

**PUBLIC SERVICES COMMITTEE MEETING MINUTES**  
**WEDNESDAY, NOVEMBER 2, 2016**  
**9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, S. Erdle, M. Schuster, E. Gott, D. LeFeber, I. Coyle, H. Grant  
ABSENT: B. Carman

**HIGHWAY – DON HIGGINS**

**Action Item(s) To Be Reported**

**1. AUTHORIZING EXTENSION OF SNOW AND ICE AGREEMENT BETWEEN NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND LIVINGSTON COUNTY THROUGH THE 2018-2019 SEASON**

WHEREAS, the County of Livingston, pursuant to Section 12 of the Highway Law, relating to control of snow & ice on State Highways in towns and incorporated villages, has heretofore entered into an Agreement with the State of New York for such purposes, and

WHEREAS, Section 7 and 10 of said Agreement respectively provide a method of modification of the map of affected State highways and of annually updating the estimated expenditure, and

WHEREAS, it would be in the interest of Livingston County to extend the Agreement as modified and updated for an additional one year, through the 2018-2019 season, and

WHEREAS, each Municipality involved in this Contract has agreed to said extension, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors of Livingston County is hereby authorized and directed on behalf of Livingston County to execute the following Agreement affecting such extension and modification, subject to review by the County Administrator and County Attorney:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Dept. of Transportation</b>	2018 – 2019	Winter Season Varies
For: 2018-2019 State S&I Contract.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYSDOT	0%	Yes X No

Mr. Higgins explained that this is an extension for the state agreement. We always try to do this one year in advance.

*Motion: Mr. Schuster moved and Mrs. Erdle seconded to approve the foregoing resolution*      *Carried.*

The next two action items involve a current state aid project for four bridges. During the course of work being performed on one of the bridges, it was discovered that the timber deck was deteriorating in some areas. The change order is for construction work and materials and the Popli change order is for additional design and construction inspection work. The life of the new deck is expected to be 50-75 years. Mr. Higgins explained that the previous decking was pressure treated timber that deteriorated earlier than anticipated. NYSDOT has approved all of these changes. Fortunately there remains funding available. Our portion remains at 5.5 %.

**2. APPROVING CHANGE ORDER FOR FEDERAL/STATE-AID 4-BRIDGE PREVENTATIVE MAINTENANCE PROJECT, PIN 476071 – C.P. WARD, INC.**

RESOLVED, that the Livingston County Board of Supervisors approves the change order detailed in the list attached hereto which results in a contract change and new total contract price as follows:

Contractor	Details	Net Change Not to Exceed	New Contract Amount
<b>C.P. Ward, Inc.</b>	Unanticipated additional work required: 4-Bridge PM Project, Fed/State Aid PIN 476071: Scipio Road Bridge	\$201,000.00	\$1,346,068.00

and, it is further,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the necessary change order(s), subject to review by the County Attorney and County Administrator.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Highway Administration, NYS Marchiselli Program, County Highway Budget Appropriations	5.5%	Yes X No

Director's Comment: In the course of performing maintenance/repair work on the Scipio Road Bridge (Mt. Morris), the Contractor discovered that portions of the 20-year-old timber deck were severely deteriorated. This unanticipated issue was inspected, analyzed, discussed and reviewed by the Project Inspector, County Highway, Mt. Morris Highway, NYSDOT, and the Contractor. It was decided that the most prudent course of action is to replace the entire deck with a new glu-laminated timber bridge system, thus ensuring that the intent (extended longevity) of the overall bridge project will be achieved. This additional Construction Contract work has been approved by NYSDOT, and additional funding is available for the project. County share is 5.5%.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.*

### **3. APPROVING CHANGE ORDER FOR FEDERAL/STATE-AID 4-BRIDGE PREVENTATIVE MAINTENANCE PROJECT, PIN 476071 – POPLI DESIGN GROUP**

RESOLVED, that the Livingston County Board of Supervisors approves the change order detailed in the list attached hereto which results in a contract change and new total contract price as follows:

Contractor	Details	Net Change Not to Exceed	New Contract Amount
<b>Popli Design Group</b>	Unanticipated additional work required: 4-Bridge PM Project, Fed/State Aid PIN 476071: Scipio Road Bridge	\$38,000.00	\$223,000.00

and, it is further,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the necessary change order(s), subject to review by the County Attorney and County Administrator.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Highway Administration, NYS Marchiselli Program, County Highway Budget Appropriations	5.5 %	Yes X No

Director's Comment: In the course of performing maintenance/repair work on the Scipio Road Bridge (Mt. Morris), the Contractor discovered that portions of the 20-year-old timber deck were severely deteriorated. This unanticipated issue was inspected, analyzed, discussed and reviewed by the Project Inspector, County Highway, Mt. Morris Highway, NYSDOT, and the Contractor. It was decided that the most prudent course of action is to replace the entire deck with a new glu-laminated timber bridge system, thus ensuring that the intent (extended longevity) of the overall bridge project will be achieved. This additional Construction work and additional Construction Inspection/Construction Support has been approved by NYSDOT, and additional funding is available for the project. County share is 5.5%.

*Motion: Mr. Gott moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.*

### **Informational Item(s) Written Only**

1. 2016 County Highway Department Project Update Report (Attached)

### **SHERIFF – SHERIFF THOMAS DOUGHERTY, UNDERSHERIFF MATT BEAN & BILL MANN**

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING MEMORANDUMS OF UNDERSTANDING FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: FINGER LAKES REGION OF NEW YORK INTEROPERABILITY COMMUNICATIONS CONSORTIUM**

WHEREAS, representatives from Eleven Counties in the Finger Lakes Region of New York have come together to form an organization to further cooperation and interoperable communications among public safety agencies; and

WHEREAS, the Finger Lakes Region of New York Interoperable Communications Consortium (FLRNYICC), meets on a regular basis and functions to facilitate cooperation among counties in the design, administration and operation of their various emergency radio communication, 9-1-1, and related systems; and

WHEREAS, the FLRNYICC has been working with the New York State Department of Homeland Security and Emergency Services (DHSES) and has identified the need to expand digital connectivity between members to further interoperable communications between counties and between emergency service responders in different counties; and

WHEREAS, the County of Ontario has demonstrated the utility of a dedicated high speed digital network to public safety through the fiber optic link it shares with Monroe County that allows users of both the Ontario County and Monroe County emergency radio communication systems enjoy better, more reliable communications in the field, the ability to roam outside of their home county while communicating seamlessly with their home county; and

WHEREAS, similar capability could be enjoyed if a dedicated public safety high speed digital network were established linking Livingston County with other neighboring counties; and

WHEREAS, a dedicated public safety high speed digital network would provide opportunities for additional secure exchange of data among the various public safety system used by member counties, and for sharing resources while improving emergency response, as described in the draft Memorandum of Understanding (MOU) the FLRNYICC has proposed for member counties, a copy of which is on file with the Clerk of this Board; and

WHEREAS, the purpose of the MOU is to establish the intent of member counties to agree to work toward the establishment of dedicated public safety high speed digital network to serve member counties; and

WHEREAS, DHSES has provided counties with grant funding to establish digital connectivity to Ontario County on the condition that Ontario County agree to allow such installation and power equipment that will be provided from said grant funding; and

WHEREAS, the Public Safety Committee has reviewed and recommends approval of said MOU; now therefore, be it

RESOLVED, that the County of Livingston is willing to cooperate in the planning and development of a dedicated public safety high speed digital network in order to provide for better interoperable communications among the counties participating in the Finger Lakes Region of New York; and be it further

RESOLVED, that the Memorandum of Understanding concerning the need for a dedicated public safety high speed digital network serving the Finger Lakes Region of New York is hereby approved; and be it further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Memorandum of Understanding for the Livingston County Sheriff's Office, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

RESOLVED, that this resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Finger Lakes Region of New York</b>		\$ .00
<b>Interoperability Communications Consortium</b>		
For: Interoperability, high speed digital network		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes No

Mr. Mann explained that most of their state grants require agreements among the consortium and this is an agreement between the seven counties to agree to work together on the planning of a future fiber ring that will connect all of the counties for CAD, IT backup and such. This MOU does not commit to any funding or personnel.

*Motion: Mr. Schuster moved and Mr. Gott seconded to approve the foregoing resolution Carried.*

#### **Pre-approved Informational Item(s) To Be Reported**

ACQUISITION OF MRAP THROUGH 1033 PROGRAM-We have an opportunity to receive one of these armored vehicles at no cost to the County. The Undersheriff distributed photos of the current vehicle owned by Albany County. The Sheriff explained that, if we were to purchase one new, it would be \$675,000. The Federal Government has just opened up an opportunity for us to obtain this vehicle off of government surplus. There will be other fees involved. It will cost \$6,500 to ship from California and then there will be costs associated with getting it outfitted (new batteries, light outfitting, painting, etc). We have zero armored vehicles in our area. We would upfit the vehicle using drug forfeiture money. Co. Highway has a mechanic that was in the service and worked on military vehicles. The Sheriff plans to reach out to former military people that have operated this kind of vehicle. The vehicle is top heavy. We have contacted BOCES about having their automotive class do the painting and we would provide the flat black paint. Sheriff Dougherty explained that there will obviously be some concerns from the public about having military equipment in the County but it is better to have it and not need it, rather than need it in an emergency and not have anything available. There was discussion on the vehicle age and it is believed that it is probably less than five years old. We are being told that there are less than 8,000 miles on the vehicle we will be receiving. Through the 1033 program, the vehicle will stay government property on loan to County for however long we choose to keep it. It is unknown what kind of service the vehicle has seen. Mr. Schuster explained an incident at NYSAC in Niagara County this year that closed down the entire conference site when an unattended backpack was found and how the response team had to come out of Erie County. This vehicle is geared more toward explosives and active shooter incidents. We currently have no vehicle to deliver our SWAT team to an active shooter site. Mr. Mann described an incident in Florida before he moved back to New York and passed a photo showing bullet proof example.

*Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to authorize the Sheriff's Department to obtain a used military grade armored vehicle from governmental surplus through the 1033 program* Carried.

The Sheriff reported that Halloween went very well. There were no incidents at all.

#### **PLANNING – ANGELA ELLIS**

Mrs. Ellis explained that both of these resolutions pertain to the ag district program and the annual public hearing for comments on any additions requested. It is done each year at this time. There was only one request received this year from the Mulligan Farm.

#### **ADOPTING SEQR NEGATIVE DECLARATION FOR ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS**

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of predominantly viable agricultural land within a certified agricultural district prior to the county established review period; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the addition of parcels to existing Agricultural Districts is an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that it is hereby determined that the addition of parcels to existing Agricultural Districts will not have a significant effect on the environment, and that a Draft Environmental Impact Statement will not be prepared.

Director's Comments: This resolution will complete the SEQR process for the 2016 addition to the County's Agricultural District Program.

*Motion: Mrs. Erdle moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

#### **APPROVING ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS**

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of predominantly viable agricultural land within a certified agricultural district prior to the county established review period; and

WHEREAS, upon recommendation of the Agricultural & Farmland Protection Board, the Livingston County Board of Supervisors established the month of September as the 30-day period in which landowners may petition Livingston County for the inclusion of parcels within existing agricultural districts; and

WHEREAS, Livingston County received one petition for inclusion of land within an existing agricultural district; and

WHEREAS, the Livingston County Agricultural & Farmland Protection Board determined that 1 parcel proposed for inclusion in the agricultural districts consist predominately of viable agricultural land, and that the inclusion of such land would serve the public interest by assisting in maintaining a viable agricultural industry within the agricultural districts; and

WHEREAS, the Agricultural & Farmland Protection Board recommended the inclusion of parcel #24.-2-8.2 in the Town of Avon, in Agricultural Districts #2 as predominantly viable agricultural land; and

WHEREAS, the Livingston County Board of Supervisors held a public hearing on November 16, 2016; and

WHEREAS, the Livingston County Board of Supervisors has determined pursuant to the State Environmental Quality Review Act, that the proposed action will not have a significant impact on the environment; now therefore be it

RESOLVED, that the Board of Supervisors does hereby approve the inclusion of parcel #24.-2-8.2, located in the Town of Avon, in Agricultural District #2 as predominantly viable agricultural land.

Director's Comments: This resolution will accept the addition to the existing Agricultural District #2 for recommendation to New York State Department of Agriculture and Markets.

*Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.*

Chairman Gott reported that Livonia has finally concluded their streambank remediation utilizing a host of grants over ten years old and they could not have done that without Angela and her staff. He received notice that the paperwork has been sent out for reimbursement. Angela and her team do a fabulous job and he wanted to thank her. Heather Ferrero put together a gathering at the lake that was well attended.

Mrs. Ellis thanked the Committee and especially Mr. Coyle, for the nomination for the Athena Award. To even be considered for nomination is just incredible. To be selected as a finalist, one out of twelve in the region, is incredibly humbling. She could not do anything without the people that she works with and that includes all of the Supervisors and Ian's leadership. To read the comments on the part of the staff was incredibly rewarding as a department head and supervisor. She was glad she took the nomination home to read. She looked at the Athena Award list every year and never expected to see her name on it. It was unbelievable. *"Thank you, I love my job here, and this is my home. Certainly, I can't do what I do without all of you and them. I am just very thankful for them and I will never take that for granted. I appreciate every day. I understand that my head shot is next week and Channel 13 is coming out to do a video. There will be a supplement in the Rochester Business Journal and the big reveal is January 19."*

#### **Informational Item(s) Written Only**

#### **LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT**

##### **New Site Updates:**

Lacey Road: The County has received a signed easement allowing for National Grid utility electric power to be installed to the site. The Planning Department submitted a sole source request to NYS DHSES for grant approval.

**Other Site work:** We have started the process of reviewing punch-list items for the remaining vendor items.

**Subscriber Equipment:** The portable in-street coverage testing was completed. The system achieved a 97% in-street portable coverage. The final order of pagers was placed. The team has started work on programming the equipment.

**Talkgroup Planning:** Finalized this past week.

**Training:** Train-the-trainer classes for subscriber equipment and consoles took place the week of October 17.

**Cutover Plan:** Motorola has started work on developing the cutover plan for review.

**Next PMT Meeting:** The PMT met on October 19. Weekly conference calls on Fridays continue.

#### **CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:**

##### **Conesus Lake Watershed Council:**

**Wilkins Creek Stormwater Management Feasibility Study.** The Town of Livonia and Planning Department were notified that the application to the NYS Department of State for the Wilkins Creek Stormwater Management Feasibility Study was successful. We received the State contract for execution and will be coordinating with the Town of Livonia.

**EPF Grants: Streambank Restoration Program.** Planning staff continued working with Barton & Loguidice and the towns of Conesus, Geneseo, and Livonia on the streambank restoration work. All major construction work was completed by September 30, 2016. A walk-thru is planned for October 28<sup>th</sup>. Project document closeout is planned to happen in November.

**Next meeting.** The next meeting of the Council is planned for November 18. The Council will be reviewing a proposed work plan for 2017.

#### **TRANSPORTATION ADVISORY COMMITTEE:**

##### **Public Transportation Work Group**

**Mobility Management Website.** The TAC held a kick-off meeting with Cambridge Systematics on August 25<sup>th</sup>. A demonstration of the draft website work was held on September 29 for input. Cambridge Systematics continues design work.

##### **Community Development Work Group**

**Hamlet of Greigsville Transportation Safety and Access Improvement Plan.** We are in the contract execution phase with TY Lin International.

#### **AGRICULTURAL AND FARMLAND PROTECTION BOARD:**

**Planning Department Assistance to Municipal Ag Plan Development.** The Planning Department is providing assistance to the towns of Geneseo, Mt. Morris, Ossian and Sparta. Ossian: An RFP was issued. Deadline is November 9. Sparta: The consultants continue work on documenting existing conditions. Geneseo: The Town and consultant continue work on the Plan. The County AFPB reviewed and recommended approval of the plan at its October meeting.

**Purchase of Development Rights.** The Genesee Valley Conservancy submitted applications for three projects: Christiano Farms, Edgewood Farms (2), and Marshall Farm. We continue to wait patiently on announcement of the awards. We continue to provide support to GVC when needed on the completion of the two current projects: Pleasant Hill Farm and Moore Farm projects.

**GVC Decision-Makers Tour.** The Conservancy held its tour on September 30. This year's tour theme will be on understanding agricultural assessments.

#### **ENVIRONMENTAL MANAGEMENT COUNCIL**

**Next meeting.** The EMC held its meeting on September 28, 2016.

#### **COUNTY PLANNING BOARD**

**LET'S Plan. Reminder:** Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

**E911 ADDRESSING:** The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

#### **OTHER – COUNTY ADMINISTRATOR**

#### **DESIGNATING THE LIVINGSTON COUNTY AREA CHAMBER OF COMMERCE AS THE 2017 OFFICIAL TOURISM PROMOTION AGENCY**

WHEREAS, the New York State Grants Program is designed to encourage tourism promotion throughout the regions of New York State, and

WHEREAS, the Livingston County Area Chamber of Commerce qualifies as an official Tourism Promotion Agency, now, therefore, be it

RESOLVED, that the Livingston County Area Chamber of Commerce, be and hereby is designated by the Livingston County Board of Supervisors as their official Tourism Promotion Agency under this program

and is authorized to make application for and receive grants on behalf of the County pursuant to the New York State Tourist Promotion Act, and be it further

RESOLVED, that a certified copy of this resolution be filed by the Clerk of this Board with the Livingston County Area Chamber of Commerce.

*Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution Carried.*

Mr. Coyle reviewed the increase in voter registrations. The college students are going to have a significant impact on future elections.

Chairman Gott reviewed the new practice started last year to advertise for WASA board members in order to get the absolute best candidates for the board.

Mr. Schuster questioned the lighting regulations for night travel relative to Amish vehicles. He is very concerned. There have been some awful close calls on dark nights. Mr. DiPasquale explained that Shawn Grasby, Mt. Morris Zoning Officer has handled some complaints and he knows law and suggested Mr. Schuster call him directly. Mr. DiPasquale said the Amish in Mt. Morris have been very agreeable to putting whatever signage was asked of them. Mr. Schuster does not want to see an accident.

## ADJOURNMENT

Mr. Gott moved and Mr. Schuster seconded to adjourn the meeting at 9:28 a.m.

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## BOARD OF ELECTIONS – DAVID DIPASQUALE & NANCY LEVEN

### Informational Item(s) Written Only

1. The BOE office is currently preparing for November 8<sup>th</sup>. Phone calls and foot traffic has been heavy. Voter registration has ended but absentee ballot business has been brisk over 1,600 ballots have been issued so far. Over 250 voters have come into the BOE office to vote.
2. Two more Election Inspector classes were taught in October for a total of 39 more Inspectors. Some Inspectors cannot work November 8<sup>th</sup>, we are still trying to fill vacancies and may need to teach another class.
3. The BOE was open on Saturday, October 15<sup>th</sup> from 8 AM to 9 PM. An Inspector class was taught for 23 people, a Coordinator class was taught and over 50 people came in to the office to register to vote during local registration, vote by absentee ballot or drop off ballot applications.
4. Additional hours continue for the BOE for absentee ballot purposes.
  - ✓ Wednesday, October 26<sup>th</sup> 8 AM to 7 PM
  - ✓ Saturday, October 29<sup>th</sup> 8 AM to 12 PM
  - ✓ Tuesday, November 1<sup>st</sup> 8 AM to 7 PM
  - ✓ Thursday, November 3<sup>rd</sup> 8 AM to 7 PM
  - ✓ Saturday, November 5<sup>th</sup> 8 AM to 12 PM

Commissioners DiPasquale and Leven participated in conference calls on October 13<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup>. There has been much media attention directed toward cyber security; the State Board has been in contact with the FBI, Homeland Security, NYS Troopers and others who have been suggesting guidelines.

5. Since the first of the year: 4,670 new registrations, 372 name change, 2,033 residence changes, 1,291 mailing address change, 1,187 personal information changes, 870 duplicates, 150 incompletes, 950 pending party changes, 1,440 cancellations, 3,142 made inactive changes, 2,048 voter status changes and 2,012 various other changes have been processed.
6. Current active voter enrollment stands at 39,048 and Inactive enrollment at 3,234.  
Total active/inactive voter enrollment is: 42,282.

Democratic	10,412	Working Families:	148	Reform	2
Republican	16,831	Independence	1,887	Others	103
Conservative	924	Women's Equality	6	Blank	8,584
Green	151				

Comparisons to last year:

	2015	2016
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	2015	2016
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<b>New Reg</b>	1,470	4,670
<b>Res Chng</b>	1,280	2,033
<b>Add Chng</b>	1,234	1,291
<b>Pers Chng</b>	370	1,187
<b>Made Inactv</b>	1,107	3,142
<b>Voter Status</b>	1,406	2,048
<b>Pending Party</b>	344	950

<b>DEM</b>	9,354	10,412
<b>REP</b>	16,098	16,831
<b>CON</b>	850	924
<b>GRN</b>	134	151
<b>WF</b>	147	148
<b>IND</b>	1,760	1,887
<b>WE</b>	1	6
<b>REF</b>	0	2
<b>OTHERS</b>	324	103
<b>BLANK</b>	7,513	8,584
<b>TOTAL</b>	36,181	39,048

## **EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

### **Informational Item(s) Written Only**

Sept. 29, 2016 Dansville EMT class begins  
Oct. 6, 2016 Medical Director meeting  
EMS Captain meeting  
Oct. 8, 2016 2015 Sprinter Ambulance returning from transfer (Noyes to Buffalo General) was struck by a vehicle that ran a stop sign on Route 20A in Wales. Two EMS staff members injured and have now returned to work. Ambulance a total loss.  
Oct. 14, 2016 Medical Director meeting  
Oct. 14-16, 2016 NYS EMS Coordinator meeting and Vital Signs Conference Syracuse New York  
Oct. 18, 2016 2003 Ford purchased from Nunda Ambulance and 2016 Ford Ambulance purchased through NJPA placed in to service  
Oct. 25, 2016 Finger Lakes NYS Regional Trauma Advisory Committee

## **PROBATION – LYNNE MIGNEMI**

### **Informational Item(s) Written Only**

#### **1. PROBATION DEPARTMENT WORKLOAD**

457 adult offenders supervised in county (26 treatment court cases being supervised in drug court)  
19 offenders in other NYS counties  
2 offenders in other states  
12 juveniles supervised  
25 new juvenile referrals  
42 investigations ordered  
27 active EHM cases (3 juvenile; 24 adults; 5 of which are female), 6-Global Positioning  
0 adult placed on probation for willful violation of support  
12 New Leandra's Law cases (9 CDs)

#### **2. MONIES COLLECTED**

\$ 4,415.48 – restitution  
2,984.00 – fines  
3,723.00 – fees  
210.21 – surcharge

#### **3. MEETINGS ATTENDED**

09/01/2016 Meeting with David Morris  
09/06/2016 Human Services Department Head Meeting  
09/07/2016 John Adams  
09/08/2016 Suicide Prevention Candlelight Vigil  
09/09/2016 Regional Youth Justice



09/09/2016 GVHP Interview  
 09/13/2016 Jail Ministry  
 09/13/2016 COPA Meeting-Wyoming County  
 09/14/2016 Reconciliation Meeting  
 09/15/2016 GVHP Board Meeting  
 09/15/2016 Quarterly meeting with Judge Wiggins  
 09/16/2016 Hillside Meeting  
 09/16/2016 Quarterly meeting with Judge Cohen  
 09/19/2016 Staff Meeting  
 09/20/2016 Law Enforcement Consortium  
 09/20/2016 Multi-Disciplinary Task Force  
 09/27/2016 Suicide Prevention Task Force Meeting

#### 4. ADMINISTRATIVE REVIEWS

Eight (8) administrative reviews

#### 5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Doug Czyryca	None			
Katie Dunn	9/1-9/30/16	YASI	5.0	
Michelle Jordan	None			
Liz Laney	None			
Brian Lanpher	None			
Debra Mack	None			
Matthew McKinney	None			
Rachel Merrick	None			
Lynne Mignemi	None			
Courtney Sobrado	None			
Jason Varno	None			

#### **PUBLIC DEFENDER – MARCEA TETAMORE**

##### **Informational Item(s) Written Only**

1. Applications received YTD as of 10/22/16: 1,408
2. Files opened YTD as of 10/22/16: 762
3. Cases assigned to GVLA in 2016: 216
4. Assigned Counsel cases YTD as of 10/22/16: 67 \*\*\*\*\*
5. Applications received 09/26/16-10/22/16: 130
6. Files opened 09/26/16-10/22/16: 42
7. Assigned Counsel 09/26/16: 15 \*\*\*\*\*
8. Applications that would qualify with new guidelines YTD: 87

Respectfully submitted,

Michele R. Rees, CMC  
 Clerk of the Board