

**PUBLIC SERVICES COMMITTEE MEETING MINUTES**  
**WEDNESDAY, OCTOBER 5, 2016**  
**9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, H. Grant  
ABSENT: M. Schuster

**PLANNING – ANGELA ELLIS**

**AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE HAMLET OF GREIGSVILLE TRANSPORTATION SAFETY AND ACCESS IMPROVEMENT PLAN FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT –T.Y. LIN INTERNATIONAL**

WHEREAS, the County of Livingston solicited a Request for Proposal for the Hamlet of Greigsville Transportation Safety and Access Improvement Plan, and eight proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>T.Y. LIN International</b>	10/12/16-12/31/17	Not to exceed \$45,000.00

255 East Avenue  
Rochester, New York 14604

For: Professional services for development of a transportation safety and access improvement plan for the hamlet of Greigsville, Town of York.

Director's Comments: This resolution authorizes a contract with T.Y. LIN International to work with a Project Steering Committee on development of a transportation safety and access improvement plan for the hamlet of Greigsville in the Town of York. See attached memo.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Genesee Transportation Council, Unified Planning Work Program	\$0	Yes X No

Mrs. Ellis explained that this contract is to complete the plan that is being funded for the Greigsville Hamlet area. The Planning office will be offering in-kind services.

*Motion: Mr. Carman moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.*

**PROVIDING FOR PUBLIC HEARING ON PETITIONS TO JOIN EXISTING AGRICULTURAL DISTRICTS AND REFERRING THEM TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD**

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified Agricultural District; and

WHEREAS, Livingston County has received petitions from landowners requesting the inclusion of their land in Agricultural Districts; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural Districts will be held at 1:35 PM on November 16, 2016, in the Board Room at the Livingston County Government Center, Geneseo; and be it further

RESOLVED, that a notice of the public hearing be published in the County's official newspaper, and as otherwise provided for by law; and be it further

RESOLVED, that the petitions shall be referred to the Livingston County Agricultural and Farmland Protection Board, as provided for by law.

Director's Comments: This resolution will set the required public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program.

September is the month that petitions are collected. Only one petition was received for Mulligan Farm in Avon.

*Motion: Mr. Gott moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.*

## **APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD: PAUL DROZDZIEL**

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

<b>Name</b>	<b>Address</b>	<b>Title/Representing</b>	<b>Term</b>
Paul Drozdziel	255 Genesee Street, Avon, NY 14414	Town of Avon	10/12/16 – 12/31/17

Paul would be filling the position vacated by James Root. He does come with planning and zoning experience. He is the Planning Board President for the Village of Avon.

*Motion: Mrs. Erdle moved and Mr. Carman seconded to approve the foregoing resolution* Carried.

There was discussion on the new radio train the trainer session that will be held in October with the user training session scheduled in November. The coverage testing was just completed and unofficially that was at 97% and they will be going back over the areas of concern.

### **Informational Item(s) Written Only**

## **LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT**

### **New Site Updates:**

Lacey Road: The County was unable to come to a mutual resolution for the utility easement to power the site.

### **Other Site work:**

All major radio microwave equipment has been installed at the new tower sites, Jakman, Geneseo, and Groveland sites. Some antenna work remains at the East Avon and Dansville sites.

**Subscriber Equipment:** We have moved into the portable coverage testing phase. A second order of subscriber equipment was placed. The final order for pagers remains.

**Talkgroup Planning:** Work continues on finalizing the talkgroups.

**Training:** The County is working with Motorola on scheduling the train-the-trainer classes, planned for mid/late October.

**Cutover Plan:** Motorola will be providing a cutover plan for review. A phased channel usage approach will be need as some of the frequencies used on the new trunked system are shared with legacy communications systems that will need to remain operational until all units are cut over to the new system.

**Next PMT Meeting:** The PMT continues weekly conference calls on Fridays.

## **CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:**

### **Conesus Lake Watershed Council:**

**Wilkins Creek Stormwater Management Feasibility Study.** The Town of Livonia and Planning Department were notified that the application to the NYS Department of State for the Wilkins Creek Stormwater Management Feasibility Study was successful. We are waiting for the State contract for execution. In the meantime, our office continues work on the organizational activities.

**EPF Grants: Streambank Restoration Program.** Planning staff continues working with Barton & Loguidice and the towns of Conesus, Geneseo, and Livonia on the streambank restoration work. All work must be completed by September 30, 2016. We are expected to complete the project by the deadline.

## **TRANSPORTATION ADVISORY COMMITTEE:**

### **Public Transportation Work Group**

**Mobility Management Website.** The TAC held a kick-off meeting with Cambridge Systematics on August 25<sup>th</sup>. A second meeting to review a demonstration of the draft website work is planned for September 29.

### **Community Development Work Group**

**Hamlet of Greigsville Transportation Safety and Access Improvement Plan.** 8 consultant proposals were received on September 9, 2016. Three firms will be interviewed on September 29.

## **AGRICULTURAL AND FARMLAND PROTECTION BOARD:**

**Planning Department Assistance to Municipal Ag Plan Development.** The Planning Department is providing assistance to the towns of Geneseo, Mt. Morris, Ossian and Sparta. Ossian: The Planning Department is working with the Town on the consultant selection process. Sparta: The project kick-off meeting was held on

July 26. Geneseo: The Town and consultant continue work on the Plan. We are anticipating receiving a draft of the Geneseo Plan for review by the AFPB in October.

**Purchase of Development Rights.** The Genesee Valley Conservancy submitted applications for three projects: Christiano Farms, Edgewood Farms (2), and Marshall Farm. We continue to provide support to GVC when needed on the completion of the two current projects: Pleasant Hill Farm and Moore Farm projects.

**GVC Decision-Makers Tour.** The Conservancy is holding its annual decision-makers tour on September 30. This year's tour theme will be on understanding ag assessments.

#### **ENVIRONMENTAL MANAGEMENT COUNCIL**

**Next meeting.** The EMC held its annual tour of Letchworth State Park on July 27, 2016. The next meeting is planned for September 28, 2016.

#### **COUNTY PLANNING BOARD**

**LET'S Plan. Reminder:** Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

**E911 ADDRESSING:** The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

#### **BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN**

##### **Pre-approved Informational Item(s) To Be Reported**

1. **DEPARTMENT UPDATE** – Mr. DiPasquale explained how a new district was added for Geneseo due to the increased voter registration received, mostly from the college. Town registration sheets were distributed. There was a backup during the presidential primary and they want to avoid that on election day. They added a District 5 that is just for college residents. This is a temporary fix and is only for the November election. There have been poll sites on the campus in the past and there are other poll sites located on other college campuses. There are nine towns with local races. There was discussion on the many election deadlines. Sample ballots were distributed for review. BOE has set additional hours for absentee ballots. They held an inspector training for college students and now have 15 new inspectors. There is a new inspector class on 10/15 with 30 people registered. They hope to avoid long lines on election day.

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##### **Informational Item(s) Written Only**

1. The Primary Election was held on September 13, 2016. Many phone calls and emails were answered by the BOE before the election inquiring as to whether the election would be held due to the death of Mr. Nojay, many of which came from the Election Inspectors; therefore, all were notified by email or phone call that the election would occur in the 133<sup>rd</sup> Assembly District. The Reform Party held a vote in the 57<sup>th</sup> Senate District but no one voted. Voting went smoothly and both of these elections have been certified.
2. Caucuses have concluded. Nine towns will have local races on the ballot and one town will have a proposition. Initially only four towns had races this year but due to resignations and retirements the numbers increased.
3. Mail check cards continue to be worked with many voters having a change of address.
4. The volume of mail continues to increase as have phone calls with voters needing registration forms and absentee ballot applications.
5. Military and Federal voters were mailed the federal portion of the ballots on September 22 and email notification was sent on September 21<sup>st</sup> as required 45 days before the election. Military voters will be sent a second ballot for the State and Local portion of the ballot by October 7<sup>th</sup> as required. Currently over 800 absentee applications have been received.
6. York and Avon schools held voter registration in the government classes with BOE staff participating.
7. An Election Inspector class has been scheduled for October 4<sup>th</sup> on the SUNY Geneseo campus for interested college students. An additional class will be held on Saturday, October 15<sup>th</sup>.
8. The last day to have a voter registration form postmarked is October 14<sup>th</sup> to be eligible for this year's election. In person registration will occur on Saturday, October 15<sup>th</sup> at the BOE office from 8 AM from 9 PM. Anyone needing to register must appear in person to register during those hours.
9. Additional hours for the BOE have been set for registration and absentee ballot purposes.

- ✓ Saturday, October 15<sup>th</sup> 8 AM to 9 PM
- ✓ Monday, October 24<sup>th</sup> 8 AM to 7 PM
- ✓ Wednesday, October 26<sup>th</sup> 8 AM to 7 PM
- ✓ Saturday, October 29<sup>th</sup> 8 AM to 12 PM
- ✓ Tuesday, November 1<sup>st</sup> 8 AM to 7 PM
- ✓ Thursday, November 3<sup>rd</sup> 8 AM to 7 PM
- ✓ Saturday, November 5<sup>th</sup> 8 AM to 12 PM

10. The Commissioners' were asked to once again to present to the inmates in the jail a voter registration session to include information on their voting rights. Two sessions were presented one with the females and the other for the males.
11. Village clerks were notified by email and written correspondence that they must certify to us by October 21, 2016 the positions to be included for the March 21, 2017 election.
12. Commissioners DiPasquale and Leven attended the Voters Engagement Committee meeting at SUNY Geneseo on September 26<sup>th</sup>. Voter registration is still ongoing on campus and has forced the BOE to temporarily create a district on campus for the November election because of the increased registration. Discussion was held with the State Board due to the restrictions of the Election Law and with the town Supervisor before this decision was made.
13. Many of the election districts are over 1,000 voters which will require additional Election Inspectors being hired for this election because of the expected heavy turnout to allow the process to run smoothly.
14. Commissioners DiPasquale and Leven as officers of the Commissioners' Association and members of our region participated in conference calls on September 15<sup>th</sup> and two on September 22<sup>nd</sup> which also included the State BOE.
15. Since the first of the year: 3,226 new registrations, 260 name change, 1,742 residence changes, 1,246 mailing address change, 907 personal information changes, 687 duplicates, 131 incompletes, 753 pending party changes, 1,440 cancellations, 1,227 made inactive changes, 1,119 voter status changes and 1,507 various other changes have been processed.
16. Current active voter enrollment stands at 38,132 and Inactive enrollment at 3,244.

Total active/inactive voter enrollment is: 41,376.

Democratic	10,187	Working Families:	144	Reform	2
Republican	16,535	Independence	1,830	Others	95
Conservative	893	Women's Equality	4	Blank	8,299
Green	143				

## **CENTRAL SERVICES – IAN COYLE**

### **Action Item(s) To Be Reported**

### **AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT REPAIR AND MAINTENANCE OF ELEVATORS – THYSSENKRUPP ELEVATOR**

WHEREAS, New York State Office of General Services issued a bid through Group#71004 for the repair and maintenance of elevators, and

WHEREAS, one bid was received and opened on September 16, 2016, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the bid award through the mini-bid process through New York State Office of General Services Contract #PS902-1, and be it further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
Thyssenkrupp Elevator 245 Summit Point Dr., Ste. 2-B Henrietta, NY 14467	11/1/16-10/31/21	\$42,900.00

For: Repair and maintenance of elevators in County buildings

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
County Budget	100%	Yes X No

We have used this contractor for many years.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution*

*Carried.*

## **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS**

**TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT: EMCOR SERVICES BETLEM, KIRCHER CONSTRUCTION, PENN POWER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Central Services Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Emcor Services Betlem</b>	7/1/16-6/30/17	\$7,374.00 Old Jail \$9,972.00 New Jail

704 Clinton Ave.  
Rochester, NY 14620  
For: PM of all HVAC equipment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Budget	100%	Yes X No

**Kircher Construction** \$32,000.00

3090 Geneseo Mt Morris Road  
Mt Morris, NY 14510

For: Installation of drainage in front of old Jail due to issues

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
CIP	100%	Yes X No

**Penn Power** \$1,163.00

350Bailey Ave  
Buffalo, NY 14210

For : PM services and repair of the generator on Murray Hill

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Budget	100%	Yes X No

Mr. Coyle reviewed each contract for approval.

*Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution*

*Carried.*

**Informational Item(s) Written Only**

**1. DEPARTMENTAL UPDATE**

General Updates:

- Contractor walk-throughs in all County buildings for Energy Performance contract
- Writing bid specs for spray fireproofing for Government Center boiler room ceiling projects

Government Center:

- Renovation of Clerks Office project 95% complete. Carpet and paint to finish
- Installation of new VAV units for HVAC in Clerk's office 95% complete – Day Automation programming in progress
- New valves and seals installed in elevator 1
- Incoming work orders completed daily
- Restriping

Sheriff's Office/Jail:

- Electrical upgrades 100% complete for 911 Radio Upgrades Project in all sites.
- New LED lighting replacement on all exterior lights on the new jail section
- Replacement/rebuilding of water mixing valves for inmate domestic water
- Contract for drainage issues in front of old jail in process to go forward with project
- Multiple work orders completed daily

Campus:

- Building 1 project ongoing 45% complete
- Building of new raised platforms for A/C units 75% complete
- Building 3 roof repair 100% complete
- Gutter repair on Building 3 75% complete
- Concrete floor in fieldhouse installed (for storing equipment)

Courthouse:

- Installation of new interior vestibule ballistics doors and windows installed 100% complete
- New exterior doors are scheduled for installation 10/7/16-10/9/16

**HIGHWAY – DON HIGGINS**

**Action Item(s) To Be Reported**

**AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT BETWEEN ONTARIO COUNTY AND LIVINGSTON COUNTY FOR SNOW AND ICE REMOVAL THROUGH THE 2016-2017 SEASON**

WHEREAS, Pursuant to Section 135 of the Highway Law, the County Highway Superintendent may contract with a Town/County and a Town/County superintendent for the removal of snow from County roads,

WHEREAS, Ontario County has proposed to enter into a contract with Livingston County for removal of snow from 0.44 miles section of County Road 36A, which is in Livingston County, and

WHEREAS, the Public Services Committee recommends that the Livingston County Board of Supervisors approve said contract with Ontario County for snow and ice removal on the 0.44 mile section of County Road 36A, now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a contract with Ontario County for snow and ice control on 0.44 miles on County Road 36A for the period of October 15, 2016 through October 14, 2017 at the rate of \$5,500.00 per center line mile, subject to the approval of the municipality, the County Attorney and the County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Ontario County</b> 20 Ontario Street Canandaigua, NY 14424 For: 2016-2017 Snow & Ice Contract	2016-2017 Winter Season	\$2,420.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100 %	Yes X No

This contract is for County Road 36A that the County of Ontario actually maintains. We have a separate contract because Ontario County pays more per mile than we do.

*Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution* *Carried.*

**APPROVING JOINT SERVICES AGREEMENT FOR MACHINERY, TOOLS, EQUIPMENT AND SERVICES SHARING ACCESS**

WHEREAS, New York State Highway Law Sec. 133-a authorizes the County to enter into agreements to permit the use of County-owned machinery, tools or equipment by other municipal corporations: and

WHEREAS, the term of the Agreement shall be from January 1, 2017 to December 31, 2017, and may be renewed annually for up to five (5) additional one-year terms (through December 2022), upon the mutual written consent of the parties intending to continue participation in the Agreement, and

WHEREAS, it would be in the county's interest to enter into such agreements with Towns and Villages located within Livingston County, now, therefore, be it

RESOLVED, that the chairman of the Livingston County Board of Supervisors is hereby authorized to sign a joint services agreement, the format of which is attached to this resolution, with any Town nor Village in Livingston County.

This is a renewal. This is the final year for a five year renewal.

*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution* *Carried.*

**RESCINDING RESOLUTION 2016-191** In order to capture additional funding that has been made available for the Applinville (Everman) Bridge Replacement Project, this resolution needs to be rescinded.

*Motion: Mr. DiPasquale moved and Mr. Carman seconded to rescind Resolution No. 2016-191* *Carried.*

**AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT #2 WITH NYS DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING, DESIGN, AND ROW INCIDENTAL PHASES, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE “MARCHISELLI” PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT (PIN 4760.86), AND APPROPRIATING FUNDS THEREFOR: BRIDGE REPLACEMENT PROJECT, APPLINVILLE (AKA EVERMAN) ROAD OVER CANASERAGA CREEK, TOWNS OF SPARTA & WEST SPARTA, LIVINGSTON COUNTY**

WHEREAS, a project for the replacement of Applinville (aka Everman) Road Bridge over Canaseraga Creek, Towns of Sparta & West Sparta, Livingston County (NYSDOT PIN 4760.86) (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Preliminary Engineering, Design, and Right-of-Way Incidentals phases; and

WHEREAS, Livingston County Resolution No. 2014-372 authorized and funded a total of \$145,000.00 for the same phases of the project, and

WHEREAS, the bridge replacement project requires additional Preliminary Design work, and additional funding has been approved, therefore be it

RESOLVED, that the Board of Supervisors, duly convened, does hereby approve the above-subject Project, and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the Federal and non-Federal share of the cost of these phases of the project, including: Engineering, Design and Construction Support phases for the Project or portions thereof, and be it further

RESOLVED, the total sum of Two Hundred and Six Thousand Dollars (\$297,500.00) (of which, with anticipated Federal Aid and NYS Marchiselli Aid, the County share will be approximately 11.2% or \$33,400.00) is hereby appropriated from the Board of Supervisors and made available to cover the cost of participation in all phases of the Project, and be it further

RESOLVED, that in the event the full Federal and non-Federal share costs of the Project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project, and providing for the administration of the Project and the Municipality’s first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and be it further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

RESOLVED, that this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Transportation 50 Wolf Road Albany, NY 12232	9/17/14-8/19/24	\$297,500.00

For: NYSDOT Supplemental #2 Agreement: Additional funding and costs for Preliminary Engineering, Design, and Right-of-Way Incidental Phases. PIN 4760.86, Applinville Road Bridge Replacement Project. Cost not to exceed the amount above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
2016 County Highway Budget Appropriations	11.2%	Yes X	No

*Motion: Mr. Carman moved and Mrs. Erdle seconded to approve the foregoing resolution* *Carried.*

Mr. Coyle updated the committee on the troubles happening in Monroe County with the former County Clerk waiving filing fees. He checked with Mary Strickland and she confirmed that we do not waive any fees.

We are still working on the land bank program and that will be the GLO Land Bank because Wyoming has pulled out. We have to file the application with Empire State Development in the next two weeks to move forward. This is a betterment for all of our village and town communities if we can get a couple of these properties fixed up. As of Monday, we had 32 applications for the BrewINLivingston program for the craft brew trail. Hopefully we get some funding for that.

Mrs. Donohue reported on the suspicious bag report she made at NYSAC in Niagara Falls and how 911 dropped her call. There is no bomb squad in Niagara County.

The County Administrator explained that he meets with the Sheriff to go over this each year.

**AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE – NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Governor's Traffic Safety Committee</b>	1/1/2017 - 12/31/2017	\$491,374.00
6 Empire Plaza, Room 410B		
Albany, NY 12228		
For: 2017 STOP DWI Plan		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Budget - A3112	~70%	Yes X No

Mr. Coyle explained that we get a little less than half of this amount from the state so 30% in 2017. This means we are supplying two officers minimally that we consider STOP DWI detail, plus the cars, any programming, probation assistance, council on alcohol and substance abuse jail programming, etc. Towns do get a percentage of this funding. The funding to towns was increased two years ago and the Probation Department was added to the mix last year. The program funding is more evenly distributed than in the past.

*Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.*

There was discussion on the conflict defender questions raised at the Board meeting last week. Mr. Coyle explained that the Bar Association questions were answered by the County Attorney immediately following that Board meeting. We did the right thing in tabling the vote until the next Board meeting.

**ADJOURNMENT**

Mr. Carman moved and Mr. Gott seconded to adjourn the meeting at 9:45 a.m.

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**EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

**Informational Item(s) Written Only**

Aug. 30, 2016	Hampton Corners EMT class begins
Sept. 1, 2016	EMS Captain meeting
Sept. 2, 2016	Director Response - Multiple victim crash Leicester
Sept. 6, 2016	NYS DOH Conference call - The Changing Face of EMS Services in NYS - Patient Centered EMS
Sept. 8, 2016	LCEMS hosts ALS/BLS Preceptor training class
Sept. 11, 2016	Director Response - fatal MVA Geneseo
Sept. 13, 2016	Ebola Drill with Noyes Memorial Hospital and Livingston County DOH



Sept. 19, 2016 MLREMS & REMAC meetings at Livingston County  
 Sept. 23, 2016 Livingston County Community Paramedicine presentation at Greater Rochester Health Foundation

## **PROBATION – LYNNE MIGNEMI**

### **Informational Item(s) Written Only**

#### **1. PROBATION DEPARTMENT WORKLOAD**

466 adult offenders supervised in county (27 treatment court cases being supervised in drug court)  
 12 offenders in other NYS counties  
 4 offenders in other states  
 10 juveniles supervised  
 13 new juvenile referrals  
 33 investigations ordered  
 20 active EHM cases (3 juvenile; 17 adults; 5 of which are female), 5-Global Positioning  
 0 adult placed on probation for willful violation of support  
 15 New Leandra's Law cases (10 CDs)

#### **2. MONIES COLLECTED**

\$ 5,384.11 – restitution  
 2,530.00 – fines  
 2,471.00 – fees  
 237.41 – surcharge

#### **3. MEETINGS ATTENDED**

08/02/2016 Human Services Department Head Meeting  
 08/15/2016 Staff Meeting  
 08/16/2016 Juvenile Meeting (DSS, LCSO, County Attorney, MH)  
 08/18/2016 GVHP Board Meeting  
 08/23/2016 Budget Meeting  
 08/23/2016 Suicide Task Force Meeting  
 08/24/2016 Safe Talk Training (Host)

#### **4. ADMINISTRATIVE REVIEWS**

Two (2) administrative reviews

#### **5. TRAINING**

Name	Date	Training	Hours	Misc.
Kerrin Chapman	8/12/16	Defensive Tactics	7.0	
Doug Czyryca	8/12/16	Defensive Tactics	7.0	
Katie Dunn	8/12/16	Defensive Tactics	7.0	
	8/1-8/31/16	YASI	3.0	
Michelle Jordan	8/12/16	Defensive Tactics	7.0	
Liz Laney	8/12/16	Defensive Tactics	7.0	
Brian Lanpher	8/23-26/16	Thinking for Change	32.0	
Debra Mack	8/12/16	Defensive Tactics	7.0	
Matthew McKinney	8/12/16	Defensive Tactics	7.0	
Rachel Merrick	None			
Lynne Mignemi	8/23/16	DCJS DNA Webinar	1.0	
	8/24/16	Safe Talk Suicide Prevention	3.0	
Courtney Sobrado	8/12/16	Defensive Tactics	7.0	
Jason Varno	None			

## **PUBLIC DEFENDER – MARCEA TETAMORE**

### **Informational Item(s) Written Only**

1. Applications received YTD as of 9/26/16 p.m.: 1,288

2. Files opened YTD as of 9/26/16: 693
3. Cases Assigned to GVLA 2016: 216
4. Applications pending as of 9/26/16: 79
5. Applications received between 8/30/16-9/26/16: 126
6. Files opened between 8/30/16-9/26/16: 43
7. Cases assigned to GVLA between 8/30/16-9/1/16: 1
8. Assigned Counsel between 9/1/16-9/26/16: 11 \*\*\*
9. Cases that would qualify with new guidelines: 83

**\*\*\* Not all cases that have been assigned to outside counsel have been reported to Public Defenders Office, so the number may not be accurate.**

Respectfully submitted,

Michele R. Rees, CMC  
Clerk of the Board