

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
TUESDAY, MAY 5, 2015  
1:30 P.M.**

PRESENT: P. Yendell, L. Semmel, I. Davis, B. Donohue, E. Gott, D. LeFeber, I. Coyle

ABSENT: D. Babbitt Henry

**DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE**

**Action Item(s) To Be Reported**

**1. PROCLAIMING THE MONTH OF MAY AS FOSTER CARE MONTH**

WHEREAS, May is National Foster Care Month, a time to recognize the role each of us plays in the lives of children in Foster Care; and

WHEREAS, the people of this county have a longstanding tradition of opening their hearts and homes to children in need of a stable and permanent setting; and

WHEREAS, foster care is an essential component and a practical means by which to provide children with a safe and loving home; and

WHEREAS, Livingston County is in need of more families willing to become resources for youth in our Community by becoming a Foster Parent, a Respite Resource, a volunteer or mentor; and

WHEREAS, interested Livingston County citizens can contact the Livingston County Department of Social Services to learn more about becoming foster parents; and

WHEREAS, devoted foster parents continually strive to improve the quality of life for the children in their care, make a lasting impact in a child's life: and

WHEREAS, it is important to recognize the valuable contributions of concerned, caring and compassionate foster parents;

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim May 2015 as Foster Care Month in Livingston County.

She has just received the Governor's proclamation and she is asking the Board to do the same. They have a training scheduled on May 20 for foster parents.

Mrs. Deane reported that she just received the Governor's proclamation and explained that they do a luncheon and training on May 20. She will forward the agenda for M. Rees to send on to the Committee members.

*Motion: Mrs. Donohue moved and Mrs. Semmel seconded to approve the foregoing resolution Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: HEAD START PROGRAM OF LIVINGSTON COUNTY**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Head Start Program of Livingston County</b> 5871 Groveland Station Rd. Mt. Morris NY 14510 For: Community Partnership Agreement	1/1/15-12/31/17	

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
N/A		Yes X No

This is more like an agreement that says we will work together.

*Motion: Mrs. Semmel moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

Mrs. Deane reported on the monthly statistics and specifically the foster care program. The report only shows the kids based on her care and custody. Foster care involves two different groups. There are kids are in her care and

custody and there are kids with another family member that has Article 10 custody. Her foster care staff does all of the work and follows both groups. The bed contract that she just lowered, they are now exceeding the bed limit for the first time in five years.

**Informational Item(s) Written Only**

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (February)

b. Statistics (Monthly) (February)

Temporary Assistance Cases (TA):	Mar	<u>% Change from Jan 1</u>
Family Assistance	359	-4.27%
Safety Net	411	4.05%
Total	770	0.00%

Medicaid Cases (MA):

Community	3315	-9.77%
Chronic Care	230	-3.77%
Foster Care	132	-8.33%
SSI	1265	2.02%
Total	4942	-6.70%

Medicaid Individuals (Monthly Premium):

These Individuals are included in  
above TAMA.

Managed Care	5926	-5.06%
Managed Long Term Care	28	-6.67%
Total	5954	-5.07%

Food Stamp Cases:	3515	1.83%
Child Care Cases:	196	-2.49%

Protective Services for Adults

(PSA):	75	
<u>Financial Mgmt</u>	64	
<u>Home Mgmt</u>	51	
<u>Personal Care</u>	20	
Level I	5	
Level II	13	
Level I pending	2	
<u>Guardianship Cases</u>	4	
Awaiting discharge	1	
Pending	2	
Assessment assists	74	

Preventive Services:	61	0.00%
<u>Probation caseload</u>	29	38.10%
<u>School based consults</u>	231	

Child Protective Services (CPS):	
New Assignments	63
New Assignments that went FAR	18
Foster Care	57
Foster Children - DSS Custody	39

-2.50%

2. Employees hired, resigned or retired in April:

4/3/15	Catherine Harding		Resignation	Caseworker	Avon
	Krystal Spear	Hired	Clerk/Typist	Caledonia	4/27/15
	Deborah Bostwick	Retirement	Senior Typist	Conesus	4/29/15

3. Livingston County Section 8 has received 30 additional Housing Vouchers from HCR. This brings our current total vouchers to 452. Our pre-sequestration voucher count was 525. Our Section 8 Unit will be accelerating the Call In process in an attempt to get these vouchers assigned.

4. Spring MAPP class for training Foster Parents is closing on April 29. Three families completed the program. Staff have designated May 20 as Foster Parent Appreciation Day. A training opportunity has been planned.

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING INITIAL DESIGNATION OF LOCAL AREA AGREEMENTS FOR LIVINGSTON COUNTY: GLOW WORKFORCE DEVELOPMENT BOARD**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following agreement for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
GLOW Workforce Development Board 587 East Main Street Batavia, NY 14020	NA	N/A

For: The purpose of this designation is to remain a four county area under WIOA.

Mr. Snyder explained that this is the local area designation to remain in the four-county structure.

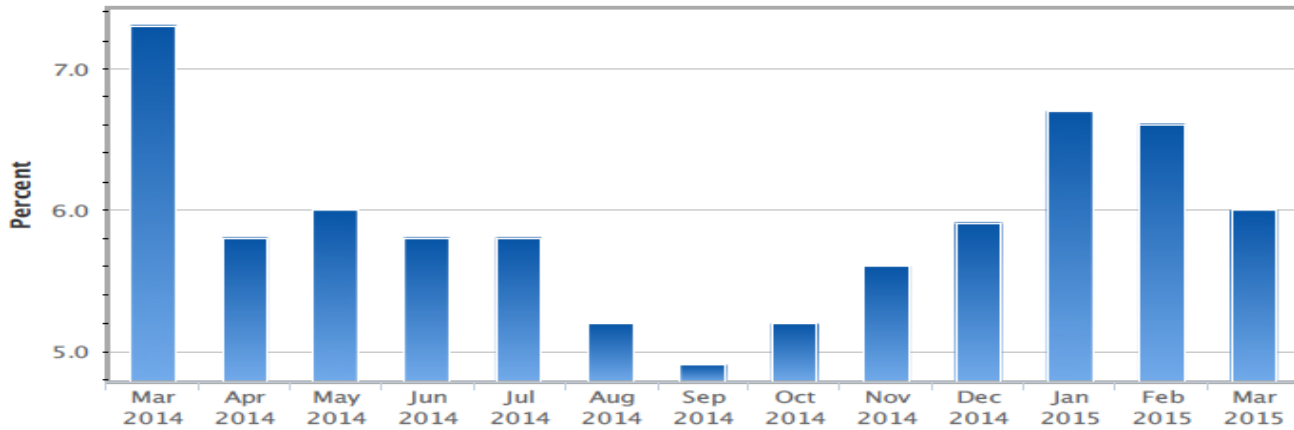
*Motion: Mrs. Semmel and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

They have had good responses from the job fair, except for parking. All of the employers are interested in participating again. Personnel also had a positive response to this job fair.

Tim McMahon is retiring at the end of this year and they are honoring him for all of his work on the Job Fair Committee at 9:00 this Thursday.

**Informational Item(s) Written Only**

## Unemployment Rate 2014-2015



The Unemployment Rate for March 2015 was 6%, which is the lowest unemployment rate for March in eight years (2007). However, for the 2nd month in a row, the total labor force and number of employed workers in March remains at the lowest level for the 25 years of data that is available.

### 2. Office of Workforce Development Activity Report

Activity	March 2015
Counselor Assisted Appointments	81
Adults/Youth in Training	16
Credentials Earned	0
Employer Recruitment Events	6
Workshop Attendees	84
Entries to Employment – WIA Only	207
PA Clients Employed	56
PA Clients in Work Experience	41
PA Clients in Education/Training	22

### 3. Workforce

Workforce Innovation Opportunity Act - Proposed regulations for WIOA were finally published after being delayed for several months. Competitive procurement for One-Stop centers was delayed until July of 2017.

Job Fair - Approximately 250 jobseekers attended the annual job fair on April 23rd in Dansville. For the 3rd year in a row, the number of employers (48) participating set a new record. Tim McMahon has decided to step aside as Committee Chairperson after 19 years of service.

Recruitment - Sutherland Global held a recruitment event at the government center and hired five of the 13 job seekers that attended. The uncertainty of the layoffs at Coast Professionals had a significant impact on the attendance for the event.

SYEP - Applications are still being accepted for the Summer Employment program for youth age 14 to 20. The number of youth able to participate is still unknown, until funding amounts are provided by NYS.

### 4. Youth Bureau

Teen Recognition - The April 29th dinner will honor 97 outstanding teens in the county.

### 5. Community Service Block Grant

CNA/HHA Training - Sixteen county residents were selected and will receive full scholarships to complete their Certified Nursing Assistant training at the CNR.

Needs Assessment - Workforce Development is partnering with the Planning Department to develop a comprehensive needs assessment for the County. The report will leverage the recommendations of other previously completed studies (community health, transportation connectivity, etc) to validate the needs of the low-income community.

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**Action Item(s) To Be Reported**

**1. PROCLAIMING MAY, 2015 AS MENTAL HEALTH MONTH**

WHEREAS, Mental Health is essential to everyone’s overall health and well-being; and  
WHEREAS, all Americans experience times of difficulty and stress in their lives; and  
WHEREAS, promotion and prevention are effective ways to reduce the burden of mental health

conditions; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, faith-based organization, health care provider, and citizen has a responsibility to promote mental wellness and support prevention efforts; now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors recognize the importance of mental health treatment, prevention and awareness, and does hereby proclaim the Month of May, 2015, as Mental Health Month.

**Director’s Comments:**

Mental Health Month is a nationwide campaign sponsored by Mental Health America. For more than sixty years, Mental Health America and its hundred of affiliates around the country have led the observance of May is Mental Health Month by reaching millions of people through the media, local events and screenings. This unified effort includes educational messages about the importance of whole person health and wellness. Livingston County Mental Health will support awareness of Mental Health Month by holding a Candle Light Vigil to spread the message and bring awareness for Suicide Prevention, be an active part of the national B4Stage4 Campaign and lead the community in a collaborate art project.

Ms. Rodriguez notified the committee that they are hosting a candlelight vigil tonight at 6:30pm.

*Motion: Mrs. Donohue moved and Mrs. Semmel seconded to approve the foregoing resolution Carried.*

**2. PROCLAIMING THE WEEK OF MAY 6-12, 2015 AS NURSES WEEK**

WHEREAS, the delivery of the best quality nursing care to all residents is the function of the Livingston County nursing staff, and

WHEREAS, the Livingston County Board of Supervisors salutes the LPNs, RNs, Nurse Practitioners, MSNs, and Nurse Administrators for their leadership and contributions to the health care of Livingston County residents, and

WHEREAS, the nurses in “our neighborhoods” are employed in a variety of areas where their expertise in community resources, skilled nursing and specialized services are utilized, and

WHEREAS, the Adult Day Health Care, Center for Nursing and Rehabilitation, Home Care, Hospice, Immunization Clinics, Livingston County Jail, Mental Health, Office for the Aging, Prevent Team, Strong Memorial Hospital, WIC Program, and the Reproductive Health Center, are the “neighborhoods” where nurses provide care to children, adolescents, adults, seniors, the sick, and the terminally ill, now therefore be it

RESOLVED, that the Livingston County Board of Supervisors recognizes the contributions of the Livingston County’s nursing staff, and does hereby proclaim the week of May 6-12, 2015, as Nurses Week.

*Motion: Mr. Davis moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

**3. ESTABLISHING THE LIVINGSTON COUNTY MENTAL HEALTH CLINIC SLIDING SCALE**

**FEES EFFECTIVE JUNE 1, 2015**

GROSS ANNUAL INCOME	GROSS WEEKLY INCOME	FAMILY SIZE 1	FAMILY SIZE 0	FAMILY SIZE 24.375	FAMILY SIZE 12.1875	FAMILY SIZE 0	FAMILY SIZE 0	FAMILY SIZE 0	FAMILY SIZE 0
\$0 - \$11,770	\$0 - 226	\$20	\$19	\$18	\$17	\$16	\$15	\$15	\$14
	Regular Brief	\$10	\$10	\$9	\$9	\$8	\$8	\$7	\$7
\$11,771 - \$15,930	\$227 - \$306	\$27	\$20	\$19	\$18	\$17	\$16	\$15	\$15
	Regular Brief	\$16	\$10	\$10	\$9	\$9	\$8	\$8	\$7
\$15,931 - \$20,090	\$307 - \$386	\$34	\$27	\$20	\$19	\$18	\$17	\$16	\$15
	Regular Brief	\$22	\$16	\$10	\$10	\$9	\$9	\$8	\$8
\$20,091 - \$24,250	\$387 - \$466	\$41	\$34	\$27	\$20	\$19	\$18	\$17	\$16
	Regular Brief	\$28	\$22	\$16	\$10	\$10	\$9	\$9	\$8
\$24,251 - \$28,410	\$467 - \$546	\$48	\$41	\$34	\$27	\$20	\$19	\$18	\$17
	Regular Brief	\$34	\$28	\$22	\$16	\$10	\$10	\$9	\$9
\$28,411 - \$32,570	\$547 - \$626	\$55	\$48	\$41	\$34	\$27	\$20	\$19	\$18
	Regular Brief	\$40	\$34	\$28	\$22	\$16	\$10	\$10	\$9
\$32,571 - \$36,730	\$627 - \$706	\$62	\$55	\$48	\$41	\$34	\$27	\$20	\$19
	Regular Brief	\$46	\$40	\$34	\$28	\$22	\$16	\$10	\$10
\$36,731 - \$40,890	\$707 - \$786	\$69	\$62	\$55	\$48	\$41	\$34	\$27	\$20
	Regular Brief	\$52	\$46	\$40	\$34	\$28	\$22	\$16	\$10
\$40,891 - \$45,050	\$787 - \$866	\$76	\$69	\$62	\$55	\$48	\$41	\$34	\$27
	Regular Brief	\$58	\$52	\$46	\$40	\$34	\$28	\$22	\$16
\$45,051 - \$49,210	\$867 - \$946	\$83	\$76	\$69	\$62	\$55	\$48	\$41	\$34
	Regular Brief	\$64	\$58	\$52	\$46	\$40	\$34	\$28	\$22
\$49,211 - \$53,370	\$947 - \$1,026	\$90	\$83	\$76	\$69	\$62	\$55	\$48	\$41
	Regular Brief	\$70	\$64	\$58	\$52	\$46	\$40	\$34	\$28
\$53,371 - \$57,530	\$1,027 - \$1,106	\$97	\$90	\$83	\$76	\$69	\$62	\$55	\$48
	Regular Brief	\$76	\$70	\$64	\$58	\$52	\$46	\$40	\$34
\$57,531 - \$61,690	\$1,107 - \$1,186	\$104	\$97	\$90	\$83	\$76	\$69	\$62	\$55
	Regular Brief	\$82	\$76	\$70	\$64	\$58	\$52	\$46	\$40
\$61,691 - \$65,850	\$1,187 - \$1,266	\$111	\$104	\$97	\$90	\$83	\$76	\$69	\$62
	Regular Brief	\$88	\$82	\$76	\$70	\$64	\$58	\$52	\$46
\$65,851 - \$70,010	\$1,267 - \$1,346	\$118	\$111	\$104	\$97	\$90	\$83	\$76	\$69
	Regular Brief	\$94	\$88	\$82	\$76	\$70	\$64	\$58	\$52
\$70,011 - \$74,170	\$1,347 - \$1,426	\$125	\$118	\$111	\$104	\$97	\$90	\$83	\$76
	Regular Brief	\$100	\$94	\$88	\$82	\$76	\$70	\$64	\$58
\$74,171 - \$78,330	\$1,427 - 1,506	\$132	\$125	\$118	\$111	\$104	\$97	\$90	\$83
	Regular Brief	\$106	\$100	\$94	\$88	\$82	\$76	\$70	\$64
\$78,331 - \$82,490	\$1,507 - \$1,586	\$139	\$132	\$125	\$118	\$111	\$104	\$97	\$90
	Regular Brief	\$112	\$106	\$100	\$94	\$88	\$82	\$76	\$70
\$82,491 - \$86,650	\$1,587 - \$1,666	\$146	\$139	\$132	\$125	\$118	\$111	\$104	\$97
	Regular Brief	\$118	\$112	\$106	\$100	\$94	\$88	\$82	\$76
\$86,651 - \$90,810	\$1,667 - \$1,746	\$153	\$146	\$139	\$132	\$125	\$118	\$111	\$104
	Regular Brief	\$124	\$118	\$112	\$106	\$100	\$94	\$88	\$82
\$90,811 +	\$1,747 - \$1,826	\$160	\$153	\$146	\$139	\$132	\$125	\$118	\$111
	Regular Brief	\$130	\$124	\$118	\$112	\$106	\$100	\$94	\$88

These rates have not been assessed since 1995. There was discussion on the anticipated impact of these increases. No one is refused services. This will help with the no shows because there will now be a no show rate. This did go through both the Mental Health Committee and the Community Services Board.

*Motion: Mrs. Donohue moved and Mrs. Semmel seconded to approve the foregoing resolution Carried.*

**3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HEALTH RESEARCH INCORPORATED**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Livingston County Department of Health, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Health Research Incorporated</b> 150 Broadway, Suite 560 Menands, NY 12204 For: PHEP EBOLA Contract	4/1/15-9/30/16	\$100,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Health Research Incorporated	0%	Yes X No

Director's Comments:

This contract provides funding to accelerate state and local public Health Preparedness planning and operational readiness or responding to Ebola.

*Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution.....Carried.*

Mr. Coyle thanked Ms. Rodriguez and her staff for all of their work on the County 5k. The event is different this year, being a Thursday night with food and a beer/wine tasting after. There are many businesses around town that donated prizes. There are many departments where participating has picked up significantly.

**Informational Item(s) Written Only**

- Health Education is implementing the SHAPE Work Plan for 2015; currently planning the SHAPE 5K and Fun Walk/Run
- Healthy Grocery Store initiative (CHIP) - Evaluated initiative to be conducted at Shop N Save in Nunda to measure whether or not customers purchased healthy items because of in store labeling and marketing
- Healthy Dining initiative (CHIP) Currently 10 local restaurants are participating in the Healthy Dining Program by labeling healthier menu items
- Media and outreach plan implemented regarding Main Streets Go Blue, which is a colon cancer screening initiative
- Liz Green, Violence Prevention Coordinator, completed an evaluation report regarding anti-bullying initiatives in local schools for 2014
- Public Health Week activities included media and outreach with a link to a Public Health/ CHIP update power point presentation on the LCDOH website and assistance with the Taste of Livingston County
- Media and outreach completed regarding Community Health Rankings
- Birth Control sessions with SUNY students to improve clinic flow at RHC SUNY site.

**CENTER FOR NURSING & REHABILITATION – FRANK BASSETT**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: NYSID (BATES-TROY)**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYSID (Bates-Troy)</b> 11 Columbia Circle Drive Albany, New York 12203	7/1/15-6/30/18 w/two 1 year renewal options ending 6/30/20.	Per Bid Sheet

For: Commercial Linen Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Operating budget	N?A	Yes X No

Director's Comments:

A bid for Commercial Linen Services was let with two respondents. The bid tabulation sheet was provided to NYSID at their request for submission of a price proposal. NYSID through their preferred provider Bates-Troy has proposed pricing that is estimated to save the CNR \$7,300 over the lowest bid received. Director Bassett recommends award to NYSID on the basis of linen samples evaluated and pricing filed. Contract value is approximately \$300,000.00 per year.

Mr. Bassett reviewed the bid process and explained that there were two respondents. NYSID requested the bid tabulation sheet to generate a NYSID bid proposal. NYSID submitted a bid proposal from Bates Troy. All three parties with proposals are on the preferred vendor list, however, NYSID only solicited Bates Troy for pricing. This contract will result in a \$7,300 savings to the County. He will be issuing an extension with the current vendor until June 30.

*Motion: Mrs. Semmel moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**2. AMENDING THE 2015 DEPARTMENT HEAD SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION**

RESOLVED, that the 2015 Department Head Salary Schedule is amended as follows:

**Center for Nursing and Rehabilitation**

Create and fill one full-time Finance Supervisor position.

**REFER THIS MATTER TO THE WAYS & MEANS COMMITTEE FOR APPROVAL**

Director's Comments:

A Senior Account Clerk is retiring in the CNR's Fiscal Office effective May 29. The Department at present has no secondary leadership to serve in the Director of Fiscal Services absence as all subordinates have the title Senior Account Clerk. Director Bassett requests deletion of the vacant Senior Account Clerk position effective June 1, 2015 and creation of a Finance Supervisor position to effect restructuring of the department and assurance of continuity of operations.

Mr. Bassett described the department structure and the need for a position to cover when Barb Keefe is out of the office. The duty statement for this position has been created and approved by Personnel. This title currently exists in the Department of Health. The current senior account clerk, with benefits, costs \$67,000/year. He is requesting to delete the senior account clerk position when it becomes vacant and create a 40 hour Finance Supervisor position at a salary not to exceed \$74,000. This position will over see telephone operators and in the absence of the Fiscal Supervisor, will oversee the fiscal office staff and payroll. He took responsibility for ensuring the integrity of the invoice processing to the terms of current contracts. This position will be auditing those contract invoices periodically. He does not have anyone currently in mind. The Medicaid managed long term care contracts will be overseen by this position. Mr. Coyle explained that this makes sense to have this position for the CNR.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

Mr. Bassett updated the Committee on the purchasing vacancy. He does not see this being filled within the next few months. He is researching the best way forward. He would like to fill the Finance Supervisor position first. Having the laundry staff report directly to Stephen Woodruff is going well. This is good experience for him.

He reported on the discovery that the courtyard roofing was leaking underneath the roof membrane and will need to be fixed. They are determining who, if anyone, was at fault and who will be paying for these repairs. The first estimate in was \$70,000. Chairman Gott feels that we have been years with fixing this and it should be an emergency repair. These courtyards have been unavailable for too long already.



Mr. Bassett updated the committee on the floor project. The flooring manufacturer has agreed to pay for removal, reinstallation and replacement of the mock up flooring.

Mr. Bassett discussed e-cigarette use at the facility. He explained the variety of circumstances where a battery has exploded and started a fire. This is also a nicotine delivery device that may have conflicts with prescribed medications. He had a Smoke Free Policy Acknowledgement go into effect on May 1.

**Pre-approved Informational Item(s) To Be Reported**

1. FINANCIAL/OPERATIONAL UPDATES:
  - a.) Occupancy- As of April 28, occupancy was 98.3% for the month, YTD 98.72%.
  - b.) Cash Flow – The CNR’s Cash Flow Report as of April 24 reflects \$17,544,406 in reserves.
  - c.) Budget Variance – The February 2015 budget variance reports are attached and will be discussed at the committee meeting.
2. 2014 Audited Financial Statements – An Auditor from EFP Rotenberg will present and review the 2014 statements at the June Committee meeting.

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**Informational Item(s) Written Only**

1. Reports - Absenteeism & Mandation, Agency Use, Hours Worked, Report Card
2. Courtyards Project – Valley View has removed all existing pavers from courtyards. The roof membrane inspection revealed two areas possibly requiring repair before installation of the new surface. Completion for resident use is anticipated by June 1.
3. e-Cigarettes – Director Bassett has revised the Smoking Prohibition Policy to include use of e-Cigarettes. Residents using the devices admitted prior to May 1, 2015 are grandfathered. Electronic cigarettes, otherwise known as e-cigarettes, are an unapproved nicotine delivery device, unregulated by the FDA. The FDA has concluded that E-cigarettes pose acute health risks and contain detectable levels of carcinogens and toxic chemicals. They are not a proven safe alternative to smoking and no scientific evidence at this time has shown that they help smokers quit; therefore The Livingston County Center for Nursing and Rehabilitation and Garden of Life Day Program establishes that effective May 1, 2015 no resident or registrant shall be permitted to utilize smokable tobacco products or electronic cigarettes on facility property.
4. Nurse Aide Training – Sixteen participants started the FLCC facilitated Nurse Aide Training program on April 27. Grant funding has been provided through the Workforce Development Office.
5. County Worker United Way Campaign – The CNR hosted a Final Results Celebration Luncheon with Campaign Coordinators on April 29. The campaign raised a record \$40,582.00 through the efforts of Campaign Coordinators and the generosity of donors.
6. Seniorama – The CNR will have one resident honoree at the annual Seniorama this year. Pat Adams was selected by staff and residents for her greeting card making, role as a Resident Council Representative and helpfulness to others.

Seniorama is this Saturday. Mr. Coyle reviewed the stats on the enclosed Meals On Wheels report. Chairman Gott explained that we would like to send something from the County when we have a resident turning 100 years old. Please notify Michele with the information.

**ADJOURNMENT**

Mr. Gott moved and Mrs. Semmel seconded to adjourn the meeting at 9:52 a.m.

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**OFFICE FOR THE AGING – SUE DAVIN (1 ATTACHMENT)**

**Informational Item(s) Written Only**

1. Program Summary Report for 1<sup>st</sup> Quarter 2015:

Total number of Individuals Served: 1,198  
 Congregate meals total: 5,386  
 Home Delivered Meals: 12,746  
 Case Management: 212  
 Legal Assistance: 48  
 PER Emergency Response: 478  
 Caregiver Services: 50  
 Nutrition Education: 301

## 2. Agency Updates

The agency is making application for Medicare Improvements for Patients and Providers Act funding for 3 years (September 30, 2014 – September 29, 2017). The first year funding amount is \$10,254. The purpose of the funding is to support efforts to educate and assist eligible Medicare beneficiaries with enrollment into Medicare Low Income Subsidy Program (LIS) and Medicare Savings Program (MSP), and to provide counseling and assistance in accessing Medicare Prescription Drug Coverage Part D. The funding primarily supports personnel costs for staff involved. There is no local match.

The agency has submitted application for renewed funding from the Corporation for National and Community Service for the Foster Grandparent Program for 2015-2016. The Foster Grandparent Program held its Recognition Event for volunteers on April 21, 2015 at the Oak Valley Conference Center in Geneseo. We were pleased to have a representative from the New York State Office for the Aging in attendance.

Planning and need assessment will soon be underway for the next 4 year service plan (2016-2020). There is a survey that New York State Office for the Aging has provided that will be used to gather input from seniors, caregivers, and stakeholders. Assessment and planning will continue through the summer and fall 2015. The State Office for the Aging Data Book has provided the following demographic projections for Livingston County:

	2010	2015	2020	2025	2030
Total population	63,054	64,040	65,145	66,314	67,494
Ages 60 and over	12,148	14,529 (22.7% of total population)	17,301 (26.6% of total population)	19,833	21,194 (31.4% of total population)

We are being told that the Program Instruction (PI) for the Balanced Incentive Program funding will be forthcoming and we will have to expeditiously develop a proposal in accordance with the guidelines. The funding is in our budget for this year and relates to the New York Connects No Wrong Door initiative in which the Office for the Aging will serve as the hub and comprehensive resource for all long term care services and supports.

Spring 2015 Office for the Aging Newsletter, Wise and Well, is printed and is being distributed.

## 3. Programming Updates:

The Blended Seniors Program, a partnership of Noyes Health, The Arc and the Livingston County Office for the Aging is now operational and has enrolled its first participants. The program is designed for to provide needed respite for caregivers in Livingston County caring for seniors with Alzheimer's disease and dementia. Participants engage in crafting, music, fitness, socialization, nutrition and other meaningful activities alongside individuals with intellectual and other developmental disabilities. Qualifying seniors may attend the program

for free 1 – 2 days per week, between the hours of 10 am and 2 pm.

We continue to build our partnership with the Alzheimer’s Association and will resume having counseling available for caregivers at the Murray Hill site monthly.

A Fall Prevention Workshop is being planned in conjunction with Genesee Valley Health Partnership’s Safe Communities Committee, Noyes Health, and the LC Health Department. The event will take place in September (Falls Prevention Month).

We are setting up meetings with Medicaid Managed Long Term Care plans to coordinate and explore interest in contracting with our office for meals.

Legal services now available on site at OFA two times per month.

200 seniors were assisted with tax preparation through Volunteer Income Tax Assistance program (VITA).

### Senior Nutrition Program Highlights

- New Home Delivered Meal [HDM] Clients:
  - January: 12 clients in 20 service days.
  - February: 11 clients in 15 service days.
  - March: 19 clients in 22 service days.
  - April: 18 clients through 4/16 [12 service days].
  
- End Hunger in LVCO – OFA Staff participated in the event on Sunday; April 12, 2015. The turnout this year was great. Many Seniors attended and went away with many items from the Mobile Pantry Truck from FoodLink and information regarding the SNP and services.
  
- Below is a list of agencies that the SNP has been partnering with this quarter:
  - The Arc – Established a relationship with the organization in which participants in their day program have made seasonal craft items for distribution to the SNP Clients, Pet Food Drive.
  - EARS Life Line – Site Presentations and HDM Route Outreach for Client awareness.
  - Food Link – An ongoing relationship as a Food Security Program for a 4x/year Mass Food Distribution Site.
  - Honeoye Falls Lima CSD – Established a relationship with the district in which many grade level students have made seasonal crafts for the SNP Clients.
  - Cornell Cooperative Extension – Annual Farmer’s Market Meeting and Grant workshop. Committee Member.
  - WEP [Work Experience Program] – SNP Sites are current job/work site[s] for this program.
  - LVCO Food Pantries – Work with the pantries for Food Security Meetings, Food Link Distributions and Farmer’s Market Voucher distributions.

- McDonald's Restaurants – Avon, Dansville & Mt. Morris locations. – Contacted the Owners of these franchises and requested that they donated Shamrock Shakes for the SNP clients at the respective Congregate Meal Sites. The clients love these and look forward to them.
- St. Agnes School – maintained an on-going relationship with this school. Students volunteer at the Congregate Meal Site and provide a type of Social Ministry

Attachment: Meals On Wheels Research Findings Highlights

## **VETERAN'S SERVICES AGENCY – FRANK HOLLISTER**

### **Informational Item(s) Written Only**

1. This Director attended the monthly meeting of Directors/Service Officers, VAVS representatives, Veteran organizations and interested community members at the Canandaigua VAMC. Numerous topics were discussed, but most of those present, except accredited Service Officers, were not aware of the new forms and procedures established by the Department of Veteran Affairs, to streamline and hopefully expedite the claims process. This was explained to those present. We also discussed communications sent to the VA Health Care requesting information on several topics that have been addressed and not yet responded to. It was suggested that all correspondence be sent by certified mail to insure it has been received.
2. The monthly Suicide Prevention meeting, held the first Tuesday of each month, discussed several options that would make local residents more aware of suicide and Suicide Prevention. A Suicide Prevention Walk, a “cup of Joe” given at local restaurants and several other informational ideas have been discussed. Today, 04-28-2015, a meeting of the Livingston County Suicide Prevention Task Force is being held in the County Government Building, Room 208.
3. As a member of the Western New York Veterans Advisory Council, we met at the Batavia VAMC for our quarterly meeting. We discussed the VA's new “Choice Program” and how the mileage they used was inconsistent with the actual mileage traveled by the veteran. If a veteran lives forty (40) miles or more from the closest VA facility, not as “the crow flies” but by actual miles, the veteran can utilize the “Choice Program” if his/her wait time will be over thirty days. The veteran has to be offered the program. It is still very confusing! We also discussed the signage at the Batavia VAMC. It is very archaic and needs to be replaced. The Deputy Director brought in drawings of new signs to be placed.
4. On April 12, 2015, this Service Officer volunteered at a mobile food pantry held at SUNY Geneseo. Approximately 160 local residents and families attended. I had an Outreach Booth at the event and was greeted by several former and current clients. After the event, I delivered food items to two surviving spouses in the area. They greatly appreciated the food. I contacted RSVP and Senior Companions to ascertain if they could transport these widows to local food pantries as needed. Their answer was “affirmative”.

Respectfully submitted,

Michele R. Rees  
Clerk of the Board