

**HUMAN SERVICES COMMITTEE MEETING MINUTES**  
**TUESDAY, MAY 7, 2013**  
**1:30 p.m.**

PRESENT: P. Yendell, B. Donohue, I. Davis, G. Levey, L. Semmel, J. Merrick, W. Wadsworth, I. Coyle

**MENTAL HEALTH – RODNEY CORRY**

**Action Item(s) To Be Reported**

**1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD DEVELOPMENTAL DISABILITIES SUBCOMMITTEE - MARILYN SIMONS**

RESOLVED, that the following member is hereby appointed to the Livingston County Community Services Board and subcommittees for the term designated:

Name	Address	Rep./Title	Term
<b>Livingston County Community Services Board Developmental Disabilities Subcommittee</b>			
Marilyn Simons	101 Stanley Street, Mt. Morris, NY	Community Member	1/1/13-12/31/16

*MOTION: Mr. Merrick moved and Mr. Davis seconded to authorize the foregoing resolution. Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF COMMUNITY SERVICES - HEALTH HOMES OF UPSTATE NEW YORK**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Community Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Health Homes of Upstate New York</b>	3/1/13-ongoing	N/A

1099 Jay Street

Rochester, NY 14607

For: Reimbursement for Health Home Care Management Services.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
N/A	N/A	Yes X No

**Director's Comments:**

As a current Medicaid Case Management provider who is converting these services to Health Home Care Management, we are required to contract with our regional Health Home entity (Health Homes of Upstate New York) to get reimbursed for these services as of 3/1/13. This contract will allow us to continue billing Medicaid for an interim transition period and will eventually lead to direct reimbursement from the Health Home entity starting in 2014.

R. Corry stated we have to change our reimbursement program for case management, and this contract will allow us to bill Medicaid and get directly reimbursed.

*MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.*

**3. PROCLAIMING MAY 2013 AS MENTAL HEALTH MONTH**

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, promotion and prevention are effective ways to reduce the burden of mental health conditions; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and

lead full, productive lives; and

WHEREAS, each business, school, government agency, faith-based organization, health care provider, and citizen has a responsibility to promote mental wellness and support prevention efforts.

RESOLVED, that the Livingston County Board of Supervisors recognizes the importance of mental health treatment, prevention and awareness, and does hereby proclaim the Month of May, 2013, as Mental Health Month.

**Director's Comments:**

Mental Health Month is a nationwide campaign sponsored by Mental Health America. For more than 60 years, Mental Health America and its hundreds of affiliates around the country have led the observance of May as Mental Health Month by reaching millions of people through the media, local events and screenings. This unified effort includes educational messages about the importance of whole-person health and wellness. Livingston County Mental Health will support awareness of Mental Health Month by coordinating a traveling art exhibit consisting of art work created by people receiving mental health services. The exhibit will kick off with a reception at Livingston County Mental Health on May 1 from 4-6pm and will then be featured at various other locations throughout May and June, 2013, including the Government Center, DSS, CNR, the Livingston Arts Council and Goodwill.

R. Corry mentioned the traveling art exhibit as explained above.

*MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing resolution. Carried.*

**Pre-approved Informational Item(s) To Be Reported:**

1. CREATION OF NEW MENTAL HEALTH LICENSED THERAPIST TITLE AND PART-TIME POSITION – A new title, “Mental Health Licensed Therapist,” has been created to compliment existing positions and promote more efficient recruitment and hiring practices. The qualifications for an existing title, “Mental Health Clinical Therapist,” are restricted to Licensed Clinical Social Workers (LCSW) only. The new title will enable the clinic to recruit therapists with other appropriate qualifications (Licensed Master Social Worker; Licensed Mental Health Counselor; Licensed Marriage and Family Therapist; Licensed Creative Arts Therapist) while still enabling us to recruit for only LCSWs (which is required for Medicare services) as necessary using the existing title. We have recently unsuccessfully recruited for an open part time position under the existing, more restrictive, title.

*MOTION: Mrs. Semmel moved and Mr. Davis seconded to authorize the request for a part-time position and delete the current title Mental Health Clinical Therapist. Carried.*

**WORKFORCE DEVELOPMENT - RYAN SNYDER**

Committee members commended Ryan Snyder on the successful Teen Recognition Ceremony, and Mr. Yendell personally commended Ryan on his speech.

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT - WYOMING COUNTY COMMUNITY ACTION**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Workforce Development, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Wyoming County Community Action</b> 6470 State Route 20A	6/1/13 – 8/31/13	up to \$20,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>		
Workforce Investment Act/Temporary Assistance for Needy Families	0%	Yes	X	No

Director's Comments: This is a new partnership with WCCA to provide a career exploration program for younger youth during the Summer Youth Employment Program.

R. Snyder stated this contract would provide a career exploration program for the Summer Youth Program. We are trying to give the younger youth a chance to get introduced to work experience without being put on a job site that they are not appropriate for. Wyoming County is already doing this in Livingston County with our BOCES program and we decided to partner with them. R. Snyder stated he believes the total cost of the program should be around \$9,000. He explained the number is inflated because they intend to pay the children a stipend depending on what the budget will allow. It will be a four-week program commencing in July providing four different industry focuses: building traders, culinary, conservation and health care. The youth will have four weeks of career opportunities and then next year they will be ready to go on a work site. Mr. Yendell clarified that each participant will experience a week at each discipline. The teachers are at BOCES and they have built a curriculum that they have been providing for a couple years in Wyoming County that includes soft skill job readiness training. Even if the students don't like the trades they will still learn conflict resolution, time management, etiquette, etc. all the things we hope will carry forward in their careers.

*MOTION: Mrs. Donohue moved and Mrs. Semmel seconded to authorize the foregoing resolution. Carried.*

**2. APPOINTING MEMBER TO THE COMMUNITY INITIATIVES COUNCIL – ROBYN DENISE**

RESOLVED, that the following member is hereby appointed to the Livingston County Community Initiatives Council for the term designated:

<b>Livingston County Community Initiatives Council</b>			
Name	Address	Rep/Title	Term
Robyn Denise	1967 Buell Avenue, Lima NY 14485	Low Income	1/1/13-12/31/14

R. Snyder explained the CIC has three categories of representatives and explained there was a vacancy in the low-income group. This person has been a long-term unemployment recipient and was interested in filling the vacancy. R. Snyder indicated he is getting more perspective from the CIC. Mr. Yendell added that we have had trouble filling the low-income category.

*MOTION: Mr. Merrick moved and Mr. Levey seconded to authorize the foregoing resolution. Carried.*

**3. REQUESTING PERMISSION TO CREATE AND FILL A FULL-TIME PRINCIPAL ACCOUNT CLERK POSITION (GRADE 15) AND REFERRING THE MATTER TO WAYS AND MEANS COMMITTEE**

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>		
Workforce Investment Act	0%	Yes	X	No

Director's Comments: This position will result in the elimination of a Senior Account Clerk position after the probationary period concludes.

R. Snyder stated the Senior Account Clerk position was created in 2010 shortly after the department took over the fiscal responsibilities for the GLOW region. Since that time, we have learned more about what the responsibilities entail, the level of work has increased considerably and also expanded and taken on some new programs. R. Snyder explained when he took over as Director, he decentralized some of the fiscal

responsibilities that had been with different people that did not have a fiscal background and put them all under one individual. Consequently, this person’s duties have grown immensely. This person is currently auditing all three other counties in GLOW and this was all being done at a Senior Account Clerk level, which that position does not match the responsibilities. This position is fully funded through the Workforce Investment Act so there is no local share for this position. All four counties contribute to the cost of this position and have agreed that this person deserved an adjustment in her wage. The person in the position now has taken the promotional exam and has met all the requirements to be promoted. The Senior Account Clerk position would be eliminated once the probationary period is over.

*MOTION: Mr. Wadsworth moved and Mrs. Donohue seconded to create and fill a full-time Principal Account Clerk position (grade 15) and referring the matter to Ways And Means Committee. Carried.*

R. Snyder reminded the Committee that the Job Fair is tomorrow at the Genesee River in Mt. Morris from 12-3. He indicated there are over 30 employers participating in the Job Fair. Mr. Yendell encouraged the Committee members to attend the Job Fair.

**Informational Item(s) Written Only**

4. Livingston County Unemployment Rate:

Year	January	February	March	Annual
2013	10.3	10.1	9.1	
2012	10.1	10.0	9.6	8.3
2011	10.2	9.6	9.0	8.0

*Livingston County’s UI rate decreased for the second consecutive month, which is consistent with the seasonality of the measure. The number on employed in the County increased by approximately 200 in March, with entrances to employment occurring across a variety of industries.*

5. Office of Workforce Development Activity Report

Activity	March 2013
Counselor Assisted Appointments	87
UI Eligibility Reviews	314
Adults in Training	44
Credentials Earned	4
Employer Recruitment Events	3
Employer Job Postings	55
Job Referrals	157
Pre-Hire Assessments	0
Workshop Attendees	109

6. Livingston County Job Fair – The Job Fair is Wednesday May 8<sup>th</sup> at the River Hotel in Mt. Morris, from noon until 3pm. LATS will be providing free transportation from GCC in Dansville to the job fair and the mobile work crew will be providing transportation for clients from the Government Center. Over thirty employers are expected to be in attendance as a result of a collaborative effort between Workforce Development and Economic Development to increase employer participation. Workforce Development has also been providing pre-job fair workshops to better prepare jobseekers for the event.

7. Summer Youth Employment Program – Workforce Development has received back over one hundred applications for the Summer Youth Employment Program, which is scheduled to run from July 8<sup>th</sup> through August 16<sup>th</sup>. Interviews are being held May 6<sup>th</sup> through May 9<sup>th</sup> at four locations throughout the County. Eighteen worksites have been secured, however we are in need of additional sites due to geographic concentrations of the participants. A four-week Career Exploration program for younger youth is being offered

for the first time in conjunction with Wyoming County Community Action at GVEP. The program will expose 14 to 16 year olds to career opportunities in building trades, culinary arts, conservation and health careers while developing work readiness skills, Field trips are also being planned to Empire Farm Days and the Applied Technology Center at MCC. A weeklong work readiness workshop is also being required for all participants in the program. Funding for the 2013 program remains level from last summer.

8. Federal Allocations – Despite sequestration, the Workforce Investment Act program will experience a slight 2% increase in funding in PY 2013. The Community Service Block Grant program on the other hand, will experience a 5.1% reduction for PY 2013 and has been targeted by the President’s FY 2014 budget for a 50% cut in funding. This would result in significant reductions in the funding that is available to fund delegate agencies that provide program to those in poverty.

9. Community Services Block Grant – Dr. Scipione has completed the first draft of the 2013 Community Needs Assessment, which indicates that the priorities of needs for those living in poverty continues to be finding and keeping a job, followed by transportation and health care. An RFP will be issued by the CIC later this summer for proposals to address these concerns. The CNA/HHA Program scheduled to begin in May has been cancelled by FLCC due to their inability to secure an instructor for the program. The next session is not scheduled until September, therefore candidates are being provided opportunities to be placed in a Nursing Assistant program being offered by BOCES in June.

**Upcoming Events: Community Initiatives Council (May 7<sup>th</sup> and 28<sup>th</sup>), Livingston County Job Fair (May 8<sup>th</sup>), COMPAK (May 13<sup>th</sup>), Youth Board (May 21<sup>st</sup>), Workforce Investment Board (May 21<sup>st</sup>)**

**CENTER FOR NURSING & REHABILITATION – FRANK BASSETT (4 attachments)**

**Action Item(s) To Be Reported**

**1. AUTHORIZING A SERVICE CONTRACT FOR MOBILE RADIOLOGY SERVICES FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – ULTRAMOBILE IMAGING, INC.**

WHEREAS, the County of Livingston solicited a Request for Proposal for Mobile Radiology Services for the Livingston County Center for Nursing and Rehabilitation, and two proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>UltraMobile Imaging, Inc.</b> 1465 Jefferson Road Rochester, New York 14623 For: Mobile Radiology Services	6/1/13-5/31/16 3 years w/ two 1 yr renewals at the County’s sole option ending 5/31/18	Medicare Fee Schedule w/ 30% discount

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Operating Budget	N/A	Yes <b>X</b> No

**Director’s Comments:**

The Radiology Services contract with UltraMobile Imaging, Inc. expires May 31, 2013. Director Bassett released an RFP for Mobile Radiology Services on 3/18/13. Two proposals were received on 4/19/13. Director Bassett, Amy Krause, Director of Nursing Services, Stephen Woodruff, Deputy Director of LTC, and Barbara Keefe, Director of Fiscal Services de-scoped proposals in the process of developing this recommendation to award the contract to UltraMobile Imaging, Inc. The proposal provides a 30% discount to all components of the Medicare Physician’s Fee Schedule: (1) technical, (2) set-up, (3) professional, and (4) transportation. An additional 5% Prompt Payment Discount is offered for full payment made within 20 days of receipt of a complete and accurate invoice.

F. Bassett stated that the RFP was sent to four vendors and he received two proposals for mobile radiology services. F. Bassett reported the 20% savings in 2012 was about \$7,000 and with this new contract the savings will be about \$14,000 if utilization levels remain the same. F. Bassett referred to the memo regarding the Recommendation to Award Mobile Radiology Services Contract (on file). He recommended award to UltraMobile Imaging, Inc. of Rochester, NY.

*MOTION: Mr. Davis moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried*

Mr. Davis asked when the prescription drug contract expires and F. Bassett responded November 1, 2014.

**2. AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR MEDICAL DIRECTOR SERVICES FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – SHAIKH AHMED, M.D.**

WHEREAS, the County of Livingston requires a Medical Director for the Livingston County Center for Nursing and Rehabilitation, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Shaikh Ahmed, M.D.</b>	4/11/13 - 4/10/16 (3 years)	\$1,200/mth.
22 North Elizabeth Street	With two one-year renewals expiring 4/10/18	
P.O. Box 57		
Dansville, New York 14437		
For: Medical Director Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Operating Budget	N/A	Yes <input checked="" type="checkbox"/> No

Director's Comments:

The former Medical Director Cynthia Hadley, M.D., an employee of the County, resigned effective 4/11/13. The wage and allocable benefit costs for the part-time Medical Director were \$64,790.58 in 2012. Dr. Ahmed has accepted the responsibilities of the Medical Director position at a flat fee of \$1,200 per month, \$14,400 per annum. The CNR will save \$50,000/year by this transition to Dr. Ahmed in an Independent Contractor status. The New York State Department of Health has been informed of the key leadership change.

F. Bassett stated that we are required by regulation to have a Medical Director. With the allocable benefits and GASB standards, the total cost for the position in 2012 was \$64,790. F. Bassett explained that Dr. Ahmed has agreed to serve as Medical Director at a flat fee of \$1,200 per month, \$14,400 per annum, which will provide approximately 15 hours of service a month on a basis of \$80 per hour. This will save the nursing home approximately \$50,000 per year. F. Bassett stated he has met with Dr. Ahmed and he believes services will be enhanced and the doctor will be looking at treatment protocols.

The County Administrator asked if F. Bassett believes this is a satisfactory number of hours for the Medical Director. F. Bassett stated the State looks at outcomes not hours and they will have to report that on the cost report so we will have to monitor the hours. F Bassett indicated he felt that 15 hours of service a month is satisfactory.

*MOTION: Mr. Merrick moved and Mrs. Semmel seconded to authorize the foregoing resolution. Carried.*

**Pre-approved Informational Item(s) To Be Reported**

F. Bassett reviewed the following items:

1. Financial/Operational Updates:
  - a.) Office of the Medicaid Inspector General (OMIG) LTC Payment Integrity Review – The CNR was notified in March that its Medicaid patient accounts would be audited to determine the existence of

any improper payments made on behalf of Medicaid recipients resulting from situations including, but not limited to: duplicate Medicaid payments, coordination with Medicare or other third party payers and net available monthly income (NAMI) payment/collection errors. The CNR has complied with requirements to submit all records requested by May 1, 2013.

- b.) Office of the Medicaid Inspector General (OMIG) Audit of Minimum Data Set 3.0 (MDS) Data – On April 10, 2013 the CNR had an on-site audit of MDS data submitted for the January 25, 2012 census date. The audit is associated with the January 2012 case mix (July 2012 Medicaid rate). All nursing homes that experienced a case mix increase greater than 5% are being audited. The CNR had achieved a 6% increase.

F. Bassett reviewed the outcome of the audit and indicated that we would probably be fined.

- c.) Office of the Medicaid Inspector General (OMIG) Base Year Audit Final Outcome – Chairman Merrick has executed the final Stipulation and Order in the base year audit. OMIG had originally sought an over payment recovery of \$933,233. After all rate adjustments were processed an overpayment liability of \$437,375 was finalized for the rate period 12/3/05 through 12/31/07. The final overpayment is lower than the \$463,904 arrived at after draft report negotiations because of rate component calculation refinements. Because some positive rate adjustments were achieved through negotiations the CNR will have a positive rate adjustment of approx. \$50,000 for the rate period 1/1/08 through 3/31/09. We are pleased to have concluded the base year audit having successfully reduced the recovery by approx. \$500,000. I congratulate Barb Keefe, Director of Fiscal Services for her assistance in making this outcome possible.

F. Bassett explained the outcome of the Stipulation Agreement, which will provide better than \$500,000.

- d.) Occupancy- April occupancy as of 4/30 was 98.4%. Occupancy through March was 98.85%.

F. Bassett referred to a graph provided in the packet of information (on file).

The current occupancy rate of 98.76% has reversed the trend of three years and census has seen a remarkable rebound.

- e.) Cash Flow – The CNR’s Cash Flow Report as of April 26, 2013 reflects \$11,045,160. This is a change of \$5,737,512 from December 31, 2012. A Serial Bond principle and interest payment of \$1,502,133 was made on 5/1 and a second Serial Bond payment in the amount of \$204,575 is due May 15. These payments are not reflected in the 4/26 cash balance.

Cash is strong. No update on IGT or FMAP funding.

- f.) Budget Variance and Census

F. Bassett provided an overview of the budget variance reports.

Mr. Yendell commended F. Bassett for controlling what he can control.

- g.) Other – Fire Incidents

F. Bassett indicated there was an incident due to a dryer failure—two wires shorted out. The incident was in the laundry room behind a closed door. The Fire Chief ordered the evacuation of residents from the neighborhood, and F. Bassett was not informed of this order until 9 minutes later. He has

spoken to the Fire Chief about this.

F. Bassett explained the CNR has 5,500 light fixtures and 4,400 ballasts. The ballasts are operating 24/7. The CNR had a ballast burn out. Under ordinary circumstances, the doors would be closed, vent it and replace the ballast. A Mt. Morris Police Officer arrived on the scene and the Charge Nurse ordered staff to evacuate residents. They evacuated 48 residents.

Both incidents were non-events but they became incidents because the residents were evacuated.

F. Bassett indicated the third incident was another ballast incident. It was not reportable. The last reportable incident prior to these two incidents was in 2008.

Mrs. Donohue suggested having NYSERDA look into these ballasts to see if there would be any funding available, and the County Administrator indicated we are currently undertaking a study to do this.

Mr. Davis asked how many years do we have remaining to pay on the nursing home. F. Bassett indicated approximately 27 years.

### **Informational Item(s) Written Only**

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. FLCC NA/HHA training program – Finger Lakes Community College has cancelled the Nurse Aide/Home Health Aide Training Program originally scheduled to start April 15. The college accepted the resignation of their only trainer in March and has not been successful in recruiting a hire to fill the vacancy. The cancellation affects 16 participants. The college was made responsible to notify the selected participants. The Office of Workforce Development is exploring other avenues for training to assist the affected individuals.
3. Smoke/Fire Incidents – The CNR had two incidents of low intensity smoke generation on April 18 and 20 resulting from a dryer malfunction and failed lighting ballast. The Office of Emergency Management was on-site for both incidents and the Mt. Morris Fire Department responded. In each instance the residents of the affected Neighborhood were relocated to another. No resident or staff injury resulted. Staff and responder response was in compliance with the Center’s Fire Response Plan. An After Action meeting with the Mount Morris Fire Chief, Police Chief and Kevin Niedermaier was held on May 2<sup>nd</sup> to review the occurrences. The NYS DOH conducted a site visit on April 30 to review the incidents with Director Bassett.
4. United Way Campaign - The 2013 county-worker goal was to raise \$33,000. **The FINAL result is a record \$38,044.** The campaign raised \$36,126.75 in 2012. The CNR’s goal was \$9,500. Under the leadership of Campaign Coordinators Max Rodriquez and Rachael Perry the final result was \$15,405. The CNR hosted a thank you luncheon for Campaign Coordinators in April at which Karen Rumfola, Livingston & Wyoming Counties United Way Executive Director announced that the County Worker Campaign Coordinators had been selected as recipients of the 2013 Gertrude Houston Award for dedication and leadership in support of the United Way mission. The award will be presented at the second annual Gala in the Valley, hosted by the United Way of Livingston County in September.
5. Shifa Medical, PLLC – The new medical services providers have been in place since April 1 and have been warmly received by residents and staff. All resident medical orders were fully transitioned by April 19.
6. Pixis Station – Omnicare Pharmacy has placed a Pixis Station at the CNR. As was conveyed to Committee in April, a Pixis is essentially an on-site Pharmacy ATM that will hold and dispense up to 250 medications 24/7 to immediately meet the needs of newly admitted patients or newly written orders issued between pharmacy deliveries. Staff training will be completed by the second week of May and the Pixis will be operational. Dale Nieswiadomy of the IT Department was extremely helpful in managing the



technology integration requirements.

7. Seniorama – The Office of the Aging event held every year will include Marjorie Fasano as the CNR Senior Citizen of the Year.

**DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES - LIVINGSTON AREA TRANSPORTATION AUTHORITY SERVICES, INC. & CATHOLIC FAMILY CENTER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Livingston Area Transportation Authority Services, Inc (LATS)</b> 4390 Gypsy Lane Mt. Morris, NY 14510 For: Transportation Services	4/1/13-3/31/14	Medical Shuttle \$3,323.16/mo. for Tues/Th. Medical Shuttle \$1,541.54/mo. for Wed. Senior Nutrition \$1.29/one way trip Adult Day Health Care \$14.38/one way, \$28.76/round trip

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal/State Medicaid	MA Cap: approx 15%	Yes	X	No

Director’s Comments: For Services provided by LATS for the Senior Nutrition, Adult Day Health Care, and the Medical Shuttle.

Commissioner Deane reported this is the year that the State is supposed to take over Medicaid transportation sometime around July 2013. At any time, we could be told who the contractor is for this transition. Even though we will have a contract, the State DOH people are telling DSS that they will work with the current provider to take over the contract. Commissioner Deane indicated that the County will not be using LATS for the length of this contract and everyone on Medicaid will receive communication from DSS that when they need help with transportation, they will be calling a different number.

<b>Catholic Family Center</b> 87 North Clinton Avenue Rochester, NY 14604 For: Guardianship Services	1/1/13 - 12/31/13	Various Rates
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
AP/DV Title XX	30%	Yes	X	No

Director’s Comments: Provide financial/personal management services for referred adult protective services clients. Tier I case \$300/case, Tier II Case \$300 referral fee and then \$80/hr

Commissioner Deane stated she is guardian to seven adults and Catholic Family Center manages the guardianship.

*MOTION: Mr. Merrick moved and Mr. Levey seconded to authorize the foregoing resolution. Carried.*

Commissioner Deane referred to #1c under Informational Items where the Office of Workforce Development and Catholic Charities have taken over Employment Assessment workshop activity. She indicated it has been an “unsmooth” transition. She indicated there has been a learning curve but right now it seems to be stable and entries to employment has been hovering around 12-14.

Commissioner Deane also referred to #1d under Informational Items and indicated there has been a moratorium

on Section 8 vouchers. She received some more information just yesterday that it is going to be worse than they originally thought. In mid-April, DSS received a letter stating they could not allow anybody else to enroll in the Section 8 voucher program. Livingston County has 525 vouchers and we have 477 that are used up. The State sent an email and indicated that the our region had \$76 million dollars that has to be made up before the end of the fiscal year, consequently the State is rescinding vouchers statewide that happened after April 1, 2013. Staff is meeting to determine the impact within our area. Commissioner Deane stated this is very unfortunate.

**Informational Item(s) Written Only**

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (March)
- b. Employment – Entries Into in Order of Hire (Monthly) (March)

<b>Name of Employer</b>	<b>Town or City</b>	<b># of Hires</b>	<b>Category &amp; Status</b>	<b>Hours per Wk.</b>	<b>Part-time Full-time</b>	<b>Hourly Wage</b>	<b>Job Title</b>
Burger King	Dansville	1	FA REC.	17	PT	7.25	Crew Member
Center for Disability Rights	Rochester	1	FA REC.	24	PT	10.00	Personal Care Aide
ARC Hilltop Industries	Mount Morris	1	FA REC.	37	FT	9.25	Life Skills Assistant
Subway	Avon	1	FA REC.	25	PT	7.25	Sandwich Artist
Genesee Valley Vet Hospital	Geneseo	1	SN REC.	3	PT	7.25	Cleaner
Maple Tree Inn	Short Tract	1	FA REC.	32	FT	9.50	Server
Wendy's	Rochester	1	SN REC.	10	PT	7.25	Crew Member
Kraft Foods	Avon	1	SN REC.	40	FT	9.00	Line Assembler
Genesee Valley Penny Saver	Avon	1	FA REC.	20	PT	10.00	Production
Salvation Army	Dansville	1	FA APP.	30	FT	7.25	Sales
Cost Cutters	Geneseo	1	FA REC.	25	PT	8.00	Sales
Tractor Supply	Geneseo	1	FA REC.	14	PT	8.00	Retail
Matrix Cleaning Service	Mount Morris	1	SN REC.	20	PT	14.00	Cleaner
Locust Hill CC	Pittsford	1	FA REC.	18	PT	8.00	Server/Hostess

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**Total Number of Clients**

	<b>FT</b>	<b>PT</b>	<b>Total</b>
SN Applicants	0	0	0
SN Recipients	1	3	4
FA Applicants	1	0	1
FA Recipients	2	7	9
<b>Total</b>	4	10	14

- c. Employment program delivery changes status:

The relocation of the Employment Assessment workshop activity to the Office of Workforce Development occurred in January of 2013. All applicants of Temporary Assistance that are determined employable are sent for further assessment. The rate of participation and subsequent completion of this assessment has increased from 53% and 49% in February 2012 to 65% and 55% in February 2013. The Office of Workforce Development can provide additional services and expertise to this population in regard to preparing for and searching for employment. The largest hurdle in this process continues to be the training of staff in the employment process. Engagement rates have increased for both TANF and SN populations since January. Entries to employment however have been flat since November of 2012.

- d. Section VIII Housing:

Due to sequestration there has been a moratorium put on assigning new vouchers to those on the Wait List. Livingston County currently has 525 vouchers assigned, and 477 vouchers

that are leased up, thereby leaving 48 unleased vouchers at this time.

e. Financial Assistance Program Statistics (Monthly) (March)

**Temporary Assistance Cases:**

Family Assistance	357
Safety Net	354
<b>Total</b>	<b>711</b>

**Medicaid Cases:**

Community	3930
Chronic Care	243
Foster Care	138
SSI	1228
<b>Total</b>	<b>5539</b>

**Medicaid Individuals (Monthly Premium):**

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5856
Family Health Plus	1490
<b>Total</b>	<b>7346</b>

**Food Stamp Cases**  
**Child Care Cases**

**3271**  
**160**

f. Foster Care Services (Quarterly) (March)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	47	3	0	50	2	30	10	42
FEB	50	5	1	54	2	34	9	45
MAR	54	4	0	58	2	37	8	47
AVG.	50	4	0	54	2	34	9	45

As of March 31, 2013 we have 39 Certified Foster Homes.

g. Child Protective Services (Quarterly) (March)

**NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:**

(Includes secondary reports and cases transferred from other Counties)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
January	93	79	89	70	76	59
February	57	74	66	58	64	67
March	78	100	89	102	60	60
April	80	82	88	70	62	

May	70	89	100	104	67
June	87	77	84	81	72
July	52	71	85	58	53
August	69	82	70	71	58
September	77	75	61	86	58
October	82	79	85	80	63
November	87	88	51	59	45
December	74	71	67	68	48

To Date

Total Reports					186
Avg./Month					62

For Previous Years

Total Reports	906	967	935	907	726
Avg./Month	76	81	78	76	61

**REMOVALS -- March 2013**

	<u>Current</u>	<u>Last</u>	<u>Year</u>	<u>Monthly</u>
	<u>Month</u>	<u>Month</u>	<u>to</u>	<u>Avg.</u>
			<u>Date</u>	<u>to Date</u>
Removals (Children)	4	0	4	1

2. Employees hired, resigned or retired in end of March/April:

Penny Lauko	Returned to	HEAP Examiner	Leicester	3/31/13
Kelsey King	Bumped - Layoff	Seasonal HEAP Examiner	Conesus	3/29/13
Catherine Harding	Hired	Caseworker Trainee	Avon	4/22/13
John Hope	Hired	Clerk/Typist	Nunda	4/22/13
Jeni DeMarco	Hired	Support Investigator	Nunda	4/22/13
Sally Nash	Resigned	Clerk/Typist	Piffard	4/26/13
	Accepted a position at DOH			
Kelly Monteleone	Layoff	Seasonal HEAP Examiner	Avon	4/26/13
Lisa Batlle	Layoff	Seasonal HEAP Examiner	Nunda	4/26/13

**DEPARTMENT OF HEALTH – JIM PERAINO**

**Action Item(s) To Be Reported**

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - NEW YORK STATE DEPARTMENT OF HEALTH (3), DR. KAYE MORGAN, COMMUNITY CARE OF ROCHESTER, INC, D/B/A VISITING NURSE SIGNATURE CARE (VNSC), GENESEE REGION HOME CARE ASSOCIATION, INC. D/B/A LIFETIME CARE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors, is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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**New York State Department of Health**

1/1/13 - 9/30/13

\$92,969.00

Bureau of Maternal and Child Health

Attn: Michael Acosta

ESP, Corning Tower, Room 878

Albany, NY 12237

For: Community Health Worker Grant-Amendment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS DOH	0%	Yes x No

Director's Comments:

This is an amendment to the contract on the March 2013 Agenda, replacing the existing Appendix X and adding an Appendix R in order to include additional language on all State contracts.

**New York State Department of Health**

10/1/12 - 9/30/13

\$29,922.00

Cori Lewis, Health Program Administrator

Bureau of Early Intervention

ESP, Corning Tower, Room 287

Albany, NY 12237

For: Early Intervention Administration

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS DOH	0%	Yes x No

Director's Comments: This contract renews the Early Intervention Grant for a new term and includes amendments to the original Appendix X and adds an Appendix R in order to include additional language on all State contracts.

**New York State Department of Health**

4/1/12 - 3/31/17

\$15,818.85/year

Bureau of Communicable Disease Control

ESP Corning Tower –Room 651

Albany, NY 12237

For: Rabies Reimbursement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS DOH	0%	Yes x No

Director's Comments: This contract provides reimbursement for expenses associated with response to rabies exposures, human post exposure treatment, euthanasia and testing of animals, and holding rabies vaccination clinics. It provides for \$15,818.85 each year and has a maximum value of \$79,094.25 for the five-year contract period.

**Dr. Kaye Morgan**

8/10/12 - 6/30/13

\$400.00

York Animal Hospital

2275 Main St.

York, NY 14592

For: Veterinarian Support-Bioterrorism

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS DOH	0%	Yes x No

Director's Comments: This contract is for the evaluation of exposures, preparing specimen and providing consultation in the event of a terrorist action involving animals.

**Community Care of Rochester, Inc.**

5/1/13 - 4/30/18

\$0.00

**D/B/A Visiting Nurse Signature Care (VNSC)**

2180 Empire Blvd,

Webster, NY 14580

For: Transitional Coaching Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NA	NA	Yes No NA

Director's Comments: This contract is for a new grant program, which focuses on prevention of re-hospitalization and provides the patient with assistance in navigating the health care system. There is no

County cost involved as the contractor pays the Department for the service provided.

**Genesee Region Home Care Association, Inc.** 5/1/13 - 4/30/14

\$0.00

D/B/A Lifetime Care

3111 Winton Road South,

Rochester, NY 14623

For: Transitional Coaching Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NA	NA	Yes No NA

Director's Comments: This contract is for a new grant program, which focuses on prevention of re-hospitalization and provides the patient with assistance in navigating the health care system. There is no County cost involved as the contractor pays the Department for the service provided. This agreement may be extended by mutual written agreement.

*MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.*

**Informational Item(s) Written Only**

1. Colon cancer screenings at Noyes tripled in March, due in part to Main Street Goes Blue, from 110 to 300 screenings.
2. The Grant written by Lisa Beardsley for GVHP was received.
3. Public Health staff is attending onsite training for Incident Command System (ICS) and Leadership Training with a Grant received for Genesee Community College (GCC).
4. Dog Control has initiated work with the Spay/Neuter Program with the GCC Vet Tech.
5. We still have cases of flu in the County.
6. Dr. Flender has joined the Board of Health and attended her first meeting in April. She replaced Dr. Breen on the Board.
7. Updated information on the weekly disposition of dogs is being provided on a separate attachment.
8. Patient Billing, Collection and Charge Off Policy provided on a separate attachment.

Mr. Davis asked if any rabies incidents have been reported in the last six months. J. Peraino stated that Jim Mazurowski would be the one who would know this and he asked if he should have him contact Mr. Davis. Mr. Yendell stated he does not recall anything being brought up at the Board of Health meetings.

**OTHER**

The County Administrator reported that the Department of Health had a nice annual meeting and a few Supervisors were able to attend. He stated that Jennifer and crew did a nice job organizing this meeting. He indicated that a few things he noted was that Colon Cancer Screenings were up probably a result of Main Streets Go Blue, which was selected as a Best Practice Award at the national level. The Department will be lauded for our efforts in that area. He stated the National Association of County Health Officials would also recognize the Department as the only Department in the State with accredited status.

The County Administrator asked committee members if they have heard anything from seniors receiving Meals on Wheels about a survey that was generated by the State. Committee members have not heard anything. Some residents from others counties have received a survey, and the survey is asking questions that are inappropriate.

Mrs. Donohue stated she has had people asking about the CHHA and she indicated she spoke at the Golden Years Club today about this. The County Administrator stated we have had 7 formal inquiries on the RFP. The RFP is due May 23, 2013.

Mr. Wadsworth requested a copy of the Meals on Wheels Survey.

The County Administrator stated it would be interesting to know what impact a 1% occupancy increase would have if that rate was consistent throughout the entire year, i.e. staying at 98%, 97%, 96% all year long. He stated he would get this information from Frank.

## **ADJOURNMENT**

*Mr. Wadsworth moved and Mrs. Semmel seconded to adjourn the meeting at 2:33 p.m. Carried.*

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### **VETERANS AFFAIRS – FRANK HOLLISTER**

#### **Informational Item(s) Written Only**

1. The Department of Veterans Affairs is implementing an initiative to expedite compensation claims decisions for Veterans who have waited a year or longer for a rating on their claim(s). Effective April 19, 2013, the VA began making provisional decisions on the oldest claims, which will allow Veterans to begin collecting compensation benefits more quickly, if they are eligible. This initiative provides a one-year safety net to submit further evidence should it become available and protects the Veteran's right to appeal the decision. This is an "attempt" by the VA to decrease the backlog of claims.
2. In the April 20 – 21, 2013 edition of the Batavia Daily News, a front page headline stated, "State's New Parade Rules Rankle Locals". The New York State Department of Transportation has proposed a new permit, Special Events Permit 33-C, "that would be used for events on state highways that do not have a local permit." This regulation would "add another layer of review and steps like a traffic engineering study that would drain resources (profits) that are otherwise spent on the event". This regulation would further impinge on the rights of our citizens, local volunteer organizations, fire departments and Veteran organizations for events such as Memorial Day or the 4<sup>th</sup> of July. Our local Senators and Assemblymen and women should and will be notified of the proposal.
3. As a member of the CHIPS committee, we have focused our attention on Suicide Prevention. Numerous cases of suicide or attempted suicide have been reported and it is the goal of this organization to provide information and resources to the community to address this problem.
4. This office received numerous sources of information addressing homelessness, which will be distributed throughout the county via veterans' organizations, Office for the Aging, Social Services, etc. The Department of Veterans Affairs has been allocated \$17 million to eradicate this problem.

### **OFFICE FOR THE AGING – KAAREN SMITH**

#### **Informational Item(s) Written Only**

1. Final Program Summary Report for Fiscal Year 4-1-2012 – 3-31-2013
  - a. Total number of individuals service ( unduplicated county) = 2,137
    - Age 60 - 75 yrs = 1008
    - Age 75+ = 776
    - Age 85 + = 353
  - b. Poverty Level
    - 100 % (\$11,490 annually or under) = 283
    - 150% (\$17,235 annually) = 569
  - c. Frail / Disabled ( 2-3 activities of daily living that are difficult to perform) = 655
  - d. Live Alone = 576
2. Final Service Delivery Report for Key Services for 4/1/12 – 3/31/13
  - a. Assisted transportation to non emergency medical appointments = 2,099 one way rides
  - b. Transportation to Congregate Meal Sites in Avon, Dansville and Mt. Morris = 6013 one way rides
  - c. Caregiver Support Groups = 48 meetings
  - d. Caregiver Respite Services = 753 hours of respite
  - e. Case Management Services = 1006 hours

- f. Personal Care Services = 5440 hours
- g. Housekeeper Chore Services = 3309 hours
- h. Congregate Meals ( Avon, Dansville, Mt. Morris Senior Nutrition Sites) = 17,222
- i. Home Delivered Meals (all 17 townships) = 55,767
- j. Individual Nutrition Counseling Services to those at risk for malnutrition = 130 individuals
- k. Nutrition Education = 12 newsletters distributed to 742 individuals  
36 Nutrition Education programs presented at all 3 Congregate sites
- l. Health Insurance Information Counseling and assistance Program = 552 different individuals served
- m. Legal Assistance = 235 different individuals received assistance
- n. EARS / LIFELINE (Noyes Hospital) = 760 subscribers have been provided with a personal Emergency response unit.

Respectfully submitted,

Virginia O. Amico  
Clerk of the Board