

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, OCTOBER 7, 2014
1:30 P.M.**

PRESENT: P. Yendell, L. Semmel, B. Carman, E. Gott, D. LeFeber, A. Santiago – Genesee Sun

ABSENT: B. Donohue, I. Davis

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE COMMUNITY INITIATIVES COUNCIL: CATHOLIC CHARITIES OF LIVINGSTON COUNTY, NICHOLAS NOYES MEMORIAL HOSPITAL, CHANCES AND CHANGES, INC., GENESEO PARISH OUTREACH, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Community Initiatives Council, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|---|-----------------|-------------------|
| Catholic Charities of Livingston County 34 East State St. Mt. Morris, NY 14510 | 10/1/14-9/30/15 | Up to \$56,521.00 |
| Geneseo Parish Outreach Center, Inc. 4520 Genesee St. Geneseo, NY 14454 | 10/1/14-9/30/15 | Up to \$38,625.00 |
| Chances and Changes, Inc. P O Box 326 Geneseo, NY 14454 | 10/1/14-9/30/15 | Up to \$25,000.00 |
| Nicholas Noyes Memorial Hospital 111 Clara Barton Street Dansville, NY 14437 | 10/1/14-9/30/15 | Up to \$12,000.00 |

For: The provision of services to income eligible County residents.

| <u>Funding Source</u> | <u>Local Share</u> | <u>Budgeted?</u> |
|--------------------------------|--------------------|------------------|
| Community Services Block Grant | \$0 | Yes X No |

Director's Comments:

This is the first year of a two-year period for renewal of contract to delegate agencies. Final allocations will be determined after federal appropriations are released.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.

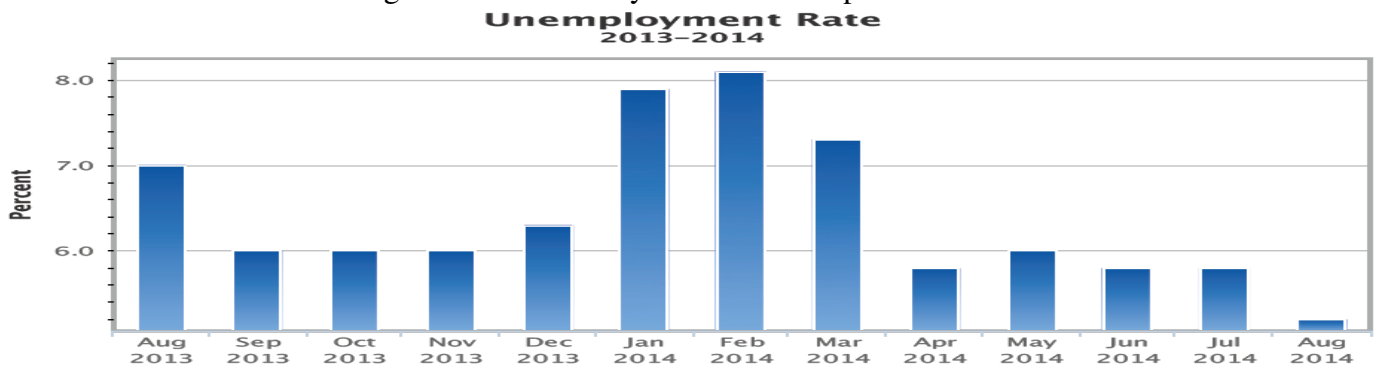
Pre-approved Informational Item(s) To Be Reported

1. Workforce Innovation and Opportunity Act Update –Mr. Snyder distributed information on the law that governs workforce development programs. The law has just been reauthorized. Mr. Snyder reviewed some key changes to the law. One change requires partners in their office to provide funding toward infrastructure costs to continue operating the center. The County has now picked up the entire share of operating the center. The Department of Labor is a tenant and pays their share. There are about ten other partners that spend time at the center that were never required to pay anything. This new law requires them to do so. It is requiring memorandums of understanding, and encouraging negotiating them at a local level. Many partners are state agencies that would not have the authority to negotiate at the local level. Mr. Snyder is not sure how this will play out. He is working on reorganizing the center into a better fashion to bring more partners in to spend more time in our center. Priority of services is really changing. Over the past

fifteen years we have served anyone coming into our center looking for work. If they were making under \$25/hour they were eligible for training, even if they had a spouse that made significantly more. Now the law shifts that to a priority of public assistance recipients, low income individuals and individuals who are basic skills deficient. We already work with Social Services and receive their applicants and recipients. The most significant change is that in the past the WIB, which is a four-county board that represents the entire workforce system, could designate offices. The new law requires that they be competitively procured. As of July 1, 2015 the Workforce Investment Board will be issuing an RFP on where the center should be located and Livingston County will have to compete to continue to operate a one-stop center. The prior law designated one centers in each county. If we were to lose our funding there would be no center and no services provided downstairs. Our clients would have to go to another county for services. Mr. Snyder is putting a lot of energy into strengthening all of our partnerships and really getting our one-stop center in a strong position to compete. The law only says that a center needs to be located in an area and we are a four-county area. It doesn't say there can't be more than one. Mr. Gott is the County's representative on the Workforce Investment Board. Theoretically, the WIB Board could still keep a center in each county. Mr. Snyder believes that the law is being written in a way to force consolidation as there are restrictions being put on how funding can be used for infrastructure. The Workforce staff is 100% funded by this program. We currently see approximately 100 people per week. The Department of Labor is required to be located in a one-stop center. We have a 5-year lease that was signed last year, which puts us in a good position to keep our center. Some new services to clients we are being asked to provide are financial literacy and English language acquisition. The law authorizes funding to increase, but only to the extent that Congress appropriates an increased amount. They have provided a few features that would allow them to do incumbent worker training, or work experience. These are lower priority things right now, but if funding increased we would be able to do some of them. The target is shifting to working with the lowest income, most hard to serve population and from finding a person a job to finding a career trajectory or long term career goal. Mr. Snyder wanted the Committee to be aware of the competitive procurement against the other four programs and that anyone could come in to compete for this funding. Genesee and Livingston are the two counties with Department of Labor offices located in their centers. Mr. Snyder distributed information on two upcoming center events.

Informational Item(s) Written Only

1. Date tables created using Revelstone PM System – Pilot Department



The Unemployment Rate for July fell to a 75 month low of 5.2%. The decrease is the result of a reduction in the local labor force, instead of an increase in the number of employed residents. The number of employed residents actually decreased by approx. 200 individuals during this period.

2. Office of Workforce Development Activity Report

| Activity | August 2014 |
|---------------------------------|-------------|
| Counselor Assisted Appointments | 75 |

| | |
|----------------------------------|-----|
| Adults/Youth in Training | 22 |
| Credentials Earned | 4 |
| Employer Recruitment Events | 3 |
| Entries to Employment – WIA Only | 321 |
| Workshop Attendees | 40 |
| PA Clients Employed | 93 |
| PA Clients in Work Experience | 60 |

CSBG Activity Report FFY 2013

| Activity | 10/1/13-6/30/14 | Annual Expected |
|--|-----------------|-----------------|
| Persons in need receiving health care services – Parish Outreach | 89 | 120 |
| DV Victims receiving shelter services – Chances and Changes | 120 | 100 |
| Homeless receiving shelter services – Chances and Changes | 50 | 24 |
| Emergency utility or rent assistance – Catholic Charities | 95 | 105 |
| Elderly subscribers receiving subsidy for Lifeline – Noyes | 94 | 90 |

3. Workforce

Employer Forum – Workforce Development will be hosting an interactive forum for jobseekers on Thursday October 16th. The event will allow attendees to learn about the hiring practices of local employers directly from their human resource officers. The forum will be held in room 205 of the Government Center and will include representation from Walmart, Kraft Foods, Remedy Staffing, and Livingston County ARC.

Seasonal Job Fair – Workforce Development will also be hosting a seasonal job fair on October 30th in room 205 of the Government Center. The purpose of this event is to connect jobseekers with employers hiring for the holiday season. The event is being offered at no cost to employers and is targeting retail, food service and hospitality businesses in Livingston County. McDonald’s, Coastal Staffing, Truckstops of America and Remedy have already confirmed their participation.

4. Community Service Block Grant

CNA/HHA Training – Fifteen individuals were selected to participate in the CNA/HHA dual certification-training program starting October 1st at the Center for Nursing and Rehabilitation. Tuition for the seven-week program is provided through a funding partnership between Workforce Development and the CNR. Two-thirds of the students accepted into the training were determined to be at or below 125% of the poverty rate.

5. Youth Bureau

Request for Proposal – The Youth Bureau will be releasing a Request for Proposal (RFP) in the fall for Youth Development programs in Livingston County. The Youth Board will review proposals and make recommendations to the BOS for funding in 2015.

Upcoming Events: 10/7 – Youth Council, 10/16 –Employer Forum, 10/20 – NYATEP Conference, 10/21 – Youth Board, Seasonal Job Fair – 10/30.

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE: CHANCES & CHANGES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to

sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| | | |
|--|-----------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| Chances & Changes | 10/1/14-3/31/15 | \$6,500.00 |
| PO Box 326 Geneseo NY 14454 For: Family Safety Advocate. | | |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|-----------------------|--------------------|-------------------|
| Preventive Funding | 38% | Yes X No |

Director's Comments:

This initiative has been primarily funded through a collaborative grant from OCFS to Chances and Changes. DSS has paid less than \$15,000 total cost for a full time resource for the past 5 years. Currently, we are undergoing a change in the grant process that creates a six-month gap in the funding. This contract will retain the resource for two days a week for the six-month timeframe.

Mr. Yendell asked that the Committee introduce themselves to Ms. McCaughy. Ms. McCaughy explained that this contract is primarily funded through the grant.

Motion: Mr. Carman moved and Mrs. Semmel seconded to approve the foregoing resolution.. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY OFFICE FOR THE AGING

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following agreement for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| | | |
|---|-----------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| Livingston County Office for the Aging | 10/1/14-9/30/15 | \$10,000.00 |
| 8 Murray Hill Drive Mt. Morris NY 14510 For: Alternate Certifier for the Home Energy Assistance Program (HEAP) focus on the Elderly population. | | |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|--------------------------|--------------------|-------------------|
| 100% Federal HEAP Admin. | 0% | Yes X No |

Director's Comments:

This is a reduction in this annual agreement. Changes in the administration of this program which include new rules as well as interaction with a new computer system have reduced the tasks that the alternate certifiers can perform.

Ms. McCaughy explained that this allows for another site to be available to the public to learn about and apply for HEAP benefits. Funding is less than available in the past.

Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution..... Carried.

Ms. McCaughy reported that an ad will be put into the penny savers at the end of October in relation to HEAP opening on November 17.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (August)
 - b. Statistics (Monthly) (August)

Temporary Assistance Cases (TA): August % change from

Jan 1

| | | |
|-------------------|------------|---------------|
| Family Assistance | 374 | -4.35% |
| Safety Net | 381 | -1.30% |
| Total | 755 | -2.83% |

Medicaid Cases (MA):

| | | |
|--------------|-------------|---------------|
| Community | 3652 | -7.75% |
| Chronic Care | 245 | 4.26% |
| Foster Care | 144 | -0.69% |
| SSI | 1252 | 0.72% |
| Total | 5293 | -5.18% |

Medicaid Individuals (Monthly Premium):

These Individuals are included in above TAMA.

| | | |
|--------------------|-------------|----------------|
| Managed Care | 6353 | 4.11% |
| Family Health Plus | 344 | -76.97% |
| Total | 6697 | -11.84% |

| | | |
|--------------------------|-------------|--------------|
| Food Stamp Cases: | 3449 | 2.47% |
| Child Care Cases: | 209 | 2.45% |

| | | |
|--|-----------|---------------|
| Protective Services for Adults (PSA): | 86 | 22.86% |
|--|-----------|---------------|

| | |
|---------------------------|-----|
| <u>Financial Mgmt</u> | 56 |
| <u>Home Mgmt</u> | 48 |
| <u>Personal Care</u> | 19 |
| Level I | 7 |
| Level II | 11 |
| Level I pending | 1 |
| <u>Guardianship Cases</u> | 3 |
| Awaiting discharge | 2 |
| Pending | 0 |
| Assessment assists | 107 |

| | | |
|------------------------------|-----------|---------------|
| Preventive Services: | 58 | 9.43% |
| <u>Probation caseload</u> | 33 | 13.79% |
| <u>School based consults</u> | 100 | |
| <u>School based active</u> | 4 | |

Child Protective Services (CPS):

| | |
|--------------------------------------|----|
| New Assignments | 44 |
| New Assignments that went FAR | 14 |

| | | |
|--------------------------------------|-----------|--------------|
| Foster Care | 64 | |
| Foster Children - DSS Custody | 40 | 8.11% |

2. Employees hired, resigned or retired in September:

| | | | | |
|--------------------------|--------------------|---------------------------------------|--------------------|----------------|
| Jacqueline Canute | Promotion | Princ. Social Welfare Examiner | Springwater | 9/14/14 |
| Gloria Reynolds | Promotion | Sr. Typist | Lima | 9/14/14 |
| Lisa Batlle | Hired | Seasonal HEAP Examiner | Nunda | 9/19/14 |
| Brett Blum | Resignation | Caseworker | Caledonia | 9/19/14 |

3. Twenty-eight social welfare examiner titled staff underwent nine hours each of hands on training in our electronic case management system this month. The paper client records have been eliminated. Electronic records flow from line staff to supervisors for approval.
4. Work on the 2014-2015 Home Energy Assistance Program has begun. Early Outreach applications were mailed in late August and staff are currently processing them. Regular HEAP opens on November 17, 2014. Ads will be in Penny Savers at the end of October.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. AWARDING BID FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION FOR FLOOR FINISH REPLACEMENT – PRO CARPET, INC.

WHEREAS, after the proper legal advertisement seeking bids for floor finish replacement, two bids were received and opened on September 26, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

| | | |
|---|-------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| Pro Carpet, Inc. 5580 Ridge Road West Spencerport, New York 14559 For: Floor Finish Replacement | N/A | \$431,433.00 |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|-----------------------|--------------------|-------------------|
| Capital Budget | N/A | Yes X No |

Director’s Comments:

This bid was properly advertised and two bids were received and opened on September 26. This project will replace heavily worn and fully depreciated carpet that is nearly nine years old in resident living areas, lobby, visitor corridors and select office areas. The project came in significantly under bid estimates and well within the established project capital budget.

Mr. Bassett explained that the project budget had an estimated scope of \$600,000 and the low bid came in significantly lower. He explained that he had budgeted \$150,000 in the 2015 budget to replace the bathroom flooring and explained that this project will be included as an alternate while continuing to stay under the original project budget. Mr. Bassett displayed the flooring samples for the Committee. He feels that this will be a 20 year product or longer.

Motion: Mr. LeFeber moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: G-L-S-W EDUCATIONAL PARTNERSHIP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| | | |
|---|------------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| GLSW Educational Partnership 80 Munson Street | 11/1/14-10/31/17 | N/A |

LeRoy, New York 14482

For: LPN Clinical Experience

Director's Comments:

The GLSW Educational Partnership has actively used the LCCNR as a clinical training site, the experience of participants has led many to apply and subsequently be employed by the CNR. Residents enjoy the opportunity to interact with the students. This is win-win collaboration.

Mr. Bassett explained that various classes have been held here for many years.

Motion: Mrs. Semmel moved and Mr. Carman seconded to approve the foregoing resolution..Carried.

3. RECOMMENDING ASSISTANT DIRECTOR OF NURSING SERVICES AND REFERRING THE PERSONNEL MATTER TO THE WAYS & MEANS COMMITTEE

Director's Comments:

Kathy Crye was promoted from ADON to DON effective 8/17. The resulting ADON vacancy was posted, advertised in the Democrat & Chronicle and placed on CareerBuilder.com. Seven applications were received; four interviews were conducted. The Selection Committee recommendation is to appoint Laura Rudney, 14 Grove Street, Mt. Morris, NY 14510.

Mr. Bassett reviewed the search process for the Committee. Ms. Rudney brings in extensive experience from Rochester General OR and ER and she has been with the County since 2012.

Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES:

a.) Occupancy- September occupancy as of 9/28 was 98.3%. A waiting list for long-term care admissions is in place. Mr. Bassett reviewed the chronic care waiting list with the Committee. Priority is always given to in-county residents by those in community at greatest risk, those in hospital but going from rehab to chronic care and then lateral transfers as the last among the three. Over \$90/day is lost with a Medicaid patient. A chronic care patient can not be placed into a rehab bed. We have to balance community need with the mix of services that we provide. We are a health service provider not a housing provider. To do so would be a burden on the center. Mr. Bassett informed the Committee on how he responds to questions with this mentality. There was discussion regarding waiting lists for the other areas. Occupancy has declined slightly since they began managing occupancy.

b.) Cash Flow – The CNR's Cash Flow Report as of September 29, 2014 reflects \$16,222,319. The 2012 Cash Receipts Assessment Tax rate has been reconciled by NYSDOH and the CNR will shortly receive refunding of overpayment estimated at \$346,389. These monies should be received by the end of October or early November. The forecast for end of year cash is \$14M+ in the bank.

c.) Budget Variance and Census – The July 2014 budget variance reports are attached and will be discussed at the committee meeting. Mr. Bassett reviewed the report and explained that we are over budget for Medicaid but that is due to using the 97.5% for occupancy and we are running at 99.13%. Revenues are better than budget. Mr. Bassett feels that we are well positioned through the end of the year.

There was discussion that Mr. Bassett is doing the right thing even though it's not always easy. You can't be stress enough, the importance of keeping rehab beds as rehab beds. This is the way the nursing home was designed to run and it is the way that it should be run.

Informational Item(s) Written Only

1. Reports – Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries
2. Pharmacy Services Bid – A revised bid document was released September 8. Bids are due on October 9; an award recommendation will be presented to committee in November.

3. Nurse Aide/Home Health Aide Training – 15 participants started in the FLCC conducted training program on October 1. A November 20 graduation program is planned. Workforce Development is contributing \$31,250. towards participant tuition. The CNR contribution will be \$6,250.
4. First Niagara Risk Management – A Senior Loss Control Specialist from the carrier conducted a 3-hour site visit and inspection at the CNR on September 25. The Specialist attended a Safety Committee meeting, interviewed key personnel, inspected work areas and reviewed patient handling policies. A report is anticipated in the next several weeks.
5. Alzheimer’s Walk – Team CNR will have a group of staff and resident family members participate in the October 25 Walk to End Alzheimer’s in Geneseo. Last year the CNR received 2nd place fund raising recognition for contributing \$3,294.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ENVIRONMENTAL TESTING AND CONSULTING, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|---|---------------------|--|
| Environmental Testing and Consulting, Inc. P.O. Box 466 Batavia, NY 14021 For: Lead assessments | 10/16/14 – 10/15/16 | \$875.00 per investigation \$8,000.00 contract amount |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|--|--------------------|-------------------|
| LC/WYS aid, 36% or 100% dependent on State Aid | 36%-100% | Yes X No |

Director’s Comments:

This contract provides environmental risk assessments of homes and buildings for lead resulting in children with high lead exposure.

Ms. Rodriguez explained that this contract is for lead assessment investigations. They have had two so far this year.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

2. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH IMMUNIZATION VACCINE RATES EFFECTIVE SEPTEMBER 1, 2014

WHEREAS, the rates for select vaccines have increased and new vaccines have been added and, WHEREAS, the fees for vaccines are based on the actual cost of the vaccine, now, therefore, be it RESOLVED, that the following schedule of charges for the Livingston County Center for Preventive Services Immunization Program be effective September 1, 2014:

| VACCINE | BILLING | PREVIOUS RATE | EFFECTIVE 9/1/14 |
|----------------|----------------|----------------------|-------------------------|
| Influenza | One Dose | \$ 40.00 | \$ 42.00 |
| Pneumococcal | One Dose | 170.00 | 183.00 |
| Pneumo 23 Val | One Dose | 90.00 | 99.00 |
| Hep A | One Dose | 90.00 | 105.00 |
| Hep A (ped) | One Dose | 55.00 | 63.00 |
| Hep B | One Dose | 80.00 | 91.00 |
| Hep B (ped) | One Dose | 46.00 | 54.00 |
| MMR | One Dose | 82.00 | 95.00 |

| | | | |
|-----------|----------|--------|--------|
| Varicella | One Dose | 120.00 | 126.00 |
| Zostavax | One Dose | 191.00 | 210.00 |
| Menactra | One Dose | 143.00 | 146.00 |
| HPV | One Dose | 160.00 | 192.00 |
| IPV | One Dose | 53.00 | 56.00 |
| Twinrix | One Dose | 118.00 | 140.00 |
| Tdap | One Dose | 67.00 | 69.00 |
| Dtap | One Dose | 51.00 | 62.00 |
| Tetanus | One Dose | 47.00 | 50.00 |
| Rabies | One Dose | 241.00 | 289.00 |
| PPD | One Dose | 8.00 | 8.00 |
| PPD (E&M) | One Dose | 23.00 | 23.00 |
| Rotavirus | One Dose | N/A | 134.00 |
| Pentacel | One Dose | N/A | 112.00 |
| Hib | One Dose | N/A | 55.00 |

Ms. Rodriguez reported that they make these immunization rates consistent with insurance company payouts. There should not be any cost to patients. In the past our rates were lower and therefore we lost a bit of money. They have already begun having flu clinics.

Motion: Mrs. Semmel moved and Mr. Carman seconded to approve the foregoing resolution.. Carried.

Ms. Rodriguez reported that dog control will be expanding to West Sparta. The municipality contracts will be done together in January. There was discussion on the location of the new site of the Reproductive Health Center in Avon.

Informational Item(s) Written Only

- The communicable disease team has been integrated with investigations these last couple months of summer.
 - This late summer spike in communicable disease rates has been observed regionally and statewide.
- In July and August the team investigated 35 percent of its year to date communicable disease reports (percentage does not include Influenza or Hepatitis). In the two last months of summer there were twelve
 - gastrointestinal illnesses, one Lyme disease, three Pertussis, one Yersiniosis and twenty-one Chlamydia.
- There has also been an increase in the number of Hepatitis C lab reports. Due to the ages of the patients and the
 - follow up reports from the PCPs it is safe to say it is due to the CDC's Hepatitis C age based testing guideline.
 - This guideline was introduced in August 2012, and the increase has not been noted until recently.
- Dan Bowlds, Public Health Sanitarian visited the two Amish groups in our County and the Migrant Center's Medical Coordinator and provided a Lyme Disease educational session and materials for the groups.
- CHIP activities and evaluations continue - Annual Report is due to NYSDOH in November.
- Submitted application for Culture of Health Award- Phase 1 notification occurs by 10/17.
- MICHI (Community Health Worker) media and outreach plan implemented.
- Continue to monitor Chlamydia cases - media /outreach campaign to be implemented in the fall utilizing Boston Public Health campaign.
- Planning and coordinating countywide Employee Wellness Event.
- Outreach re: public health issues and LCDOH services at 12 school open houses.
- Developing flu media and outreach plan.
- Environmental Health initiatives- marketing and outreach for rabies clinics, radon and carbon monoxide.

- LCDOH received Safe Kids recognition award from Cornell Cooperative Extension at a Child Passenger Safety Week event.
- There will be an Open House on Tuesday, October 21, from 3:00 p.m. – 6:00 p.m. for the new Avon Reproductive Health Center, 2077 Route 15, Suite 3, in Avon. Come and learn about all of the Livingston County Department of Health Services (Environmental Health, Preventive Services, Hospice and more).

OFFICE FOR THE AGING – KAAREN SMITH

Pre-approved Informational Item(s) To Be Reported

1. ADMINISTRATIVE ANNOUNCEMENT: Staffing announcement and proposed status report for the agency. Mrs. Smith reported that she will be retiring on March 31, 2015. The office is going very well and she feels good about the timing. She is very grateful to the County. She feels responsible to her staff and the County and feels that it is time to retire. She is working with the County Administrator on the job description. The Committee thanked Kaaren for her dedicated service and hopes that they can find someone with the same passion. Mrs. Smith feels very strongly that the new director have a good fan base. She will do everything she can to make the new director successful. She does not want to do anything to hinder that success. There are three areas that are very important when you have a new director, equal access to services via print, internet and face to face appointments, legal services and nutrition. Mrs. Smith explained that one major change is that they no longer get the early application HEAP applications. Applications go directly to DSS. She is doing her best to make people feel comfortable with this transition. They are slammed with medical insurance questions. There was discussion on the lack of support for the income tax services program that is no longer provided by SUNY Geneseo students. Mrs. Smith will be contacting the college to try to get this program back into operation. There is another plan through Life Span that she will be checking on. Chairman Gott asked that she contact the Board if they can be of any service in this matter. The Committee thanked Mrs. Smith for the great job she does and stated that she will be hard to replace.

Mr. Yendell reported that the ad for the ITS director has gone out and application are due on Friday.

Informational Item(s) Written Only

1. Staff training opportunities included:

- All staff working in the area of information and assistance, administration of in-home assessments and general casework are receiving online training in a series of webinar trainings in the area of options counseling. This training is the result of a contract developed by the NYS Office for the Aging to assist the front line worker in providing thorough information in all eligible benefits and entitlements when they meet with a client. In this way, access to valuable programs and services will be maximized during the client’s appointment in the hopes of improving the “no wrong door, single point of entry” system created by the NY Connects initiative.
- Health Insurance Information and Assistance Program Coordinator Training was attended by Anne De Marte on September 4th and 5th and all HIICAP counseling staff attended general training on September 25th. The focus of the training was to update all staff in preparation for the open enrollment period which will begin on October 15, 2014 and ends December 7, 2014.. During this time, Medicare recipients have an opportunity to review their Medicare coverage, compare plan options and discuss premium costs with our counselors. Changes may be made during this period without penalty.
- Expanded In-Home Services to the Elderly Case Manager, Melissa Gaby attended the NYS Adult Abuse Training Institute from September 16 – 18th the goal of the institute is to bring together the perspectives of social service workers, law enforcement, attorneys, bank staff, case managers and

others to share different methods of collaboration that have been effective in the struggle against financial exploitation of vulnerable adults.

- 2.) Public Events were advertised and scheduled as follows:
- On September 18th, 35 individuals attended the required annual public hearing at the EOC Command Center. Participants heard presentations by LAWNY attorney Gavin Reynolds on planning ahead for your health, legal and financial future. Participants were also given the opportunity to comment and/or fill out a survey on the needs of elders in our community.
 - Anne De Marte, Aging Services Specialist offered two workshops on Medicare 101, preparing for Medicare coverage, on September 19th and 25th. A total of 37 individuals took advantage of the valuable information and expertise offered by Anne.
 - Fall Prevention Workshop: As September has been designated as Fall Prevention Month, the agency partnered with Noyes Hospital and the Sate Communities Subcommittee of the Genesee Valley Health Partnership to offer our first falls prevention workshop. 35 individuals received valuable information on programs and services designed to prevent the devastating effects of falls suffered by seniors.

3.) Wendy Wenzel, Aging Services Representative from the New York State Office for the Aging conducted the required annual evaluation of aging programs and services delivered by the Office for the Aging on September 24th. At this point, no compliance issues in the area of programs and services were identified. More will be forthcoming when the written results of the evaluation are received.

4.) **Program Summary Report for Fiscal Period 4/1/2014 – 8/25/2014**

- a. Total number of individuals served to date (unduplicated county) = 1,233
- b. Under 60, disabled (information and assistance only) = 15
 - Age 60-74 yrs = 274
 - Age 75-84 = 230
 - Age 85 + = 231
 - Over 60 DOB missing = 483
- c. Poverty Level
 - 100 % (\$11,670 annually or under) = 85
 - 125% (\$14,588 annually) = 60
 - 150% (\$17,505 annually) = 148
 - 185% (\$21,590 annually) = 65
- d. Frail / Disabled (2-3 activities of daily living that are difficult to perform) = 421
- e. Live Alone = 350

ADJOURNMENT

Mr. LeFeber moved and Mrs. Semmel seconded to adjourn the Committee meeting at 2:28 p.m.

VETERAN’S SERVICES AGENCY – FRANK HOLLISTER

Informational Item(s) Written Only

1. On Friday, September 5, 2014, I attended a Town Hall Meeting at the Buffalo VAMC. These meetings have been mandated by Department of Veteran Affairs. Numerous topics were discussed, especially “waiting times” for appointments, the problems with specialty clinics and if there had been establish a “secret list” of veterans not enrolled into the VA Health Care system, like in Phoenix? The management did a lot of “tip toeing” around several questions like out sourcing our veterans to specialty clinics (dermatology, orthopedics, etc.). Future meetings will be held.
2. From September 14, 2014 through September 19, 2014, This Service Officer attended Advanced Service Officer training in Syracuse, NY. Thirty-eight (38) American Legion accredited Service Officers

attending this yearly mandated training. We were informed of new case laws that had just been determined at the Veterans Court of Appeals and one case determined at the Supreme Court. Numerous changes implemented by the VA, including “paperless” or the submission of electronic claims. All of the claims, once received at the Regional Office, are forwarded to the Atlanta R.O. to be scanned into the VA computer system. This adds approximately thirty (30) days onto the claims processing timeframe and at present, over 53,000 claims are mixed with claims for other veterans due to this process! The worst problem with the VA’s new system is that the Service Officer is not notified of the status of the claim, as we are not notified of any information requested in support of the claim or the status of the claim. We have to rely upon the claimant to notify us. Also during this training we were informed that the VA has proposed several “unfavorable” changes to 38 C.F.R. and 38 U.S.C. that have been posted in the Federal Registry since October 2013. This office will be drafting a letter for all interested veterans, dependents and interested parties to send to their federal Congressmen and Senators, to vote against these changes.

3. On Saturday, September 27, 2014, myself and several veterans attended a Flag Retirement Ceremony at Camp Sam Woods. Approximately five hundred (500) cub scouts, their parents and scout leaders were there to learn about the proper way of disposing of the American Flag. We also asked several question to those in attendance about the flag. Once the fire was started, all the unserviceable flags were properly disposed of. It was a very solemn occasion.

Respectfully submitted,

Michele R. Rees
Clerk of the Board