

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JULY 7, 2015
1:30 P.M.**

PRESENT: P. Yendell, L. Semmel, E. Gott, D. LeFeber, I. Coyle

ABSENT: I. Davis, D. Babbitt Henry

PRESENT AFTER MEETING CALLED TO ORDER: B. Donohue,

OFFICE FOR THE AGING – SUE DAVIN

Action Item(s) To Be Reported

1. RESOLUTION TO CLAIM FUNDS UNDER THE NEW YORK STATE OFFICE FOR THE AGING 2014-2015 DIRECT CARE WORKER PROGRAM AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE CERTIFICATION FORM FOR THE 2014-2015 APPROPRIATION FOR DIRECT CARE WORKER PROGRAM INDICATING THAT FUNDS CLAIMED WERE RELATED TO SALARY AND BENEFIT INCREASES FOR DIRECT CARE STAFF (UP TO 2 PERCENT) ATTESTING THAT THE FUNDS WERE USED SOLELY FOR THIS PURPOSE.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office for the Aging	1/1/15-3/31/15	Up to \$3,874.00

For: To reimburse Livingston County for salary (up to 2%) and benefit increases for qualified Direct Care Staff that went into effect on or after 1/1/14 and were paid from 1/1/15-3/31/15.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Office for the Aging 2014-2015 Appropriation for Direct Care Worker Program	\$0	Yes No <input checked="" type="checkbox"/>

Director's Comments:

The Resolution and Certification (attached) allow the County to claim funds related to salary and benefit increases for qualified Direct Care Staff; this claim is for a 3 month period. Subject to the availability of funds, there will be a subsequent claim for 2015-2016 and the 2% direct care worker raises or salary related fringe benefit increases paid out of the 2014-2015 funding during the period of 1/1/15-3/31/15 will continue to be funded through 3/31/2016 and in addition, any direct care worker raises of salary related fringe benefit increases up to 2% that began on or after 1/1/15 and that are paid during the period 4/1/15 to 3/31/16 will also be reimbursed. These funds were formerly allocated as COLA funds in the Community Services for the Elderly, Case Management and Senior Nutrition grant awards.

Ms. Davin explained that this is program instruction for direct care worker funding. In order to do a claim there must be a resolution done. Sue Bagley is trying to determine what the exact portion is that can be claimed. She is working with the state contact for these numbers.

Motion: Mrs. Semmel moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: ILS COMMUNITY NETWORK IPA, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office for the Aging, according to the term designated, subject to

review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ILS Community Network IPA, LLC	7/1/15-6/30/16	Rate Schedule
521 5 th Avenue, 3 rd Floor		
New York, New York 10175		
For: MLTC Provider Agreement		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
ILS Community Network IPA, LLC for Icircle MLTC	0	Yes X No

Director’s Comments: To receive payment from the MLTC for meals, dietician consultation for members of the MLTC.

She has been working with the three Medicaid long term care plans that are approved for Livingston County, VNA Options, Fidelis and Icircle, which uses a contract intermediary called ILS Community Network. She believes that at least two have contracts with the CNR already. They would contract with OFA primarily for home delivered meals. If someone receives home delivered meals and is a member of one of the MLTCs, we could bill them a rate each day that they get a meal. Icircle has been the most prompt in getting us the contracting documents. There is a clause that neither party can cancel without cause with 90 days notice. She has sent the contract to David Morris for preliminary approval and to look for anything that may be objectionable. The process for negotiating the meal cost started at \$7.50, which is good. She is a believer that you should get paid for your true costs, including administrative costs, so she was able to negotiate a rate of \$10.42 per meal. She does not know how many people are enrolled. The mandatory date to enroll is July 1. They are also contracting with us for a dietary home visit for \$7.00.

Motion: Mr. LeFeber moved and Mrs. Semmel seconded to approve the foregoing resolution . Carried.

She will probably be bringing the other two contracts in subsequent months for approval once the contract documents have been received.

3. APPROVAL TO CREATE POSITION & REFER TO WAYS & MEANS FOR FINAL APPROVAL AMENDING THE 2015 HOURLY SALARY SCHEDULE: OFFICE FOR THE AGING

RESOLVED, that the 2015 Hourly Salary Schedule is amended as follows:

Office for the Aging

Create and fill One Full-Time Account Clerk Typist position.

Ms. Davin reported on the expansion and enhancement for NY CONNECTS that has been in the works for 18-20 months now. There are two components. 1) Six or Seven counties do not have a NY CONNECTS Program now so it’s going to be expanded to every county in the state. 2) It will have increased functionality. Right now at NY CONNECTS we are the hub for anybody that calls and wants information on long term care and supports. During the expansion there will be a big public education phase in New York State so they are expecting a big increase in the volume of calls. It is more for children and adults with disabilities and seniors. Over 95% of the calls we get are for seniors so they have no idea what the increase in call volume will be for seniors plus those other two populations. The state wants a warm transfer, so we will have an ongoing relationship with Region I for office people with disabilities. Calls will be transferred directly. There are budgeted items like technology, training and advertising that are one-time expenses and we did find out that there is an extra \$35,000 in the state column that will now be sustainable. It is very specific what the funding can be used for. There will be a State-Livingston County database that will need to be updated, increased data reporting and a customer satisfaction component that will need to be tallied. There is currently only one person that answers all of these calls. She is requesting a part time position that would do some of the outreach and public education functions, an additional resource for answering calls, working with independent living center, working with OPWDD and doing reporting. If the position is not sustainable, it will be eliminated after December 2016. She is also seeking to make a part time account clerk position we already have into a full time position. She does not want to eliminate the part time position she has successfully gotten her into the full time position.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Ms. Davin explained that she took a trip to Buffalo on the chill meal option, she is still very concerned about meal safety. Food loses temperature a lot quicker than it gains temperature. It was a really good trip with the Food Service Director from Morrison and Jessica going with her. They are looking at this as a joint endeavor. It would not affect the contract as Morrison would just contract with their parent company to get the meals.

They are having an Advisory Council picnic on July 28 at noon. This was a recommendation by the advisory council to give people a chance to come and hear about the current programs. She has been on the road quite a bit meeting people at senior clubs and the nutrition sites just meeting people and getting their feedback. She has 120 of the state surveys completed. So far, the highest rate of responses are for concerns about falling, dealing with a chronic disease, understanding Medicare and paying for medical costs. The place where they are least satisfied is transportation options other than for medical reasons.

Pre-approved Informational Item(s) To Be Reported

BALANCED INCENTIVE PROGRAM – Budget details and staffing needed to accomplish work plan.

Approval needed for staffing related to BIP funding - Creation of FT account/clerk typist (above). Creation of PT aging services caseworker assistant – funding until 12/2016; position would be eliminated if no sustainable funds exist after that date.

Informational Item(s) Written Only

1. Program Summary Report for January to May 2015:

Total number of Individuals Served: 1,363 (compared to 1,289 same period 2014)

Congregate meals total: 9,645 (compared to 8925 same period 2014)

Home Delivered Meals: 22,515 Meals (compared to 22,433 same period 2014)

Case Management: 319 Unduplicated Individuals/602 units (compared to 303 individuals/522 units 2014)

Caregiver Services: 274 units (compared to 248 for same period 2014)

Nutrition Education: 361 Unduplicated Individuals/1600 units compared to 1317 units same period 2014

Recent call from family member:

Hi I am the sister of _____ in Geneseo. She got Meals and Wheels from you guys. I just wanted to thank you. Last week she didn't put her cooler out and you had the police do a check and it was a good thing that you did. You saved her life. She is in the hospital; she had taken an overdose of medication. I am just very thankful and wanted to express it to you. She is going to be okay. I really owe you a lot of gratitude as does all her family. Please pass this on to everyone who helped. Thank you.

2. Agency/Program Updates

Farmer's Market Vouchers Distribution – Distribution to qualified seniors will start June 29, 2015 and continue until all vouchers have been issued (see attachment). Qualified seniors receive \$20 in vouchers for participating farm markets.

An Office for the Aging Advisory Council picnic will be held July 28, 2015. Existing Council members as well as prospective council members will meet OFA staff, get updates, and experience the senior nutrition dining experience. Please let us know if you would like to attend.

Annual Evaluation visit from New York State Office for the Aging has been scheduled for September 19th.

Recruiting new Foster Grandparents for fall start.

Summer Outreach Planned:

The Arc Health Fair: June 22, 2015

Visits to Catholic Family Center and Geneseo Migrant Center: 6/4 and 6/23

Avon Corn Festival (offered free booth); 8/8

Mount Morris Italian Festival (offered free booth): 8/15 and 8/16

United Methodist Church Health Fair: 8/29

Visits to Senior Clubs:

Conesus June 22, 2015

York/Leicester July 1, 2015

Caledonia September 21, 2015

Avon October 21, 2015

Others to be scheduled.

Visits to congregate sites monthly

New Powerful Tools for Caregivers and Living Healthy (Chronic Disease Self Management) groups forming in partnership with Noyes Health (see attached).

Applying as part of a state grant for additional Falls Prevention resources – Tai Chi and evidence-based program.

Meeting with prospective new vendors HCR Home Care and Companion Care of Rochester to discuss difficulties in getting aides for clients

Working through first menu cycle under new contract with Morrison. We are not developing the menu under the new contract. Addressing some consistency/temperature issues. Mike DeCarlo, Morrison Food Service Director, is meeting with us every other week now and will be visiting the congregate sites to get input from participants.

Rates have been negotiated with two other MLTCs – awaiting contracts.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: VARIOUS RESIDENTIAL TREATMENT CENTERS, ENCOMPASS & HILLSIDE CHILDREN’S CENTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Residential Treatment Centers	7/1/15-6/30/16	Various Rates

For: The placement of children in the custody of the Commissioner who need this specialized level of care.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
State Foster Care Block Grant, Fed IV-E if eligible	24%	Yes X No

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

Encompass 7/1/15-6/30/16 \$143,928.00

275 Pinnacle Road
Rochester NY 14623

For: Preventive Services Program in the form of Educational Support in the Dansville School District

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Preventive	0%	Yes	X No

Hillside Children’s Center 6/1/15-5/31/16 \$27,500.00

1183 Monroe Avenue
Rochester NY 14620

For: Preventive Services Program in the form of Youth Court

Mrs. Deane explained that they use some donated funds for the local share for both of these contracts.

Motion: Mr. Semmel moved and Mr. Gott seconded to approve the foregoing resolution Carried.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Preventive	0%	Yes	X No

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: DONATED FUNDS AGREEMENTS

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Donated Funds Agreement		\$54,142.00

For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Education Enterprise of NY Foundation	0%	Yes	X No

Donated Funds Agreement \$11,000.00

For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Hillside Children’s Foundation	0%	Yes	X No

These funds are used for the two previous contracts in addition to others that Ms. Deane chooses.

Motion: Mr. Gott moved and Mr. Donohue seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (May)
 - b. Statistics (Monthly) (May)

Temporary Assistance Cases (TA):	May	<u>% Change from Jan 1</u>
Family Assistance	348	-7.20%
Safety Net	381	-3.54%
Total	729	-5.32%

Medicaid Cases (MA):

Community	3288	-10.51%
Chronic Care	232	-2.93%
Foster Care	139	-3.47%
SSI	1271	2.50%
Total	4930	-6.93%

Medicaid Individuals (Monthly Premium):

These Individuals are included in
above TA\MA.

Managed Care	5976	-4.26%
Managed Long Term Care	32	6.67%
Total	6008	-4.21%

Food Stamp Cases:	3465	0.38%
Child Care Cases:	198	-1.49%

**Protective Services for Adults
(PSA):**

Financial Mgmt	58
Home Mgmt	50
Personal Care	19
Level I	6
Level II	11
Level I pending	2
Guardianship Cases	6
Awaiting discharge	1
Pending	1
Assessment assists	76

Preventive Services:	58	-4.92%
<u>Probation caseload</u>	28	33.33%
<u>School based consults</u>	185	
<u>School based active</u>	3	

Child Protective Services (CPS):

New Assignments	64	
Foster Care	68	
Foster Children - DSS Custody	47	17.50%

2. Employees hired, resigned or retired in June:

Donna Chasey	Retirement	Sr. Social Welfare Examiner	Dansville	6/11/15
Donna had 27 years of service with the County				
Kathleen Rehberg	Hired	Clerk/Typist	Geneseo	6/25/15

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT (4 Attachments)
Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: GLSW EDUCATIONAL PARTNERSHIP (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
GLSW Educational Partnership	7/1/15-6/30/20	N/A

80 Munson Street
LeRoy, New York 14482
For: CNA Program Clinical Experience-Secondary Education

Director's Comments:

The GLSW Educational Partnership has actively used the LCCNR as a clinical training site, the experience of participants has led many to apply and subsequently be employed by the CNR. Residents enjoy the opportunity to interact with the students.

GLSW Educational Partnership	7/1/15-6/30/20	N/A
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80 Munson Street
LeRoy, New York 14482
For: Cosmetology Clinical Experience

Director's Comments:

Mr. Bassett reviewed the long standing relationship with GLSW. They have asked that these be 5 year contract terms to help with tracking.

Motion: Mrs. Donohue moved and Mrs. Semmel seconded to approve the foregoing resolution Carried.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>	
N/A		Yes	No

2. PROCLAIMING THE WEEK OF SEPTEMBER 13-19, 2015 AS ADULT DAY SERVICES WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF NATIONAL ADULT DAY SERVICES WEEK

WHEREAS, adult day health care centers at the local, state and national level provide vital medical care, including medication monitoring, therapies, nutritional counseling, and health education, and provide invaluable opportunities for social interaction to disabled and elderly Americans; and

WHEREAS, the medical model adult day health care center, located at the Livingston County Center for Nursing and Rehabilitation, known as the Garden of Life, is the only adult day health care program in Livingston County and it delivers care and services of the highest quality to Livingston County residents, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims September 13-19, 2015 as Adult Day Services Week in Livingston County in honor of the valuable contributions Livingston County's Garden of Life Adult Day Health Care Program and its staff make to the quality of life in our county.

Director's Comments:

The CNR's Garden of Life Adult Day Health Care Program provides an alternative to premature nursing home placement and facilitates socialization for individuals that are often isolated in the community. The 20-slot program is currently experiencing a 68% occupancy rate. Program attendees can attend 1 to 5 days per week. Staff serving the program is dedicated and long tenured.

Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A STIPULATION AND ORDER WITH THE NEW YORK STATE DEPARTMENT OF

HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the Stipulation and Order with the New York State Department of Health, subject to review by the County Attorney and County Administrator.

Director's Comments:

The NYS DOH has proposed a civil penalty for a May 22, 2013 deficiency cited during the annual Certification Survey. The deficiency related to methadone treatment was the sole deficiency received during the 2013 inspection.

Mr. Bassett explained that this request is "if" we need a resolution. He has been contacted by the NYSDOH that we have been named in a civil penalty. When the stipulation and order was received the facility was named for a fine in the amount of \$2,000. The problem is that they sent the order for a different facility-Livingston Hills Nursing and Rehabilitation Center in Livingston, New York. This opened the door to making some more phone calls and it has now been more than a week and maybe something else will happen but he would like approval to proceed if the order does come in correctly. At most the cost will be \$2,000.

Motion: Mr. Gott moved and Mrs. Donohue seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:
 - a.) Occupancy- As of June 29, occupancy was 99.4% for the month, YTD 98.6%. Mr. Bassett explained that occupancy remains very strong. The budgeted occupancy is 97.5%.
 - b.) Cash Flow – The CNR's Cash Flow Report as of June 26 reflects \$15,713,558 in reserves.
 - c.) Budget Variance – The April 2015 budget variance reports are attached and will be discussed at the committee meeting. The biggest area of focus is the Medicare utilization. We are coming to the end of 8-10 week engagement with Freedom Therapy to review everything we are doing and to grow the rehab numbers. The average Medicare rate is \$460 for rehab and \$440 for the average facility Medicare rate right now. They continue to grow that. It is very difficult for those patients to understand the transitional care environment and that we need to relocate them out of TCU2 when they don't meet the transitional care requirements. The salaries were well under because they have been controlling the overtime and regular hours. The call-off and absenteeism rates are no different despite conversations with the bargaining units to help us in conversations with their members. Mr. Bassett reviewed the workers compensation claims and settlements.
 3. 2014 Audited Financial Statements – Bonadio has not yet finalized the audited statements. Presentation to the Committee is expected for August. Mr. Bassett explained that he has received the preliminary audited financial statements and he is reviewing them with Ms. Keefe. He anticipates that Bonadio will be ready to present the annual audit at the August committee meeting. He believes the delay is due to this being the first year of their contract.
 4. Mr. Bassett reported that the Leading Age New York has accepted Stephen Woodruff into their IGNITE Leadership Academy out of the many applicants across the state. The program will start this fall and run 8-10 months. There were 90+ family members in attendance at the memorial service.
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Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Hours Worked, Report Card
2. Courtyards Project – A bid will be issued for repair of two roof areas totaling 2,400 SF and repair/correction of roof to wall flashing conditions that may have contributed to roof system failures. The bid timeline anticipates repairs to be complete this summer. Valley View does not have any near-term opening in its schedule to install the new courtyard surface in unaffected courtyards due to adverse weather that had delayed other jobs. Clark Patterson Lee is serving as construction manager on both projects.
3. Flooring Project- ProCarpet will resume installation of floor finishes on Monday July 13. Sheet vinyl replacement in 75 resident bathrooms will take approximately seven weeks to complete. The full scope of

installation, to include Family Unit living rooms, will resume after the NYS DOH conducts this year's certification survey.

- Kathy Crye – The CNR's Director of Nursing graduated from the Chamber of Commerce Leadership Livingston Program in a ceremony held June 25. Kathy served as a Class Representative and presented remarks to attendees with a classmate.

Linen Services - Vendors for commercial linen transitioned on July 1st. The transition meant stripping and remaking 266 beds and removing the entire inventory of the former vendor's linen (Clarus) before placing the new in service. Bates-Troy is now serving the CNR under a contract with NYSID.

DEPARTMENT OF HEALTH – JIM PERAINO

Action Item(s) To Be Reported

- AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: JACK VENESKY CPA & ASSOCIATES, MVP HEALTH PLAN, INC., BPNY ACQUISITION CORP, D/B/A OMNICARE OF WESTERN NEW YORK, WYOMING COUNTY DEPARTMENT OF HEALTH, LIVINGSTON COUNTY CATHOLIC CHARITIES (2), COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC., ARC OF LIVINGSTON/WYOMING, INC., HILLSIDE CHILDREN'S CENTER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Jack Venesky, CPA & Associates 6114 Route 31 Cicero, NY 13039	8/1/15 – 12/31/18	Hospice \$7,000.00/year AHCF \$10,000.00/year

For: Hospice and AHCF-1 Cost Report Preparation and Audit Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
3 rd Party Revenue and NYS/Federal Grant	Hospice Varies by 3 rd Party Payer AHCF-1 – 0%	Yes X No

Director's Comments:

This contract provides auditing, cost report preparation, and consulting services for Hospice and Diagnostic and Treatment Center.

MVP Health Plan, Inc 220 Alexander Street Rochester, NY 14607	6/1/15 – 5/31/16	Per fee schedule
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For: Hospice Patient Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	N/A	Yes X No

Director's Comments:

This contract amendment provides for an increase in reimbursement rates for hospice service for MVP Health, Inc.

BPNY Acquisition Corp, d/b/a Omnicare of Western New York 2410 North America Drive West Seneca, NY 14424	5/1/15 – 4/30/16	\$65.00/hour
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For: Pharmacy oversight for Reproductive Health Center

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% Grant Funded	0%	Yes X No

Director's Comments:

This contract extension is to provide the Reproductive Health Center with consulting pharmacist services.

Wyoming County Department of Health

Cancer Services Program 4/1/15 – 3/31/16 \$35,684.00
 5362 Mungers Mill Rd., Building A
 Silver Springs, NY 14560
 For: Livingston/Wyoming Cancer Services Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% Grant	0%	Yes X No

Director's Comments:

This Agreement represents a sub-agreement with Wyoming County as part of a NYSDOH Grant.

Livingston County Catholic Charities 7/15/15 – 12/31/15 \$21,227.00
 34 E. State Street
 Mt. Morris, NY 14510
 For: Parent training and support

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Office of Mental Health	0%	Yes X No

Director's Comments: This contract provides parenting skills and assessments.

Council on Alcoholism & Substance Abuse 7/1/15 – 6/30/16 \$85,000.00 (Clinical Supervision)
of Livingston County, Inc. \$35.00 per hour (Therapy Services)
 Millennium Drive
 Geneseo, NY 14554
 For: Clinical Supervision of Mental Health and Case Management

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NY OMH/Various Third Party Payers	Varies by Payer	Yes X No

Director's Comments:

This contract provides Therapy and Clinical Supervision for the Mental Health Case Management services and clinic operations.

Arc of Livingston/Wyoming, Inc. 1/1/15 – 12/31/16 \$33,587.00
 18 Main Street
 Mt. Morris, NY 14510
 For: Increase in COLA funding

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NY OMH	0%	Yes X No

Director's Comments:

This contract provides for integrated supported employment for the mentally ill clients of the ARC. This is due to a COLA increase. Existing contract needs to be amended to reflect the pass through funding increase.

Hillside Children's Center 1/1/15 – 12/31/15 Refer to fee schedule
 24 Main Street
 Mt. Morris, NY 14510
 For: Rate increase

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NY OMH	0%	Yes X No

Director's Comments: This contract reflects new rates for customized services to SPOA families.

Livingston County Catholic Charities 1/01/15 – 12/31/15 \$34,478.00
 34 E. State Street
 Mt. Morris, NY 14510
 For: COLA increase in funding

Funding Source	Local Share	Budgeted ?
NYS Office of Mental Health	0%	Yes X No

Director's Comments: This is due to a COLA increase. Existing contract needs to be amended to reflect the pass through funding increase.

Mr. Peraino reviewed each of the above contracts for approval. The MVP contract is for an increase for them to pay us. BPNY comes in to review our pills and storage. The Wyoming County DOH contract is simply passed through them for us for the cancer services program. Catholic Charities is a new contract that is a pass through for Mental Health. These funds used to go to the PEACE contract. The CASA contract is combining numerous contracts for both new and renewals into one contract. Mr. Coyle explained that we had a resignation from a person that went up to a non profit in Monroe County. CASA has come to him and the Chairman in past years to consider them if anything presents itself as a partner provider. Mr. Coyle and Ms. Rodriguez considered CASA services with this resignation and it seems to be a win/win situation all around.

Motion: Mrs. Donohue moved and Mrs. Semmel seconded to approve the foregoing resolution Carried.

2. APPOINTING DIRECTOR OF PATIENT SERVICES FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - KATHLEEN ROOT

RESOLVED, that the 2015 Department Head Salary Schedule is amended as follows:

Department of Health Appoint Kathleen Root, 37 Woodbine Park, Geneseo, NY 14554, to the position of full-time Director of Patient Services effective July 27, 2015, at an annual salary of \$65,000.00.

AND REFERING THE MATTER TO THE 7/13/15 WAYS AND MEANS COMMITTEE

Mr. Coyle gave a brief history of past people in this position and explained that this would not have been a resolution except that the salary is slightly different for Ms. Root. The difference in salary is from \$62,000 or \$63,000 and has to do with her longevity with the County. They did not want her to make less money. She is the person for the job.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

- **CONSULTING SERVICE FOR THE MENTAL HEALTH CLINIC BY THE BONADIO GROUP.**

Mr. Peraino reviewed the payback process to OMIG for treatment issues and that we have just made our final payment. It has been three years and they would like to have Bonadio do another review to see how we stand now. Bonadio did the first review and they do have a specialized unit. This unit is with Paul Meyer, who does our compliance.

Mr. Peraino reported that the refrigerator/freezer for the vaccines failed over the weekend and no alarms went off. When staff came in Monday, all of the vaccines were no good. The refrigeration person came in and said the compressor malfunctioned. There is a rabies clinic tomorrow and all of the vaccines needed to be reordered. They are taking inventory of all the other vaccines ruined. The contract with the security company states that they are not responsible if the alarms don't go off, which is what we pay for. He did get the impression that they are willing to work with us and he did briefly mention this to David Morris and will talk with Lisa Grosse to see if we have insurance to cover this. The alarm system failed to send out notifications. He is working with the insurance company to see if we can be reimbursed for some of the vaccine loss. The DAY contract states that they are not responsible for any failure. There are issues with this being a pager notification system and that the pages are carried by non-salaried staff. This company stated that this system does not work well with pagers but has huge increases to change the system over to cell services. DAY Automation has been a long time contractor with the County and hopefully they will help us to offset some of the costs to replace the vaccines.

Informational Item(s) Written Only

- Training Day was a success.

- Department of Health's WIC RFA was approved for another five-year cycle.
- Community Services Plan was completed for OMH (Office of Mental Health).
- OMH Site Review of Case Management was approved, yielding no deficits.
- In the process of recruiting a new Board of Health member.
- Expanding the Reproductive Health Center at SUNY Geneseo to include an extra exam room.
- The no-show rate for WIC is down to 13% from 17%.
- Baby Café opened at GCC, in Dansville, on June 18.
- Collaborating with the Village of Avon regarding new walking trails at the Avon Driving Park- evaluation regarding usage to include trail camera and survey among trail users to be completed at the end of June.
- Liz Green, Violence Prevention Coordinator, gathering school data for evaluation of Second Step Curriculum.
- Media and outreach efforts regarding what to do after flooding were implemented for Avon area.
- Public Health Branding Survey was conducted- responses to be reviewed and development of a plan to be created and implemented.

COUNTY ADMINISTRATOR UPDATES

1. Veterans Affairs – We have about three good applications received for the Deputy Veterans Services Officer. Our hope is that we get someone in that part time position that will eventually grow into Frank's position in a succession plan model.
2. The 2016 budget kickoff will probably be today and they will be due the first week of August. His department meetings will go throughout August.
3. NYSNA Negotiations – There will be an executive session in Ways and Means for a status update.
4. County Health Insurance renews October 1. It's looking to go about 9 ½ % of which is much better than the community rated amount of 17+%.
5. The Deputy Director Position will be discussed at the next meeting. It was pulled from this agenda because Ms. Rodriguez was at NYSACHO. Now that they have had the merge of departments it is important to have a true defacto number two position.

ADJOURNMENT

Mr. Gott moved and Mrs. Semmel seconded to adjourn the meeting at 9:52 a.m.

VETERAN'S SERVICES AGENCY – FRANK HOLLISTER

Informational Item(s) Written Only

1. On May 28, 2015, I gave a presentation to the Livingston County Continuum of Care Coalition at the Noyes Conference Center in Dansville, NY. The topics I Discussed were Pension and Aid & Attendance for veterans and/or their dependents. The twenty minute power point gave a brief summation of military, financial and physical requirements needed to apply for these federal programs. Those attending consisted of hospital administration, medical professionals, staff from local Doctor offices and social workers. All present were given a copy of my power point and the latest edition of the Federal Benefits for Veterans, Dependents and Survivors manual. Hopefully this presentation will assist those who work closely with our veterans and their dependents an avenue to provide more information and sources for benefits.
2. I continue to work very closely with the Suicide Prevention Task Force for both Livingston and Wyoming counties. We have had veterans commit suicide in both Livingston and Wyoming Counties in the last two months. The veteran from Wyoming county worked at the Suicide Prevention/Crisis Hotline at the Canandaigua VAMC, and none of his co-workers recognized the signs of his pending suicide. This is very upsetting to those close to the veteran.

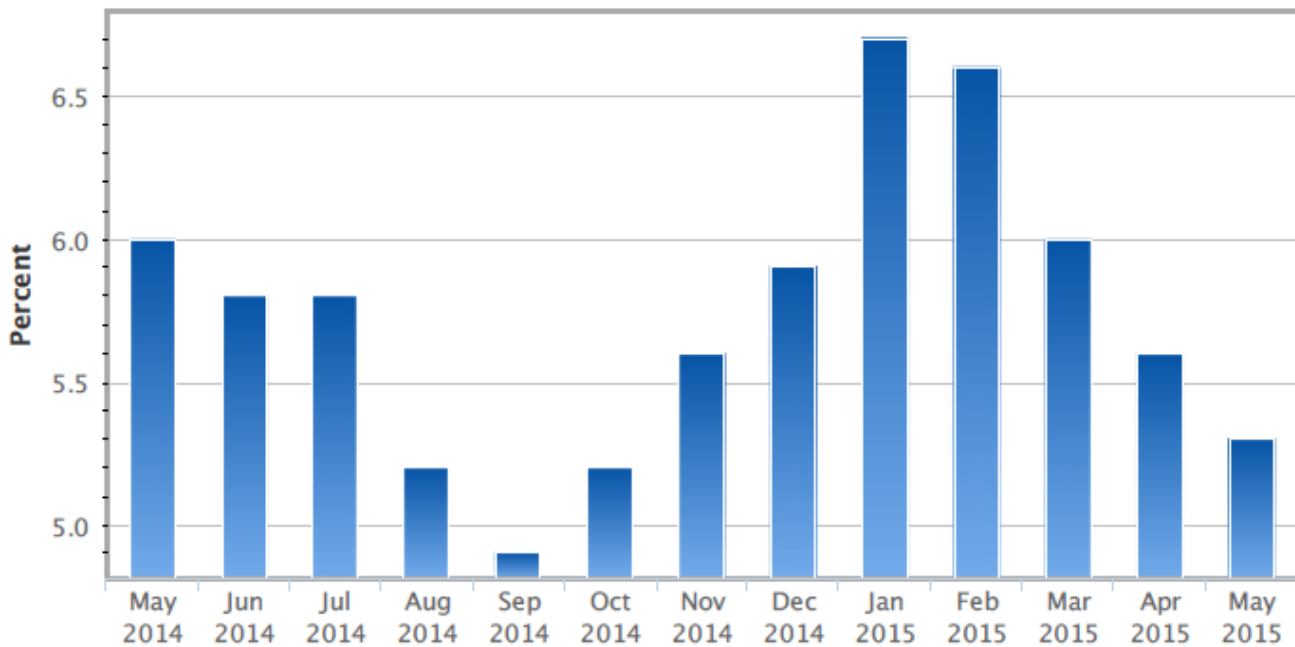
3. On June 12, 2015, at the quarterly meeting of the Veteran’s Advisory Council held at the Buffalo VAMC, we were informed that a new MRI facility was under construction and should be completed by 2017. But the most alarming information received was that the hospital would be losing a major part of one of its employee parking lots that had been leased from Erie County for years, and now they want that property back. Veteran organizations are now getting involved. We were also assured by the medical center Director that medical staff “will” complete Disability Benefit Questionnaires (DBQs) for those veterans who present them to their primary care physician for completion. These forms are required to be submitted with a veteran’s claim and health care staff have refused to fill them out, this is directly against a memo issued by the Secretary.
4. At our County Veterans Service Officer’s meeting held at the Buffalo Regional Office on June 18, 2015, a lengthy discussion was conducted in regards to the new VA forms issued and the proper implementation and/or use of them. In the past, we utilized an “Informal Claim” to establish the date-of-the-claim, now the VA wants VA Form 21-0966 Intent to File. We now are required to use VA Form 526EZ to initiate a claim or request an increase in the service connected injury or file for a new claim. However, if all the information is not provided with this form, which sometimes takes months to obtain, the VA “kicks” the claim back to the traditional process, which could take years. The system still has plenty of issues.
5. The VA is “highly suggesting” that all Service Officers start using the Stakeholders Enterprise Portal (SEP), to assist Service Officers in their office in obtaining information on their clients. However, the system is “down” more often than it is working. The Service Officer can either use a personal charge card to get into the system or apply through the VA, get finger printed, background check, etc. Once approved, the office has to purchase a compatible keyboard for the card that is issued by the VA. A very complicated process.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Informational Item(s) Written Only

1.

**Unemployment Rate
2014-2015**



The Unemployment Rate for May 2015 was 5.3%, which is down from 5.6% in April.

Office of Workforce Development Activity Report

Activity	May 2015
Counselor Assisted Appointments	57

Adults/Youth in Training	22
Credentials Earned	10
Employer Recruitment Events	6
Workshop Attendees	49
Entries to Employment – WIA Only	174
Entries to Employment – PA Only	11

Community Service Block Grant 2nd Quarter Report

Activity	10/1/14 - 4/30/15	Annual Expected
Persons in need receiving health care services – Parish Outreach	38	120
Emergency medical or dental care provided – Parish Outreach	14	30
DV Victims receiving shelter services – Chances and Changes	4	23
Homeless receiving shelter services – Chances and Changes	20	32
Emergency utility or rent assistance – Catholic Charities	38	105
Elderly subscribers receiving subsidy for Lifeline – Noyes	23	40

2. Workforce

WIOA - Workforce Development Boards will replace Workforce Investment Boards on July 1st in an effort to streamline the composition of the regional membership. New appointments will be required from each County Board for new or existing members.

PC Upgrades - Federal WIOA transition funding was utilized to upgrade computer hardware and software in the career center for the first time in several years.

Summer Employment - Approximately 40 low-income youth will take part in a weeklong work readiness program July 6th through July 10th as a precondition for summer employment. An additional 18 younger youth (14-16) will participate in a four week career exploration program at Genesee Valley Education Partnership.

Services - High demand for workers has led OWD to intensify efforts to enhance awareness of our services. New posters and business cards are being placed in high traffic areas throughout the community to increase visibility of our programs. In addition, a fall open house is also being planned to attract more visitors to the office.

3. Youth Bureau

Youth Board - The Youth Board is changing meeting times from the 3rd Tuesday of the month to the 4th Tuesday of the month, to avoid conflicting with other board meetings.

4. Community Service Block Grant

ROMA Training - Staff will be participating in a full day of Results Oriented Management and Accountability training in July. ROMA is a performance-based initiative that promotes greater effectiveness in managing poverty programs.

Respectfully submitted,

Michele R. Rees
Clerk of the Board