

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 7, 2014
1:30 p.m.**

PRESENT: P. Yendell, L. Semmel, B. Carman, I. Davis, B. Donohue, E. Gott, D. LeFeber, I. Coyle

MENTAL HEALTH – RODNEY CORRY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF COMMUNITY SERVICES: HILLSIDE FAMILY OF AGENCIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Community Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Hillside Family of Agencies – Livingston County 24 Main Street Mt. Morris, NY 14510	1/1/14-12/31/14	customized

For: Customized rates for various services provided by Hillside. The rates are as follows: Care Coordinator \$70.40 per hour, Skill Builder \$43.90 per hour, Trauma Focused Cognitive Behavioral Therapy \$93.27 per hour, Adoption/Family Finding Chronicle \$550 per taping, Family Advocate \$43.90 per hour, Aggression Replacement Training \$4,276.60 per group, Social Skills Group \$4,296.60 per group, Overnight Respite in Therapeutic Foster Care Home \$123.53 per night.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

Director's Comments:

None

Mr. Corry explained that this is a per diem contract used throughout the year is 100% state funded.

MOTION: Mr. Davis moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

Mr. Corry explained that this will be his last Committee meeting. His last day with the department is January 15.

Mr. Corry thanked everyone for the opportunity to be here and stated that it has been an honor and a privilege. He has enjoyed his time in Livingston County. The Committee members thanked Mr. Corry for the excellent work he has done with the department while he has been here.

WORKFORCE DEVELOPMENT - RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO APPOINT MEMBER/S TO THE COMMUNITY INITIATIVES COUNCIL:

Livingston County Community Initiatives Council			
Name	Address	Rep/Title	Term
*Tracy Thompson	10883 County Road 24, Dalton, NY 14836	Low-Income	1/1/14 – 12/31/14
Ann Hunt	35 Case Street, Mt. Morris, NY, 14510	Private Sector	1/1/14 – 12/31/16
Terry Holbrook	6839 Marrowback Road, Conesus, NY 14435	Private Sector	1/1/14 – 12/31/16

*Change to sector represented only.

Mr. Snyder explained that these are reappointments and that Tracy Thompson is simply changing representation sectors.

MOTION: Mrs. Semmel moved and Mr. Gott seconded to approve the foregoing resolution. Carried.

2. REQUESTING PERMISSION TO CONVERT AND FILL A PART-TIME WORKFORCE DEVELOPMENT ASSISTANT POSITION TO FULL-TIME AND REFERRING THE MATTER TO WAYS AND MEANS COMMITTEE.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>		
Workforce Investment Act/ TANF	0%	Yes	X	No

Director’s Comments: A part-time position providing employment services to youth in the Workforce Investment Act program would be converted to full-time to expand the services to youth and adults eligible for temporary assistance.

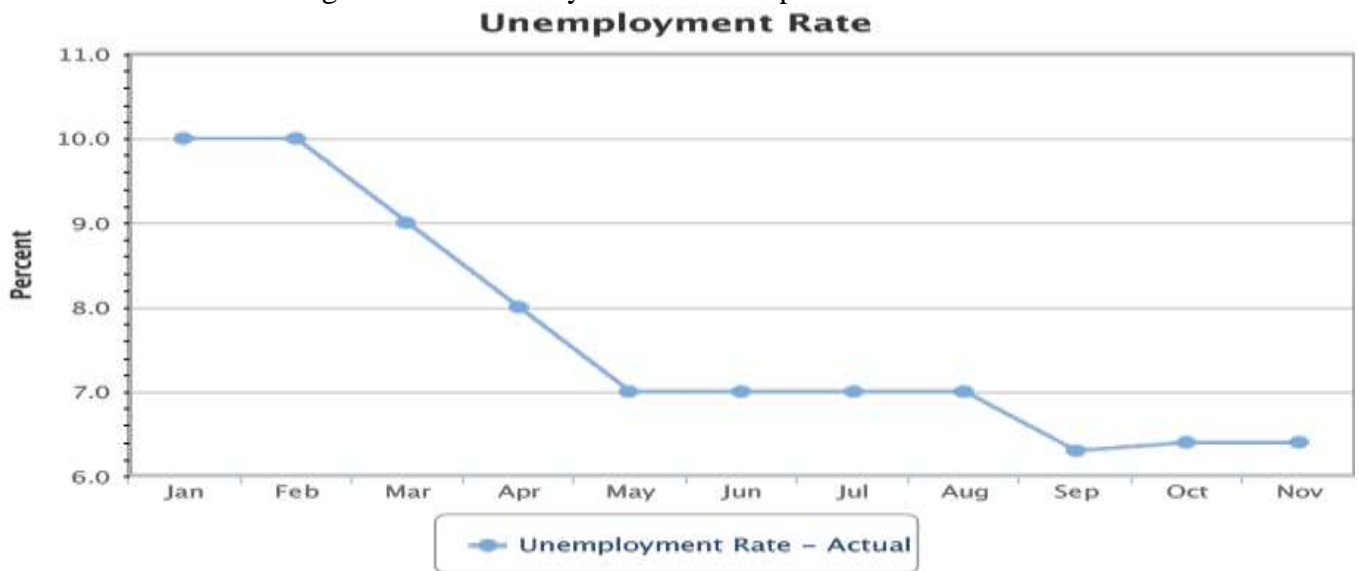
Mr. Snyder explained that this position has been historically full time, but last year he filled it initially as a part time. Katherine Hilfliker has been in the position part time for the last few weeks. There has been some great success with this program.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to approve the foregoing resolution. Carried.

The youth employment program has only been impacted by the increase to the minimum wage rate. The program will not be able to serve as many kids. The emergency unemployment compensation effects 230 County residents ran out of unemployment insurance on 12/31/13. The President is advocating reinstating the program today. 99 weeks is currently the maximum time that anyone has been able to be on the program. Mr. Snyder explained how a person in the employment program can work more hours and still keep some of their benefits.

Informational Item(s) Written Only

4. Date tables created using Revelstone PM System – Pilot Department



Workforce

5. Emergency Unemployment Compensation – On December 28th, 230 long-term unemployed Livingston County residents will lose their federal Emergency Unemployment Compensation (EUC). EUC is a 100% federally funded program that provides benefits to individuals who have exhausted regular state benefits. The EUC program has been in effect since June of 2008.

Youth Work Crew – A handful of students will be spending their winter break enhancing their employability by undergoing training and working on projects throughout the county. The students will earn minimum wage while earning certifications and developing work readiness skills under the supervision of an Employment Counselor.

Youth Bureau

6. Youth Center – The Youth Center at Goodwill will no longer be operating on Friday nights starting in January. The decision was made by the volunteer committee that operated the center based on the low turnout throughout the fall and winter. The Youth Board will look to develop other programs and activities to provide opportunities for youth to enhance their, interests, skills and abilities.

Youth Bureau – The Youth Bureau has tentatively scheduled the annual Teen Recognition banquet for Wednesday April 30th, 2014 at the River Hotel in Mt. Morris. Instructions and nomination forms will be posted on the County website and sent out in early January. Nomination forms must be returned by February 7th for consideration.

Community Service Block Grant

7. Dual Certification Training – The spring session of the Certified Nursing Assistants/ Home Health Aid training at the Center for Nursing and Rehabilitation has been scheduled for April 2nd, 2014.

Upcoming Events: Community Initiatives Council (1/14), Youth Board (1/26), Workforce Investment Act Partners (1/27)

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: CLARK PATTERSON LEE, COORDINATED CARE SERVICES INC. (CCSI), NEW YORK STATE DEPARTMENT OF HEALTH, COUNTY OF MONROE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Clark Patterson Lee	1/1/14-12/31/14	\$50.00/hr
Attn: Richard Henry		
205 St. Paul Suite 500		
Rochester, NY 14604		
For: Engineering Plan Review		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County of Livingston/PWSEP Grant	0-64%	Yes x No

Director's Comments:

This contract provides for an engineer to review plans submitted to the Center for Environmental Health. There is no change other than term on this extension. While they will be using these services this year, Ms. Rodriguez explained that they will probably not use them next year as the Environmental Health Director, Mark Grovanz, is starting do some of the reviews.

Coordinated Care Services Inc. (CCCSI) 8/1/13-9/30/14
\$42,454.11

1099 Jay Street, Bldg. J
Rochester, NY 14611-1153
For: Navigator Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Navigator Grant	0%	Yes X No

Director's Comments: CCSI is a not-for-profit Corporation established for the purpose, among others, of funding administration of community support services to residents and is the Lead Agency for the New York State Department of Health's Navigator Grant in Monroe and Livingston Counties. Support services include but are not limited to educating potential enrollees about the Marketplace and facilitating enrollment in health

plans and programs for which they may be qualified. The amount noted is for the first year of the Program.

New York State Department of Health 4/1/12-3/31/17
\$75,565.00

Bureau of Communicable Disease Control
Attn: Renee Lund-Feisthamel
ESP, Corning Tower, Room 651
Albany, NY 12237
For: Rabies Prevention

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes X No

Director's Comments: This is an amendment to a five-year contract for rabies prevention for specimen preparation, human treatment, clinics, and program implementation. The total contract amount is being reduced from \$79,094 to \$75,565 (4/1/13-3/31/14 amount is \$14,937, down from \$15,819).

New York State Department of Health 10/1/13-9/30/18 \$678,125.00

BMCH Admin Unit
ESP, Corning Tower, Room 859
Albany, NY 12237-0618
For: Community Health Worker

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes X No

Director's Comments: This is a five-year contract for the use of Community Health Workers to promote Maternal Child Health Initiatives in Livingston County. The annual contract amount is \$135,625.

County of Monroe 1/1/14-12/31/14 \$33,958 .00

County Office Bldg.
39 West Main St.
Rochester, NY 14614
For: Medical Examiner Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County of Livingston	64-100%	Yes x No

Director's Comments: This contract provides for Medical Examiner services for the County of Livingston.

Ms. Rodriguez reviewed the above contracts for approval. The navigator grant is part of the Obama Care and the DOH web site. Cindy Sheflin is the Center Director for the program. She provides services and outreach with the Chamber with other local businesses. While they are housed at the Department of Health, they also go to local employers and different areas of the county to help people through the process of getting health insurance. Cindy Wagner is our navigator.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to approve the foregoing resolution. Carried.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY BOARD OF HEALTH – BRUCE GODSAVE, ED.D.

RESOLVED, that the following member is hereby appointed to the Livingston County Board of Health for the term designated:

Livingston County Board of Health

NAME	ADDRESS	REP/TITLE	TERM
Bruce Godsave, Ed.D	17 Styvesant Manor, Geneseo, NY 14454		1/1/14-12/31/19
J. Peter Yendell	7747 College Street, Lima, NY 14485	Member-Supervisor	1/1/14-12/31/14

MOTION: Mrs. Semmel moved and Mr. LeFeber seconded to approve the foregoing resolution. Carried.

There was discussion regarding the Chlamydia numbers in the County. Ms. Rodriguez explained that there have been changes in the reporting requirements of physicians.

Informational Item(s) Written Only

1. The Department has had a successful flu campaign, giving 1,062 flu shots so far in 2013. We targeted 12 large clinics, concentrating on the local schools, instead of 42 as was done in 2012. Clinics were completed by November 30, 2013. The County purchased 1,100 flu doses compared to 2,400 in 2012. An effort was made this year to make better use of staff and county resources. Flu billing is going well and reimbursement is being received.
2. We are working on a Chlamydia QI project as our data is showing increased Chlamydia rates in the County. A physician survey was done on Chlamydia testing, and a physician tool kit was developed and distributed to local physicians. The tool kit has been well received by local physicians and health education has received calls requesting more tool kits. This can be used for a NACCHO promising intervention.
3. The new Springwater Water Filtration Plant was brought online in November 2013. The plant upgraded and replaced a non-compliant system that was a groundwater supply operating under the directed influence of surface runoff (GWUDI). The new plant utilizes modern technology and allows operators more flexibility to treat drinking water supply for Springwater residents under changing conditions.
- 4) The Center for Environmental Health completed Sanitary Surveys of ten community Public Water Supply Systems across the county including the new Town of Springwater facility throughout November and December 2013. The Center performs these surveys consisting of a detailed onsite inspection followed by a Report of Findings to ensure compliance with the Sanitary Code.
- 5) Linda Beuter, Administrative Secretary, is retiring on March 15, 2014, after 35 years of service.

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE: BONADIO GROUP, CATHERINE (KATE) BUCKLEY LCSW-R ACSW, CATHOLIC CHARITIES OF LIVINGSTON COUNTY, CHANCES & CHANGES, INC., CATHOLIC FAMILY CENTER, COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE OF LIVINGSTON COUNTY INC., COUNTY OF STEUBEN, DAVID CORON, M.D., GENESEE REGION HOME CARE OF ONTARIO CO., INC. D/B/A HOME CARE PLUS, HILLSIDE CHILDREN’S CENTER, INDUSTRIAL MEDICINE ASSOCIATES, KEUKA COLLEGE, MARIA BENZONI, SANTO BENTIVEGNA PH.D, STACIL HERRICK LCSW-R ACSW, STATE UNIVERSITY OF NEW YORK AT GENESEO, SUE IVANCIC LCSW-R ACSW, TRACY LARSON PSY.D., TRI GROUP PROGRAM, UNLIMITED CARE, INC., VARIOUS LICENSED DAY CARE CENTERS, VARIOUS LICENSED/REGISTERED DAY CARE PROVIDERS, VISION INFONET, INC., YVONNE DIETZ, NYS OFFICE OF CHILDREN & FAMILY SERVICES, & CHILD CARE COUNCIL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bonadio Group 171 Sully’s Trail Pittsford NY 14534	1/1/14-12/31/14	\$150.00/hr.

For: Review of Medicaid cases of self-employed recipients.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% Medicaid	20%	Yes X No

Director’s Comments: Not to exceed \$5,000

Catherine (Kate) Buckley, LCSW-R, ACSW PO Box 242 Honeoye Falls NY 14472	1/1/14-12/31/14	Individual Session \$80/hr.
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For: The treatment of children placed in foster care due to sexual abuse.

Funding Source	Local Share	Budgeted ?
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Catholic Charities of Livingston County 1/1/14-12/31/14 Per Apt. per month \$2,640
 34 East State Street
 Mt. Morris NY 14510
 For: Temporary housing apartments in Dansville & Mt. Morris for DSS clients.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
TANF Grant/FFFS (Guarantee)	TANF 25%, FFFS 0%	Yes X No

Catholic Charities of Livingston County 1/1/14-12/31/14 \$53,000
 34 East State Street
 Mt. Morris NY 14510

For: Case Management Services for SSI/SSD individuals in receipt of Temporary Assistance

Funding Source	Local Share	Budgeted ?
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes X No

Catholic Charities of Livingston County 12/1/13-12/31/14 \$52,540
 34 East State Street
 Mt. Morris NY 14510

For: Case Management Services for pregnant and parenting teens required in the Teenage Services Act (TASA)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
FFFS	0%	Yes X No

Catholic Charities of Livingston County 1/1/14-12/31/14 \$120,000
 34 East State Street
 Mt. Morris NY 14510

For: Intensive Case Management for Employment

Funding Source	Local Share	Budgeted ?
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes X No

Chances & Changes, Inc. 1/1/14-12/31/14 Various Rates
 PO Box 326
 Geneseo NY 14454

For: Temporary Housing for homeless clients.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
TANF	25%	Yes X No

Director's Comments:

\$55.00 per person per day for ages 18 and over; \$40.00 per person per day for ages 12 through 17 and \$25.00 per person per day for ages 11 and under.

Chances & Changes, Inc. 1/1/14-12/31/14 Per day \$104.72
 PO Box 326
 Geneseo NY 11454

For: Residential Domestic Violence Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
TANF – Title XX under 200%	25%	Yes X No

Director's Comments: DSS is mandated by OCFS to provide these services. This contract is not to exceed \$100,000.

Catholic Family Center 1/1/14-12/31/14 Various Rates
 87 North Clinton Avenue
 Rochester, NY 14604
 For: Guardianship Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
AP/DV Title XX	30%	Yes X No

Director's Comments: Provide financial/personal management services for referred adult protective services clients. Tier I case \$300/case, Tier II Case \$300 referral fee and then \$80/hr.

Council on Alcoholism & Substance Abuse of Livingston County, Inc. 1/1/14-12/31/14 \$54,996 Plus
 4612 Millennium Dr. Urine Screens \$25.50/screen
 Geneseo NY 14454 Suboxone panel for an additional \$20.00 per screen

For: Alcohol/Substance Abuse Assessment and Case Management Services

Funding Source	Local Share	Budgeted ?
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes X No

County of Steuben 1/1/14-12/31/14 \$16,875

3 East Pulteney Square
 Bath NY 14810

For: Non-secure detention for children who are remanded to non-secure detention facility by the Livingston County Family Court.

Funding Source	Local Share	Budgeted ?
Federal for IVE – State Foster Care Block Grant	25-50%	Yes X No

Director's Comments: Guarantee 1 bed for 75 days @ \$225/day.

David Coron, M.D. 1/1/14-12/31/14 Hourly \$105

6137 County Road 41
 Farmington NY 14425

For: Complete psychological evaluations of referred individuals.

Funding Source	Local Share	Budgeted ?
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Director's Comments: The individuals referred are clients of the Services Division usually involved with Child Protective and Foster Care Services.

Genesee Region Home Care of Ontario Co., Inc. 1/1/14-12/31/14 Fee set by State

d/b/a Home Care Plus

3111 Winton Rd. South
 Rochester, NY 14623

For: Personal Care Services

Funding Source	Local Share	Budgeted ?
Federal/State Medicaid	MA Cap: approx 15%	Yes X No

Hillside Children's Center 1/1/14-12/31/14 \$127,600

1183 Monroe Ave
 Rochester NY 14620

For: Work experience/Community Services for youth.

Funding Source	Local Share	Budgeted ?
Child Welfare – Title XX Under 200%	25%	Yes X No

Director's Comments: These youth are adjudicated a Person in Need of Supervision or a Juvenile Delinquent.

Industrial Medicine Associates 1/1/14-12/31/14 Per exam \$128.63

660 White Plain Rd, Suit 630
 Tarrytown NY 10591

For: Physical and mental impairment examinations for County Social Service claimants.

Funding Source	Local Share	Budgeted ?
FFFS	0%	Yes X No

Director's Comments: In accordance with the policies and procedures of DSS and in compliance with New York State and federal welfare reform legislation regulations, to aid in determining employability.

Keuka College
 141 Central Ave.
 Keuka Park NY 14478
 For: Student Interns

1/1/14-12/31/16

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	0%	Yes X No

Maria Benzoni 1/1/14-12/31/14 Per hour \$80
 PO Box 31
 Geneseo NY 14454
 For: Social Work services to children and families.

Funding Source	Local Share	Budgeted ?
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Santo Bentivegna, Ph.D 1/1/14-12/31/14 Per hour \$100
 780 Blossom Rd
 Rochester NY 14610
 For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

Funding Source	Local Share	Budgeted ?
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Staci L. Herrick, LCSW-R, ACSW 1/1/14-12/31/14 Individual Session \$80/hr.
 PO Box 242
 Honeoye Falls NY 14472
 For: The treatment of children placed in foster care due to sexual abuse.

Funding Source	Local Share	Budgeted ?
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

State University of New York at Geneseo 1/1/14 – 12/31/16
 1 College Circle
 Geneseo, New York
 For: Student Interns

Funding Source	Local Share	Budgeted ?
N/A	0%	Yes X No

Sue Ivancic, LCSW-R, ACSW 1/1/14-12/31/14 Individual Session \$80/hr.
 PO Box 242
 Honeoye Falls NY 14472
 For: The treatment of children placed in foster care due to sexual abuse.

Funding Source	Local Share	Budgeted ?
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Tracy Larson, Psy.D. 1/1/14-12/31/14 Per hour \$100
 165 Union St., #222
 Newark NY 14513
 For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

Funding Source	Local Share	Budgeted ?
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

TRI Group Program 1/1/14-12/31/14 Fee Based per Service
 PO Box 193
 Lakeville NY 14480
 For: Counseling treatment services for children and families.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
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Child Welfare FFFS – Foster Care - Title XX Under 200%	0 – 25%	Yes X	No
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Director's Comments: Admin Expenses \$500/mo., Parenting/Support Mother's Group Sessions \$95/hr for two 1 hr. groups per week, Home Visits \$70/hr., Feedback Session \$26.25/hr., Professional Counseling \$80/hr., Supervised Visits \$80/hr., Father's Group \$300/wk.

Unlimited Care, Inc. 1/1/14-12/31/14 Fee set by State
 333 Westchester Ave.
 West Bldg., Suite WG02
 White Plains, NY 10604
 For: Personal Care Services

Funding Source	Local Share	Budgeted ?
Federal/State Medicaid	MA Cap: approx 15%	Yes X No

Various Licensed Day Care Centers 1/1/14-12/31/14 Market Rates
 For: Reimbursement to Day Care Centers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child.

Funding Source	Local Share	Budgeted ?
Federal Child Care Block Grant Allocation	0-5%	Yes X No

Various Licensed/Registered Day Care Providers 1/1/14-12/31/14 Market Rates
 For: Reimbursement to Day Care Providers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child.

Funding Source	Local Share	Budgeted ?
Federal Child Care Block Grant Allocation	0-5%	Yes X No

Vision Infonet, Inc. 1/1/14-12/31/14 Per line \$.09
 1717 Park Street, Suite 110
 Naperville IL 60563
 For: Transcription Services

Funding Source	Local Share	Budgeted ?
Federal administration	26%	Yes X No

Yvonne Dietz 1/1/14-12/31/14 Per hour \$27.50 max. \$35,000
 53 East St.
 PO Box 265
 Nunda NY 14517
 For: Family Resolutions Coordinator

Funding Source	Local Share	Budgeted ?
Federal - Title XX & IV-E, State – Foster Care block Grant	30%	Yes X No

Director's Comments: Ms. Dietz will provide service and supports to parents with children on the verge of Foster Care or in Foster Care. Promotes extended family involvement to reduce foster care placements. The contract includes reimbursement for mileage and a \$2,500 reimbursement for insurance.

NYS Office of Children & Family Services 1/1/14-12/31/14 \$80,269
 52 Washington Street
 Rensselaer NY 12144

For: MOU for funding to pay for the costs incurred in providing inspection and registration services on behalf of OCFS of the registration and inspection of Family Day Care homes and School Age Programs in Livingston County.

Funding Source	Local Share	Budgeted ?
MOU with State OCFS – DSS is pass through Agency	0%	Yes X No

For: Provision of inspection and registration of Family Day Care Homes and School Age Programs in Livingston County.

Funding Source	Local Share	Budgeted ?		
		Yes	X	No
MOU with State OCFS – DSS is pass through Agency	0%		X	

Mrs. Deane reviewed each of the above contracts for approval. All of these contracts are renewals. Mrs. Deane explained the Bonadio contract helps with Medicaid cases with self employed recipients and will probably only be used until the County becomes less involved with Medicaid eligibility. Mr. Coyle explained that, every year that this contract is done, it seems as though the State is constantly trying to put more restrictions on our ability to audit who should be receiving Medicaid. Mrs. Deane described TASA (Teenage Services Act) pregnant and parenting teens. This used to be taken care of through the Department of Health before it became not Medicaidable. Money was added to the contract amount this year. There was discussion of Title 20. There was discussion regarding the TRI Group contract and Mrs. Deane explained how she reviews the history of the services to try and determine what the budgeted amount should be. The SUNY Keuka and SUNY Geneseo contracts have no cost to the county.

MOTION: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY HEALTH DEPARTMENT, LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Health Department 2 Murray Hill Dr. Mt. Morris NY 14510	1/1/14-12/31/14	\$41,514
For: RN Case Manager to review and coordinate medical issues for Foster Care children.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
		Yes	X	No
Medicaid Admin.	0%		X	

Livingston County Office of Workforce Development 1/1/14-12/31/14 \$144,000
 6 Court St., Rm. 105
 Geneseo NY 14454

For: Training and Employment services for recipients of Temporary Assistance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
		Yes	X	No
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN		X	

MOTION: Mr. LeFeber moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. NYS Comptroller’s audit on Livingston County Child Protective Services – Mrs. Deane reported on the Child Protective Services (CPS) draft audit findings report received from the State Comptroller’s Office. Mrs. Deane described the audit areas reviewed. Eight different counties in New York State received this exact same audit. They seemed to veer off track and wanted to review the FAR (Family Assessment Response) Program. This program determines how we can help the family to help themselves. The audit results were not as negative as Mrs. Deane was anticipating. They want us to do an evaluation piece a lot more quickly. Mr. Coyle

explained that the audit was done to determine assess whether the activities we do locally are producing better outcomes, meaning, reducing the rates of child abuse cases, which we are. We cannot control human behavior or how people treat their kids. A final report should be received some time in March, some of which will be released to the public.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (November)
- b. Employment – Entries Into in Order of Hire (Monthly) (November)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Joyful Beginnings Daycare	Avon	1	FA REC.	22	PT	8.00	Daycare Provider
Wegmans	Geneseo	1	FA REC.	20	PT	8.00	Helping Hands
Save a Lot	Lima	1	SN REC.	23	PT	7.25	Meat Dept. Worker
Shurfine	Livonia	1	FA REC.	17	PT	7.25	Clerk
McDonalds	Avon	1	FA REC.	26	PT	7.45	Crew Member
Livingston/Wyoming ARC	Mt. Morris	1	SN REC.	7	PT	7.25	Cleaner
Corning Council for Assistance	Corning	1	FA REC.	2	PT	9.00	Unknown
Eastside Nursing Home	Warsaw	1	FA REC.	25	PT	10.75	Aide
Leroy Plastics	Leroy	1	FA REC.	40	FT	9.00	Production Worker
Wood's Collision	Wayland	1	SN REC.	30	PT	7.25	Laborer

10

Total Number of Clients

	FT	PT	Total
SN Applicants	0	0	0
SN Recipients	0	3	3
FA Applicants	0	0	0
FA Recipients	1	6	7
Total	1	9	10

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Entries to Employment total	12	12	14	15	24	14	8	27	18	18	10
Recipients with Paid Employment	56	58	73	70	85	73	84	89	87	85	83

Entries to Employment YTD 172
Entries to Employment LYTD 265

c. Financial Assistance Program Statistics (Monthly) (November)

Temporary Assistance Cases:
Increase of 16.2% since Jan 1.

Family Assistance	383
Safety Net	356
Total	739

Medicaid Cases:
Increase of 1.3% since Jan 1.

Community	3913
Chronic Care	238
Foster Care	138
SSI	1264
Total	5553

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	6003
Family Health Plus	1466
Total	7469

Food Stamp Cases	3317
Increase of 4.1% since Jan 1.	
Child Care Cases	203
Increase of 19.4% since Jan 1.	

2. Employees hired, resigned or retired in December:

David Peck Position Eliminated Employment Coordinator Dalton 12/18/13

3. Emergency HEAP opens January 2, 2014. As of December 27, 2013 490 regular NPA HEAP benefits have been processed and 371 applications are pending for processing. This does not include benefits on behalf of temporary assistance or food stamp recipients, who are part of an auto pay process.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT (3 attachments)

Action Item To Be Reported:

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: FINGER LAKES COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Finger Lakes Community College 3325 Marvin Sands Drive Canandaigua, New York 14424	1/1/14-12/31/14	\$2,500.00/ per participant

For: Affiliation Agreement to conduct HHA/NA Dual Certification Training.

<i>Funding Source</i>	<i>Local Share-CNR</i>	<i>Budgeted ?</i>		
Operating Budget	Approx. 10%	Yes	XX	No

Director’s Comments:

The CNR has had an affiliate relationship with FLCC for seven years. This has enabled the Center to conduct two training classes annually. \$589 per participant is reimbursed through the Medicaid rate. Training costs are largely covered through workforce training grants administered by the Livingston County Workforce Development Office.

Mr. Bassett explained that this contract is an affiliation agreement, which enables the nursing home to act as a campus for the purposed of conducting the home health aide program. Their coordination problems have been cleared up since last year.

MOTION: Mr. Davis moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported Approval from the County Administrator is necessary before submitting your Pre-approved Informational Item(s) to the Board office.

1. FINANCIAL/OPERATIONAL UPDATES: Mr. Bassett distribute an informational packet for discussion. The facility has been 100% occupied for every day of 2014. The facility was 100% occupied for 40 days in 2013 compared to 12 in 2012.

a.) Occupancy- December occupancy was 98.96%. YTD occupancy has averaged 98.78%. This occupancy level is the highest in the 8-year history of the CNR’s operation. Registrant occupancy in the Garden of Life ADHC Program was also the highest since opening the CNR in December 2005.

This is a model program in the State.

- b.) Cash Flow – The CNR’s Cash Flow Report as of December 30, 2013 reflects a balance of \$6,681,685. 2013 EOY cash balance is \$1,374,037 better than EOY 2012. The cash gain is attributable to increased occupancy and higher Medicare utilization. All due to county 2013 obligations, i.e., retirement, health insurance and Worker’s Comp through November have been paid. He is excited for where the facility is going in 2014. Transitional care is maxed out at 26 beds every day. They will be proceeding with a Transitional Care Unit 2 and, if successful, they will implement a Transitional Care Unit 3.
- c.) Budget Variance and Census – The October 2013 budget variance reports are attached and will be discussed at the committee meeting. Revenues are much stronger due to the high occupancy rates.
2. IGT (InterGovernmental Transfer funds) - IGT monies related to this anticipated distribution were not received in 2013 but are likely to be received by March 31, 2014. The 2011/12 IGT was received in February 2013 totaling \$4,440,490.
3. Medicaid Managed Long Term Care (MMLTC) - Implementation of the transition from fee-for-service Medicaid to Managed Medicaid enrollment has been moved from July to September 2014. Residents in the nursing home as of September 1 will not need to enroll but all newly admitted dual eligibles (Medicare/Medicaid) would have to. Negotiation of contracts with MMLTC providers remains paramount in the coming months to insure we are able to admit individuals from as many plans as possible. This transition will similarly affect registrants of the Garden of Life ADHC Program. Transitional care is maxed out at 26 beds every day. They will be proceeding with a Transitional Care Unit 2 and, if successful, they will implement a Transitional Care Unit 3.
4. Employee Time Keeping – Effective December 29 the central time clock in the employee entrance was replaced with 9 time clocks, one on each of the six Neighborhoods, one in the Maintenance Shop, one in the Garden of Life and one in Fiscal/Administration for hourly employees to swipe in/out within their assigned work location. This change is a proactive measure to strengthen the integrity of the CNR payroll process. Staff response has demonstrated widespread staff acceptance and compliance. Dale Nieswiadomy was instrumental in assisting Maintenance and Fiscal staff with implementing this change. The timekeeping process will be evaluated further for greater ease of use by staff. There are still some problems with this and he has put additional signage up and has identified those employees with problems with their badges.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, FMLA, Payroll Performance, Report Card
2. Labor Hours – Increased occupancy in 2013 required labor hours to increase. Total regular hours in 2013 increased by 6,254 while overtime was reduced by 232 hours. Total labor costs were approximately 1.76% higher in 2013 attributable to the increased regular hours worked and the negotiated 1.5% salary increase.
3. Transitional Care Unit II – The CNR management team is developing a plan for expanding Transitional Care services. A 12-bed Family Unit in a Traditional Neighborhood will be converted from chronic care to transitional care through resident attrition. This will increase opportunity to provide additional rehab services and increase Medicare utilization.
4. Registered Nurse Recruitment – The CNR is still struggling to attract Registered Nurses. The following vacancies need to be filled: One full time Charge Nurse day shift, part time evening and night shift RN for TCU, and every other weekend evening and night shift Charge Nurse. These needs are driven by the CNR’s commitment to having two RN’s in the building 24/7 to manage the increasing acuity associated with transitional care and sub-acute care patient types.
5. Capital Project: Carpet Replacement project – Clark Patterson Lee is working with the CNR to develop and issue a bid for replacement of all carpeting in resident care areas. Carpet has a depreciable life of 5 years; existing carpet is now over 8 years old. Various options are being explored to minimize project

cost, maximize reimbursement and facilitate ease of floor maintenance. A single Family Unit will be installed to model a sheet vinyl and carpet option for staff, resident and guest feedback. This is a budgeted 2014 project.

6. Work Plans – Director Bassett will conclude meetings with all CNR Department Heads in January to finalize the CNR’s 2014 Work Plan. This plan will be distributed to the Human Services Committee in Q1 2014. Strategic initiatives include addressing the following: service & payer mix, revenue optimization, labor & other expense control, workforce development & retention, and regulatory compliance.
7. Holiday Activities – Numerous school districts, civic, and religious groups visited residents of the CNR for caroling and entertainment throughout the month of December. Through efforts of various groups all residents received gifts.
8. County Worker United Way Campaign – The CNR will host the Campaign Coordinator kick-off luncheon on January 30. The County Worker campaign will run from February 3 through March 3, 2014. Campaign Coordinators will set the fund-raising goal when they meet. In 2013 employees raised over \$38,000.

OFFICE FOR THE AGING – KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: NOYES HOSPITAL; HOME & HEALTH; UNLIMITED CARE; HOMECARE & HOSPICE; GENESEE REGION HOME CARE OF ONTARIO COUNTY; COMFORT KEEPERS; VILLAGE OF AVON

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Noyes Hospital 111 Clara Barton Dansville, NY 14437 For: Caregiver Support Services	1/1/14 -12/31/14	42,762.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Title III E - \$30,182	\$12,580	Yes x No

Director’s Comments:

This contract supports facilitation of support groups , caregiver resource library materials available in all Livingston County Libraries, six week public education series: Powerful Tools for Caregivers

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Home & Health 82 Main St.,3 rd Fl Hornell, NY 14843	4/1/14 – 3/31/15	\$24,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP - \$ 18,000	\$6,000	Yes x No

Director’s Comments:

Funds non-medical personal care and housekeeper chore services. This is a fee based program per client’s income.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Home & Health 82 Main St.,3 rd Fl Hornell, NY 14843	1/1/14 – 12/31/14	\$5,000.00

Funding Source Federal Title IIIE - \$3,750	<i>Local Share</i> \$ 1,250	<i>Budgeted ?</i>
		Yes x No

Director's Comments:

Provides non medical respite services up to 4 hours per week for caregivers taking care of an elderly care receiver 60 or over in the home. This is a contribution only program. The suggested contribution is \$5.00 per hour

Unlimited Care, Inc. 4/1/14 – 3/31/15 \$50,000.00
1200 Jefferson Rd., Suite 206
Rochester, NY 14623

<i>Funding Source</i> NYS EISEP \$37,500	<i>Local Share</i> \$12,500	<i>Budgeted ?</i>
		Yes x No

Director's Comments

Funds non-medical personal care and housekeeper chore services. This is a fee based program per client's income

<u>Contractor</u> Unlimited Care 1200 Jefferson Rd., Suite 206 Rochester, NY 14623	<u>Term</u> 1/1/14 – 12/31/14	<u>Amount</u> \$5,000.00
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<i>Funding Source</i> Federal Title IIIE - \$3,750	<i>Local Share</i> \$1,250	<i>Budgeted ?</i>
		Yes No

Director's Comments

Provides non medical respite services up to 4 hours per week for caregivers taking care of an elderly care receiver 60 or over in the home. This is a contribution only program. The suggested contribution is \$5.00 per hour.

<u>Contractor</u> Home Care & Hospice \$50,000 1225 West State St. Olean, NY 14760	<u>Term</u> 4/1/14 – 3/31/15	<u>Amount</u> \$50,000
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<i>Funding Source</i> NYS EISEP \$37,500	<i>Local Share</i> \$12,500	<i>Budgeted ?</i>
		Yes x No

Director's Comments

Funds non-medical personal care and housekeeper chore services. This is a fee based program per client's income

<u>Contractor</u> Home Care & Hospice 1225 West State St. Olean, NY 14760	<u>Term</u> 1/1/14 – 12/31/14	<u>Amount</u> \$5,000.00
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<i>Funding Source</i> Federal Title IIIE - \$3,750	<i>Local Share</i> \$1,250	<i>Budgeted ?</i>
		Yes No

Director's Comments

Provides non medical respite services up to 4 hours per week for caregivers taking care of an elderly care receiver 60 or over in the home. This is a contribution only program. The suggested contribution is \$5.00 per hour

<u>Contractor</u> Genesee Region Home Care of Ontario Co., Inc	<u>Term</u> 4/1/14 – 3/31/15	<u>Amount</u> \$18,950.00
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3111 Winton Rd., South
Rochester, NY 14623

<i>Funding Source</i> NYS EISEP- \$14,213	<i>Local Share</i> \$4,737.00	<i>Budgeted ?</i>
		Yes x No

Director's Comments

Funds non-medical personal care and housekeeper chore services. This is a fee-based program per client's income

<u>Contractor</u> Genesee Region Home Care of Ontario Co., Inc 3111 Winton Rd., South Rochester, NY 14623	<u>Term</u> 1/1/14 – 12/31/14	<u>Amount</u> \$5,000.00
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<i>Funding Source</i> Federal Title IIIE - \$3,750	<i>Local Share</i> \$1,250	<i>Budgeted ?</i>
		Yes x No

Director's Comments

Provides non medical respite services up to 4 hours per week for caregivers taking care of an elderly care receiver 60 or over in the home. This is a contribution only program. The suggested contribution is \$5.00 per hour

<u>Contractor</u> Comfort Keepers 1163 Pittsford –Victor Rd., Suite 215 Pittsford, NY 14534	<u>Term</u> 4/1/14 – 3/31/15	<u>Amount</u> \$10,000.00
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<i>Funding Source</i> NYS EISEP \$7,500	<i>Local Share</i> \$2,500	<i>Budgeted ?</i>
		Yes x No

Director's Comments

Funds non-medical personal care and housekeeper chore services. This is a fee based program per client's income

<u>Contractor</u> Comfort Keepers 1163 Pittsford - Victor Rd., Suite 215 Pittsford, NY 14534	<u>Term</u> 1/1/14 – 12/31/14	<u>Amount</u> \$10,000.00
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<i>Funding Source</i> Federal Title IIIE- \$2,766	<i>Local Share</i> \$922.00	<i>Budgeted ?</i>
		Yes x No

Director's Comments

Provides non medical respite services up to 4 hours per week for caregivers taking care of an elderly care receiver 60 or over in the home. This is a contribution only program. The suggested contribution is \$5.00 per hour.

<u>Contractor</u> Village of Avon 74 Genesee St. Avon, New York	<u>Term</u> 1/1/14 – 12/31/14	<u>Amount</u> \$ 4,000.00
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<i>Funding Source</i> Federal Title IIC1 - \$3,600.00	<i>Local Share</i> \$400.00	<i>Budgeted ?</i>
		Yes x No

Director's Comments

Rental space for the congregate meal program. Operational hours are Tuesday through Friday from 9 am until 2 pm.

Mrs. Smith reviewed the above contracts for approval and explained that all of the contracts budgeted in the approved 2014 budget.

MOTION: Mrs. Donohue moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

Mrs. Smith thanked Mrs. Semmel and County Attorney David Morris for the RFP for legal services contract. Catholic Family Center is no longer carrying contracts with offices for the aging in western New York.

Senator Young and Frank Hollister will be presenting Frances May with her husband's WWII service medals at the veteran's site on 1/14/14.

Informational Item(s) Written Only

1. Catholic Family Center of Rochester has terminated the lease with the Livingston County Office for the Aging effective December 31, 2014. Mr. Dick Kaiser will complete all work on the current cases opened at the Office for the Aging at this time. The Director has completed the draft of the RFP for review by the county attorney and notified Lisa Grosse of potential providers to be notified.

2. Program Summary Report for Fiscal Period 4/1/2013 – 12/30/2013
 - Age 60 - 75 yrs = 850
 - Age 75+ = 705
 - Age 85 + = 326
 - Under 60 caregivers = 51
 - Total served all ages = 1932

 - Poverty Level
 - 100 % (\$11,490 annually or under) = 214
 - 150% (\$17,235 annually) = 474
 - Frail / Disabled (2-3 activities of daily living that are difficult to perform) = 577
 - Live Alone = 496

Mr. Coyle reported on some issues with the smoking law and the introduction of Ecigarettes. A few counties are looking at how they are not technically covered by the local law. The law was originally set because of the danger of second hand smoke. Our nursing home in particular, residents thinking they are in a non smoking facility, then see staff with an Ecigarette hanging out of the mouth. Enforcement is difficult in these cases. Mr. Coyle does feel that there needs to be discussion on this matter at a later date.

ADJOURNMENT

Mr. Gott moved and Mrs. Donohue seconded to adjourn the committee meeting at 2:52 p.m.

VETERAN'S SERVICES AGENCY – FRANK HOLLISTER

Informational Item(s) Written Only

1. At the quarterly meeting of the Veterans Advisory Council, held at the Buffalo VAMC on December 13, 2013, the tentative budget for fiscal year 2014 was discussed and any "shortfalls" that may take place. At this time, all looks good for the entire VA system, but the federal government may again sequester VAMC employees. The Buffalo VAMC will be receiving a new M.R.I. in the near future as well as a C.A.T. scan. In 2014, the Buffalo VAMC will also start placing cochlear implants for veterans who have totally lost their hearing, prior to this, veterans had to go to Washington, D.C. for the procedure.
2. I have attended several meals-on-wheels sites provided by the Office for the Aging. I have met several new, potential clients, renewed friendship with several present clients, provided information to those in attendance plus enjoyed terrific meals. The seniors from the meal site in Mt. Morris donated almost three hundred (300) Christmas cards that my American Legion Post sent to units we sponsor in Afghanistan. After the first of the year, I plan on visiting the meal sites in Avon and Dansville.
3. I approached the guidance staff at Mt. Morris Central School and asked/requested them to have the students in both the Elementary and High Schools to make Christmas cards for our troops in

Afghanistan. Within a week, my contact at the school dropped off several envelopes full of cards that my American Legion Post mailed to Afghanistan.

4. During the month of December, I participated in approximately eight (8) hours of training on how to enroll a veteran into the “ebenefits” program. If a veteran is not enrolled in “ebenefits”, neither the veteran nor this Service Officer can track his or her claim through the system.
5. Also during the month of December, this Service Officer and Service Officers nation wide are participating in the Stakeholder Enterprise Portal (SEP), the VA’s new system for filing claims on line. This training is offered every Thursday afternoon, but unfortunately, they (the VA), has yet to work out the “bugs”. It may be a good system in the future, but presently, it has a long ways to go and numerous accredited Service Officers in New York refuse to participate.
6. The VA recently added five (5) more condition related to traumatic brain injuries. Unfortunately at this time, we have one local Afghanistan veteran who has been exposed to three (3) T.B.I.s, and is having a very difficult time.

Respectfully submitted,

Michele R. Rees
Clerk of the Board