

**HUMAN SERVICES COMMITTEE MEETING MINUTES**  
**TUESDAY, JUNE 4, 2013**  
**1:30 p.m.**

PRESENT: P. Yendell, B. Donohue, I. Davis, L. Semmel, J. Merrick, I. Coyle

ABSENT: W. Wadsworth, G. Levey,

**COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE (CASA) – CHRIS TAYLOR**

**Pre-approved Informational Item(s) To Be Reported**

1. UPDATE – Executive Director Chris Taylor introduced Board Vice Chair Bob Bishop and Board Chair Chris Rider and the Committee members introduced themselves. Mr. Taylor explained that he appreciates this time to report to the Committee and distributed copies of their annual report for review. Mr. Taylor will give a high level overview with time for questions. Mr. Taylor also brought brochures for anyone interested in taking some. They wanted to come to the meeting to talk about where they are as an agency and give some ideas on how they did last year. Looking inside the annual report, income is viable right now, despite the clinical units showing a decrease in their census in Geneseo and Dansville over the past couple of years. As a counter to that we have also been focusing more on client retention and we do our best to support our clients in adhering to the program that they are in. In that respect, their revenue has not been impacted as much as the loss in their census. They are very aware and they went from a focus of just looking at their unit and service and changing that to look at retention rate, number of discharges to number of admissions and things like that. One thing they have also focused on is wait time. Their wait time is one day. So if you call up today, we can usually see you today. This is something they have really focused on. In the face of what has not been an increasing enrollment over the past couple of years. This year, however, is a different story. This year, to date, they are about 10% above last year and the previous year. Mr. Taylor distributed a report with year to date numbers. The Geneseo and Dansville clinics are both up. Some reasons for this are their focus on getting clients in quickly and they have also been doing Saturday evaluations in Geneseo. So again, they are looking at ways that they can offer people better/easier access to treatment. Over the last few months they have found that Saturday appointments have been well received. They are seeing 2-3 people every Saturday during 8 a.m-12 p.m. Basically this is about three appointments. A good evaluation takes about 75 minutes to do in order to take enough time to do an analysis and paperwork. On top of this, we also discussed last year that we want to be more aggressive in Livingston County and how they can improve client care and collaboration with their partners. One of the things that he feels has helped them this year is that they do have a contract with DSS. As recently as a couple of weeks ago, they met with Diane Deane and her team just to review how it is going and that has led to about 30% in referrals for the last year to date. Their goal for that was a 50% increase, so they are hoping to see some more but they did have some staffing issues after they started the position. They had a woman go on disability for six weeks and those things factor in. Another thing they have started in Geneseo is a suboxone program, which mimics Dansville's program. Suboxone is a new medication that helps people with opiate addiction, heroin addiction and prescription drug addiction. That program has been very well received, they are actually running groups specifically for that population. The biggest increase we had last year in terms of drug of choice walk-ins was opiates. We also had an experience last year where marijuana substantially took over cocaine as number two and alcohol dropped below 50%. This is the first time since Mr. Taylor has been here that alcohol has dropped below 50% for the primary reason people walk in. They are seeing a shift in marijuana and prescription opiates. Another thing they are doing on top of the Saturday evaluations with DSS is that they are also working with Rodney Corry at Mental Health, looking at how they can collaborate with them to offer better service to the clients that they both see. Mr. Taylor and Katie, she is sort of the program director, have been meeting with Rodney and Michele just to discuss ways they can be more creative. They have also had two "lunch & learns" with the staff where they share information and talk about programming among the entire staff of both agencies so it has been very good. Mrs. Donohue stated that another thing they have done is to make a connection with Frank Hollister. Mr. Taylor explained that he actually started chairing the community health improvement program plan subcommittee and the social and emotional health committee so Frank Hollister is on that

committee with him and they have been making inroads with Mr. Hollister. Mrs. Donohue also stated that they also brought him onto the Community Services committee. From a quality perspective they did just have OASIS come in mid May. Their clinic was up for a license review. They had a very positive review. Indications from the state reviewers were that they are going to get a three year operating certificate, which is the best you can get. They beat the minimum by quite a bit and they are very happy with that. Dansville is up in November and they are hoping to have the same people come. Geneseo is actually up in August but OASIS pops in whenever they want to, trying to surprise you, so they came 3 ½ months early. In addition to all that, they also continue to explore ways that they can expand their business. In the face of reduced revenue, increased competition and insurance companies paying for less and less, they feel that it is important that they continue to be on top of how they can remain viable, keep their employees, provide benefits and things like that. They have also looked into opportunities south of us. They have looked into opportunities around expanding some of the urine screening business surrounding us that they already do and some other ventures that they can do to engage clients. He feels that Livingston County is very under treated. Statistically, 12% of the population suffers from substance abuse. The problem is that right now our clinics have less than 200 enrolled and when we look at Noyes and Livingston County Mental Health and they have about 1200 enrolled. They know statistically 40% of CASA clients need mental health counseling and 26% of Noyes/LCMH clients need mental health counseling. The state provides those stats across the whole state. They know that there are more clients that they could engage. The question for them is how to do that. In going down some of the avenues that they are going down, they hope to be helpful in this. Mr. Davis questioned whether they see much of people buying beer for minors. He knows that the committee saw some of the flyers for project sticker shock and Mr. Taylor explained that they feel that this county is doing a great job addressing that. They do something at several schools called project sticker shock. One of the schools that they are most active in is Dansville. They feel like they are making an impact. They don't hear that a lot of that stuff is going on and when he sees Mr. Merrick or other people in the Sheriff's Office they don't hear a lot of that. They are active with the college coalition and they have Geneseo police on that committee. In Dansville they have the Dansville PD involved. They don't hear a lot of that. Mr. Davis felt that this was good because he knew that this was a big problem, especially in Nunda. There was discussion of an incident at the Nunda Fun Days. Mr. Taylor described a problem in Dansville a few years ago where the school nurse provided alcohol. Ever since that happened they have been very active in Dansville. They had a counselor in there a couple of years ago, but had to scale back. Last week Dansville voted on and approved an SRO position and also a CASA counselor so they are going to have Dawn Landon going in there full time. The contract has not been hammered out yet but it did pass. He feels that that is really a feather in their cap because of the work that Dawn does and the appreciation they have but also a feather in Dansville's cap because in this day and age it's real rare to have a school step up and support a program. Mr. Yendell stated that the efforts CASA puts in to making changes certainly has shown great improvement. Mr. Taylor explained that he has a great relationship with Mental Health Director Rodney Corry. He explained that they all have transparencies and that they meet every month, usually the Monday before the subcommittee. Mr. Rider stated the Chris has been very effective in pushing outreach programs like having a counselor on Murray Hill, a counselor placed in Dansville and other schools. He wanted to mention that, for two years now, he has made efforts to involve Noyes in mental health without any success. They tried to get a detox center going at Noyes. They know there is space available, in fact a whole floor is still available, and they will keep trying. Mr. Coyle questioned how the work in the jail is going and if they have a dedicated presence in the jail. Mr. Taylor reported that it is going very well. In addition to a person in County DSS, they do have Kerry Upshaw is the person in the jail. He is in the jail twice a week to provide services to both men and women. He also does the drug court, which is nice because many of those actually come in to drug court. Jody Caukins was doing that for over a year but she took a job at a prison. Kerry was actually working here previously but took a job with Unity and Jody took over and now Jody has gone to correctional and Kerry came back so everybody knows him. It has really been a smooth transition. Mr. Coyle questioned CASA's efforts to branch out the urinalysis screening and asked whether that has to do with what some governments have to do with drug testing and things like that. Mr. Taylor explained that they have a few contracts with a company in Honeoye Falls, one in Avon and another in Elmira Heights. They have these little contracts, but they continually look at how they can provide more of this service. Unless you have several thousand people, you are not going to make a lot of money at this type of service. Right now it

has just been a service that they have provided. They are just looking to see if there is a market for that service. One of the problems that they had is that some of these big companies like Wyoming County Community Hospital, they have a lot of contracts because they have the lab right there. They not only have a solid position, but CASA can not compete with their costs. Mrs. Donohue explained how her Highway Department was unhappy with how the urinalysis testing at Warsaw Hospital was being done. They would get called over for testing and would then have to wait so they have since gone to a private contractor, which has worked out great for them. The reason for Mr. Coyle's question was that the County has a consortium, of which a few towns here probably participate in it with the County created years ago when they first mandated the DOT standard for drug testing and it is with Wyoming County and there have been some questions as far as renewal of that. The reason he asked is that he just took a look at it and that is something they can talk about at a later date. If CASA is not out there soliciting new business then he won't but if they are Mr. Coyle will get together with Mr. Taylor to look at the possibility. Mr. Taylor stated that it is definitely something that they want to look at. He described one contract that they have with a limo company that is not DOT so they don't even do reasonable suspicion unless someone comes in intoxicated, then they have tests done. So they have this paperwork, but only do three per year. They are definitely interested in providing this service to the County. He and Mr. Coyle will meet at a later date to discuss this possibility.

**WORKFORCE DEVELOPMENT - RYAN SNYDER**

Mr. Snyder explained that his first items are simple corrections to terms of office for the Community Initiatives Council. When these two items were initially approved the term was misrepresented as a two year term and it should have been a three year term and this is simply a correction.

**Action Item(s) To Be Reported**

**1. AMENDING RESOLUTION NO. 2013-160 APPOINTING A MEMBER TO THE COMMUNITY INITIATIVES COUNCIL - ROBYN DENISE**

WHEREAS, Board of Supervisors Resolution No. 2013-160 Appointing A Member to the Community Initiatives Council contained a two-year term of appointment; and

WHEREAS, it has been determined that the term of office for the Community Initiatives Council is three years, now, therefore, be it

RESOLVED, that the term shall be amended to read 1/1/13 – 12/31/15, and be it further

RESOLVED, that the following member is hereby appointed to the Livingston County Community Initiatives Council for the term designated:

<b>Livingston County Community Initiatives Council</b>			
Name	Address	Rep/Title	Term
Robyn Denise	1967 Buell Avenue, Lima, NY 14485	Low Income	1/1/13-12/31/15

*MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing resolution. Carried.*

**2. AMENDING RESOLUTION NO. 2012-368 APPOINTING MEMBERS TO THE COMMUNITY INITIATIVES COUNCIL – TIMOTHY CORNELL, PAM O'DELL**

WHEREAS, Board of Supervisors Resolution No. 2012-368 Appointing Members to the Community Initiatives Council contained a two-year term of appointment; and

WHEREAS, it has been determined that the term of office for the Community Initiatives Council is three years, now, therefore, be it

RESOLVED, that term shall be amended to read 1/1/13 – 12/31/15, and be it further

RESOLVED, that the following members are hereby appointed to the Livingston County Community Initiatives Council for the term designated:

<b>Livingston County Community Initiatives Council</b>			
Name	Address	Rep/Title	Term
Timothy Cornell	300 Loughlin Lane, Geneseo, NY 14454	Low Income	1/1/13-12/31/15
Pam O'Dell	12 Columbus Ave., Apt. 112, Mt. Morris, NY 14510	Low Income	1/1/13-12/31/15

*MOTION: Mr. Merrick moved and Mrs. Semmel seconded to authorize the foregoing resolution. Carried.*

**3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB – LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT, THE RESEARCH FOUNDATION AT SUNY BROCKPORT FOR ORLEANS UPWARD BOUND, WYOMING COUNTY COMMUNITY ACTION, INC., GENESEE COMMUNITY COLLEGE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County on behalf of GLOW WIB, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Livingston County Office of Workforce Development</b> 6 Court St. Room 105 Geneseo, N Y 14454	7/1/13 - 6/30/14	\$16,000.00
<b>The Research Foundation at SUNY Brockport For Orleans Upward Bound</b> 350 New Campus Dr. Brockport, NY 14420	7/1/13 - 6/30/14	\$7,315.00
<b>Wyoming Community Action, Inc.</b> 6470 Route 20A Perry, NY 14530	7/1/13 - 6/30/14	\$2,000.00
<b>Genesee Community College</b> For Wyoming Upward Bound 1 College Rd. Batavia, N. Y 14020	7/1/13 - 6/30/14	\$7,877.00

Funding Source	Local Share	Budgeted?
Federal WIA Funds	\$0	N/A

For: The provision of youth development services to WIA eligible youth, ages 14-21, residing in the GLOW region. Funding awards are recommended by the GLOW Youth Council and scheduled for approval by the GLOW WIB at the June 18<sup>th</sup> Meeting.

Mr. Snyder explained that these contracts are on behalf of the GLOW Workforce Investment Board. This is subcontracting with youth providers for year round programming. These serve the 14-21 year olds in the four county region and as the GLOW grant recipient, we are responsible for executing those contracts. These are the same four contractors that we have continued to contract with for the past several years. All are determined through the RFP process by GLOW WIB.

*MOTION: Mrs. Donohue moved and Mrs. Semmel seconded to authorize the foregoing resolution. Carried.*

**4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING RESOURCE ALLOCATION PACKAGE (RAP) FOR THE LIVINGSTON COUNTY YOUTH BUREAU - NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Resource Allocation Package (RAP) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Office of Children and Family Services</b> Capital Views Office Park	1/1/13 - 12/31/13	\$56,818.00

52 Washington St.  
 Rensselaer, NY 12144

For: The Resource Allocation Package (RAP) authorizes the draw down of state youth development funds.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

Mr. Snyder explained that this is the resource allocation package that the Youth Bureau enters into with New York State that allows us to draw down the funding that we receive. The main point here that he thinks is interesting is that we have essentially received the same amount of funding as last year. For the last several years there has been a significant decrease each year. This will allow us to continue the few Youth Bureau related programs they have

*MOTION: Mr. Davis moved and Mrs. Semmel seconded to authorize the foregoing resolution. Carried.*

There were 60 applicants signed up for youth employment this year. Through the screening process they will have a more committed group and will have a higher success rate. There was discussion regarding the recognition awards ceremony at HFL last night.

**Informational Item(s) Written Only**

5. Livingston County Unemployment Rate:

Year	February	March	April	Annual
2013	10.1	9.0	7.8	
2012	10	9.6	8.1	8.3
2011	9.6	9.0	7.9	8.0

*Livingston County’s UI rate decreased for the third consecutive month, to the lowest rate in six months. The Unemployment Rate for April has not been this low since 2008.*

6. Office of Workforce Development Activity Report

Activity	April 2013
Counselor Assisted Appointments	51
UI Eligibility Reviews	264
Adults in Training	37
Credentials Earned	1
Employer Recruitment Events	4
Employer Job Postings	101
Job Referrals	182
Pre-Hire Assessments	0
Workshop Attendees	112

7. Workforce Investment Act Common Measures (10/1/12 – 12/31/12)

Metric	Achieved Measure	Total Enrolled in Services	% Achieving Measure
Adults Entering Employment	615	896	68.6%
Adults Retaining Employment	653	830	78.7%

Metric	Achieved Measure	Total Enrolled in Services	% Achieving Measure
Dislocated Workers Entering Employment	216	322	67.1%
Dislocated Workers Retaining employment	201	257	78.2%

Metric	Achieved Measure	Total Enrolled in Services	% Achieving Measure
Youth Placed in Employment or Education	10	19	52.6%
Youth Attaining Degree or Certification	7	11	63.6%
Youth Gaining Literacy or Numeracy	1	6	16.7%

*The US Department of Labor uses Common Measures across several different programs to evaluate performance. Failure to reach 80% of your negotiated standard could result in sanctions or reduction in future allocations.*

8. Livingston County Job Fair – Employer participation for the 2013 Job Fair increased with 33 employers participating, compared to 28 in 2012. Job seeker foot traffic was down from 275 in 2012 to 230 in 2013, however the quality of applicants was considerably higher according to employer feedback. This can be partially attributed to the pre-fair workshops, which were provided to better prepare the attendees. Several hires were reported to have been made on the spot along with follow-up interviews being scheduled for approximately 20% of the attendees. Jobseekers over the age of 50 represented 42% of the attendees. Approximately 24% of those attending were currently employed.

9. Summer Youth Employment Program – The 2013 SYEP Program is scheduled to run from July 8th through August 16th. Eligibility interviews were held in May with approximately 60 youth qualifying for work placements and 27 younger youth qualifying for the Career Exploration Program. Twenty worksites have been secured, however we are still in need of additional sites due to geographic concentrations of the participants. GCC in Dansville is providing classroom space for an unpaid weeklong work readiness workshop that is being required for all participants in the program. The intent of this workshop is to provide the youth with more skills and techniques to enable them to be more successful in their placements. This will hopefully reduce absenteeism and disciplinary action, which has risen in the past few years.

10. CNA Training – FLCC decision to cancel the Spring CNA/HHA training left sixteen jobseekers uncertain of how to proceed in their pursuit for employment. Workforce Development, The CNR and BOCES all came together to coordinate efforts to enable all selected participants to enroll in a Nursing Assistant Program that was being offered through BOCES later in the month. Special accommodations had to be made to expand the class size, process and test the applicants and make arrangements for funding.

11. JSEC – The Livingston County JSEC formally dissolved after more than twenty years of serving as an interface between the Department of Labor and employers in Livingston County. Several planning meeting were held to try and reinvigorate the group, but ultimately the Committee felt that the needs of employers were being met through other means like the Chamber, Workforce Development and other professional associations. The Department of Labor, Workforce Development, Economic Development and the Chamber will continue working together to ensure that the workforce needs of our employers are being addressed.

12. CIC – The Community Initiatives Council met twice in May to discuss the results of the 2013 Community Needs Assessment and to identify priorities for funding programs in 2014 through 2016. Employment and employment supports and training continue to track as the highest needs among those living in poverty in the County. The CIC is in the process of developing an RFP for 2014 that will prioritize employment activities as a component in funding proposals. A strategic planning session for the Committee is scheduled for May 28<sup>th</sup>. The RFP is scheduled to be released later this summer.

13. On-Site Recruitments – Workforce Development has experienced a significant increase in the number of on-site recruitment requests from employers and staffing agencies in the past few months. Regular visitors include Coastal Staffing, Remedy Staffing, Aerotek and Companion Care of Rochester.

Recruitment events are being scheduled to coincide with DSS workshops to capitalize on the public assistance attendees.

**Upcoming Events: Community Initiatives Council (May 28<sup>th</sup>), Youth Board (June 18th), Workforce Investment Board (June 18th), BEA Annual Meeting (May 31<sup>st</sup>), NYSCAA Training (June 11<sup>th</sup>-12<sup>th</sup>).**

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: POMCO GROUP, OMNICARE PHARMACY OF WESTERN NY, UNLIMITED CARE, INC., S2AY NETWORK**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>POMCO GROUP</b>	3/1/13- ON-GOING	\$00.00

JULIE RUSSELL  
 Network Development Provider Svcs.  
 2425 James St.,  
 Syracuse, NY 13206  
 For: AWP Language to Cover Additional Drug Codes

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	NA	Yes	No

Director's Comments: This Agreement is between Livingston County and Pomco Group to add Average Wholesale Price (AWP) Language to cover all drug codes not carved out of the original contract dated 10/1/12.

<b>Omnicare</b>	5/1/13 - 4/30/16	\$65.00/hr
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Robert Wojton  
 Omnicare Pharmacy of Western NY  
 2410 North America Dr.  
 West Seneca, NY 14224  
 For: Pharmacist Oversight of Reproductive Health Center

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Reproductive Health Center Budget	0x	Yes x	No

Director's Comments: This Service Contract is to provide the Reproductive Health Center with consulting pharmacist services.

<b>Unlimited Care, Inc.</b>	1/1/13 - 12/31/14	\$22.36/hr
Ryan Hoose		\$27.36/hr holiday rate

333 Westchester Ave., West Bldg, Suite WG02  
 White Plains, NY 10604-2911  
 For: Home Health Aide Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various 3 <sup>rd</sup> party payers	Varies by payer	Yes x	No

Director's Comments: This contract is for the provision of Home Health Aide and Personal Care Services to patients in the Certified Home Health Agency and Hospice Program.

<b>S 2AY Network</b>	2/1/13 - 6/30/13	\$2,445.00
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Andrea J. Haradon, Coordinator  
 PO Box 97

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
PH Emergency Preparedness Grant	0%	Yes No

Director's Comments: This Agreement is between the Counties in the Finger Lakes Public Health Alliance for Emergency Planning Services.

Ms. Rodriguez reviewed the contracts for the Committee.

*MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing resolution. Carried.*

Ms. Rodriguez reported that they did get their cancer services program (Main Street Goes Blue) approved for five years of funding, \$150,000/year.

She is heading over to the dog control facility, which is currently being inspected.

**Informational Item(s) Written Only**

1. Dog Control is working with the American Society for the Prevention of Cruelty to Animals (ASPCA) on a pet pantry to provide education and outreach to the community.
2. The Department received a Proclamation for Accreditation from Senator Patrick M. Gallivan on 5/3/2013.
3. The Department participated in a flurricane drill the week of 5/13-5/17.
4. The Department completed staff trainings on Leadership and Incident Command (ICS) through a grant with the Best Center throughout the month of May.
5. The Department received a Vaccine Safety Grant of \$25,000.
6. The Department is in the process of completing a Community Health Assessment for NYS Prevention Agenda.
7. The Watershed Inspector did an educational program for a group of Livonia 7<sup>th</sup> Graders at the Vitale Park.
8. Environmental Health staff is working collaboratively with Cornell Cooperative Extension on taking precautions to prevent disease transmission on produce at farmers markets.
9. There have been three successful spays/neuters with the GCC Vet Tech Program.

**CENTER FOR NURSING & REHABILITATION – FRANK BASSETT (4 attachments)**

**Pre-approved Informational Item(s) To Be**

1. Financial/Operational Updates:
  - a.) Occupancy- As of May 27 occupancy was 98.4% for the month.
  - b.) Cash Flow – The CNR’s Cash Flow Report as of May 26, 2013 reflects \$9,045,160 in reserves. Serial Bond principle and interest payments totaling \$1,706,708 were made in May. Payment of the Base Year Audit Medicaid Recovery in the amount of \$437,375.00 will be made in June concluding the outstanding audit matter.
  - c.) Budget Variance and Census – The March 2013 budget variance reports are attached and will be discussed at the committee meeting.

Mr. Bassett distributed his meeting packet for review. Mr. Bassett explained that OMIG has invited them to participate in an audit. 12/3/05-12/31/06 and 1/07-12/31/07 base audit done. Now they are auditing 2008. Occupancy is at 98.32%. Mr. Bassett explained the Payor Class report to the Committee. Mr. Bassett reviewed the Revenue Analysis and what was the budgeted rate compared to what the actual rate was. There was discussion regarding how staffing is affected by occupancy. Even after making bond payments in May, there is still \$9.6M in the account. Mr. Bassett reported that Suffolk County, 264 beds, was losing \$1M per month. They have 66 patients remaining and intend to have the building empty and the facility closed by June 30. The County’s decision, since the legislature would not support the sale for \$23M, the County Executive defunded the nursing home effective June 30, 2013, so they had to have all patients out of there. The Department of Health is going in on June 18 to ensure that any remaining patients have a plan for discharge. So any patient that was



transferred to hospital during that time was not allowed to go back to that nursing home. They had to transfer to a different nursing home. Mr. Bassett also reported that Albany did approve the sale of the Onondaga nursing home last week. The cash flow is predicated on the 95% occupancy. The audit was due May 15 from Rotenberg and it should be received in the next two weeks. One more year left on the current audit contract before putting out a new RFP for audit services at the CNR. Worker's Compensation numbers are better this year across the board. There were two section 32 settlements that will show up in April. Mr. Bassett is developing a plan to go to seven days for therapy. He is very confident that he will be able to demonstrate an expense neutral revenue positive outcome from adding 80 hours to the department. One PT, one OT that will allow us to be dual disciplined. Right now we are single disciplined Saturday for only four hours. He's looking to go dual discipline for both Saturday and Sunday starting at four hours and expanding to eight hours. He is recommending that we don't employ but contract with a staffing company for those two position so that if we see a contraction in our patient days it gives us the flexibility to reduce the hours of that contract workforce. He is optimistic on what it would mean to us for our average rug rates. The annual NYSDOH survey had zero live safety code deficiencies and one deficiency, isolated to one patient, isolated to a single issue.

### **Informational Item(s) Written Only**

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. NYS Department of Health Annual Certification Survey – Surveyors were on-site from May 15 through 22. Almost perfect!! There were no Life Safety Code deficiencies and just one isolated nursing department deficiency affecting one patient. The entire CNR staff is credited for performing to standards that meet or exceed the regulatory requirements. A Plan of Correction for the isolated deficiency will be submitted.
3. Nurse Aide Training Program – The CNR is pleased that the Office of Workforce Development has enabled 11 participants to enroll in the BOCES CNA training program scheduled to start June 3. These individuals are those previously offered training through the cancelled Finger Lakes Community College Program originally scheduled to start April 15. The CNR will be picking up 25% of the training costs for three participants; all others are fully funded through other grant resources.
4. Red Cross Blood Drive - The CNR will host a Red Cross Blood Drive on June 14 for employees of the Campus and the general public.
5. Medical Supplies For Non-Medicare Part A Covered Residents – The current vendor Centrad Healthcare LLC took assignment of the contract held by American Health Care and has not performed to Center expectations. The current option year contract term ends August 31, 2013. Director Bassett will be releasing a bid in June for these supplies.
6. 2013 CNA Recognition Luncheon - Six CNR Nursing Assistants have been selected for recognition at the Lifespan sponsored event being held Thursday, June 13 at the Holiday Inn Airport. The selected nominees are: Nicole Kilmer, Tiffany LaPiana, Nancy Matos, Brittany Roffe, Jessie Simmons, and Joseph Smalt. Please join me in congratulating these employees who were selected for recognition by their peers, residents and families.
7. CPOE, eMAR, Progress Notes – On May 30 Reliable Health Systems (RHS) provided physicians of the new Medical Staff an overview of the software to be launched this summer. The CNR will work closely with Dale Nieswiadomy and the IT staff, Omnicare and RHS to facilitate this important leap forward in efficiency and migration to an electronic medical record. All departments of the CNR will use the electronic Progress Notes software and will have template creation options to improve qualitative documentation.
8. Annual Resident Memorial Service – This thoughtful and moving service will be held on June 22 at 10 AM. The program features a soloist, a reading of the departed resident names, and balloon release. A brief dessert reception will follow the 30 minutes program. The program is well attended by former families. Placement of memorial bricks will occur in advance. County Administrator and Board members will receive a program invitation.

Mrs. Semmel departed.

MENTAL HEALTH – RODNEY CORRY (1 attachment)

Pre-approved Informational Item(s) To Be Reported

1. CLINIC TREATMENT PLAN COMPLIANCE UPDATE –Mr. Corry gave the committee some background on procedures in a publicly funded mental health clinic. Within thirty days of having an assessment the clinicians are in charge of developing a treatment plan for that person. The treatment plan identifies all the goals they will be working on and all of the benchmarks along the way. That treatment plan has to updated between the clinician and the client every ninety days. In November 2011, during an audit by Bonadio a pretty significant compliance issue identified. There were a significant number of treatment plans that were not being renewed during that ninety period. You are unable to bill or get compensated for services that are delivered without an active treatment plan in place. The County charged the department with fixing this. LCMHS has since invested significant amount of effort in implementing policies and procedures to insure that treatment plan reviews are closely monitored and to minimize the occurrence of non-billable visits resulting from overdue treatment plans. These efforts have resulted in drastic increases in treatment plan compliance. Mr. Corry feels that this is a very good news report. They have reached a point where they have fixed this and are now at a point of maintaining the situation. The staff is being more proactive by monitoring treatment plans and notifying clinicians on upcoming due dates. Caseload lists are implements on a bimonthly basis. They have implemented electronic signature pads so that creates some efficiencies in not having to print and file them. The billing staff also double checks every service that they bill for to make sure there is an active treatment plan in place. Monthly peer review process in place and developed a continuous quality improvement process to take a good look at the process and that it continues to go in the right direction. At the time the problem was identified in 2011, it was about 20% out of compliance. Fast forward to the current day and it now hovers at less than 5% at any given time when measured. The last two measurements done in April were at 2% and 1.8%. Mr. Corry wanted to point out that these are overdue treatment plans that are identified proactively. Mr. Corry explained that they are instituting a policy of mandatory annual refresher training in Medicaid compliance. The first session is scheduled for June 18. They have also developed a component of their policy and procedure manual that deals with treatment plan compliance and outlines, not only what he already reviewed for the committee but all how individual staff would be held accountable for those results. This is very time consuming, but they are looking at a ways to automate this through their records system. Not all of the compliance issues are due to county employees. It could be as simple as a missing signature by the nurse practitioner or psychologist.

**EXECUTIVE SESSION**

Mrs. Donohue moved and Mr. Davis seconded that the Committee adjourn and reconvene as in Executive Session.

Mrs. Donohue moved and Mr. Davis seconded to move out of Executive Session.

No Action Taken.

**ADJOURNMENT**

*Mr. Davis moved and Mrs. Donohue seconded to adjourn the meeting at 2:45 p.m. Carried.*

**DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE (1 attachment)**

**Informational Item(s) Written Only**

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (April)
- b. Employment – Entries Into in Order of Hire (Monthly) (April)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
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Rochester Skid	Lima	1	FA REC.	28	PT	9.00	Production Worker
Lakeland Concrete	Lima	1	FA REC.	40	FT	8.00	Laborer
Office for Aging	Mt. Morris	1	FA REC.	20	PT	7.25	Kitchen Helper
McDonalds	Avon	1	SN REC.	29	PT	7.50	Crew Member
BOCES	Mt. Morris	1	FA REC.	18	PT	9.00	Clerk/Typist
Lakeland Concrete	Lima	1	FA APP.	40	FT	10.00	Laborer
Pooler Enterprises	Fishers	1	FA REC.	40	FT	15.50	Equip. Operator
McCauley Manor	Hornell	1	FA REC.	30	FT	9.30	Cert Nurse Asst.
Scott Sacket Co.	Rochester	1	FA REC.	17	PT	8.00	Roofer
Wal Mart	Geneseo	1	FA REC.	30	FT	8.00	Sales Clerk
Byrne Dairy	Geneseo	1	FA REC.	18	PT	7.30	Sales Clerk
Regis Salon	Geneseo	1	FA REC.	30	FT	8.06	Stylist
Burger King	Geneseo	1	FA REC.	29	PT	7.25	Crew Member
Kraft	Avon	1	FA REC.	40	FT	9.00	Production Worker
RJW Contracting	Mt. Morris	1	FA REC.	18	PT	8.00	Laborer

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**Total Number of Clients**

	<b>FT</b>	<b>PT</b>	<b>Total</b>
SN Applicants	0	0	0
SN Recipients	0	1	1
FA Applicants	1	0	1
FA Recipients	6	7	13
<b>Total</b>	<b>7</b>	<b>8</b>	<b>15</b>

c. Financial Assistance Program Statistics (Monthly) (April)

**Temporary Assistance Cases:**

Family Assistance	375
Safety Net	348
<b>Total</b>	<b>723</b>

**Medicaid Cases:**

Community	3956
Chronic Care	239
Foster Care	138
SSI	1224
<b>Total</b>	<b>5557</b>

**Medicaid Individuals (Monthly Premium):**

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5912
Family Health Plus	1482
<b>Total</b>	<b>7394</b>

**Food Stamp Cases**  
**Child Care Cases**

**3276**  
**164**

2. Employees hired, resigned or retired in May:
- |                  |          |                      |           |         |
|------------------|----------|----------------------|-----------|---------|
| Jamie Graves     | Resigned | Case Management Aide | Caledonia | 5/9/13  |
| Jodel Quick      | Resigned | Support Investigator | Nunda     | 5/17/13 |
| Alicia Pritchard | Hired    | Clerk/Typist         | Nunda     | 5/20/13 |
| Matthew Turner   | Hired    | Summer Campworker    | Avon      | 5/20/13 |

## **VETERANS AFFAIRS – FRANK HOLLISTER**

### **Informational Item(s) Written Only**

1. On the celebrated Memorial Day, May 27, 2013, I began the day with a sunrise service at the Vietnam Veterans of America memorial at the Genesee County Park at 7:00 a.m. Afterwards, I traveled to Genesee to participate in the Memorial Day parade as the guest speaker for the Genesee VFW and American Legion. I was fortunate enough to meet some of our “greatest generation”, one of which was a survivor from the Battle of the Bulge. After the parade and festivities in Genesee, we proceeded to Groveland Station for a short service. It was a distinct honor for this Service Officer to be selected as the speaker for this event.
2. During a recent County Veterans Service Officers meeting, we were informed that per the Secretary of Veterans Affairs, “all” claims in the VA system that are over two (2) years old would take preference over any and all other claims in the system. All these claims have to be adjudicated by June 17, 2013. The Buffalo Regional Office received over 1000 claims to adjudicate from the Baltimore R.O. and the New York City Regional Office received over 750 claims to adjudicate from the Baltimore R.O. This is an unbelievable task to complete in such a short period of time. This office receives numerous phone calls checking on the status of client’s claims, this new policy will cause more frustration and anxiety on our county veterans and dependents.

## **OFFICE FOR THE AGING – KAAREN SMITH**

### **Informational Item(s) Written Only**

1. OFA Director, Kaaren Smith and Foster Grandparent Program Director Deb Gage will be attending the NYS Area Agencies on Aging Conference ( Aging Concerns Unite Us) in Albany June 4 and June 5.
2. Program Summary of Unduplicated Clients following the state funding year of 4/1/13 – 3/31/14 for unduplicated count of persons served from April 1 - April 30 2013 for the first month of service is as follows:

**Total individuals served (all programs) = 607**

**Age:**

**60 - 74= 58**

**Under 60 Caregivers = 5**

**75 – 84 = 365**

**85+ = 179**

**Poverty level (individual):**

**100% (\$11,490>) = 107**

**150% (\$17,235) = 259**

**Low Income Minority = 5**

3. The application to allow the Senior Nutrition Program Home Delivered Meal recipients and Congregate meal recipients eligible for food stamps to be able to apply them toward the contribution for the meal has been completed and accepted. Full implementation will be completed before Fall. Caseworkers will assist clients in the application Process.

Respectfully submitted,

Michele R. Rees

Secretary to the Co. Administrator & Co. Attorney