

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
TUESDAY, MARCH 3, 2015  
1:30 P.M.**

PRESENT: P. Yendell, L. Semmel, D. Babbitt Henry, B. Donohue, E. Gott, D. LeFeber, I. Coyle, M. Leader-LC News

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis

Mr. Yendell welcomed Mrs. Babbitt Henry to her first Human Services Committee meeting.

**FRACKING WASTE BAN REPORT – HOLLY ADAMS & BOB THOMPSON**

Holly Adams and Bob Thompson introduced themselves to the Committee members and distributed information on fracking waste. They are here to present a petition to ban fracking waste. Ms. Adams explained that she has both written and an online petitions to submit to the Committee. Mrs. Adams reviewed each area of waste and the dangers to the environment. New York State has banned unconventional oil and gas extraction partly because the management of this waste is too risky to public health and the environment. State data from Pennsylvania shows that drillers have hauled hundreds of thousands of tons of waste from five landfills in New York from 2010-2014. Several landfills are centralized around our area of the state. Radioactive materials cannot be completely removed from the waste. A few counties have BUDS (beneficial use determination submitted) in place from the NYSDEC that allow the spread of produced water onto roadways. Down state there are bans on allowing drilling waste within their counties because of their proximity to a water source for a discharge for taking those wastes. Mr. Thompson explained that NYSDOT has permission to use road spray in Monroe and Livingston County. There is currently an injection plant located in the Caledonia area. Because of the closing of the desalination plant in Leicester, that aquifer is now eligible and meets all requirements to be part of a class 2 injection well under the EPA ruling. Getting rid of these wastes is a monumental problem for the oil and gas industry. They are just trying to keep our communities safe and are asking the County to help with this endeavor. They are here today asking for Livingston County government to protect our citizens from the encroaching waste, landfill injection, road spray and storage. There was discussion on the positive activities that the Keshequa Earth Club is involved in. Mr. Yendell thanked both Mrs. Adams and Mr. Thompson for presenting today. They brought a lot of information to be reviewed today and explained that there was already concern about fracking waste at the desalination plant. Mrs. Donohue explained that Mrs. Adams' name does come up quite often in the GLOW Solid Waste meetings as someone that participates in activities for students.

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item(s) To Be Reported**

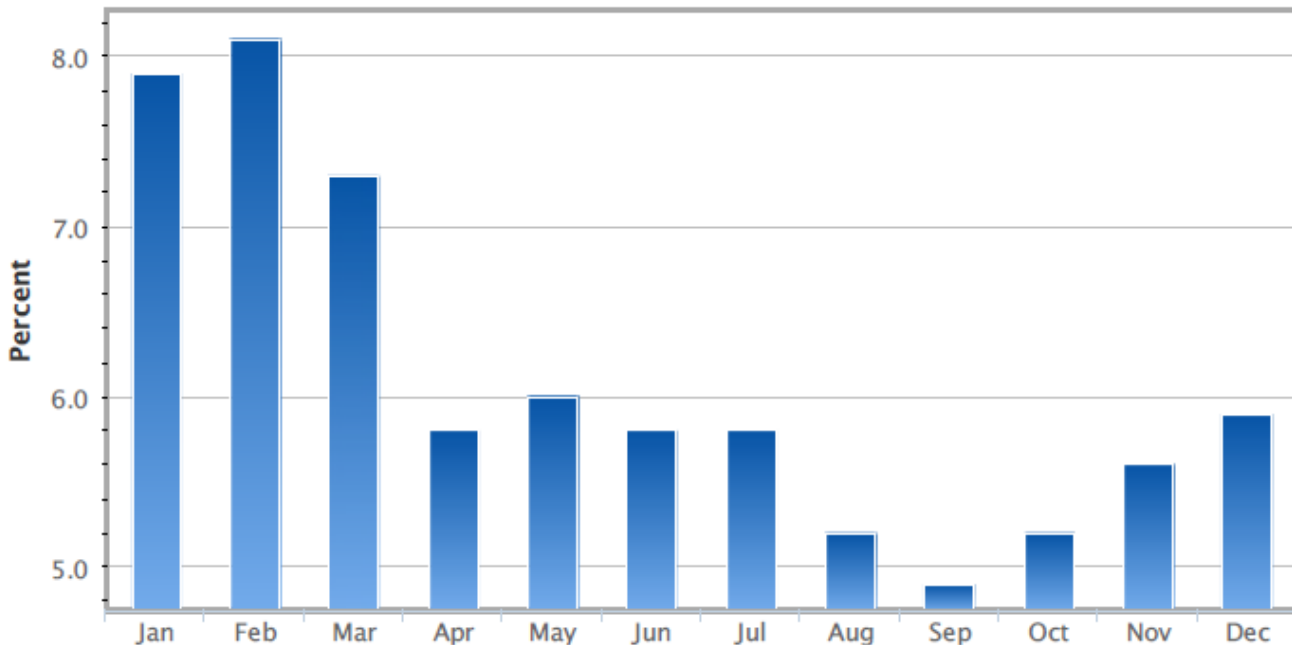
**1. Office of Workforce Development Reorganization** - Mr. Snyder distributed information for the Committee to review proposing a slight reorganization of his department, specifically the position currently held by Nita Hawkins, who is retiring at the end of June. Nita currently serves as the coordinator, which is their second highest paid position at \$57,000 per year. It is the closest thing that they have to a secondary supervisor beneath Ryan but does not really function in that regard. Mr. Snyder reviewed the new organizational chart he is proposing and explained that he is not displaying an old organizational chart because everyone just reports back to him. The coordinator position really focuses on community engagement and coordination, dating back to when the Youth Bureau functioned as the coordinator of the community services directory and other similar projects. While he has eliminated 10 committees and assignments since he started, the coordinator is still responsible for 22 committees. He has two requests today; he does not want to fill the coordinator position when it becomes vacant on July 1 and he would like to create and fill a deputy director position. The coordinator position would then be eliminated. He would like to fill the deputy director position from within the department. He has a very qualified candidate that is a very respected member of the department that he believes has the skills he is looking for to fill that position. Filling from within would allow him to not backfill one position and save the department about \$60,000. He needs to do this because there have been so many changes in funding and they are so heavily focused on state and federal

funding, that any slight change to the department can really throw them into chaos. They almost had to lay off several people last year during the federal shut down because all of their funding was in jeopardy. They are moving forward with their workforce funding, moving to a competitive process where we will have to compete every three years to receive that money. This will give them some flexibility if there is ever a delay in their funding or if there is ever any down turn in the amount of funding that they receive. Deleting the coordinator position would eliminate some duplication that is taking place since he started. There has been concern expressed on all of the responsibilities that his department has been taking on. He intends to reassign himself or other existing staff to these cover these committees for a period of at least six months to determine which of them need our continued involvement and evaluate which ones we can set away from at that time. There are at least three or four that he believes that he can immediately step away from. However, in many of these, Nita has stepped into a leadership role, for example, she is the chairperson for the BEA and the SHAPE committee and it will take a little time for someone else to step up. He believes that a lot of other departments have the ability to take some of these responsibilities. He does not think it is best to have all of this knowledge centralized in one person in one department within the county because she is the one resource. He has included the resume for Mary Guldenschuh, who is his intended person for the deputy director position. She has been leading our youth programs for a number of years. She runs our summer youth program and has great management skills. She has had management experience in the past, is well educated, has not profit experience and someone he looks to as someone who always does a great job, very thorough, knowledgeable and hard working. The coordinator is currently at \$57,000 and he is recommending \$50,000-\$55,000 for the deputy director position.

*Motion: Mr. Gott moved and Mrs. Donohue seconded to support the creating the workforce development deputy director position and appointing Mary Guldenschuh and refer this matter to Ways & Means...Carried.*

Informational Item(s) Written Only

**Unemployment Rate  
2014**



The Unemployment Rate for December 2014 was 5.9%, down from 6.4% during the same period in the prior year.

**2. Office of Workforce Development Activity Report**

Activity	January 2014
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Counselor Assisted Appointments	89
Adults/Youth in Training	20
Credentials Earned	0
Employer Recruitment Events	2
Employer Assessments	0
Workshop Attendees	116
Entries to Employment – WIA Only	207
PA Clients Employed	65
PA Clients in Work Experience	35
PA Clients in Education/Training	22

### **3. Workforce**

Workforce Innovation Opportunity Act - The Workforce Investment Board is proceeding with competitive procurement for Youth funding, previously entitled to counties under WIA. Competitive procurement for One-Stop Center funding will take place later this spring. Livingston County is taking the lead to form a coalition among the GLOW counties to compete as a consortium for the funding.

Summer Employment - The Governor's Executive budget proposed an additional \$2.5 million statewide for summer youth employment to partially offset the minimum wage increase to \$8.75.

Job Fair - The Job Fair has been scheduled for April 23rd at Genesee Community College in Dansville. The change in venue will reduce the cost of the event, thus lowering the sponsorship contributions from Workforce and Economic Development.

Careers in Health Care - A forum on Careers in Health Care has been scheduled for March 19th at the Government Center. Employers will discuss career opportunities and pathways in healthcare. Attendees will be given the first opportunity to apply for the Certified Nursing Assistant program to be held at the Center for Nursing in April.

Common Measure Performance - The GLOW Workforce Investment Area met or exceeded all nine of the common measure indicators of performance utilized by the Department of Labor.

Finger Lakes Hired - Long term unemployed jobseekers in Livingston County are now eligible for additional support and training under a new grant awarded to the region. Employers are also eligible to receive assistance for on-the-job-training and customized training of their existing workforce.

### **4. Youth Bureau**

Youth Development Funding - The Governor's Executive budget proposal represents a statewide reduction of \$1.8 from the 2014 adopted budget.

Teen Recognition - The 20th anniversary of the Teen Recognition dinner is April 29th at the River Hotel in Mt. Morris. Approximately 95 nominations were submitted for the award. The guest speaker is Bethany Marsh, a 2007 recipient of the award from Portage.

### **5. Community Service Block Grant**

CNA/HHA Training - The spring session of the Certified Nursing Assistant training program at the Center for Nursing is being planned without the Home Health Aide (HHA) certification. Private home healthcare providers in the county generally provide the HHA training to new employees for free, regardless if they already have the certification. This will reduce the class size by one week and save \$500 per student.

## **DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

### **Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: S<sup>2</sup>AY RURAL HEALTH NETWORK (2) AND NEW YORK STATE DEPARTMENT OF HEALTH (2)**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>S<sup>2</sup>AY Rural Health Network</b>	1/1/15-12/31/15	\$17,000.00
Pox Box 97 Corning, NY 14830 For: S <sup>2</sup> AY Services		

Funding Source	Local Share	Budgeted ?
Article 6/Livingston County	0%-64%	Yes X No

Director's Comments: This contract will provide S<sup>2</sup>AY services to the Livingston County Dept. of Health

<b>S<sup>2</sup>AY Rural Health Network</b>	1/1/15-6/30/15	\$2,000.00
Pox Box 97 Corning, NY 14830 For: Emergency Planning Services		

Funding Source	Local Share	Budgeted ?
PHEP Grant	0%	Yes X No

Director's Comments: This contract will provide Emergency Planning Services to the LC Department of Health.

<b>New York State Department Of Health</b>	10/1/14-9/30/17	\$18,990.00
NYSDOH-Division of Family Health Bureau of Administration ESP Corning Tower – Room 859 Albany, NY 12237-0657 For: Children with Special Health Care Needs		

Funding Source	Local Share	Budgeted ?
100% NYS Grant	0%	Yes X No

Director's comments: This contract provides children with special health care needs.

<b>New York State Department Of Health</b>	10/1/14-9/30/17	\$24,486.00
Bureau of Administration ESP Corning Tower – Room 859 Albany, NY 12237-0657 For: Early Intervention Administration		

Funding Source	Local Share	Budgeted ?
100% NYS Grant	0%	Yes X No

Director's Comments: This contract provides for administration of Early Intervention services.

Ms. Rodriguez reviewed each of the contracts for approval.

*Motion: Mrs. Donohue moved and Mrs. Semmel seconded to approve the foregoing resolution Carried.*

**2. PROCLAIMING MARCH AS COLORECTAL CANCER AWARENESS MONTH**

WHEREAS colorectal cancer is the third most commonly diagnosed cancer and the second most common cause of cancer deaths for men and women in the United States;

WHEREAS colorectal cancer affects men and women equally;

WHEREAS the vast majority of colorectal cancer deaths can be prevented through proper screening and early detection;

WHEREAS the survival rate of individuals who have colorectal cancer almost 90% when detected in early stages versus only a 12% survival rate when colorectal cancer is diagnosed after it has spread to other

organs;

WHEREAS uninsured Americans are more likely to be diagnosed with late stage colorectal cancer than patients with private insurance;

WHEREAS at least 6 out of every 10 deaths could be prevented if every adult 50 or older got tested regularly;

WHEREAS colorectal cancer is preventable, treatable, and beatable in most cases; and

WHEREAS observing Colorectal Cancer Awareness Month during the month of March would provide a special opportunity to offer education on the importance of early detection and screening, now therefore be it RESOLVED by the Livingston County Board of Supervisors, that the Supervisors:

- (1) Supports the observance of Colorectal Cancer Awareness Month to offer education on the importance of early detection and screening;
- (2) Recognizes and applauds the Cancer Services Program of Livingston and Wyoming Counties for providing information about the importance of prevention and early detection through regular screening, and facilitating access to care for uninsured residents of Livingston County;
- (3) Urges residents of Livingston County to be screened regularly for colorectal cancer, and to participate and support colorectal cancer awareness efforts by the Cancer Services Program, and;
- (4) Hereby recognizes March as “Colorectal Cancer Awareness Month” in Livingston County.

Colonoscopy tripled

Ms. Rodriguez explained that they have done Main Street Goes Blue for the last several years. Colonoscopies have tripled in one month from Noyes.

*Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution..... Carried.*

**3. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH HOSPICE FEES EFFECTIVE MARCH 1, 2015**

WHEREAS in order to maximize third-party revenue, it has been determined that the agency charge structure should change as follows, now therefore be it

RESOLVED, that the following schedule of charges for the Livingston County Hospice Program be made effective March 1, 2015

Discipline	Billing	1/1/11	3/1/15
<b>Home Care</b>	<b>Per Day</b>	<b>\$155.00</b>	<b>\$175.00</b>
<b>Continuous Home Care</b>	<b>Per Hour</b>	<b>\$ 50.00</b>	<b>\$ 55.00</b>
<b>Respite Care in Hospital</b>	<b>Per Day</b>	<b>\$165.00</b>	<b>\$185.00</b>
<b>General In-Patient Care (Hospital)</b>	<b>Per Day</b>	<b>\$700.00</b>	<b>\$750.00</b>

Every few years we try to realign our rates with what the insurance payers are paying and we discovered that we have been under charging insurance companies and we would like to correct this.

*Motion: Mrs. Semmel moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**4. AMENDING THE 2015 HOURLY SALARY SCHEDULE: DEPARTMENT OF HEALTH**  
RESOLVED, that the 2015 Hourly Salary Schedule is amended as follows:

**Public Health:**

- Create and fill one full-time Hospice Volunteer Coordinator
- Create and fill one full-time Medical Billing Specialist
- Create and fill one full-time Public Health Social Worker
- Create and fill one full-time Supportive Case Manager
- Create and fill one full-time WIC Nutritionist-

Ms. Rodriguez reviewed each of the above positions that she would like to create and fill.

1 - They currently have one part time bereavement coordinator. Historically, we had a full time hospice volunteer coordinator who retired and we chose not to fill that position. Due to low census numbers, we felt that the bereavement coordinator could handle both bereavement counseling as well as the recruitment of volunteers. Since

that time, the part time bereavement coordinator is always working over her hours to keep up with the census and the needs. In addition, hospice regulations have changed and they require greater support. That is the area that we have been cited on. We have now started to implement the We Honor Vets Program that is something hospices nationwide are starting to take on. She would like to see this individual not only offering bereavement support, but offering volunteer coordination, coordinating recruitment and that we honor vets. They can also work as a back up social worker when our full time social worker is on leave, vacation or a sick day without having to hire that additional per diem social worker that we have had approved before. This position would remain a grade 14. The increase per county cost would be approximately \$8,000 per year but the cost for a per diem social worker already approved would be \$21,000. They already have someone in the part time role that they see moving into the full time position.

2 - They currently have a grade 7 account clerk typist that has her coding license and certificate. They see her as the potential candidate for the medical billing specialist. This is a grade 10 position and the increase to the county is \$1,700. This aligns with hospice regulations for ICD10 coding and this incumbent could also work coding for mental health services and she thinks they have really been missing the mark on their mental health billing revenues. She believes the \$1,700 as a cost will really be gained in a long term investment.

3 - Historically, they had a full time social worker, Serena, that, due to the census we reduced her hours to part time. Since June our days of stay in hospice hours have doubled from 260 to 521. Unfortunately, we did not have a per diem social worker so Serena has had to work additional hours occasionally. The fear in having her go back to full time is that the census is intermittent, it goes up and it goes down. She thinks that an innovative solution would be to have Serena go full time temporarily, however, while she would remain at public health two-three days per week, she would then offset her time at mental health. On the days she is at mental health, if she sees the minimum units of service, this is actually a net gain for the county because mental health services generate income. In essence, if she worked three-four days per week at public health and offset that with one-two days at mental health, and we do have a vacancy that we would not fill at mental health for a part time social worker, it would be a net gain to the county of \$20,000. So a part time at Mental Health generates revenue. Mr. Coyle explained that temporary positions do not require committee approval even if it is going to full time as long as it is temporary.

4 -Ms. Rodriguez explained that this position is housed at Mental Health. Historically this was an intensive case manager and it was to serve health homes of New York. As you know, our case management services moved to a health home model a year and a half ago. This position would generate revenue. We believe the potential incumbent would be Diana Cannon, who serves in a limited capacity now at Mental Health as more of an education and outreach worker. With the minimal units of service, which is about half that she has been seeing, this position would net \$5,000 to the County per year. It is a lower grade but is more fitting to the qualification than an intensive case manager moving from a grade16 to a grade 14.

5 -This is partially due to changes in our WIC Program grant. They are moving away from nursing services to dietary and educational needs which is truly is the foundation of the program. WIC is now putting a stance on requiring more educational and nutrition based programs requiring a different set of skills. We would have one full time nutritionist, replacing one full time nurse, one part time educator and one per diem educator. The savings would be \$16,700 to the County per year. WIC is federally funded so this would be a zero cost, but we can put the program dollars elsewhere.

*Motion: Mr. Gott moved and Mrs. Semmel seconded to approve positions 1,2, 4 & 5 above .... Carried.*

#### **Pre-approved Informational Item(s) To Be**

1. Environmental Health Update-Ms. Rodriguez explained the changes that have been instituted since Mr. Mazurowski left and we hired Mark Grovanz. Mr. Grovanz has now passed his civil service exam and is permanently appointed to the position of Environmental Health Director. One change is that Mr. Grovanz has been able to do the engineering reviews internally. He is a PE and has his engineering license. Not only is he doing the reviews we did in the past pro bono, but also adding a new fee schedule so that we can generate some revenue to

review plans and other work when people call for engineering requirements. He eliminated one sanitarian position for our food service establishments. We historically had two senior sanitarians doing the work and when one retired, we looked at the position and were able to realign the duties elsewhere. That was a county cost savings of \$60,000 per year. Mr. Grovanz has now moved us to electronic inspections which will also be a \$10,000-\$20,000 savings at no costs to upgrade. It's really paid through grant funding through New York State's Environmental Grants Program. Looking at the cost of the sanitarian, doing electronic inspections and revenues he has really saved about \$86,000 in one year. That being said, she wanted to bring to the Committee's attention that when J. Mazurowski left county employment he was making upwards to \$77,000 and Mr. Grovanz is making low \$60s. Mr. Grovanz is doing an excellent job. Mr. Coyle explained that Mr. Grovanz is also working on some Central Services work that would normally be done by Clark Patterson.

### EXECUTIVE SESSION

Motion made by Mr. Gott and seconded by Mrs. Semmel that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board and the Public Health Director remain present. Carried.

Mr. Gott moved and Mrs. Semmel seconded that the Committee reconvened in regular session. The following report was presented.

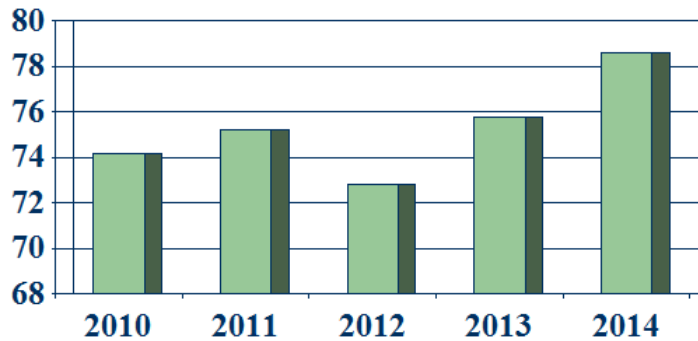
The Human Services Committee having met in Executive Session, hereby reports as follows:  
No action taken.

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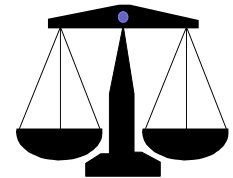
### Informational Item(s) Written Only

- Healthy Retail Store Initiative- Nunda Shop and Save is joining Save A Lot in participating in the initiative. Low sodium, low sugar and low fat items will be labeled throughout the store. Posters and grocery lists in English and Spanish will be available in the store. A media campaign including pennysaver and radio ads will be implemented.
- Cafe Tazza has joined the Healthy Restaurant initiatives. There are now nine restaurants, which have healthier menu items labeled. Media and outreach will be implemented in March.
- Arkema has completed the CHANGE assessment and is working with Noyes Health and LCDOH to implement policy/practice change. A health in all policy toolkits is being created as a resource for local worksites.
- SHAPE Worksite Wellness toolkit was revised and distributed to SHAPE Chairs.
- The Wellness area in building 2 is being enhanced. Many staff have shared positive comments with the Health Education Team and the Public Health Director.
- A vending machine with healthy food and beverages will be placed in the wellness area and will be piloted in the next month.
- Reproductive Health Center Educator attended SUNY orientation to increase utilization of RHC services among SUNY students
- The Gay Straight Alliance continues to meet to discuss resources and support needed in the county.
- The Violence Prevention Coordinator continues to meet with Livingston County school administration regarding violence prevention initiatives to include provision of training for staff, purchasing curriculum for students and Dignity for All Students Act (DASA) presentations to parents and community members.
- SHAPE 5K will be held at 5:30, May 7.

## Percent of Liv. Co infants breastfed only or breast and bottle fed at hospital discharge



LIVINGSTON COUNTY  
DEPARTMENT OF WEIGHTS & MEASURES  
2 Murray Hill Drive  
Mount Morris NY 14510-1691  
585.243.7280 & 607.664.2406



### **GENERAL**

During 2014, our department made 247 visits to business establishments to perform tests and/or inspections of weighing equipment and commodities.

### **DEVICE INSPECTIONS/TESTS**

1. Tests of small capacity scales such as those used in grocery, hardware, bakery, seafood, candy and drug stores totaled 273. A total of 27 failed testing and/or visual inspection for which repair or adjustment was required.
2. Large capacity scale tests, including vehicle scales, totaled 123. Repair or adjustment was required 35 times. Retail gasoline, diesel fuel and kerosene pump tests totaled 592. Sixteen (16) failed testing and/or visual inspections. We also conducted 23 tests and inspections on large capacity fuel meters with 6 failures. Other activity included inspection of 10 linear devices.
3. We also performed comparison of 212 pharmacy weights and 46 standard balance weights with our official weights.
4. Our office handled 4 consumer complaints/concerns. At issue were weighing/measuring devices and gas pumps.

### **BULK TANKS**

Our farm milk tank calibrations, re-calibrations and rechecks totaled 14. During calibration rechecks, 4 milk tanks were found out of tolerance and were re-calibrated. According to our files, there are currently 81 active dairy farms milk tanks in Livingston County.

### **PACKAGE INSPECTIONS**

A total of 4,882 packages representing 379 separate lots were inspected for accurate measures and/or proper labels. There were 2 failures.

### **PRICING ACCURACY (SCANNER INSPECTIONS)**

During 2014, 69 inspections were performed. A total of 3,645 items were checked which revealed 33 overcharges and 28 undercharges. The merchants provided assistance and corrective action was taken at time of inspection.

### **PENALTY ACTIONS**



During 2014, no penalty actions were taken.  
 Steven D. Bates, Director  
 Weights & Measures

**DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC.**

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Council on Alcoholism &amp; Substance Abuse of Livingston County, Inc.</b>	1/1/15-12/31/15	\$54,996.00 Plus
4612 Millennium Dr.		Urine Screen up to \$25.50/screen
Geneseo NY 14454		Suboxone panel up to \$20.00/screen

For: Alcohol/Substance Abuse Assessment and Case Management Services

Funding Source	Local Share	Budgeted ?
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes    X            No

Mrs. Deane reviewed the contract for approval today. This is a very good contract and works well for both of us.

*Motion: Mrs. Semmel moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

There was discussion on drug and alcohol screenings. They have seen an increase in positive screenings.

Early Bird tickets for the Taste for Livingston County are available until March 9.

She has started moving some of her staff around. They are relocating 79 people from the fifth floor so that Arc can centralize some of their offices and rent from us.

**Informational Item(s) Written Only**

1. Status Reports
  - a. Statement of Appropriations, Expenditures & Balances (Monthly) (January)
  - b. Statistics (End of Month) (January)

<b>Temporary Assistance Cases (TA):</b>		<u>Jan</u>	<u>% Change from Jan 1</u>
Family Assistance	379	1.07%	
Safety Net	402	1.77%	
<b>Total</b>	<b>781</b>	<b>1.43%</b>	

<b>Medicaid Cases (MA):</b>			
Community	3382	-7.95%	
Chronic Care	233	-2.51%	
Foster Care	141	-2.08%	
SSI	1255	1.21%	
<b>Total</b>	<b>5011</b>	<b>-5.40%</b>	

**Medicaid Individuals (Monthly Premium):**

These Individuals are included in above TAMA.

Managed Care	6181	-0.98%
Managed Long Term Care	29	-3.33%
<b>Total</b>	<b>6210</b>	<b>-0.99%</b>

<b>Food Stamp Cases:</b>	<b>3462</b>	<b>0.29%</b>
<b>Child Care Cases:</b>	<b>193</b>	<b>-3.98%</b>

**Protective Services for Adults (PSA):**

	81	
<u>Financial Mgmt</u>	61	
<u>Home Mgmt</u>	50	
<u>Personal Care</u>	20	
Level I	7	
Level II	12	
Level I pending	1	
<u>Guardianship Cases</u>	4	
Awaiting discharge	1	
Pending	0	
Assessment assists	60	

<b>Preventive Services:</b>	62	1.64%
<u>Probation caseload</u>	29	38.10%
<u>School based consults</u>	222	
<u>School based active</u>	2	

**Child Protective Services (CPS):**

<b>New Assignments</b>	65	
<b>New Assignments that went FAR</b>	34	
<b>Foster Care</b>	60	
<b>Foster Children - DSS Custody</b>	39	-2.50%

2. **Employees hired, resigned or retired in February:**

<b>Kimberly Cotter</b>	<b>Hired</b>	<b>Case Management Aide</b>	<b>Wayland</b>	<b>2/9/15</b>
<b>Shannon Videtti</b>	<b>Hired</b>	<b>Social Welfare Examiner</b>	<b>Mt. Morris</b>	<b>2/11/15</b>
<b>Colleen Crawford</b>	<b>Retired</b>	<b>Courier</b>	<b>Mt. Morris</b>	<b>2/27/15</b>

**CENTER FOR NURSING & REHABILITATION – FRANK BASSETT**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: FINGER LAKES COMMUNITY COLLEGE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Finger Lakes Community College</b>	1/1/15 – 12/31/16	\$2,000.00/

For: Affiliation Agreement to conduct Nurse Aide Training

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
CNR Operating Budget & Grant Resources	CNR- 10%	Yes X No

Director’s Comments:

The CNR has had an affiliate relationship with FLCC for eight years. This has enabled the Center to conduct two training programs annually with up to 16 participants per class. The program has been revised to withdraw the Home Health Aide training components since each of the home health agencies presently serving Livingston County conduct their own training. The Liv Co Workforce Development Office has been able to use grant dollars to fund a majority of training participants. Employment rates have been 90%+ for graduates.

Mr. Bassett reviewed the contract for the committee and explained that this relationship has existed for many years now. This contract would make the nursing home an affiliate site of the college.

*Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

**2. AWARDING BID FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION & OFFICE FOR THE AGING FOR FOOD SERVICES – MORRISON MANAGEMENT SPECIALISTS, INC.**

WHEREAS, after the proper legal advertisement seeking bids for food services, three (3) bids were received and opened on February 27, 2015, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
<b>Morrison Management Specialists, Inc.</b> 5801 Peachtree Dunwoody Road Atlanta, GA 30342	6/1/15-5/31/18 with 2 one year renewal options	Per Bid Schedule

For: Food Services, bid includes two optional, one-year renewals to end on 5/31/2020

Mr. Bassett, with Kaaren Smith, reviewed the bid results from the bid opening last Friday. The five year value of Morrison's proposal was the lowest acceptable bid. This is a savings to what the County is currently paying Morrison saving \$177,000 in the first year alone. Mrs. Smith explained that the .04 savings results in thousands of dollars in savings and will allow them to serve more meals. A lot of research was done in preparing this bid package. She feels very comfortable with the bid results.

*Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. FINANCIAL/OPERATIONAL UPDATES:
  - a.) Occupancy – Occupancy through February 23 is 98.5%. Rehabilitation patients are now being admitted between TCU I and TCU II. TCU II currently has four rehabilitation patients. Staffing minimums have been adjusted on TCU II to ensure service standards are met. Mr. Bassett plans to meet with Noyes to work on more collaboration ideas.
  - b.) Cash Flow- The CNR’s Cash Flow Report as of February 20, 2015 reflects \$17,819,654.00 on hand.
  - c.) Budget Variance and Census – The preliminary December 2014 budget variance reports are attached and will be discussed at the committee meeting. The rehab numbers continue to do very well.

**Informational Item(s) Written Only**

1. Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Quality Measures
2. Universal Settlement – The Department of Health and Governor’s Office has agreed to move forward on the universal settlement of nursing home rate appeals and litigation. The State has determined that with

approximately 97% of all current nursing home operators voting in favor, the response from facilities was sufficiently “universal” to proceed to the next steps. The proposed universal settlement is \$850 million. The CNR’s portion of the settlement is tentatively forecast as \$1,681,945.00 based on its approximately 50 outstanding appeals. There are 12-15 appeals that will not be included because they are capital related and are post a period that is covered by this universal settlement opportunity.

Under the proposed settlement, a total of \$475 million would be provided to nursing homes statewide over 5 years (an estimated \$75 million in 2013 and \$100 million annually in 2014-2017) to mitigate losses and accelerate gains resulting from implementation of statewide pricing. In exchange, facilities would be expected to execute legally binding settlement agreements with the state relinquishing their rights to any financial relief from most non-capital rate appeals and lawsuits relating primarily to pre-statewide pricing rates (i.e., prior to 2012).

Because the federal government would contribute 50 percent of the total settlement funding, CMS will need to approve a Medicaid State Plan Amendment authorizing the plan. The State is also drafting a settlement agreement that would need to be executed by each participating facility and the State of New York, which LeadingAge NY, other associations and counsels will be reviewing. The state may plan to begin making payments prior to March 31, 2014, within the current state fiscal year.

3. Office of Medicaid Inspector General – Medicaid Audit of 2008 Rates. Preliminary proposed audit findings contain adjustments, negative and positive, carried forward from the original 2005, ‘06, and ‘07 base year audit. The total estimated Medicaid overpayment is \$166,594.00. Once finalized, the overpayment will be recovered through a one-time payment from the Center’s cash balance.
4. Dietary Services Bid – Four prospective bidders attended the pre-bid conference. Bids were opened on February 27. Director Bassett and Kaaren Smith of the OFA are reviewing bid results and will issue a recommendation to award at the April Committee meeting. The contract with Morrison Senior Dining will terminate May 31. Mr. Bassett reviewed the report for the committee.
5. Laundry Services Bid – The bid was released and a pre-bid conference was held on 2/20 with two prospective bidders in attendance. Bid opening is scheduled for March 12. Services under the current contract terminate April 30, 2015.
6. Floor Finish Replacement Project – The project was suspended on January 29 to engage Clark Patterson Lee (CPL) to provide Construction Administration Services. CPL is coordinating with the Contractor, flooring manufacturer and County to document and approve all required submittals and verify manufacturer warrantee of work completed to date. Project resumption will be within several weeks. Mr. Bassett updated the committee on the evaluation by a third party and distributed samples of the flooring. They are still negotiating completion of the rest of the project.
7. Purchasing Coordinator Vacancy – Leroy Wood has accepted a position with the Village of Nunda effective March 2. Director Bassett is evaluating options related to the vacancy with Deputy Director Woodruff and Director of Fiscal Services Keefe. A meeting will be scheduled with Mr. Coyle to discuss a preferred approach. Mr. Bassett explained that they are looking at this position along with an anticipated retirement in the fiscal office.

There was discussion on the status of the Quinlan pharmacy contract.

Mr. Yendell stated that this is Kaaren's last committee meeting as the Director of the Office for the Aging. Mrs. Smith explained that she has been privileged to do this job. There were no services in effect when she started this career back in 1979. The Older Americans Act had just come into play. Standing behind her were her Mother, Father, Grandparents and sister and there was not one of these services to help them. Her father was a great war hero and he lost all of his money supporting her mother after her medical insurance was pulled. She has had the privileged of trying to work through all of that with this job so that a promise could be kept to them that no one else would have to go through that. To her this has been more than just a job. Aging is really a young person’s job. She

reviewed where we are now and her annual report and where she sees us are going. Mr. Yendell stated that Kaaren has an excellent staff, because she is an excellent leader and that's what makes a difference. The new person will have some big shoes to fill. There is a wonderful network of people in aging because for many years we have had to find who we could be safely stupid with. Her timing was intentional. There is new director training offered in April, the budgets are in, the AAP is in and they won't have to do a thing. We have a great manager in Sue Bagley financially. They are very healthy because they are accountable to the Board of Supervisors. Unfortunately, the landscape for aging is going to take a big change because they now have to pay for Affordable Care Obama care. So behind the lines you'll get what Medicare won't pay for. She is trying to figure out a way to get any Medicare dollars that are available to provide services.

**OFFICE FOR THE AGING – KAAREN SMITH**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: NOYES HOSPITAL (2), LIVINGSTON AREA TRANSPORTATION SERVICES, ARC OF LIVINGSTON-WYOMING COUNTY**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Noyes Hospital</b> 111 Clara Barton St. Dansville, New York 14437 For: Evidence Based Services	1/1/15–12/31/15	\$3,890.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title IIID (Federal)	\$389.00	Yes x No

Director's Comments:

Contact for IIID funding for evidence based services. These services may include Powerful Tools for Caregivers, Matter of Balance, or Chronic Disease Self Management programs provided under our contract with Noyes.

<b>Noyes Hospital</b> 111 Clara Barton St. Dansville, New York 14437 For: EARS Lifeline	4/1/2015 – 3/31/2016	\$60,650.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
EISEP	5500.00	Yes x No
CSE	0.00	

Director's Comments: Noyes provides in-kind of \$19,905.00 so there is no local match required for the CSE portion.

<b>Livingston County Area Transportation</b> 4390 Gypsy Lane Mt. Morris, NY 14510 For: Transportation to Senior Nutrition Sites	4/1/15-3/31/16	\$6,500.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
CSE (state)	\$1625.00	Yes x No

Director's Comments: Transportation to and from the Congregate Meal Sites.

<b>ARC of Livingston-Wyoming County</b> 18 Main Street Mt. Morris, NY 14510 For: Transportation Services	4/1/15-3/31/16	\$15,600.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Assisted Transportation (state)	\$15,000.00	Yes x No

Director's Comments: Provides rides to seniors for Medical appointments and rides to the Early Stage Alzheimer's/Dementia Day Care.

Mrs. Smith reviewed each of the contracts. The LATS contract is for transportation to and from meal sites. The second transportation contract will supply the first additional program to work with Arc for a day care program for early stage Alzheimer patients. When sheltered workshops close, she is promoting those individuals become buddies to Alzheimer patients.

*Motion: Mr. Davis moved and Mrs. Donohue seconded to approve the foregoing resolution ... Carried.*

The Committee thanked Mrs. Smith and wished her well.

### **Informational Item(s) Written Only**

- 1.) Livingston County Office for the Aging and ARC of Livingston and Wyoming County has finalized the provision of day care services for caregivers dealing with a loved one diagnosed with early stage Alzheimer's disease. ARC is providing the space in their current day care setting at St. Patrick's School in Mt. Morris, N.Y., trained staff and activities. The OFA contract with Noyes Hospital will provide referral and assessment services and the Office for the Aging will provide a congregate meal and transportation. The Alzheimer's Association will be providing the initial training to ARC caregiver staff.
- 2.) Livingston County Office for the Aging, Genesee Valley Health Partnership, Health Department and SUNY Geneseo have collaborated to provide a Health Grocery Choice Retail Program. The pilot program has been launched at the Save – A –Lot market in Mt Morris where student volunteers labeled low-fat dairy, low sugar drinks and low sodium frozen dinner products. The target population is low income families and senior citizens. The goal is to increase nutritional health making healthy choices easier. Program expansion is planned for the Shop –n- Save in Nunda.
- 3.) **Program Summary Report for Fiscal Period 4/1/2014 – 1/20/2015**
  - a. Total number of individuals served to date ( unduplicated county) = 1,678
  - b. Under 60, disabled (information and assistance only) = 30
    - Age 60-74 yrs = 429
    - Age 75-84 = 324
    - Age 85 + = 303
    - Over 60 DOB missing = 592
  - c. Poverty Level
    - 100 % (\$11,670 annually or under) = 125
    - 125% (\$14,588 annually) = 74
    - 150% (\$17,505 annually) = 180
    - 185% (\$21,590 annually) = 106
  - d. Frail / Disabled ( 2-3 activities of daily living that are difficult to perform) = 537
  - e. Live Alone = 465

### **OTHER – IAN COYLE**

#### **Action Items:**

#### **1. PROCLAIMING MARCH 2015 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH IN LIVINGSTON COUNTY**

WHEREAS, developmental disabilities affect more than 7 million Americans and their families; and

WHEREAS, public awareness and education can enhance a community's understanding of the issues affecting people with developmental disabilities; and

WHEREAS, people with developmental disabilities can be vital and vibrant members of our communities, improving the quality of life for all of us; and

WHEREAS, the month of March has been designated Developmental Disabilities Awareness Month, with 100,000 members and 900 Chapters of The Arc undertaking public awareness, educational, and fundraising initiatives; and

WHEREAS, The Arc of the United States is the nation's leading volunteer-based organization advocating for and with people with developmental disabilities and their families; now, therefore, be it

RESOLVED, the Livingston County Board of Supervisors does hereby proclaim March 2015 as Developmental Disabilities Awareness Month in Livingston County, NY, and urges the citizens of Livingston County to give full support to efforts towards enabling people with developmental disabilities to live full and productive lives of inclusion in our communities.

*Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution..... Carried.*

**2. REQUESTING THAT NEW YORK STATE REVIEW ITS INTERPRETATION OF THE OLMSTEAD DECISION AS IT RELATES TO CHOICE OF EMPLOYMENT FOR PERSONS WITH INTELLECTUAL AND DEVELOPMENTAL DISABILITIES**

WHEREAS, the United States Department of Justice and the Centers for Medicare and Medicaid Services have been working with the various states to ensure that the terms of the 1999 Supreme Court decision Olmstead vs. L.C., which requires that persons with disabilities must be placed in the most integrated settings appropriate to their needs, are enforced, and

WHEREAS, New York State believes that sheltered workshops are segregated settings and not appropriate for implementing the Olmstead decision, and

WHEREAS, the State of New York has promulgated rules wherein no new individuals may be placed in sheltered workshops and all sheltered workshops will be closed within six years, and

WHEREAS, some 8,000 individuals with disabilities are currently employed in sheltered workshops in New York State, and

WHEREAS, the State's plan is to move approximately half of those individuals into minimum wage jobs and the other half into day programs with no employment, and

WHEREAS, the individuals in the workshops currently earn less than the minimum wage based on their production capacity under the terms of an exemption in the Fair Labor Standards Act, and

WHEREAS, the State does not support paying less than the minimum wage under said exemption, and

WHEREAS, the sheltered workshops provide employment to individuals who otherwise could not be employed, and who want to continue to work there, and

WHEREAS, the State and federal government, by these rules, do not support the choice of these individuals to continue working, even though the Olmstead decision specifically states that depending on the abilities and needs of the individual, such settings are legally acceptable, and

WHEREAS, Livingston County strongly supports and advocates for the choices of said individuals and their families to work in sheltered workshops as a way to feel as and be productive citizens, regardless of abilities, and

WHEREAS, Livingston County believes the elimination of sheltered workshops would be a discriminatory and harmful action against disabled individuals, now therefore be it

RESOLVED, that Livingston County requests the State of New York consider that either workshops be allowed as a choice of employment or a model be created that promotes integration in the workshop with the support and resources necessary to make it successful and provides choice for people with disabilities as required by Olmstead, and be it further

RESOLVED, that copies of this resolution be provided to the County's state and federal representatives. Mr. Coyle explained that Mrs. Donohue has also brought this forward and Senator Young spoke of this at the Legislative Forum to put together legislation to allow sheltered workshops to continue. Livingston County News' parent company has editorialized going against this. Mrs. Donohue explained that the Community Services Board supports this.

*Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

**3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY - CORNELL COOPERATIVE**

**EXTENSION ASSOCIATION OF LIVINGSTON COUNTY**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Cornell Cooperative Extension</b>	1/1/15 - 12/31/15	\$443,885.00

**Association of Livingston County**

3 Murray Hill

Mt. Morris, NY 14510

For: Support & Maintenance to conduct extended educational programs

Mr. Coyle exp that this is a budgeted item.

*Motion: Mrs. Semmel moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

**EXECUTIVE SESSION**

Motion made by Mr. LeFeber and seconded by Mrs. Semmel that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle and the Clerk of the Board remain present. Carried.

Mr. Gott moved and Mrs. Semmel seconded that the Committee reconvened in regular session. The following report was presented.

The Human Services Committee having met in Executive Session, hereby reports as follows:  
No action taken.

**Pre-approved Informational Item(s) To Be Reported**

1. Office for the Aging Director Update

Motion: Mrs. Donohue moved Mr. Davis seconded to appoint Susanne Davin as the Office for the Aging Director effective April 1, 2015.....Carried.

**ADJOURNMENT**

Mr. LeFeber moved and Mr. Davis seconded to adjourn the meeting at 10:55 a.m...Carried.

Respectfully submitted,

Michele R. Rees  
Clerk of the Board