

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 26, 2016
1:30 P.M.**

PRESENT: P. Yendell, B. Donohue, I. Davis, M. Walker, D. LeFeber, H. Grant
 ABSENT: D. Babbitt Henry
 PRESENT AFTER MEETING CALLED TO ORDER: E. Gott

MOTION TO CHANGE THE AGENDA

Mr. LeFeber moved and Mr. Davis seconded to change the order of the agenda moving the Council on Alcoholism and Substance Abuse report to later in the meeting.Carried.

Mr. Yendell asked that Jennifer Rodriguez remain after her report to be in attendance for the CASA update.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

1. PROCLAIMING MARCH AS COLORECTAL CANCER AWARENESS MONTH

WHEREAS colorectal cancer is the third most commonly diagnosed cancer and the second most common cause of cancer deaths for men and women in the United States;

WHEREAS colorectal cancer affects men and women equally;

WHEREAS the vast majority of colorectal cancer deaths can be prevented through proper screening and early detection;

WHEREAS the survival rate of individuals who have colorectal cancer almost 90% when detected in early stages versus only a 12% survival rate when colorectal cancer is diagnosed after it has spread to other organs;

WHEREAS uninsured Americans are more likely to be diagnosed with late stage colorectal cancer than patients with private insurance;

WHEREAS at least 6 out of every 10 deaths could be prevented if every adult 50 or older got tested regularly;

WHEREAS colorectal cancer is preventable, treatable, and beatable in most cases; and

WHEREAS observing Colorectal Cancer Awareness Month during the month of March would provide a special opportunity to offer education on the importance of early detection and screening, now therefore, be it

RESOLVED, by the Livingston County Board of Supervisors:

- (1) Support the observance of Colorectal Cancer Awareness Month to offer education on the importance of early detection and screening;
- (2) Recognize and applaud the Cancer Services Program of Livingston and Wyoming Counties for providing information about the importance of prevention and early detection through regular screening, and facilitating access to care for uninsured residents of Livingston County;
- (3) Urge residents of Livingston County to be screened regularly for colorectal cancer, and to participate and support colorectal cancer awareness efforts by the Cancer Services Program, and
- (4) Hereby recognizes March as “Colorectal Cancer Awareness Month” in Livingston County.

Ms. Rodriguez explained that this is an annual resolution request.

Motion: Mrs. Donohue moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD MENTAL HEALTH SUBCOMMITTEE: BRYAN MENTRY

RESOLVED, that the following member is hereby appointed to the Community Services Mental Health Subcommittee for the term designated:

Mental Health Subcommittee			
NAME	ADDRESS	REP/TITLE	TERM
Bryan Mentry	6150 E. Lake Rd., Conesus, NY 14435	Board Member	2/1/16-1/31/18

Mr. Mentry has extensive experience in mental health.

Motion: Mr. LeFeber moved and Mrs. Donohue seconded to approve the foregoing resolution..... Carried.

3. AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Create on full-time Senior Typist Position at Mental Health **AND REFERRING THE MATTER TO THE WAYS AND MEANS COMMITTEE.**

Ms. Rodriguez explained that this position is located at Mental Health grade 7 full time. They were able, through attrition, to reduce the front office staffing size, but now have another vacancy. There are currently three part time positions, of which two individuals have left, so Ms. Rodriguez would like to make one part time position into a full time position for retention purposes. It is good to have a common face in the front office and this position is state aid able.

Motion: Mr. Davis moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

In light of the recent tragedy in Geneseo, they were able as mental health to offer support to SUNY Geneseo community and offer services. It has worked out seamlessly with continuity of care. Ms. Rodriguez was really thankful that the college reached out to them. The department is at 99.1% with flu mask compliance. There is one per diem employee overseas.

Ms. Rodriguez updated the committee on dog control operations.

Informational Item(s) Written Only

Outreach and media efforts were implemented for cervical cancer screenings and cancer services.

Livingston County Workforce Development Plan was approved by LC Board of Health, Public Health Director and LCDOH Center Directors; this is very important for reaccreditation.

Updated LCDOH employee orientation binder, which provides an overview of the Department, policies and trainings.

Outreach, education and social media ads were implemented for Reproductive Health Center - unduplicated client numbers increased by 15% from 2014 to 2015.

Public Health Educator of RHC continues to attend orientation events at SUNY Geneseo - 170 new clients at the SUNY Geneseo RHC clinic in 2015.

Emergency Preparedness - Emergency Preparedness Specialist is leaving the Department, filling the vacancy with a full time public Health Educator applying for Medical Reserve Corp Challenge Grant.

Violence Prevention - updating anti-bullying community toolkit.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) Occupancy – As of January 20, occupancy was 95.6%. Region-wide occupancy levels are low. Occupancy across the state is very depressed. He continues to look at telemetry as a possible service in the future.
- b.) Cash Flow – The CNR’s Cash Flow Report as of January 19 reflects \$11,941,311.00 in reserves. He has not received information on the IGT yet.
- c.) Budget Variance – The November 2015 budget variance reports will be distributed and discussed at the committee meeting. 2015 was the first year without any agency staffing usage. Staff volunteerism has increased. He met with three new nursing assistants last night.
- d.) Universal Settlement – As of 1/17/16, 98% of current eligible nursing home operators have agreed with the litigation settlements proposed by the NYS Department of Health for outstanding appeals. The LCCNR will receive \$1,681,945 over five years less litigation settlement attorney’s fees. A schedule for fund distributions has not been finalized. They are anticipating approval during the first quarter of the year.
- e.) Adviser Long Term Care Article-Mr. Bassett is very proud of the program and the staff.

- f.) There are currently 12 residents receiving dialysis care. Mr. Bassett reviewed the discussions held when the dialysis program was first reviewed and how many county residents were going out of county for care.
- g.) There was discussion on the shower doors for the bathing suits and the denial process. The written denial letter was received last week. He submitted a time limited waiver yesterday for the repair/redesign to fix the problem by November 2016. This was a design deficit and Clark Patterson has committed \$6,000 toward the repair. He plans to have Central Services bill him for the work done for reimbursement.

Informational Item(s) Written Only

- 1. Reports - Payroll Performance.
- 2. Flooring Project- ProCarpet has received VCT and carpet for TCU and the Bariatric Family Unit. An installation schedule for February is being developed. Punch list correction of Family Unit installations remains outstanding.
- 3. Bathing Suites – On January 15, the NYS DOH issued a final Denial of the Permanent Waiver application filed by Director Bassett. A Time Limited Waiver will be filed. The County’s Central Services Department will install new doors, hardware, etc. in each of the six bathing suite locations.
- 4. ePrescribing – The NYS Department of Health issued a waiver application 12/23 providing an extension for compliance with the 3/27/16 mandate for electronic physician orders. Director Bassett is preparing a waiver request seeking a six-month extension for compliance. Hardware has been purchased, the contract with the software vendor (RHS) has been executed and interoperability between Quinlan’s Pharmacy and RHS will be developed.
- 5. InterGovernmental Transfer and Advanced Training Initiative monies – The NYS DOH still has released no information regarding when funding under any of these programs will be made available.

COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE – ANN DOMINGOS

Pre-approved Informational Item(s) To Be Reported

- 1. AGENCY UPDATE: Ann Domingos never arrived to give the Human Services Committee an update.

Ms. Rodriguez reviewed the current CASA contracts with the County. The financial manager was Mary Novinger for 20+ years and she was let go yesterday. CASA did recently hire a CFO. As a local governing agent, this is the second time that the County has not been informed of a major change in their management. Chairman Gott discussed the need for County representation on the CASA board and he will follow up on this matter with Ian.

ADJOURNMENT

Mr. Gott moved and Mr. Davis seconded to adjourn the meeting at 9:32 a.m.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Informational Item(s) Written Only

- 1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (December)
 - b. Statistics (Monthly) (December)

Temporary Assistance Cases	<u>Dec</u>	<u>% Change from Jan 1</u>
(TA):		
Family Assistance	325	-13.33%
Safety Net	353	-10.63%
Total	678	-11.95%
 Medicaid Cases (MA):		
Community	3134	-14.70%

Chronic Care	253	5.86%
Foster Care	144	0.00%
SSI	1276	2.90%
Total	4807	-9.25%

Livingston County Citizens receiving some form of Medicaid service:

	<u>Nov</u>	<u>Dec</u>
NYSOH	3475	
Livingston County DSS	8524	8471
Total	11999	

Medicaid Managed Care Individuals (Monthly Premium):

These Individuals are included in above TA\MA.

Managed Care	5692	-8.81%
Managed Long Term Care	57	90.00%
Total	5749	-8.34%

Food Stamp Cases:	3359	-2.69%
Child Care Cases:	185	-7.96%

Protective Services for Adults (PSA):

<u>Financial Mgmt</u>	57
<u>Home Mgmt</u>	52
<u>Personal Care</u>	19
Level I	10
Level II	8
Level I pending	1
<u>Guardianship Cases</u>	5
Awaiting discharge	2
Pending	1
Assessment assists	132

Preventive Services:	55	-9.84%
<u>Probation caseload</u>	24	14.29%
<u>School based consults</u>	214	
<u>School based active</u>	4	

Child Protective Services (CPS):

New Assignments 55

Foster Care	81
Foster Children - DSS Custody	54 35.00%

2. Employees hired, resigned or retired in December/January:

Marcia Barber	Resigned	Caseworker	Caledonia	12/31/15
Teena Wampole	Hired	Senior Typist	Nunda	1/3/16
Donna Erwin	Retired	Social Welfare Examiner	Dansville	1/29/16

Donna had 36 yrs. of service to the County & DSS

3. HEAP has been open since November 16, 2015. Two thousand three hundred and sixty-eight (2,368) cases received a HEAP benefit through an already open assistance case or an Early Outreach criteria. Nine hundred and forty-eight (948) additional nonpublic assistance applications have been received through January 15, 2016.
4. Executive Order 151 regarding housing homeless individuals was received and is effective beginning January 5 for all times when the temperature falls below 32 degrees. DSS is working in coordination with the Sheriff's Department and other community partners to ensure the safety of all individuals.
5. Total expenditures for Temporary and Emergency Housing for 2015 were \$265,088, 17.4% lower than in 2014. These expenditures have been decreasing since 2010. In April of 2011 a new model of working with the homeless or those at risk of homelessness was begun at DSS. In 2010, the total cost for Temporary and Emergency Housing was \$596,721.
6. January 27, 2016 marks the night of the annual enumeration of the homeless Point In Time survey. On this night all those that are homeless in Livingston County will be identified through the work of the Housing Task Force and its partners. This data assists us in developing a plan for strategies to house those who are homeless or at risk. Last year, 84 individuals were counted.

OFFICE FOR THE AGING – SUE DAVIN

Informational Item(s) Written Only

1. Program Summary Report for January to December 2015 (as of 1/15/2016):

Total number of Individuals Served: 2,103

Congregate meals total: 25,737 (compared to 22,663 meals same period 2014)

Home Delivered Meals: 56,557 (compared to 56,811 meals same period 2014)

Case Management: 1,521 units (compared to 1,137 units same period 2014)

Nutrition Education: 455 individuals/4,416 units (compared to 443 individuals/4,270 units same period 2014)

Legal: 257 units/117 individuals (compared to 229 units/84 individuals same period 2014)

Caregiver Services: 674 units/180 individuals (compared to 693 units/168 individuals same period 2014)

Home Delivered Meal Recipient Statistics

434 Unduplicated Individuals Served

72% 75 years of age +

39% 85 years of age +

77% frail and/or disabled

50% live alone

Comparison of Overall Livingston County 60+ population and Home Delivered Meal Clients

	Overall Livingston County 60+ population	Home Delivered Meal Clients
Over 75 years of age	48%	72%
Lives alone	22%	50%
Frail/Disabled	28%	77%

Sources: NYSOFA Estimates; LCOFA actual data

VETERAN SERVICES AGENCY – JASON SKINNER

Informational Item(s) Written Only:

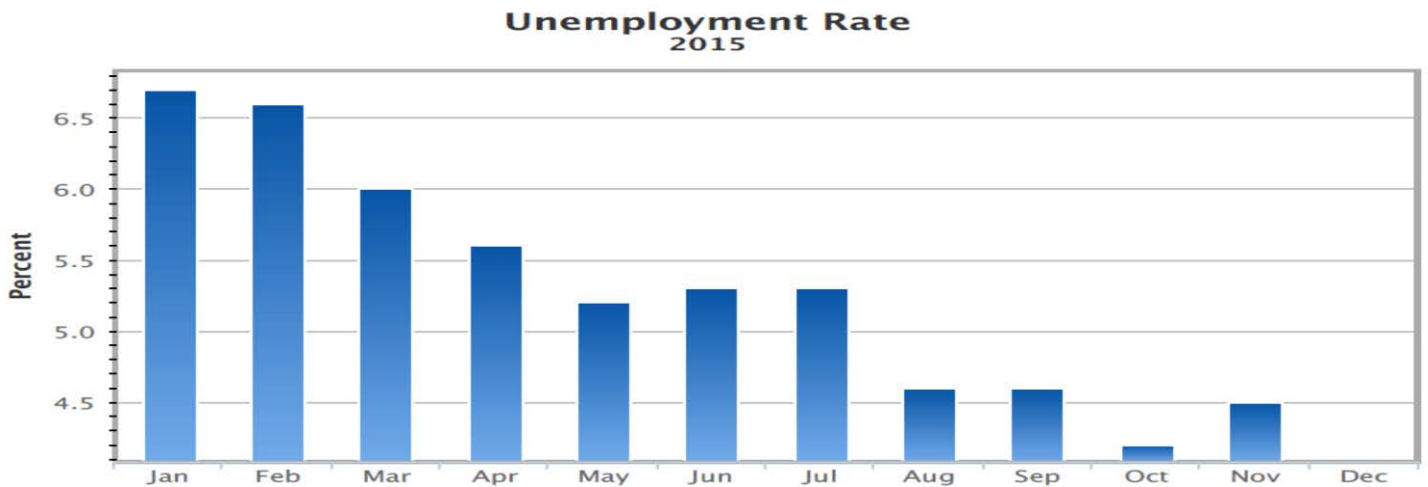
Having passed the background check the Department of Veteran Affairs/Benefits has issued me my passwords and instructions to connect to the Buffalo regional office LAN network. I will be working with the ITS department in the near future to meet the technological requirements for remote access. This will be the first time that Livingston County will have access to claim information and status. I will be receiving an ID card that will be part of the process of signing on.

I will be conducting an in-service for the DSS in the month of February.

We will also be working on a way to streamline home based primary care/home health aides thru the VA to close a gap in health care that is offered but not taken advantage of currently.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Informational Item(s) Written Only:



New York State has not updated the unemployment rate since the 1/5/16 report.

Office of Workforce Development Activity Report

Activity	December 2015
Counselor Assisted Appointments	56
Adults/Youth in Training	3
Credentials Earned	1
Employer Recruitment Events	5
Workshop Attendees	51
Entries to Employment – WIOA Only	143
PA Clients Employed	50
PA Clients in Work Experience	38
PA Clients in Education/Training	14

Workforce

Work Ethic Curriculum - Curriculum purchased through the Center for Work Ethic Development will be embedded into the spring nursing assistant training program in an effort to curb absenteeism and improve productivity.

Health Care Forum - A forum on careers in health care will take place February 11th at the Government Center.

Paid Work Experience - An open recruitment for paid work experience for youth (18-24) with employment barriers will take place February 2nd at the Government Center.

Community Service Block Grant

CNA Training - Applications for the spring Certified Nursing Assistant program will be available February 16.

Youth Bureau

Teen Recognition - Nominations for 84 teens were received, which included at least one nominee from each Town.

Respectfully submitted,

Michele R. Rees
Clerk of the Board