

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, NOVEMBER 14, 2016
9:00 A.M.

PRESENT: D. Pangrazio, D. Mahus, D. Fanaro, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, G. Deming, B. Donohue, I. Coyle, H. Grant

PERSONNEL ISSUES – RICH JOKI

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Delete one (1) Full-time Account Clerk/Typist position.

Create one (1) Full-time Senior Account Clerk/Typist position.

Mr. Peraino explained that this deletion has been vacant since August.

Motion: Mr. Knapp moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

On the Mental Health side, they were able to finally proceed with the electronic records contract. The County Attorney was great in getting that settled with the contractor. This will make them much more efficient.

CENTER FOR NURSING AND REHABILITATION – FRANK BASSETT

AMENDING THE 2016 DEPARTMENT HEAD SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation

Create one full-time Confidential Secretary to the Director of Long Term Care position, effective immediately at a rate of \$17.97 per hour.

Delete one full-time Administrative Secretary position, upon retirement of Lorri Pearson effective 11/28/16.

Mr. Bassett explained that he had previously received approval to create an Administrative Secretary position and then reevaluated the need and determined that a Confidential Secretary serving his office was more appropriate.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Mr. Bassett reported that he is meeting with representatives from Noyes to review the preliminary plans for the dialysis unit and once approved, will move forward with a certificate of need.

COUNTY TREASURER – AMY MANN

Action Item(s) To Be Reported

1. PROVIDING FOR LEVY OF ERRONEOUS TAXES TO BE CHARGED TO TOWNS

The following is a list of items shown on the records of the County Treasurer as having been charged to the following Towns due to erroneous assessments, errors in the levy of the budget or similar items:

AVON	\$ 1,241.70
CALEDONIA	\$ 596.33
CONESUS	\$ 4,693.30
GENESE0	\$ 3,283.99
GROVELAND	\$ 902.99
LEICESTER	\$ 421.62
LIMA	\$ 1,841.07
LIVONIA	\$ 2,076.90
MT. MORRIS	\$ 489.70
NORTH DANSVILLE	\$ 148.67
NUNDA	\$ 399.96
OSSIAN	\$.04
PORTAGE	\$ 460.12

SPARTA	\$ 830.88
SPRINGWATER	\$ -.31
WEST SPARTA	\$ 1,138.85
YORK	\$ 756.36
TOTAL	\$ 19,282.17

Ms. Mann reviewed the resolution for approval.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. APPROVING ESTIMATED 2016 SALES TAX DISTRIBUTION

RESOLVED, that the list below of 2016 estimated Sales Tax Distribution be, and the same hereby is, approved:

<u>Town</u>	<u>Estimate 2017</u>
Avon	\$ 94,000.00
Caledonia	\$ 54,000.00
Geneseo	\$125,000.00
Groveland	\$ 63,000.00
Leicester	\$ 38,000.00
Livonia	\$184,000.00
Ossian	\$ 16,000.00
Portage	\$ 15,000.00
Springwater	\$ 50,000.00
West Sparta	\$ 24,000.00
York	\$ 78,000.00
Total:	\$741,000.00

These are the estimated to be applied to the towns.

Motion: Mr. Wadsworth moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

- 1. RESULTS OF SEALED BID ON 5 WEST AVENUE, LIVONIA** – Ms. Mann explained that we had a sealed bid deadline and received three bids. The County Attorney was present at the bid opening. There were issues with two of the three bids. The first bid was from Robert Fuller for \$15,300, but it was a personal check, the second bid opened was from Terrence Lischer for \$1,000 certified bank check and the third bid was also a bank check for \$2,365 from Nick Basly but it was \$100 short for the 10% premium. The County Attorney described a similar situation a few years ago. There was discussion on the process we follow and that the acceptable bid is the one that followed that procedure.

Motion: Mr. Gott moved and Mr. Fanaro seconded to accept the seal bid from Terrence Lischer for \$1,000.00 Carried.

**COUNTY AUDITOR – TERRY DONEGAN
ACCEPTING THE REPORT OF COMMITTEE ON WORKERS’ COMPENSATION INSURANCE
ESTIMATE AND APPORTIONMENT OF COUNTY SELF- INSURANCE FOR THE YEAR 2017**

WHEREAS, the Ways and Means Committee has submitted the following annual estimate and apportionment of expenses for the Livingston County Self-Insurance Plan for the fiscal year beginning January 1, 2017, and ending December 31, 2017, pursuant to Section 67 Paragraph 1 of the Workers’ Compensation Law, and

**LIVINGSTON COUNTY SELF INSURANCE PLAN
ANNUAL ESTIMATE AND APPORTIONMENT OF EXPENSES
1-Jan-17**

AWARDS:	\$1,800,000.00
MEDICAL:	\$500,000.00
CLAIM EXP:	\$100,000.00

REHAB SVCS:	\$20,000.00	SUBTOTAL	\$2,420,000.00
ADMINISTRATIVE COSTS:			
Administration (POMCO/Self Funding)	\$84,300.00		
Legal Fees	\$50,000.00		
W.C. Board Assessments	\$150,000.00		
Insurance	\$200,000.00		
Public Goods Pool	\$12,000.00	SUBTOTAL	\$496,300.00
CONTRIBUTION TO RESERVE FUND		SUBTOTAL	\$300,000.00
		TOTAL	\$3,216,300.00
LESS: RECOVERIES	\$430,000.00		
LESS: INTEREST INCOME	\$10,000.00		
LESS: INTERFUND REVENUES	\$1,800,000.00		
		LESS	\$2,240,000.00
AMOUNT TO BE RAISED BY TAX			\$976,300.00

**APPORTIONMENT OF WORKERS' COMPENSATION
INSURANCE FOR THE YEAR 2017**

		ASSESSED VALUES 2015	FULL VALUES	% of TOTAL COSTS	2016 SHARE OF PARTICIPANT	2017 SHARE OF PARTICIPANT
<u>TOWNS</u>						
Avon	100.00%	\$441,015,778	\$441,015,778	4.60%	\$62,470	\$44,955
Caledonia	100.00%	\$280,559,348	\$280,559,348	2.93%	\$40,025	\$28,626
Conesus	100.00%	\$194,808,753	\$194,808,753	2.07%	\$27,681	\$20,170
Geneseo	100.00%	\$574,087,573	\$574,087,573	6.02%	\$80,799	\$58,741
Groveland	100.00%	\$170,516,381	\$170,516,381	1.81%	\$24,190	\$17,626
Leicester	100.00%	\$146,149,967	\$146,149,967	1.54%	\$20,948	\$15,076
Lima	100.00%	\$273,386,573	\$273,386,573	2.86%	\$38,529	\$27,962
Livonia	100.00%	\$572,566,988	\$572,566,988	5.98%	\$81,298	\$58,415
Mt. Morris	100.00%	\$194,111,125	\$194,111,125	2.08%	\$27,556	\$20,315
North Dansville	100.00%	\$232,695,957	\$232,695,957	2.43%	\$32,918	\$23,693
Nunda	100.00%	\$139,163,639	\$139,163,639	1.50%	\$19,826	\$14,653
Ossian	100.00%	\$57,182,197	\$57,182,197	0.61%	\$8,105	\$5,996
Portage	100.00%	\$52,025,755	\$52,025,755	0.56%	\$7,357	\$5,515
Sparta	100.00%	\$96,165,528	\$96,165,528	1.02%	\$13,591	\$9,936
Springwater	100.00%	\$137,252,837	\$137,252,837	1.47%	\$19,452	\$14,351
West Sparta	100.00%	\$84,477,575	\$84,477,575	0.90%	\$11,970	\$8,809
York	100.00%	\$244,587,012	\$244,587,012	2.62%	\$34,789	\$25,545
TOTALS		\$3,890,752,986	\$3,890,752,986	41.01%	\$551,504	\$400,384
<u>COUNTY</u>						
Livingston County		\$3,890,752,986	\$3,890,752,986	47.45%	\$551,504	\$463,232
<u>VILLAGES</u>						
Avon	100.00%	\$175,834,793	\$175,834,793	1.94%	\$24,938	\$18,966
Caledonia	100.00%	\$104,001,860	\$104,001,860	1.17%	\$14,838	\$11,381
Dansville	100.00%	\$176,212,320	\$176,212,320	2.10%	\$24,938	\$20,527
Geneseo	100.00%	\$245,272,642	\$245,272,642	2.82%	\$34,664	\$27,579
Leicester	100.00%	\$20,435,749	\$20,435,749	0.21%	\$2,993	\$2,088

Lima	100.00%	\$86,799,649	\$86,799,649	0.98%	\$12,344	\$9,555
Livonia	100.00%	\$66,898,933	\$66,898,933	0.72%	\$9,601	\$6,982
Mt. Morris	100.00%	\$94,782,104	\$94,782,104	1.11%	\$13,466	\$10,870
Nunda	100.00%	\$42,588,860	\$42,588,860	0.49%	\$6,110	\$4,736
TOTALS		\$1,012,826,910	\$1,012,826,910	11.54%	\$143,892	\$112,684
GRAND TOTALS		\$8,794,332,882	\$8,794,332,882	100.00%	\$1,246,900	\$976,300

WHEREAS, the Ways and Means Committee recommends the adoption of the report, it is hereby RESOLVED, that the estimate and apportionment of expenses be approved as submitted, and, be it further

RESOLVED, that pursuant to Section 67, Paragraph 1, of the Workers' Compensation Law, the amount apportioned to the county and each of the participating towns as set forth in the foregoing report be levied and assessed upon the taxable property of the County, and that other participating municipalities make payment to the County Treasurer not later than thirty days after the commencement of the participants next fiscal year, and, be it further

RESOLVED, that certified copies of this report and resolution be forwarded to each participant of this plan.

Mr. Donegan reviewed the report and explained the changes that we are moving toward this year. The formula is by 90% assessment and 10% experience for towns going up 10% each year until we reach 50/50. This is down slightly this year due to the fact that we are paying less for workers comp board assessments, allowing us to increase contribution to \$300,000 for the reserve. Towns will benefit with this change. We continue to aggressively settle claims where we can.

Motion: Mr. Mahus moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. DIRECTING THE REAL PROPERTY TAX DIRECTOR TO SPREAD UNPAID WATER CHARGES AND UNPAID SEWER CHARGES ON 2017 TAX ROLLS - LIVINGSTON COUNTY WATER & SEWER AUTHORITY

WHEREAS, the Livingston County Water and Sewer Authority(LCWSA), pursuant to Section 1199-yyyy(2) of the Public Authorities Law, has provided to the Board a statement of unpaid sewer and water charges in the district serviced by the LCWSA, and

WHEREAS, such statement of unpaid charges is on file with the Clerk to the Board, now, therefore, be it RESOLVED, that pursuant to said Section 1199-yyyy(2) of the Public Authorities Law, the Real Property Tax Director is hereby authorized and directed to levy the sums stated in said statement against property liable, and state the amount of the charge in a separate column in the 2017 annual tax rolls of the County under the heading "Water Charge" or "Sewer Disposal Charge," as applicable, and to pay such amounts, excluding penalties and interest, to the Livingston County Water & Sewer Authority.

Mr. Fuller explained that this is an annual resolution.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PROFESSIONAL SERVICES CONTRACT FOR THE APPRAISAL OF LIVINGSTON COUNTY COMMERCIAL PROPERTIES: DAVID P. MILLER ASSESSMENT AND VALUATION SERVICES

WHEREAS, Livingston County has proposed to enter into a contract with David P. Miller, Assessment and Valuation Services, PO Box 428, North Chili, NY 14514 for the appraisal of various commercial parcels throughout the County of Livingston, and

WHEREAS, these appraisals shall be used to assist in the determination of the commercial valuation of parcels in preparation of the forthcoming 2018 county revaluation of assessments, now, therefore be it

RESOLVED, that each municipality shall be charged back a percentage as determined by the following schedule:

<u>Municipality</u>	<u>Chargeback Percentage</u>
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Avon	11.3
Caledonia	7.2
Conesus	5.0
Geneseo	14.7
Groveland	4.4
Leicester	3.8
Lima	7.0
Livonia	14.7
Mount Morris	5.0
North Dansville	6.0
Nunda	3.6
Ossian	1.5
Portage	1.3
Sparta	2.5
Springwater	3.5
West Sparta	2.2
York	<u>6.3</u>
Total	100.0

and be it further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following professional services contract for the appraisal of Livingston County commercial properties, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
David P. Miller, Assessment and Valuation Services PO Box 428 North Chili, NY 14514	N/A	Not to Exceed \$4,000.00
For: appraisal of various commercial parcels throughout the County of Livingston		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
TBD		Yes No

Director's Comments:

The Assessors have requested funding for a commercial valuation factor file for the upcoming 2018 county revaluation project. They have received a quote from a commercial appraisal firm. This would provide an independent look at the income and expense calculations to determine the mathematical value multiplier for the updated assessment of commercial properties. This will allow for the most equitable and up to date assessment of the commercial properties in the county. The use of an independent contractor could also help with future small claims and tax certiorari hearings. The percentage of chargeback amount to municipalities is based on the 2016 county apportionment figures for town and county taxes. Contractor has stated that project will take three weeks to complete.

This is a one-time contract to factor in commercial assessments. Work will progress in the spring and should take about one month. There was discussion on the total number of parcels this would involve. This contractor has done this type of review in several other counties.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution *Carried.*

3. AUTHORIZING DIRECTOR OF REAL PROPERTY TAX SERVICES TO APPLY CORRECTIONS FOR TAXES ON 2017 VARIOUS TOWN TAX ROLLS

WHEREAS, the Director of Real Property Tax Services has attached fourteen (14) recommendations, applications and/or decisions (14 parcels) to correct the various tax rolls (Real Property Tax Law Sections 550 and 554), and

WHEREAS, the following corrections are hereby recommended for the 2017 tax rolls for the various

towns in Livingston County, it is hereby

RESOLVED, that the Director of Real Property Tax Services is authorized to apply these corrections to the 2017 tax rolls,

1. **Town of Conesus**

Owner: The People of the State of New York **Tax Map Number: 333.-24-3**

Reason for correction: Transition assessment corrected to \$0 for county purposes.

2. **Town of Conesus**

Owner: The People of the State of New York **Tax Map Number: 333.-24-4**

Reason for correction: Transition assessment corrected to \$0 for town purposes.

3. **Town of Conesus**

Owner: The People of the State of New York **Tax Map Number: 333.-24-5**

Reason for correction: Transition assessment corrected to \$0 for fire district purposes.

4. **Town of Leicester**

Owner: Pamela A. McBride & Daniel B. McBride **Tax Map Number: 114.-1-8.2**

Reason for correction: The investigation found that a valid agricultural exemption was received by March 1, 2016 but was not applied to the parcel. The agricultural exemption in the amount of \$221,045 shall be applied.

5. **Town of Livonia**

Owner: Richard Kosakowski **Tax Map Number: 75.-1-15.1**

Reason for correction: The investigation found that this parcel should have received a 45% (\$57,697) senior citizen exemption rather than 30% (\$38,465). The percent of senior citizen exemption shall be corrected to 45% (\$57,697).

6. **Town of Livonia**

Owner: John Kiehle **Tax Map Number: 83.-1-24.3**

Reason for correction: The investigation found that this parcel should have received an agricultural exemption in the amount of \$39,204 rather than \$22,041. The correct exemption amount of \$39,204 shall be applied.

7. **Town of North Dansville**

Nancy K. S. McFarland **Tax Map Number: 203.6-2-14**

Reason for correction: The investigation found that this parcel should have received 5% (\$1,875) persons with disabilities and limited income exemption. The persons with disabilities and limited incomes exemption shall be applied.

8. **Town of North Dansville**

Owner: Judith C. Marshall-Stekl **Tax Map Number 203.-1-20.2-11**

Reason for correction: The investigation found that the Board of Assessment Review determined the assessed valuation for this parcel should be reduced from \$155,000 to \$139,000. The correct assessment \$139,000 shall be applied.

9. **Town of Ossian**

Owner: The People of the State of New York **Tax Map Number: 333.-42-3**

Reason for correction: Transition assessment corrected to \$858,250 for Town purposes.

10. **Town of Ossian**

Owner: The People of the State of New York **Tax Map Number: 333.-42-4**

Reason for correction: Transition assessment corrected to \$858,250 for Special District purposes.

11. **Town of Springwater**

Owner: Steven and Jennifer Hahn **Tax Map Number: 141.-1-20**

Reason for correction: This parcel was split/merged into 141.-1-19.1 and 141.-1-20.1. Parcel 141.-1-20 with an assessed value of \$55,500 shall be removed.

12. **Town of York**

Owner: Secretary of Housing and Urban Development **Tax Map Number: 61.-1-35**

Reason for correction: The investigation found that this parcel was incorrectly assessed in roll section 8 as wholly exempt. This parcel shall be corrected to taxable in roll section 1 with an assessed value of \$67,500.

13. **Town of York**

Owner: Sandra Sliker **Tax Map Number: 69.-1-40.114**

Reason for correction: The investigation found that this parcel was deleted and split into four parcels prior to March 1, 2016. Parcel 69.-1-40.114 with an assessed value of \$407,900 shall be removed.

14. **Town of York**

Owner: Frank R. Cuzzo, Jr.

Tax Map Number: 70.-1-25.511

Reason for correction: The investigation found that a valid agricultural exemption was received by March 1, 2016 but was not applied to the parcel. The agricultural exemption in the amount of \$51,865 shall be applied. These are late correction of errors and transition assessment from the state. The state has come up with a transition program that came out in August and our final assessment was done by July 1.

Motion: Mr. Fanaro moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. I attended the Fall Conference of the New York State Directors of Real Property Tax Services in October, where I obtained required Tax Enforcement training and attended several seminars relating to Real Property Tax.
2. Small Claims Hearings for assessment grievances have concluded and I have received the decisions.
3. I am working with the Assessors on the final assessment roll changes prior to the preparation of the 2017 Town & County Tax Roll.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #11A –NOVEMBER 9, 2016

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #11A dated November 9, 2016 in the total amount of \$2,457,605.70.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH, HIGHWAY (2), PLANNING & RECORDS MANAGEMENT

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

These are internal transfers to accommodate for overages. We did get funds for the interoperability change order.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

3. AMENDING 2016 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH (2), OFFICE FOR THE AGING (4)

RESOLVED, that the 2016 Department of Health budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A4101	2280	Health Services	\$3,625.00
			Total	\$3,625.00
Increase Appropriation	A4101	1000	Personal Services	\$1,025.00
		8300	Health Insurance	\$2,600.00
			Total	\$3,625.00

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A4310	3889	Other Health	\$53,250.00
Increase Appropriation	A4310	2200	IT Equipment	\$53,250.00

And be it further

RESOLVED, that the 2016 Office for the Aging budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A6778	3772	State Revenue	\$834.00
Increase Appropriation	A6778	4120	Motor Equipment	\$834.00

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A6773	4772	Federal Revenue	\$1,954.00
Increase Appropriation	A6773	4060	Office Supplies	\$1,954.00

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A6774	4772	Federal Funds	\$3,704.00
			Total	\$3,704.00
Increase Appropriation	A6774	4120	Motor Equipment	\$1,322.00
		4450	Food	\$700.00
		4200	Advertising	\$1,000.00
		8313	Deferred Comp.	\$682.00
			Total	\$3,704.00

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A6780	3772	State Revenue	\$10,461.00
			Total	\$10,461.00
Increase Appropriation	A6780	4070	Service Contract	\$4,300.00
		4190	Agency Contract	\$6,161.00
			Total	\$10,461.00

Most of these are new revenues coming in from the state and/or federal allocations.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

4. DECLARING SURPLUS PROPERTY – CENTER FOR NURSING AND REHABILITATION & OFFICE FOR THE AGING

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Center for Nursing and Rehabilitation

Quantity	Year, Make & Model	Mileage	Serial #
6	Carter Hoffman Model 1215	N/A	N/A
1	Cleveland Steamer Model 24CGP10	N/A	88981-04L
3	Arjo Maxi Lifts	N/A	GB0798796854002 GB0798796854003 GB0798796854009
1	Ferno Ultra Lift	N/A	3035570

Office for the Aging

Quantity	Year, Make & Model	Mileage	Serial #
1	2008 Chevrolet Uplander	109,051	1GN DU23108D137957

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

5. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR 457 & 401(a) DEFERRED COMPENSATION PLANS – MASS MUTUAL FINANCIAL GROUP

WHEREAS, the County of Livingston solicited a Request for Proposal for 457 & 401(a) Deferred Compensation Plans, and six proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
MassMutual Financial Group	2/1/17-1/31/22	\$.00

100 Bright Meadow Blvd. MP 150
 Enfield, CT 06082
 100 Bright Meadow Blvd. MP 150

For: Plan administration of the County's Deferred Compensation plans.

Mr. Coyle explained that we have been with MassMutual for the past five years. The state requires an RFP every five years. This is all employee assets. Two companies were interviewed and MassMutual clearly came out on top.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution *Carried.*

6. ADOPTING BUDGET FOR FISCAL YEAR 2017

RESOLVED, that the Proposed Budget for the County of Livingston for the year 2017 is hereby approved and adopted as the final budget for the County of Livingston for the year 2017.

These next two resolutions are annual actions after the public hearing on the proposed budget. The 2017 budget is using the same amount of appropriations. The IGT is going to come next week and will need to be paid by end of week.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution *Carried.*

7. AUTHORIZING APPROPRIATION OF 2017 ADOPTED BUDGET

RESOLVED, that the adopted Livingston County Budget for the year 2017 be appropriated by the County Treasurer and classified by funds and administrative units as set forth in said budget.

Motion: Mr. Knapp moved and Mr. Mahus seconded to approve the foregoing resolution *Carried.*

Pre-approved Informational Item(s) To Be Reported

1. Collective Bargaining Agreements – CSEA PT and FT are in active negotiations. The corrections unit is on hold until they determine which unit they will be under. Road Patrol has asked to begin negotiations. We will not have any agreements by the end of year and have put place holders in for those in negotiations.
2. CIP Update-Mr. Coyle reported that he is tweaking some things to determine the total need for the ERP project, how much to put away for future election machines and to cover future EMS needs. The rest are familiar to the Committee from previous years. This does not include the Dialysis Project at the CNR.
3. Land Bank Update – This was a GLOW region project that originally included Genesee, Livingston, Orleans, Wyoming and the City of Batavia. Wyoming dropped out earlier and now some of the other counties may also drop out. Mr. Coyle still feels that there is value in this program for Livingston County. One of the main benefits is that fixing up that one property within a nice neighborhood that currently pulls down the assessments and valuations. There was discussion on the many requests for demolition of these homes.
4. Conflict Defender-There were 8 applicants. Five interviews were held last week and the Committee has arrived at consensus for one candidate. They are currently doing background checks now.

ADJOURNMENT

Mr. Gott moved and Mr. LeFeber seconded to adjourn the meeting at 9:39 a.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC
 Clerk of the Board