency, does hereby declare itself as Lead Agency for the proposed action; and be it further

RESOLVED, that the Livingston County Board of Supervisors, as Lead Agency, does hereby determine that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and the Livingston County Board of Supervisors does hereby adopt the SEQR Negative Declaration for the project.

Mr. Coyle explained that we have controlled the destiny of this parcel. There is interstate access and utilities. We have had interest in the parcel.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

15. AUTHORIZING THE PURCHASE OF PROPERTY LOCATED IN DANSVILLE, NEW YORK FROM OPCO, INC.

WHEREAS, the County of Livingston has agreed to purchase 0.38 acres to be added to the development property known as Exit 4-Dansville Crossings located on the corner of Route 36 just off the I-390 Exit 4 ramp and Poags Hole Road, Dansville, New York; and

WHEREAS, an appraisal has been obtained, and the County and OPCO, Inc. have reached an agreement for the purchase of the property; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors authorizes the purchase of 0.38 acres of vacant land located on the corner of Route 36 and Poags Hole Road, Dansville, New York from OPCO, Inc., at a cost not to exceed \$22,000.00; and, it is, further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign all documents prepared and approved by the County Attorney and County Administrator necessary to finalize the transfer of property.

Motion: Mr. Mahus moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. NYS RETIREMENT SYSTEM BUDGET – Mr. Coyle explained that the comptroller did send information out on rate stabilization for the next year. We had forecasted some growth for the 2016 December payment and it will now be less than estimated. We will also be able to scale back slightly

for the 2017 budget.

2. 2017 BUDGET UPDATE – Draft numbers will be prepared soon. For the CNR budget, the IGT payment will be about \$10M so we now need more cash to meet the 50% match obligation. The debt services left for the CNR are about \$35M. The highway budget looks good. Staffing wise, there is nothing crazy. The jail is still forecasting seven figures plus. Things are looking good. There was discussion on the impact of salaried employees. Mr. Coyle is working with Tish Lynn on this. There are quite a few people considered salary that will be moved to an hourly status. The budget workshop will be immediately following the Board meeting on October 12, 2016.

ADJOURNMENT

Mr. Gott moved and Mr. Wadsworth seconded to adjourn the meeting at 2:39 p.m.

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. We have completed the School tax files and bills. All of the files and/or printed bills have been picked up by the Schools.
2. I am currently reviewing job applications to fill our vacant Real Property Tax Service Aide position.
3. I am also pleased to report that the Town of Conesus has filled the vacant Assessor position.
4. In September our office will be participating in the 2016 County Decision Makers Ag Tour, the theme this year is “Ag Assessments and How They Impact Your Community”.

Respectfully submitted,

Michele R. Rees
Clerk of the Board