

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, DECEMBER 7, 2016
9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, H. Grant

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT: GREATER ROCHESTER ENTERPRISE & LIVINGSTON COUNTY DEVELOPMENT CORPORATION

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Economic Development, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Greater Rochester Enterprise	1/1/17-12/31/17	\$15,000.00

100 Chestnut Street
One HSBC Plaza, Suite 1910
Rochester, NY 14604
For: Marketing Initiatives

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100%	Yes

Director's Comments: This resolution authorizes a contract between the County and Greater Rochester Enterprise to assist in economic development efforts. The contract provides for external marketing initiatives to retain and attract new businesses to Livingston County and will maximize efforts to strengthen the local economy and provide for more and better jobs for community residents.

Livingston County Development Corporation	1/1/17-12/31/17	\$120,000.00
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6 Court Street, Room 306
Geneseo, NY 14454

For: Small business, entrepreneurship training, technical assistance, public relations, marketing and consultant services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100%	Yes

Director's Comments: This resolution authorizes a contract between the County and the Livingston County Development Corporation to assist in community development efforts. The contract provides for downtown revitalization programming, small business assistance, entrepreneurship training, technical assistance, public relations, marketing and consultant services.

Mr. Bacon reviewed the contracts for approval. The GRE contract is a slight bump up this year. They have been a great partnership for us and have directed a lot of interest to us this year. They have received 9 leads and they have replied with 26 sites, one of which has gone quite far into the field. He explained the how the process works. The LCDC contract is the same as last year. We hope to receive some good news on Thursday with the CFA funding awards.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution Carried.

Mr. Coyle reported that tomorrow is the day for the CFA funding. We have a lot of big projects slated for CFA funding and we are very hopeful of success on several fronts. Chairman Gott stated that he feels very good about the team that we have now. Bill has done a nice job in the 7 months that he has been director. The object is for Livingston County to stay in the game. Bill feels extremely well positioned to what we have to offer, especially with the 390/I90 Interstate. These are long term employers offering 100+ jobs each.

BrewInLivingston Update – There are 35 semi-finalist applications with 29 videos received back. There is a panel of 7-8 random people to view videos this Friday. There is a crash course for 3 hours every Monday night in January on licensing, business structure, etc. The person leading this class is a 30 year veteran employee of Miller Brewing Company. We are going to choose potentially four to win. Mr. Coyle believes we will have more at the end continuing toward a new business venture. There is a lot of trickle down found from this project with hops growers in the area. The applicants are well dispersed throughout the county.

Informational Item(s) Written Only

Regional Economic Development Council Consolidated Funding Application awards will be announced on December 8th. The Economic Development Office submitted nine applications requesting funding for the Livonia Gateway Road, downtown revitalization, a craft brewing initiative, and several planning efforts.

Thirty-five semifinalists have been selected to advance in the Brew IN Livingston Business Plan Competition. Semifinalists have been invited to submit a 5 minute video introducing their team, business, and competitive advantage. Videos are due no later than November 30th and will be viewed by a panel of judges on December 9th.

The 2016 Sign and Façade Program awarded approximately \$70,000 to 17 projects across 7 Livingston County Downtowns. Funding is expected to leverage more than \$200,000 in private funds. To date approximately \$45,000 has been drawn down. All projects are required to be complete before year end. A final summary will be provided in early 2017.

\$50,000 in funding will be available through the 2017 Sign & Façade program. Applications will be available in early 2017.

Annual Reports from businesses receiving Empire Zone Benefits are due no later than January 6, 2017. Seven Livingston County Businesses remain zone certified. A summary of the reports including job creation and investment will be provided in early 2017.

Annual Reports from businesses receiving IDA Benefits are due no later than March 1, 2017. Thirty Livingston County Businesses are currently receiving benefits. A summary of the reports including job creation and investment will be provided early in the second quarter of 2017.

SHERIFF – UNDERSHERIFF BEAN & CD YASSO

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: COUNTY OF ONEIDA & SOUTHERN FOLGER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff's Office according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
County of Oneida	1/1/17-12/31/19	\$185.00/day
6075 Judd Road		as needed basis
Oriskany, NY 13424		

For: Central NY Psychiatric Center Forensic Unit services, housing of mentally ill inmates

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3150 Jail		Yes X No

Southern Folger	1 (one) year	\$15,000.00
4634 S Presa Street		
San Antonio, TX 48223		

For: maintenance/service contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3150 Jail		Yes X No

Matt/Jason

The Undersheriff reviewed the contracts for approval. This is the second year for Southern Folger maintenance contract and they feel that this was a good savings for the county. The Oneida County contract is an agreement for Psychiatric beds if needed. We have the save agreement with Monroe County.

Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution..Carried.

2. AWARDING BID FOR THE SHERIFF'S OFFICE UNIFORM CLEANING – N.O.M.A.D. ENTERPRISES, INC. D/B/A WARSAW DRY CLEANERS

WHEREAS, after the proper legal advertisement seeking bids for clean of uniforms for the Sheriff's Office, two bids were received and opened on November 21, 2016, now, therefore, be it

RESOLVED, that the Chairman of the Livingston Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
N.O.M.A.D. Enterprises, Inc.	1/1/17-12/31/17	As per bid specs
d/b/a Warsaw Dry Cleaners	Option for 1 additional	
102 South Academy St.	year	
Wyoming, NY 14591		
For: Uniform Cleaning		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3150 Jail	100%	Yes X No

Lisa Grosse handled this bid for the Sheriff with the information supplied from the department. There were only two bids received. The prices are bid per clothing item.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.

3. REQUESTING TO CREATE AND FILL ONE (1) SENIOR TYPIST POSITION (SG-7A LCDSA), DELETE ONE (1) CLERK TYPIST POSITION (SG-2 LCDSA) AND REFER THE REQUEST TO WAYS AND MEANS FOR APPROVAL

The Undersheriff explained that he has been reviewing some duties for the positions and CD Yasso has a clerk typist that is truly working in the senior typist roll. CD Yasso reviewed the work being done by the current employee in the clerk typist position. This would increase from a grade 2 to grade 7.

Motion: Mr. DiPasquale moved and Mrs. Erdle seconded to approve the foregoing resolutionCarried.

The Undersheriff thanked the Committee for their support, especially with the many difficult incidents over the last three weeks.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF EMERGENCY MEDICAL SERVICES: MEDEX BILLING, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Emergency Medical Services, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
MedEx Billing, Inc.	1/1/17-12/31/18	\$31.00 per claim
PO Box 186		
Leroy, NY 14482-0186		
For: ALS and BLS Billing		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A4014 Professional Services	100%	Yes

Director's Comments:

Med Ex has been charging \$30.50 per claim for the past three years.

Ms. Dewar reviewed the contract for approval. She explained that she was able to negotiate the per claim cost to \$31.00, which is only a slight increase. We are currently at about 75% with \$500,000 total open accounts and of those, \$200,000 are over 90 days. They do soft billing. She is researching for a new collection service. She has begun doing demand letters with the County Attorney to get payment from those clients that have kept the checks. \$1.5M was the budgeted revenue and they are already at \$1.4M. The call volume is already at the total for last year.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

Oct. 31, 2016 Year One grant report to Greater Rochester Health Foundation – Community Paramedicine. Year Two funding received.
Nov. 3, 2016 Participated in Level I EOC activation - WRECK-IT
Nov. 3, 2016 EMS Captain meeting
Nov. 8, 2016 Informational meeting with SUNY Geneseo First Response and LCEMS Medical Director
Nov. 15, 2016 Meeting with LCEMS Medical Director
Nov. 17, 2016 Community paramedicine coaches meeting with U of R
Nov. 21, 2016 Distribution of new radio system training portables to EMS agencies begun

PLANNING – ANGELA ELLIS

Action Item(s)

APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD-BARRY INGALSBE, CATHIE GEHRIG, TIM BRINDUSE, ALEX PIERCE, MICHAEL DERRENBACHER, BRIAN FAHEY, GRAHAM FRAZER, JACK SPARLING, SCOTT DI LIBERTO & DONALD KANE

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
Barry Ingalsbe	2036 Michigan Avenue, Lima, NY 14485	Village of Lima	1/1/17-12/31/19
Cathie Gehrig	1 Erie Street, Mount Morris, NY 14510	Town of Mount Morris	1/1/17-12/31/19
Tim Brinduse	67 Main Street, Dansville, NY 14437	Village of Dansville	1/1/17-12/31/19
Alex Pierce	P.O. Box 19, Nunda, NY 14517	Town of Nunda	1/1/17-12/31/19
Michael Derrenbacher	9650 Schmidt Road, Dansville, NY 14437	Town of Ossian	1/1/17-12/31/19
Brian Fahey	876 Clark Road, Hunt, NY 14846	Town of Portage	1/1/17-12/31/19
Graham Frazer	8889 Reed Corners Road, Dansville, NY 14437	Town of Sparta	1/1/17-12/31/19
Jack Sparling	3604 Shoreline Drive, Livonia, NY 14487	Alternate Member #1	1/1/17-12/31/17
Scott DiLiberto	3235 Cameron Place, Caledonia, NY 14423	Alternate Member #2	1/1/17-12/31/17
Donald Kane	5326 Upper Mt. Morris Road, Leicester, NY 14481	Alternate Member #3	1/1/17-12/31/17

Mrs. Ellis explained that they have all been contacted and agreed to continue to serve. Bill Weber was the only person that did not wish to continue due to work concerns. Chairman Gott explained that he will have Jack Sparling appointed as the active member for Livonia if he is agreeable.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution Carried.

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT EXTENSIONS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: MOTOROLA SOLUTIONS, INC. & C&S ENGINEERS, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract extensions for the Livingston County Planning Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Motorola Solutions, Inc. 5 Paragon Drive, Suite 200 Montvale, NJ 07645 For: Radio and microwave data system upgrade of the Livingston County Emergency Communications System (Original term 7/9/15-12/31/16)	7/9/15-6/30/17	N/A
C&S Engineers, Inc. 499 Col. Eileen Collins Blvd. Syracuse, NY 13212 For: Radio and microwave data system upgrade of the Livingston County Emergency Communications System (Original term 7/1/14-12/31/15)	7/1/14-6/30/17	N/A

Director's Comments: The contract between the County and NYS Division of Homeland Security and Emergency Services for the Statewide Interoperable Communications Grant Program, Round 4 (SICG 4), was extended to December 2017, to allow for proper completion of the radio system upgrade project. Motorola and C&S Engineers will continue working with the County on the upgrade project into 2017 with no additional extra costs (beyond the original contract amounts). We expect the project to be completed in spring 2017.

These extensions allow the completion of the work due to the delay for the power hookup. National Grid completed their work yesterday. They are doing punch list items right now. She is very heavy into the deployment of radio and subscriber equipment. They have been in the process of programming, installing or distributing 1,220 pieces of equipment. Last Friday all of the portables were distributed to highway departments. The "We" working on this is the Undersheriff, Randy Worden, Bill Mann, Karen Dewar, Kevin Niedermaier, Angela and a few of her staff. They are hoping to do cut overs for portables first by the end of December but it may not be until early January. The grant extension was received and goes to the end of December.

Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Mrs. Ellis explained that they will be moving into the next phase for the radios with the New World upgrade as well as Interoperability in addition to the new grant that just came in for Vitale Park. There is a transportation advisory committee meeting today at 2pm. There will be a demo by Cambridge Systematics on the transportation mobility management website that is under development right now. It is the first of its type in NYS.

Informational Item(s) Written Only

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT

New Site Updates:

Lacey Road: The County received approval from the State for the sole source request for National Grid installation of the electric power to the site. Electric installation has started.

Other Site work: We have started the process of reviewing punch-list items for the remaining vendor items.

Subscriber Equipment: The PMT continued work on programming the equipment.

Training: Train-the-trainer classes have been completed. Members of the PMT have been going out and providing additional training to individuals and groups upon request. Fire, EMS, highway, and law enforcement agencies have been provided 2 portables for training first responders.

Next PMT Meeting: The PMT met on November 16, 2016. Weekly conference calls continue.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:

Conesus Lake Watershed Council:

Wilkins Creek Storm water Management Feasibility Study. The Town of Livonia and Planning Department were notified that the application to the NYS Department of State for the Wilkins Creek Storm water Management Feasibility Study was successful. We received the State contract for execution and are coordinating with the Town of Livonia.

EPF Grants: Streambank Restoration Program. Planning staff continued working with Barton & Loguidice and the towns of Conesus, Geneseo, and Livonia on the streambank restoration work. All major construction work was completed by September 30, 2016. A walk-thru is planned for October 28th. Project document closeout is planned to happen in November. Photos of the completed work are attached to this report.

Next meeting. The Council met on November 18. The Council reviewed a proposed work plan for 2017. The next meeting will be held in December.

TRANSPORTATION ADVISORY COMMITTEE:

Community Development Work Group

Hamlet of Greigsville Transportation Safety and Access Improvement Plan. We are in the contract execution phase with TY Lin International.

AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Purchase of Development Rights. The Genesee Valley Conservancy submitted applications for three projects: Christiano Farms, Edgewood Farms (2), and Marshall Farm. These projects were selected for funding. We continue to provide support to GVC when needed on the completion of the two current projects: Pleasant Hill Farm and Moore Farm projects.

ENVIRONMENTAL MANAGEMENT COUNCIL

Next meeting. The EMC held its meeting on November 16, 2016. The EMC reviewed a proposed work plan for 2017.

COUNTY PLANNING BOARD

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen. The last training program for the year will be "Land Use Planning & Zoning for Solar", December 14, 2016, 6pm-8:30pm, Livingston County Highway Department Conference Room. A copy of the announcement is attached.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. **AWARDING BID FOR THE COUNTY HIGHWAY DEPARTMENT FOR A CONSTRUCTION CONTRACT, REPLACEMENT OF WOODSVILLE ROAD BRIDGE, TOWN OF WEST SPARTA, BIN 2210990, FEDERAL/STATE-AID NYSDOT PIN 475491 - RAMSEY CONSTRUCTORS, INC.**

WHEREAS, Livingston County Resolution No. 2011-136 authorized an Inter-Municipal Agreement with the Town of West Sparta providing for County administration of the named Federal/State-Aid Project, and

WHEREAS, after the proper legal advertisement seeking bids for the Construction Contract for Federal/State-Aid Bridge Replacement Project, Woodsville Road Bridge, Town of West Sparta, NYSDOT PIN 475491, three (3) bids were received and opened on December 5, 2016 now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Ramsey Constructors, Inc.	12/21/16-12/31/17	\$ 608,699.95
5711 Gateway Park		
Lakeville, NY 14480		
For: Construction Contract for Federal/State-Aid PIN 475491, Woodsville Road Bridge Replacement Project.		
The cost is not to exceed the amount indicated.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA,NYS Marchiselli; Other NYS; Town of West Sparta	-0- %	Yes XX No

Director's Comments: Bid Opening is scheduled for Monday, December 5th at 11:00 AM

This is a town bridge that the County is administering the bid for the project. He does not expect the preliminary bid numbers to change much, if at all. T-Y-LIN will have the final result by next week.

Motion: Mrs. Erdle moved and Mr. Carman seconded to approve the foregoing resolutionCarried.

Director's Updated Comments: Project Consultant T-Y-LIN has reviewed and analyzed the submitted bids, and has recommended award to Ramsey Constructors, Inc. at the original bid amount.

2. AUTHORIZING SNOW AND ICE AGREEMENT BETWEEN NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND LIVINGSTON COUNTY FOR THE PERIOD JULY 1, 2015 - JUNE 30, 2018 AND RESCIND RESOLUTION NO. 2014-055

WHEREAS, the County of Livingston, pursuant to Section 12 of the Highway Law, relating to control of snow & ice on State Highways in towns and incorporated villages, desires to enter into an Agreement with the State of New York for such purposes for the period July 1, 2015 - June 30, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors of Livingston County is hereby authorized and directed on behalf of Livingston County to execute the following Agreement, subject to review by the County Administrator and County Attorney:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Dept. of Transportation	7/1/15-6/30/18	Varies
For: Contract #D014744 July 1, 2015 - June 30, 2018 State S&I Contract.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Dept. of Transportation	0	Yes XX No

And be it further,

RESOLVED, that Res. No. 2014-055 is hereby rescinded.

Director's Comments: The Office of State Comptroller (OSC) has determined that the contract process must be revised. NYSDOT has agreed to replace very old Snow & Ice Control contracts (with large remaining balances) with new contract numbers, starting with the 2017/2018 season. Therefore, this Resolution will replace Resolution No. 2014-055. County Attorney David Morris has been consulted on this matter.

Mr. Higgins explained that the State Comptroller's Office changed the way they are doing resolutions with NYSDOT. This has been reviewed by the County Attorney. There will be subsequent resolutions coming up later for the next extension.

Motion: Mr. Gott moved and Mrs. Erdle seconded to approve the foregoing resolutionCarried.

OTHER – IAN COYLE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: LIVINGSTON COUNTY AREA CHAMBER OF COMMERCE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term(s) designated, subject to review by the

County Attorney and County Administrator:

Contractor

Term

Amount

Livingston County Area Chamber of Commerce 1/1/17-12/31/18

95% of prior year gross
lodging tax revenues

4635 Millennium Drive

Geneseo, NY 14454

For: Promotion of Tourism

Mr. Coyle explained that this is the annual two year agreement with the Chamber covered under our local law for tourism. We are in the process of tweaking our local law to accommodate AIRBNB rentals to capture more revenues. There are a couple of hotel dialogues out there for Dansville and Geneseo. There are talks with Letchworth on two new large signature events that they want to plan; a craft beer and local food festival and a sportsman show, similar to the DEC event and also a small scale music festival.

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS – GARY GALTON & JON WHITE

RESOLVED, that the following members are hereby appointed to the Livingston County Soil and Water Conservation District Board of Directors for the term designated:

Livingston County Soil and Water Conservation District Board of Directors			
Name	Address	Rep./Title	Term
Gary Galton	14 Gibbs Street, Nunda, NY 14517	Farm Bureau Member	1/1/17-12/31/19
Jon White	114 Temple Hill Street, Geneseo, NY 14454	At Large Member	1/1/17-12/31/19

Motion: Mrs. Erdle moved and Mr. Gott seconded to approve the foregoing resolution Carried.

3. APPOINTING THE CONFLICT DEFENDER-HAYDEN M. DADD AND REFER THE REQUEST TO WAYS AND MEANS FOR APPROVAL

WHEREAS, Livingston County passed Local Law No. 3 - 2016 entitled a Local Law establishing the Office of the Livingston County Conflict Defender on October 12, 2016; and

WHEREAS, the position of Conflict Defender was created by Resolution No. 2016-294; and

WHEREAS, the County Administrator has recommended the appointment of the Conflict Defender pursuant to his powers and duties as specified in Section 4 (C) of Local Law 6-2007; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2016 Department Head Salary Schedule is amended as follows:

Conflict Defender

Appoint Hayden M. Dadd of 3557 Pebble Beach Road, Lakeville New York to the position of Conflict Defender effective December 21, 2016 at an annual salary of \$90,000.00 for a term expiring on 12/31/17.

Mr. Coyle explained that Hayden Dadd already works for us as an ADA and also worked as a conflict defender with our current conflict contractor in the past.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution... Carried.

4. REAPPOINTING MEMBERS TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY BOARD – TIMOTHY ANDERSON & FRANK MILLER

RESOLVED, that the following members are hereby reappointed to the Livingston County Water and Sewer Authority Board for the terms designated:

Name	Address	Rep./Title	Term
Timothy Anderson	3277 Clover Street, Caledonia, NY 14423	Member	1/1/17-12/31/19
Frank Miller	39 Spring Street, Livonia, NY 14487	Member	1/1/17-12/31/19

The Clerk explained that an ad was placed in the Penny Saver in November. She did not receive any, but Chairman Gott received emails from the two currently sitting members for reappointment. There were no external parties interested.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

ENERGY PERFORMANCE CONTRACT UPDATE--Rick Henry (Clark Patterson Lee) TR Cosamento & Jerry Wilson (Danforth) and Bill Cavalier (Central Services)

The County Administrator explained that we are here today to hear the end report from the energy audit of County buildings. TR Cosamento gave a brief history of the company for the committee and reviewed energy performance contracting. Energy performance contracting is a financial vehicle that allows a building owner to use future utility operational and maintenance savings for the cost of the building energy efficiency. Their goal for the County was to find systems that were older and inefficient that could be replaced and then use those savings to pay for all of the improvements. Danforth feels that there is a lot of opportunity to improve efficiencies in the Government Center. Lighting is approximately a \$1.5M project that saves \$108,390 per year in energy savings. Danforth also applies for all NYSERDA rebates available to get the best value. NYSERDA is a one-time rebate. Mr. Carman questioned the net payback and Mr. Cosamento reviewed how they determined the net payback. Typical financing used for these projects is 15 years. There was further discussion to clarify the payback. Mr. Cosamento explained that the email sent to the Committee was an earlier version. Mr. Coyle reviewed that the Committee would want to see the costs for each department area. Mr. Cosamento continued to review the report recommendations for the Committee. There was discussion on the Government Center roof age and the installation of solar panels there. Chairman Gott questioned whether the solar panels could be installed onto the new jail roof instead. Mr. Cosamento confirmed that this would be possible and we would be able to feed the jail with the kiosk panel at the Government Center. Mr. Cosamento continued through the report. Mr. LeFeber questioned what the timeframe was used for the energy cost savings. The savings listed are based upon past energy use costs. There was discussion on how inflation/deflation is determined and was that factored in. These are guaranteed savings. Danforth is responsible for any difference if the energy savings are not realized. Any excess savings goes back to the County. There was discussion on the need for an ongoing audit of energy use into the future. There was discussion on what the oldest EPC out there is and whether it's with Danforth or one of their competitors. Danforth will provide additional references from older clients to determine the continuation of energy savings. Chairman Gott questioned energy savings in equipment efficiencies when comparing Year 5 and Year 15. Danforth typically plans for one year for construction considering heating work in the summer and cooling work being done in the winter months. Lead time for some equipment is 16-20 weeks.

The County Administrator reviewed his understanding of what needs to happen next. There needs to be a payback reassessment by Danforth. See if the Medicaid savings is annual amount. A list of sample of vintage clients from Danforth. Review the financing package with the \$6.5M upfront cost. There are some funds already set aside in the CIP for items cross referenced in Danforth's report. There are some projects that need to be done in the next 12 months no matter what. There was discussion on the dialysis project, the IT upgrade work for the Board room, going paperless and the potential increase in energy usage and the trade off in savings from one area to the other. Danforth will work with the County Administrator on answering all of these questions and will place this on a future PS agenda.

There was discussion on concerns with the payback savings to the taxpayers. Mr. Coyle will be asking Danforth for end of life efficiencies and ultimate future needs. There are some improvements that are necessary regardless. There was discussion on doing this all at once, year to year or piece meal. Solar technology has been huge over the last few years. There is no good place to install something on a roof without causing problems. The Committee discussed all of their concerns on the costs, the savings and any work that could be done in house easily.

The County Administrator updated the Committee on the search to fill the vacancy for the Water and Sewer Authority Executive Director position.

ADJOURNMENT

Mr. Carman moved and Chairman Gott seconded to adjourn the meeting at 10:50 a.m.

COUNTY HISTORIAN – AMIE ALDEN

Informational Item(s) Written Only

September – November County Historian's office updates:

September 11th - presented a new power point program on the history of women entrepreneurs in Livingston County for the Livingston County Historical Society.

September 14th – presented an overview of office activities and plans for upcoming anniversaries and commemorations and unveiled a historical timeline of county history for the Board of Supervisors' meeting. The timeline was mounted by Central Services in the main foyer of the Government Center.

September 24th – coordinated and chaired the fall meeting of the Government Appointed Historians of Western New York (GAHWNY) held at the United Methodist Church in Geneseo. Eleven western New York counties were represented with 70 local historians.

September 28th – presented a new power point program on the importance of considering local history and architecture in strategic planning for the Mt. Morris Town and Village Planning Board.

October 13th – attended the GAHWNY Executive Board in East Aurora.

October 13th – presented a retrospective program on the evolution of Livingston County history for the 75th anniversary of the Dansville Lions Club.

October 27th – organized the Fall meeting of the Livingston County Town Historians at the County Historian's Office.

November 3rd - attended the Rochester Central Library's local author's book lecture that featured the Geneseo Blue Devils in Vietnam.

November 9th – presented the Sullivan Campaign of the Revolutionary War and the Impact on Livingston County for the Nunda Historical Society.

November 16th – attended the Budget presentation at the Board of Supervisors meeting.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

457 adult offenders supervised in county (29 treatment court cases being supervised in drug court)

22 offenders in other NYS counties

2 offenders in other states

12 juveniles supervised

11 new juvenile referrals

30 investigations ordered

25 active EHM cases (3 juvenile; 22 adults; 4 of which are female), 6-Global Positioning

1 adult placed on probation for willful violation of support

21 New Leandra's Law cases (12 CDs)

2. MONIES COLLECTED

\$7,937.95 – restitution

\$1,993.00 – fines

\$3,208.00 – fees

\$398.04 – surcharge

3. MEETINGS ATTENDED

10/04/2016 Human Services Department Head Meeting

10/17/2016 Staff Meeting

10/18/2016 Law enforcement Council

10/20/2016 Workforce Development training

10/21/2016 Finger Lakes Regional Juvenile Justice Meeting

10/24/2016 ComPak Meeting

10/25/2016 Jail Ministry Day Presenter

10/25/2016 Suicide Task Force Meeting

10/31/2016 Med Lab Training

4. ADMINISTRATIVE REVIEWS

Two (2) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	10/31/16	Medlab	2.0	
Doug Czyryca	10/31/16	Medlab	2.0	
Katie Dunn	10/31/16	Medlab	2.0	
Michelle Jordan	10/31/16	Medlab	2.0	
Liz Laney	10/28/16 10/31/16	Portal Recertification Medlab	1.5 2.0	
Brian Lanpher	10/14/16 10/31/16	Drug Trends Medlab	8.0 2.0	
Debra Mack	10/31/16	Medlab	2.0	
Matthew McKinney	10/18/16 10/31/16	SCRAM Medlab	1.0 2.0	
Rachel Merrick	10/24/16 10/31/16	SCRAM Medlab	4.5 2.0	
Lynne Mignemi	10/31/16	Medlab	2.0	
Courtney Sobrado	10/14/16 10/31/16	Drug Trends Medlab	8.0 2.0	
Jason Varno	10/31/16	Medlab	2.0	

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board