

PUBLIC SERVICES COMMITTEE MEETING MINUTES
THURSDAY, JANUARY 29, 2015
1:30 P.M.

PRESENT: G. Deming, C. DiPasquale, D. Knapp, B. Carman, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, L. Semmel, B. Donohue, I. Coyle, J. Williams – Genesee Sun

SOIL & CONSERVATION DISTRICT – ROBERT STRYKER

Pre-approved Informational Item(s) To Be Reported

1. SOIL & WATER CONSERVATION DISTRICT UPDATE – Provide a brief overview of the role and purpose of the District and typical duties. Share recently completed projects, as well as, planned activities for the coming year.

Mr. Stryker showed a brief video capturing how everyone is in a watershed. Mr. Stryker reviewed a PowerPoint presentation (attached) on the conservation district history and activities. All of the gateway signs within the County were replaced this year. The District will celebrate its 75th anniversary in 2017. The borders of the District are the same as the County's borders. Looking at our resources in Livingston County, there are 58 major streams corridors, 1,300 culverts/bridges under our roadways and more than 28,000 tax parcels in Livingston County. The District plays a key roll working with people and municipalities to address their concerns. Livingston County rests upon, in the entire world, some of the richest soils in the greatest quantities. Demand for the land for both agricultural production and other types of development remain high. The land is continually being divided and new landowners may have little or no knowledge of the land that they own and the resources and how people around them utilize that land to make a living. The District prepared 146 soil group worksheets last year. One of the main projects for the District is to asses the resource needs of the county and develop long range goals. They have an annual tree and shrub program. There are many opportunities for non agricultural projects. They will be offering a countywide tire recycling program in two locations within the county for the first time this year. One location will be at the County Highway Complex. Another project will be the replacement of the washed out quarry stone culvert beneath railroad bed trail which is overseen by the Genesee Valley Conservancy. The District obtained funding to make improvements on over 5,000 linear feet of Allens Creek located within the Village of Mt. Morris. There are approximately 150 parcels within that area concerned with flooding and erosion. The District works with landowners on providing buffering along streambeds and lake shores. The District installs terrace systems for landowners to improve internal drainage. The District is co-located with the local USDA office. This is a hands on office with Mr. Stryker directly in the field during the summer. There was a question on tiling work done throughout the county and about half is done by the District, with the rest being done directly by the farmer.

Motion: Mr. Gott moved and Mr. DiPasquale seconded to change the order of the agenda...Carried.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN

Pre-approved Informational Item(s) To Be Reported

1. RE-DISTRICTING – Mr. DiPasquale explained that the process began when Laura Schoonover was still commissioner and she continued to take over on this project and work with Mrs. Leven. Mrs. Leven reported that eleven meetings were held in ten day period during December. The town committees had a variety of town and village representatives. They have reduced their districts from 61 to 39 in the county. A couple of towns that had two districts opted to stay the same. Conesus had one district with approximately 300 more in one district so lines were moved to make them more equal. Three towns did not need to do anything. Their board has adopted those changes so they are ahead of the February 15 deadline. The boundary descriptions are finished and have been given to David Morris to oversee them. Map changes will go to the Planning Department for them to start working on them. They will now start making the physical street changes in their registration system moving them to the correct districts. Four towns can not be changed until after the village elections are complete but will be done before the April 1 deadline. L. Schoonover has been the lead person on this project, working on it constantly. They

do expect these changes to be in affect for the November election . It is not known whether there will be a primary this year. They did not have a political calendar yet. September 15 falls within the Jewish New Year, Rosh Hashanah, and it is not known what they will do for a primary date. There are two new political parties and we are now up to eight recognized political parties.

2. There was discussion on the creation of a part time election inspector coordinator. The County Administrator approves part time positions and they will meet with him to discuss this position.

Informational Item(s) Written Only

1. Village caucuses have been scheduled to be held January 20 through 27, 2015. Elections will be held in the villages of Dansville, Livonia, Mt. Morris and Nunda for a total of 11 positions on March 18, 2015.
2. Commissioners David DiPasquale and Nancy Leven along with Deputy Commissioners Laura Schoonover and Diana Farrell attended the NYS Election Commissioners Association Conference in Albany January 12-15, 2015.
3. Re-districting continues with February 15th as the deadline for completion.
4. Two new political parties have been certified by the NYS Board of Elections following the November election. They are Women's Equality and Stop Common Core. These names have not been finalized with at least one of them expected to change. This will bring the recognized parties in the state to eight. The order in which they appear on ballots, registration forms, etc will also change based on the number of votes received on each line.
5. Since the first of the year: 36 new registrations, 6 name change, 15 residence changes, 1 mailing address change, 6 personal information changes, 1 duplicates, 7 incompletes, 84 pending party changes, 33 cancellations, 2 inactive changes and 54 various other changes have been processed.
6. Current active voter enrollment stands at 36,586. Democratic: 9,387, Republican: 16,363, Conservative: 863, Working Families: 157, Independence: 1,803, Green: 125, Others: 343 and Blank: 7,550. Inactive enrollment is at 2,176. Total active/inactive voter enrollment is: 38,762.

CENTRAL SERVICES – JOHN DRISCOLL

Action Item(s) To Be Reported

1. FRANK BASSETT

AWARDING BID FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION FOR CNR COURTYARD PROJECT – VALLEY VIEW ENTERPRISE LLC AND REFER TO PUBLIC SERVICES FOR AWARD

WHEREAS, after the proper legal advertisement seeking bids for general construction and site courtyard surfacing work, six (6) bids were received and opened on January 14, 2015, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

Contract

Valley View Enterprise LLC

8937 Deer Run Road

Boston, New York 14025

For: CNR Courtyard Project

Amount

\$276,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
2015 CNR Capital Budget – Enterprise Fund	N/A	Yes X No

Director's Comments:

The Courtyard project was initially bid in July 2014 but not awarded. The project was re-bid separated into two packages, general construction and site work, yielding six bids, Valley View is deemed lowest responsible bidder for both packages. Contract value is significantly below the \$340,000.00 budgeted for the 2015 Capital Project. The project will replace all existing surfaces in five courtyards. Work activity is anticipated to be completed by June 1, 2015.

Mr. Bassett reported on the courtyard project for replacement of the surface of the five rooftop courtyards at the CNR. Mr. Bassett explained how this project was first bid in August as one package. The new bid was separated into two packages. There were some alternate deducts that they decided not to go with. This is a full scope removal of existing and installation of new. The bid is well under the budgeted amount.

Motion: Mr. DiPasquale moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

Mr. Bassett reported on questions raised at the Human Services Committee meeting on the floor finish replacement project. They are a week into the project. They did not retain the services of Clark Patterson Lee (CPL) for construction administration. There are some questions that they need to satisfy ourselves in terms of performance of the contractor and specifications. Mr. Bassett spoke with the contractor last night and issued a stop work that will be in place until at least next week while we await a proposal for some limited scope construction administration services from CPL. He believes that he will have that proposal to present to the County Administrator late tomorrow afternoon. If we accept the terms and fee for that scope of work, we will bring Jon Norris and another member of CPL team in as construction administrators. There are five family units and a mock up complete to date.

AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR BUILDING #1 AUDITORIUM DOOR, DOOR FRAME, AND HARDWARE WORK: FRANK J. MARIANACCI, INC.

WHEREAS, after the proper legal advertisement seeking bids for Building #1 Auditorium Door, Door Frame and Hardware, six bids were received and opened on December 23, 2014; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Frank J. Marianacci	N/A	\$99,500.00

6905 Route 5 and 20
Bloomfield, NY 14469

For: Building #1 Auditorium wing Door, Door Frame and Hardware work

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
CIP	100%	Yes X No

Director's Comments:

Labor and material bid to install door frames, doors and supply all hardware materials. Lowest responsive bidder Kuitems \$82,375.00 withdrawn because they did not include pricing for hollow metal doors valued at \$38,000.00 for a total of \$120,375.00. Frank J Marianacci Inc, base bid of \$99,500.00 (\$111,197.00) did not include the Aperio Wireless Door Hardware, quoted at \$11,697.00. Recommendation is to award bid to Frank J. Marianacci Inc. Budgeted was \$129,470.00.

Mr. Driscoll presented the information on select interior and exterior doors including wireless access that he did not want responsibility for replacing in house. Marianacci will have to provide the Aperio portion out of their costs.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

There was discussion of what the exact amount for the project that was left out of the bid that will be done at a loss to the contractor.

Mr. Coyle explained that contractors using subs are required to submit a list in a separate envelope of all subcontractors being used on any municipal public works project and we continue to have problems getting this information. We can not accept a bid per the GML laws that does not include that provision.

OTHER – IAN COYLE

1. DISTRICT ATTORNEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DISTRICT ATTORNEY'S OFFICE: NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES,

CHANCE AND CHANGES, LEGAL ASSISTANCE OF WESTERN NEW YORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County District Attorney's Office, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Criminal Justice Services	1/1/15-12/31/17	\$35,600.00

For: Violence Against Women Grant provides funding to the Livingston County Domestic Violence Task Force. The task force is comprised of the District Attorney's Office, Probation, Sheriff's Department, Chances and Changes, and Legal Assistance of Western New York.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
DCJS	0.00	Yes X No

Director's Comments:

The grant provides funding for salaries for each of the agencies in the Task Force. The Grant provides partial funding for two assistant district attorney's salaries, a probation officer, a Sheriff's Investigator, a case manager at Chances and Changes, and a staff attorney at Legal Assistance of Western New York.

Chances and Changes	1/1/15-12/31/17	\$7,476.00
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P.O. Box 326
Geneseo, New York 14454

For: Sub-Contractor Agreement

Legal Assistance of Western New York	1/1/15-12/31/17	\$6,408.00
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361 South Main Street
Geneva, New York 14456
For: Sub-Contractor Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
DCJS	0.00	Yes x No

Director's Comments:

Violence Against Women Grant. This is the renewal of a grant the County has been receiving for over 10 years. DCJS has instituted a new policy in which the application for the grant funds must also include a sub-contractor agreement for non-county entities.

Mr. Coyle explained that these are annual contracts that we have had for many years.

Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.

2. SHERIFF

Action Item(s) To Be Reported

1. AWARDING BID FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE FOR UNIFORM ACCESSORIES – ROSEN'S UNIFORMS

WHEREAS, after the proper legal advertisement seeking bids for the purchase of uniform accessories, six (6) bids were received and opened on December 18, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Rosen's Uniforms	2/1/15-1/31/16	per contract

230 Central Ave.
Albany, New York 12206
(+ option to renew for two additional years)

For: purchase of uniform accessories

Mr. Coyle explained that this bid is put out through purchasing.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: BERGMANN ASSOCIATES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bergmann Associates 28 East Main Street 200 First Federal Plaza Rochester, New York 14614 For: GIS Support Services	2/11/15 – 12/31/15	not to exceed \$10,000.00

Director's Comments: This resolution authorizes a contract with Bergmann Associates to provide as-needed GIS support services to the Planning Department. Bergmann Associates helped to develop the County's GIS infrastructure for the Intranet and Internet mapping applications. We anticipate that Livingston M.A.P (Mapping Assistance Program) will be available to our towns and villages and general public in the Spring. This contract authorizes Bergmann to help us support these investments.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
A8020 Planning Department	\$10,000	Yes X No

Mrs. Ellis explained that this contract covers the gap between the GIS and IT work for mapping that is done in-house by Planning and Information and Technology Services. Bergmann designed the Intranet Mapping Program used by all of the county departments now. They are in the process of developing and Internet version for the towns and villages to use. This contract will help us support those continued services for the county, towns and villages.

Motion: Mr. Carman moved and Mr. Knapp seconded to approve the foregoing resolution.....Carried.

APPROVING THE OFFICIAL UNDERTAKING OF PUBLIC EMPLOYEES FIDELITY (BLANKET) BOND FOR GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

WHEREAS, the County of Livingston has appropriated the sum of \$9,970.00 as its share of the Year 2015 operating funds of the Genesee Finger Lakes Regional Planning Council; and

WHEREAS, pursuant to Section 119-00 of the General Municipal Law of the State of New York, the County is authorized to provide for the payment of such appropriations to an officer of the agency designated by the agency to receive such monies provided that such officer shall have executed an official undertaking approved by the governing body of the County; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has designated David S. Zorn, Director of the Council, as the officer to receive payments of such monies; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has secured a Public Employees Fidelity (Blanket) Bond, issued by National Grange Mutual Insurance Company, providing faithful performance blanket bond coverage for officers and employees of the Council in the amount of \$500,000.00; now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves such bond as the official undertaking required pursuant to Section 119-00 of the General Municipal Law.

Directors Comments: This is an annual resolution approved by the Board of Supervisors. The NYS General Municipal Law requires counties participating in regional planning agencies to annually approve an "official undertaking" which can consist of a Public Employees Fidelity (Blanket) Bond for that officer of the agency designated to receive monies appropriated by member counties. This bond is to provide faithful performance blanket bond coverage for the designated officer in the amount of funds being managed. In 2015, the total amount of funds being managed by the Regional Planning Council at any point during the calendar year will be approximately \$500,000.

This resolution is done every year as part of our membership that we pay into the organization. Supervisors Donohue and Wadsworth both represent the County as does Julie Marshall and Angela. The amount of this has not

changed in five years.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

APPOINTING ENVIRONMENTAL MANAGEMENT COUNCIL CHAIRPERSON – RAYMOND CASE

WHEREAS, the bylaws of the Livingston County Environmental Management Council (EMC) provide that the EMC Chairperson be appointed by the Board of Supervisors upon the recommendation of the EMC; and

WHEREAS, on January 28, 2015, the EMC voted to recommend that the Board of Supervisors appoint Raymond Case as Chairperson of the Environmental Management Council; now, therefore, be it

RESOLVED, that the following member is hereby appointed as Chairman of the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/ Representing	Term
Raymond Case	P.O. Box 567, 3501 Pebble Beach Road, Lakeville, NY 14480	Chairman	2/1/15-1/31/16

Director's Comments: The EMC will be meeting on January 28, 2014. It is expected that members present will vote to recommend a Chairman to the Board of Supervisors. I will bring this recommendation to the Public Services Committee for consideration at the meeting on January 29, 2015.

Mrs. Ellis reported that the Board met last night and recommended Ray Case as the EMC Chairperson. This is Mr. Case's fourth year as Chair. Mr. Case reported to the Committee last year and did the Earth Day Award. They would like to do that same thing again this year.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution... Carried.

APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD – GRAHAM FRAZER

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
Graham Frazer	8889 Reed Corners Road Dansville, NY 14437	Town of Sparta	2/11/15 - 12/31/16

This recommendation was made by Mr. Schuster. He believes that Mr. Frazer has the planning knowledge and experience to contribute to the Planning board.

Motion: Mr. Carman moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

Mrs. Ellis reported that the 911 project is going very well. The consultant team is here today. They are working on design questions in a conference call with Intertech this afternoon. They have made progress with the tower sites. Mr. Pangrazio and Undersheriff Bean are meeting with a property owner in Caledonia to discuss their interest in participating in the County purchasing property for a tower site. The project is on schedule. They did run into a challenge with the FCC licensing which we are working through right now. Some of the approvals have been received, but we are working on getting non-interference approval from Canada. We are on our third round and have been told that this is very typical and we will continue to seek that approval. Their goal is to have our area of coverage include the entire county.

Informational Item(s) Written Only

COUNTY PROJECTS:

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN:

Radio System Design. The consultant team continued work on the radio system design. The 911 Committee met on December 17, 2014, to hear presentation on the system design and suggested

locations for 3 new tower sites. The consultant team continued work on the site development layouts and development of the RFP documents for the radio system.

FCC Licensing. I am very pleased to report good news that Canada has returned our license application without any objections as of 01/07/2015. The application is now in the hands of the FCC for final approval.

Subscriber Equipment. Mike Bradley, Kevin Niedermaier, and Karen Dewar have started the inventory process. We will be meeting with the fire departments to get an accurate number of radio and pager equipment needed. Sgt Mike Bradley and Kevin Niedermaier will be coordinating the visits.

PMT. The next Project Management Team meeting is scheduled for January 21, 2015.

DANSVILLE TRANSPORTATION AND INDUSTRIAL AND COMMERCIAL ACCESS STUDY: The consultant team continued work revising the draft Plan document. We expect the project to be completed this Spring.

COUNTY PLANNING BOARD:

Vacancies. There are 3 vacancies on the Planning Board – 2 for Alternate At-large members; 1 for North Dansville.

AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):

FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). The Genesee Valley Conservancy continued work on these projects. These projects are scheduled for close-out in 2015.

Pre-Application Workshop. The Planning Department and GVC are conducting 2 workshops (January 22 and 24) on the pre-application process for the upcoming PDR program. Applications are available. Interested farmers are encouraged to contact the GVC or Planning Department for more information. The pre-selection process is anticipated to conclude in April 2015.

Agricultural District Renewal. The renewal package for Agricultural District #3 was sent to NYS Agriculture and Markets as approved by the Board of Supervisors. We are waiting to hear back from the State on acceptance of the submission.

303b Petition Process. Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified agricultural district prior to the county established review period. The petition package was submitted to NYS Agriculture and Markets as approved by the Board of Supervisors on November 19, 2014. We are waiting to hear back from the State on acceptance of the submission.

UPCOMING TRAINING OPPORTUNITIES:

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen. We are currently working on the training program for 2015.

CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

Conesus Lake Watershed Council.

TMDL (Total Maximum Daily Load). The Council and the Technical Committee will be meeting jointly with NYS DEC on January 23, to discuss the state's TMDL process; the role of the Watershed Council and local partners; state plans for implementation and expectations, and; anticipated timeline for completion and next steps.

E911 ADDRESSING:

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

PUBLIC DEFENDER – IAN COYLE

Pre-approved Informational Item(s) To Be Reported

1. **FURTHER COMMITTEE DISCUSSION - Use of Grant #5 funding from Indigent Legal Services Fund** (\$203,202 over term of 3 years of contract)-Mr. Coyle explained that he asked the state to provide us with stats on caseloads. He distributed the information compiled for review. The state is seeking to do attorney caseload reduction across the state. Comparable counties to Livingston were chosen by population. The 2013 averages are the similar, but they are a misnomer with all of the new targeted items being done by the new DA and Sheriff. Mr. Coyle showed our 2014 numbers against everyone's 2013 numbers. Mr. Coyle feels that we are where we ought to be. We had a vacancy that has been filled and we need to see where this plays out in 2015. Mr. Coyle described the big lawsuit with six counties that was settled recently and how that may affect the county. Mr. Coyle is suggesting that the Committee direct him to strategize with Mrs. Tetamore uses of available grants funds that don't entail adding a full time staffer. The Committee discussed the reluctance to fund full time positions with grant funds because it is difficult when those funds are no longer available. Mr. Coyle explained that the workload is a product of the cases coming in, but it is also on handling, administering and managing the cases from the paperwork, processing and screening. That prep and pre-work done by the support staff is important because you don't want to represent someone who is not eligible. The department is a little light in the non attorney full time employee count. A part time clerical/paralegal position may be an option. The Committee feels that Mr. Coyle should proceed with Mrs. Tetamore.

Informational Item(s) Written Only

1. Applications received YTD as of 1/20/15 a.m.: 79
2. Files opened YTD as of 1/20/15 a.m.: 30
3. Cases assigned YTD to GVLA as of 1/20/15 a.m.: 12
4. Applications pending as of 1/20/15 a.m.: 32
5. Money received YTD for Section 722-d cases: 0

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

AUTHORIZING LIVINGSTON COUNTY TO PURCHASE OF A 2015 CHEVROLET TAHOE WITH EMERGENCY SERVICE EQUIPMENT PACKAGE FOR THE EMERGENCY MEDICAL SERVICES DEPARTMENT - VAN BORTEL CHEVROLET

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the purchase of a 2015 Chevrolet Tahoe with Emergency Service Equipment Package for a total cost of \$41,610.26 through NYS Contract 22737/PC66388) awarded to VanBortle Chevrolet, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
VanBortle Chevrolet	N/A	\$41,610.26

1338 W. Main Street

Macedon, New York 14502

For: Purchase of (1) 2015 Chevrolet Tahoe with Emergency Service Equipment Package. Not to exceed the amount indicated.

Ms. Dewar explained that she is requesting an addition to her fly car fleet. We currently have five fly cars, four Tahoe's and one Jeep. The Jeep is being replacing as soon as VanBortle get the emergency lighting installed. The additional Tahoe that she is requesting would be for primarily for the shift supervisor and only overlap on shift. This vehicle would also serve as back up if a fleet vehicle is out of service for repair. This was budgeted under capital projects. Mr. DiPasquale questioned whether there could be a governor unit installed on the new vehicle to keep the speed down. He has received some complaints. Ms. Dewar explained that the policy for her agency is not more than ten miles over the posted speed limit. The explorers are too small for the amount of equipment being carried.

Motion: Mr. Gott moved and Mr. DiPasquale seconded to approve the foregoing resolution...Carried.

ADJOURNMENT

COUNTY CLERK – MARY STRICKLAND

Informational Item(s) Written Only

1. Kathy Olson has retired.
2. The Senior DMV Clerks Brenda Peters, Erica Mike & Michelle Post are acting as Supervising Seniors. They are switching each month until a decision has been made as to replace vacant position of Second Deputy or to make position DMV Supervisor which is a CSEA position.
3. Not replacing the Deputy position immediately. She will be running an ad in the newspaper.
4. Looking into modifying office design in the Clerks Office to improve customer service area and have a more open work area. Working with Jon Norris on office design work.

COUNTY HISTORIAN – AMIE ALDEN

Informational Item(s) Written only

UPDATES ON PROJECTS AND ACTIVITIES:

Book Project: Blue Devils in Vietnam: Geneseo/Groveland Vietnam Veteran's book project – since the book launch last July (2014) more than 500 books have been sold. Sales have been mostly local but orders have come in from all over the United States. The Vietnam veterans involved in the writing of the book and I participated in several programs around the county promoting the subject of the impact of the Vietnam War on Livingston County along with encouraging veterans to write their stories. Programs included: Livingston County Historical Society, Dansville Library, Geneseo Rotary, and the Nunda Historical Society. In honor of the 50th anniversary of the ground war in 2015, we are planning numerous programs throughout the county and western New York. In addition we will continue to market the book at the college level to complement academic histories on Vietnam studies. At this point in time two college professors have stated they are interested in using the book.

Video Project: *Local History Out Loud, Chapter One: From the Iroquois Confederacy to Pre-Civil War Era.* This 50-minute video was completed in December and I hosted two prand linked to the County Historian's web page. The video explores Livingston County's rich cultural heritage through spoken narratives arranged with historical imagery and music. Thanks to the more than two dozen county employees, community officials, town historians, and residents who lent their voices to this project including: Lisa Burns, Brenda Donahue, Phyllis Dreywood, Heather and Joe Ferrero, Steve Gates, Valerie Griffing, Don Higgins, Maureen Kingston, Eileen LaFave-Bickford, Laura Lane, Mary Jo Marks, Gregory McCaffrey, Lynne Mignemi, Wendy Morris, Chris Norton, Kathy and Olie Olson, David W. Parish, Michele Rees, Tom Roffe, and Rhea Walker.

Expansion of County Historians' web page: We have added several new links and resources to the page including a photo gallery with numerous images of Livingston County landmarks, churches, schools, and vintage postcards. In addition there are several links to digitized books and publications, useful databases, and other resources. Also an overview of Livingston County history can be found under the "Explore Livingston County" link on the main page. Many more additions will be added throughout 2015.

Government Appointed Historian's of Western New York – As current Executive Chair of this organization that encompasses 11 counties and 300 town, village, city, and county historians in WNY, I coordinate biannual meetings as well oversee several projects including a Student History award program offered to WNY community college graduates planning to go on to study history at a four-year college. Our fall meeting was held at Beaver Hollow Conference Center in Java Center, Wyoming County on September 27th and focused on the evolution of agriculture from pre-historic times to present day. The Spring 2015 meeting will be held Saturday, April 18th in Batavia and will focus on basic training skills necessary for public historians.

Other: meetings and programs

September 10th – met with Anna Kowalchuk at the Livingston County Museum to discuss an upcoming exhibit installation entitled "Our Towns."

September 11th – attended 911 ceremonial services sponsored by St. Agnes School in Avon.

September 16th – presented *Researching Family History in Livingston County* for the Lima Historical Society.

September 22nd – participated in the Genesee Valley Education Partnership Arts in Education showcase in LeRoy.

September 30th - met with Olie Olson's welding class at BOCES in Mt. Morris to give them some background history on the Williamsburgh Cemetery in conjunction with their on-going fence restoration project.

October 2nd – met with Angela Ellis and Joe Pukos at the old poorhouse cemetery in Geneseo to help determine a sufficient buffer area around the grounds not to disturb.

October 15th – helped to coordinate the Friends of Livingston County fall meeting held at the Avon Town Hall Opera Block

October 18th – The County Historian's traveling exhibit *Expressions of the Civil War in Photographs and Letters* opened at the Caledonia Big Springs Museum in conjunction with the premiere of a new Civil War exhibit.

October 23rd – organized the Livingston County Town Historian's Fall meeting at the Emergency Management building, Gypsy Lane.

October 30th – met with Alan Mack, director of Caledonia Fish Hatchery and a representative from NYS Office of Parks, Recreation, and Historic Preservation for a follow-up site visit to provide the National Parks Service with additional information with regard to the pending listing on the National Historic Register.

November 12th – met with the Government Appointed Historians of Western New York executive board to plan the Spring 2015 meeting.

November 19th – presented a power point program entitled *The Lure of Livingston County's Landscape as Interpreted in 19th century Art and Literature* for a lecture series at the Lockhart Gallery, Geneseo.

November 25th – met with representatives of the Red Cross in Dansville to discuss the future disposition of American Red Cross Clara Barton/Livingston Chapter building.

December 18th - organized the Livingston County Town Historian's December meeting at the Village Inn in Caledonia followed by a tour of the Big Springs Museum.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

1. The All Hazard Mitigation plan was presented on Monday January 26th, for public comment and the core group met earlier that day. The plan will be submitted to FEMA for review in late February early March. The State is reviewing different sections of the plan for compliancy at this time.

2. Office of Fire Prevention and Control has developed a new training curriculum for Volunteer firefighters. The New Firefighter 1 training for recruit firefighters will consist of 104 hours of classroom and skills, with an additional 40 (plus) hours of training the firefighter will have to accomplish in conjunction with there Fire Department. The additional outside instruction consist of 16 skill sets, basic first aid, CPR/AED, ICS 700, ICS100 and 5 take home tests, all of this has to be completed prior to graduation. The total course will be about 145 hours. The new training curriculum adheres to the National Training Standard.

The 4 new State Fire Instructors for the County will be attending the Instructors conference at the State Fire Academy the week of February 7-13.

3. Fire Response:

01/05 - T/Leicester, House fire

01/06 - V/Mt. Morris - House fire

01/09 - V/Dansville - House fire

01/12 - V/Geneseo - Garage fire

01/12 - T/Lima - snowmobile fire

01/13 – V/Caledonia - Building fire (unoccupied)

01/13 - T/Groveland - Grain Dryer fire

01/15 - T/Genesee Falls (Nunda FD response district) Mobile home fire

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only**1. PROBATION DEPARTMENT WORKLOAD**

456 adult offenders supervised in county (24 treatment court cases being supervised in drug court)
 15 offenders in other NYS counties
 11 offenders in other states
 12 juveniles supervised
 19 new juvenile referrals
 34 investigations ordered
 18 active EHM cases (0 juvenile; 18 adults; 5 of which are female), 0-Global Positioning
 0 adult placed on probation for willful violation of support
 12 New Leandra's Law cases (10 CDs)

2. MONIES COLLECTED

\$5,401.49 – restitution
 \$7,020.14 – fines
 \$1,871.00 – fees
 \$259.63 – surcharge

3. MEETINGS ATTENDED

12/2/2014 Human Services Department Head
 12/3/2014 Transportation Meeting
 12/9/2014 COPA-Monroe
 12/15/2014 Staff Meeting
 12/16/2014 Law Enforcement Council
 12/16/2014 Multi-Disciplinary Task for on Sexual Abuse and Severe Physical Trauma
 12/19/2014 Thinking For A Change Meeting (Deb Mack/Michelle Jordan)
 12/19/2014 Hillside Agency Advisory Board Meeting
 12/22/2014 Quarterly Meeting with Judge Cohen
 12/22/2014 Quarterly Meeting with Judge Wiggins

4. ADMINISTRATIVE REVIEWS

Four (4) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Doug Czyryca	None			
Katie Dunn	None			
Michelle Jordan	None			
Liz Laney	None			
Brian Lanpher	None			
Debra Mack	None			
Matthew McKinney	None			
Rachel Merrick	None			
Lynne Mignemi	None			
Courtney Sobrado	None			
Jason Varno	None			

Respectfully submitted,
 Michele R. Rees
 Clerk of the Board