

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, MAY 6, 2015
1:30 P.M.

PRESENT: G. Deming, C. DiPasquale, D. Knapp, B. Carman, E. Gott, D. LeFeber, P. Yendell, D. Mahus, B. Donohue, I. Coyle,

ABSENT: W. Wadsworth,

Motion: Chairman Gott moved and Mr. Carman seconded to rearrange the agenda order moving the Sheriff to report at 11:00 a.m. Carried.

DISTRICT ATTORNEY – GREG MCCAFFREY

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DISTRICT ATTORNEY’S OFFICE: NEW YORK STATE DIVISION OF CRIMINAL JUSTICE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County District Attorney’s Office, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Division of Criminal Justice Services	4/1/15-9/30/16	\$43,800.00
80 S. Swan Street		
Albany, New York 12210		
For: The Aid to Prosecution		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
DCJS	0.00	Yes X No

Director’s Comments:

The Grant will enhance and expedite the prosecution of repeat and serious felony offenders by allowing the District Attorney’s Office to maintain a staff of experienced Prosecutors. The District Attorney’s Office will be seeking approval from the Board of Supervisors to enter into this contract with DCJS in which the District Attorney’s Office will receive a grant of \$43,800.00 from the state and no cost to the County. This award is for 18 months because the state is changing contract cycles to coincide with the state fiscal year.

Mr. McCaffrey reported that this grant amount is a little higher than usual because it is based upon eighteen months instead of twelve months this year.

Motion: Mr. Gott and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

Crime is rampant right now and the office is very busy. The new ADA is working out well. She handles twelve towns. The investigator is also working out well.

CENTRAL SERVICES – JOHN DRISCOLL

1. AWARDING BIDS FOR THE CENTRAL SERVICES DEPARTMENT FOR BUILDING #1 MECHANICAL EQUIPMENT - BELL MECHANICAL CONTRACTOR, INC., POSTLER & JAECKLE CORP.

WHEREAS, after the proper legal advertisement seeking bids for mechanical equipment procurement for Building #1, two bids were received and opened on April 10, 2015, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Amount</u>
Bell Mechanical Contractor, Inc.	\$76,000.00

105 Lincoln Parkway
East Rochester, NY 14445

For: Building #1 Mechanical Equipment, package #1

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
CIP for Auditorium Renovation	100%	Yes X No

Director's Comments:

Bid includes the furnishing of mechanical equipment, including condensing units, fan coil units, and unit ventilators. Budget goal was \$60,000, over by \$16,000.

Postler & Jaeckle Corp.

\$22,400.00

615 South Avenue

Rochester, NY 14620

For: Building #1 Mechanical Equipment, package #2

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
CIP for Auditorium Renovation	100%	Yes X No

Director's Comments:

Base bid includes the furnishing of mechanical equipment, including controllers, fire dampers, power dampers, and louvers/diffusers/registers/grilles. Budget goal was \$25,000, under by \$2,600.

Mr. Driscoll reviewed the bids submitted. Package 1 came in a little higher than budget and package 2 came in lower than budgeted.

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

Mr. Driscoll updated the committee on the status of various areas in the Building 1 project. One of the problems with using the in house crew is that these projects tend to lag a little longer than other projects. Mr. Driscoll reported that the HVAC person is working out very well. There was discussion on the road work needed at the bottom of Murray Hill Drive. There was discussion on the mowing work being done by Central Services instead of through the Sheriff's ATI program. The Committee will bring this matter up with the Sheriff.

Informational Item(s) Written Only

1. Highway cold storage shed interior lighting and outlets installed (Central Services)
2. Geneseo Garden Club tree planting at courthouse Arbor Day celebration
3. Radiator steam covers built Building #2 (Central Services)
4. Building #2 Simplex fire alarm extension (Central Services, Simplex)
5. Jail roof chiller safety railing installed \$3,000, quoted \$20K (Central Services)
6. Building #10 security door installation for DOH (Central Services)
7. Auditorium Wing
 - a. Door and access control contract started, Marianacci and Day Automation
 - b. 2nd floor pipe insulation interior stud wall locations completed (Central Services)
 - c. Drywall hanging begins on 2nd floor (Central Services)
8. Government Center basement wall and ceiling repair 80% completed (Central Services)
9. Millennium Drive A/C installation at Mental Health (Central Services) \$3,000 savings
10. General updates:
 - a. Contract for Ronco for projector screens in 303A, B started
 - b. Contract for Sheriff mold abatement started
 - c. Contract for ProCarpet wall covering in 303A, B started

ECONOMIC DEVELOPMENT – JULIE MARSHALL

Action Item(s) To Be Reported

1. REVIEW OF LIVINGSTON COUNTY INFRASTRUCTURE FUND APPLICATION.

Mrs. Marshall reported on the infrastructure application process. The last application was in 2002 for the Town of York and a water line on Volunteer Road. This application is for a roadway in the Town of Avon for \$200,000. Mr. Coyle explained how these funds are used. Mrs. Marshall explained that they have two

properties that they have leads on and more coming in. The bid opening is scheduled for Tuesday.

Motion: Mr. Knapp moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. **FINGER LAKES REGIONAL COUNCIL UPDATE – THE REGIONAL COUNCIL WILL MEET ON APRIL 30TH. CONSOLIDATED FUNDING APPLICATIONS ARE EXPECTED TO BE RELEASED IN EARLY MAY.** The County grantsman can help with applications for anyone interested.

2. **AMERICA’S BEST COMMUNITIES PROGRAM UPDATE** - Livingston County was awarded one of America’s Best Communities awards and will be receiving \$35,000 from Frontier Communication to help us put together an economic development community development strategic plan. Corning Enterprises is our mentor company. Tom Traynor, past Steuben County Executive, is their CEO and he is going to be working with us to develop our plan. This will be a community wide effort to pull together this plan. Out of 347 communities that applied nation-wide, we were one of 50 that received awards. Byron Leroy and Webster were the other two communities awarded in our region. Norwich, downstate These 50 will now compete for 8 awards of \$100,000. Those 8 will then compete again for the top three awards of \$3,000,000., \$2,000,000. and \$1,000,000. Our application was submitted by the County in order to meet the population requirements.

3. Mrs. Marshall updated the committee on various upcoming expansion projects. It will be a very busy summer.

Mrs. Donohue reported that the Conesus Inn will be coming back. The owners, Ann and Carl Myers, the chef is Paul McGovern of Embers and Pi Craft Pizza. This is a very exciting thing that the Conesus Town Board worked very hard on.

Informational Item(s) Written Only

ECONOMIC DEVELOPMENT

Business Retention & Expansion Program activity for the first quarter of 2015 - 18 active projects; 8 expansion, 9 attraction, and 1 retention. International trade assistance has been provided to 3 companies to identify market opportunities to export their products, 1 company with identifying potential distributors for their product in Canada and 1 company with assistance with product certification to be able to use the CE mark.

INDUSTRIAL DEVELOPMENT AGENCY

The IDA closed on an \$8.9 million expansion at Once Again Nut Butter. The IDA will provide a PILOT, sales tax exemption and mortgage recording exemption. The project includes the construction and equipping of a 32,000 square foot expansion of the company’s Nunda operations; retaining 55 jobs and creating 15 new jobs.

The IDA also closed on a \$5.7 million expansion at Dansville Properties. The IDA will also provide a PILOT, sales tax exemption and mortgage recording exemption. Dansville Properties will construct a 46,000 square foot expansion; retaining 19 jobs and creating 7 new jobs.

The IDA accepted a purchase offer on the remaining lands in the Mt. Morris Industrial Park. A local farmer will utilize the 13.8 acres for crop production.

DEVELOPMENT CORPORATION

Destination University workshops are being held on a monthly basis with average attendance of 25 small business owners. Topics include marketing, social media and making your business a destination business. The next workshop will be held May 11th at 7 PM in room 205 of the Government Center.

MEETINGS ATTENDED

Chamber of Commerce

Retail workgroup
Restaurant workgroup
Real Estate workgroup
Manufacturers workgroup
Cortland Chamber of Commerce exchange
Regional Economic Development Council
Agriculture workgroup
Community Development workgroup
Council meeting
International Business Roundtable
Livingston Wyoming ARC
Finance Committee
Board of Directors
Pathstone Enterprise Center
Board of Directors
Loan Fund Committee
Geneseo Merchants Association
Mt Morris Partners for Progress
Destination University

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. AUTHORIZING THE IMPLEMENTATION AND MASTER AGREEMENT WITH NYS DEPARTMENT OF TRANSPORTATION FOR SCOPING, PRELIMINARY ENGINEERING AND DESIGN PHASES, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE “MARCHISELL” PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT (PIN 476071), AND APPROPRIATING FUNDS THEREFOR: PREVENTIVE MAINTENANCE WORK ON FOUR (4) COUNTY BRIDGES IN THE TOWNS OF NORTH DANSVILLE AND MT. MORRIS, LIVINGSTON COUNTY

WHEREAS, a project for Preventive Maintenance Work on the following four (4) County bridges:

Scipio Road over Keshequa Creek, BIN 3316430, Mt. Morris

Presbyterian Road over Keshequa Creek, BIN 1043510, Mt. Morris

Stones Falls Road over Little Mill Creek, BIN 3316950, N. Dansville

Stone Road over Mill Creek, BIN 3368160, N. Dansville, Livingston County (NYSDOT PIN 476071)

(the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Scoping, Preliminary Engineering and Design phases; now, therefore be it

RESOLVED, that the Board of Supervisors, duly convened, does hereby approve the above-subject Project, and, be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the Federal and non-Federal share of the cost of Scoping, Preliminary Engineering and Design phases for the Project or portions thereof, and, be it further

RESOLVED, the total sum of One Hundred and Thirty-Three Thousand Dollars (\$133,000.00) [(of which, \$101,600 will be the Federal-Aid share, and the County share will be \$31,400] is hereby appropriated from the Board of Supervisors and made available to cover the cost of participation in the specified phases of the Project, and, be it further

RESOLVED, that in the event the full Federal and non-Federal share costs of the Project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately

upon notification by the New York State Department of Transportation thereof, and, be it further

RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project, and providing for the administration of the Project and the Municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and, be it further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and, be it further

RESOLVED, that this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	5/13/15-1/12/ 25	\$133,000.00
50 Wolf Road		
Albany, NY 12232		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Fed. Highway Admin.; County Highway Budget Approp.	31,400	Yes XX No

This resolution is the initial agreement for scoping and design work with NYSDOT for preventative maintenance work on four bridge projects.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR SCOPING, PRELIMINARY ENGINEERING AND DESIGN PHASES I - VI: FEDERAL/STATE-AID BRIDGE PREVENTIVE MAINTENANCE PROJECT ON FOUR (4) COUNTY BRIDGES (PIN 476071), IN THE TOWNS OF MT. MORRIS AND NORTH DANSVILLE: POPLI DESIGN GROUP

WHEREAS, eleven (11) consulting firms from the NYSDOT "LDSA List" submitted engineering/design proposals for the above-noted project, and a 4-person Consultant Selection Committee comprised of NYSDOT and County officials reviewed and rated each submittal, and subsequent weighted scores were computed, and

WHEREAS, the highest-ranking firm resulting from this process was Popli Design Group (PDG), and the Selection Committee agreed that negotiations for Scope-of-Work and Fees should commence with PDG, and

WHEREAS, Popli Design Group has submitted a cost-plus-fixed-fee proposal, not to exceed the total amount of one Hundred and Thirty-Three Thousand Dollars (\$133,000.00) for the Scoping, Preliminary Engineering and Design Phases I - VI, and said proposed Fee and Scope of Services have been reviewed and approved by NYSDOT, and

WHEREAS, the Federal Share of this cost will be \$101,600.00, and the County Share will be \$31,400.00, and

WHEREAS, supplemental agreements and fees with Popli Design Group for Construction Inspection Services will be negotiated at a later date, therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Popli Design Group	5/13/15-12/31/16	\$133,000.00
555 Penbrook Drive		
Penfield, NY 14526		

For: Scoping, Preliminary Engineering and Design Phases I – VI, Preventive Maintenance work on the following four (4) County bridges (NYSDOT PIN 476071): Scipio Road over Keshequa Creek, BIN 3316430, Mt. Morris, Presbyterian Road over Keshequa Creek, BIN 1043510, Mt. Morris, Stones Falls Road over Little Mill Creek, BIN 3316950, N. Dansville, Stone Road over Mill Creek, BIN 3368160, N. Dansville

Not to exceed the amount shown.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Fed. Highway Admin.; County Highway Budget Approp.	31,400	Yes XX No

This resolution is for the same four bridge projects for consultant services.

Motion: Mr. Carman moved and Mr. Knapp seconded to approve the foregoing resolution.....Carried.

Chairman Gott wanted to congratulate both Don and his father, who is going to be inducted into the Veteran's Hall of Fame in Albany on May 19.

PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Probation Department, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Criminal Justice Services	7/1/15 – 6/30/16	\$10,595.00

Alfred E. Smith Building

80 South Swan Street

Albany, NY 12210

For: Livingston County Work Release Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Livingston County Sheriff's Department		Yes No

Director's Comments:

Mrs. Mignemi explained the she completes the application for the Sheriff's Work Release Program on an annual basis. She was a little concerned about the amount, due to the drop in the milestone numbers, but she reached out to the state and they came back with the same amount again this year. This is a really good program. Within the last year the judge's ended the community service orders and those were included in the work release numbers.

Motion: Mr. Gott moved and Mr. DiPasquale seconded to approve the foregoing resolution...Carried.

Mrs. Mignemi updated the committee on the new data management software being used by the office. Her officers are happy with the software.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

460 adult offenders supervised in county (30 treatment court cases being supervised in drug court)

17 offenders in other NYS counties

9 offenders in other states

11 juveniles supervised

21 new juvenile referrals

23 investigations ordered

21 active EHM cases (1 juvenile; 20 adults; 8 of which are female), 0-Global Positioning

0 adult placed on probation for willful violation of support

25 New Leandra's Law cases (13 CDs)

2. MONIES COLLECTED

\$ 5,113.88 – restitution

7,237.00 – fines
 2,290.00 – fees
 221.17 – surcharge

3. MEETINGS ATTENDED

3/3/2015 Human Service's Department Head
 3/10/2015 Law Enforcement Careers-ABVI Goodwill (Evening Meeting)
 3/10/2015 DOH Emergency Drill
 3/10/2015 Suicide Task Force
 3/17/2015 Law Enforcement Council
 3/17/2015 Multi-Disciplinary Task Force
 3/17/2015 Kaaren Smith's reception
 3/19/2015 Transportation Meeting-Planning
 3/20/2015 Finger Lakes Regional Juvenile Justice-Raise the Age
 3/26/2015 Quarterly Meeting with Judge Wiggins
 3/26/2015 Quarterly Meeting with Judge Cohen

4. ADMINISTRATIVE REVIEWS

Three (3) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Doug Czyryca	3/13/15	AED/CPR	3.0	
Katie Dunn	3/6/15	Juvenile Justice & Systems of Care	1.5	
	3/13/15	AED/CPR	3.0	
	3/24/15	Essential Elements Trauma Inform. Juv. Justice	1.5	
Michelle Jordan	3/13/15	AED/CPR	3.0	
Liz Laney	3/13/15	AED/CPR	3.0	
Brian Lanpher	3/13/15	AED/CPR	3.0	
Debra Mack	3/13/15	AED/CPR	3.0	
Matthew McKinney	3/13/15	AED/CPR	3.0	
Rachel Merrick	None			
Lynne Mignemi	3/13/15	AED/CPR	3.0	
Courtney Sobrado	3/13/15	AED/CPR	3.0	
	3/25/15	Drugged Driver	1.75	
Jason Varno	3/13/15	AED/CPR	3.0	

Motion: Mr. Knapp moved and Mr. LeFeber seconded to rearrange the agenda order and have the County Administrator report before Emergency Medical Services..... Carried.

OTHER – IAN COYLE

Action Items:

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY – PIONEER LIBRARY SYSTEM**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Pioneer Library System	1/1/15 – 12/31/15	\$80,000.00

2557 State Route 21
Canandaigua, NY 14424

For: Library Services

This for all of the county libraries that is fully budgeted.

Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

2. **SRO PROGRAM UPDATE**-Mr. Coyle reviewed the program where deputies provide this service in the schools. He has been contacted by the Mt. Morris school superintendent to start the program up again. There was discussion on when a municipal employee is being used and not a county employee, the county is not getting anything from that \$25,000. He is suggesting a 2-year agreement with Mt. Morris if they are still interested for the 2015/2016 school year and the 2016/2017 school year. There was discussion on the contracts for the three school districts that have contracts expiring in 2017. Mr. DiPasquale feels that the schools should have a local police officer but he does support the financial standing of the county.

OTHER – JERRY DEMING

Action Items:

1. INTRODUCTION OF LOCAL LAW - LOCAL LAW NO. C - 2015 AN ACT ALLOWING FOR COMMON, SAFE ITEMS TO BE EXCLUDED FROM THE DANGEROUS FIREWORKS DEFINITION AS PERMITTED BY NEW YORK STATE PENAL LAW SECTION 405 (b)

Be it enacted by the Board of Supervisors of the County of Livingston as follows:

Section 1. Legislative Intent:

- A. Whereas on November 21, 2014 Governor Cuomo signed into law Chapter 477 of the Laws of 2014 (S.7888/A.10141).
- B. Whereas this state law amended the State Penal Law, the Executive Law and the General Business Law placing further restrictions on dangerous fireworks while at the same time recognizing that certain fireworks should not be labeled dangerous when they pose little to no danger to the public and by labeling them dangerous only restricts business and personal enjoyment.
- C. Whereas the Governor signed this version of the bill into law in part due to its strong home rule authority, only allowing for certain fireworks to be sold and used in municipalities that affirmatively enact a local law authorizing such action.
- D. In keeping with Chapter 477 of the Laws of 2014, and Penal Code Section 405 this Board further finds and determines that “sparkler devices” may be sold and enjoyed, only in the manner describe below, within Livingston County.
- E. This Board finds that allowing our residents the use of safe “sparkler devices” will benefit them and our local businesses.
- F. The National Fire Protection Association adopted a recommended safety code (NFPA 1124) for the manufacture, transportation, storage and retail sales of fireworks.
- G. Whereas this local law and State Chapter 477 of the Laws of 2014 are compliant with the safety standards established in NFPA 1124.
- H. This Board further finds that the sale and use of “sparkler devices” is permitted with the following restrictions:
 - 1) Sales will only be permitted on or between June 1st through July 5th and December 26th and January 2nd of each calendar year.
 - 2) All distributors, manufacturers, and retailers must comply with any and all state laws and regulations regarding registration requirements.

- 3) Only those 18 years of age or older may purchase said products.

Section 2. Definitions:

“Sparkling Devices” are defined as follows:

“Sparkling Devices” which are ground-based or hand-held devices that produce a shower of white, gold, or colored sparks as their primary pyrotechnic effect. Additional effects may include a colored flame, an audible crackling effect, an audible whistle effect and smoke. These devices do not rise into the air, do not fire inserts of projectiles into the air, and do not explode or produce a report (an audible crackling-type effect is not considered to be a report). Ground-based or hand-held devices that produce a cloud of smoke as their sole pyrotechnic effect are also included in this category. Types of devices in this category include:

- 1) cylindrical fountain: cylindrical tube containing not more than seventy-five grams of pyrotechnic composition that may be contained in a different shaped exterior such as a square, rectangle, cylinder or other shape but the interior tubes are cylindrical in shape. Upon ignition, a shower of colored sparks, and sometimes a whistling effect or smoke, is produced. This device may be provided with a spike for insertion into the ground (spike fountain), a wood or plastic base for placing on the ground (base fountain), or a wood or cardboard handle to be hand held (handle fountain). When more than one tube is mounted on a common base, total pyrotechnic composition may not exceed two hundred grams, and when tubes are securely attached to a base and the tubes are separated from each other on the base by a distance of at least half an inch (12.7 millimeters), a maximum total weight of five hundred grams of pyrotechnic composition shall be allowed.
- 2) cone fountain: cardboard or heavy paper cone containing not more than fifty grams of pyrotechnic composition. The effect is the same as that of a cylindrical fountain. When more than one cone is mounted on a common base, total pyrotechnic composition may not exceed two hundred grams, as is outlined in this subparagraph.
- 3) wooden sparkler/dipped stick: these devices consist of a wood dowel that has been coated with pyrotechnic composition. Upon ignition of the tip of the device, a shower of sparks is produced. Sparklers may contain up to one hundred grams of pyrotechnic composition per item.
- 4) novelties which do not require approval from the United States Department of Transportation and are not regulated as explosives, provided that they are manufactured and packaged as described below:
 - (A) party popper: small devices with paper or plastic exteriors that are actuated by means of friction (a string or trigger is typically pulled to actuate the device). They frequently resemble champagne bottles or toy pistols in shape. Upon activation, the device expels flame-resistant paper streamers, confetti, or other novelties and produces a small report. Devices may contain not more than sixteen milligrams (0.25 grains) of explosive composition, which is limited to potassium chlorate and red phosphorus. These devices must be packaged in an inner packaging which contains a maximum of seventy-two devices.
 - (B) snapper: small, paper-wrapped devices containing not more than one milligram of silver fulminate coated on small bits of sand or gravel. When dropped, the device explodes, producing a small report. Snappers must be in inner packages not to exceed fifty devices each, and the inner packages must contain sawdust or a similar, impact-absorbing material.

Section 3. Separability:

If any part of or provisions of this law, or the application thereof to any person or circumstance, shall be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part of or provision of, or application directly involved in the controversy in which such the remainder of this law, or the application thereof to other persons or circumstances.

Section 4. Effective Date:

This Local Law shall be effective immediately upon filing with the New York State Secretary of State.

Dated at Geneseo, New York

May 13, 2015 (Introduced)

May __, 2015 (Adopted)

PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. C - 2015 AN ACT

ALLOWING FOR COMMON, SAFE ITEMS TO BE EXCLUDED FROM THE DANGEROUS FIREWORKS DEFINITION AS PERMITTED BY NEW YORK STATE PENAL LAW SECTION 405 (b)

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on May 13, 2015, a proposed Local Law entitled Local Law No. C – 2015 An Act Allowing For Common, Safe Items To Be Excluded From The Dangerous Fireworks Definition As Permitted By New York State Penal Law Section 405 (b), now therefore be it

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on the 27th day of May, 2015 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Motion: Mr. Carman moved and Mr. Knapp seconded to approve the foregoing resolution.....Carried.

The fire chiefs were canvassed and no one was against the sale of these devices in the county.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF MAY 17-23, 2015 AS EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, the Emergency Medical Services responders in Livingston County provide many hours to save lives and minimize the effects of injuries; and

WHEREAS, EMS services are available 365 days a year; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby declare the week of May 17-23, 2015 as Emergency Medical Services Week in Livingston County to honor EMS personnel, technicians, nurses, physicians, and others who serve their community through EMS agencies and in the emergency rooms in Livingston County.

Mrs. Dewar explained that this is a national recognized week and there will be a picnic on Sunday.

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolutionCarried.

2. AWARDING BID FOR MEDICAL SUPPLIES USED BY LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES –BOUND TREE MEDICAL LLC

WHEREAS, after the proper legal advertisement seeking bids for medical supplies, seven (7) bids were received and opened on April 16, 2015, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bound Tree Medical LLC	6/1/15 – 5/31/16	Prices on file
5000 Tuttle Crossing	Option for two	
Dublin, Ohio 43016	additional twelve-month periods	

For: Medical supplies used by Livingston County Emergency Medical Services.

Mrs. Dewar explained that there are 400+ items on the bid.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution.....Carried.

Ms. Dewar reported that they have been extremely busy. They are 180 calls higher than last year at this time. Ambulances are responding to all areas in the southern portion of the county. She has 51 employees now. She will be coming to committee soon to purchase another ambulance. There are good relations with the other ambulance corps. The sprinter ambulances have been working out well as far as mileage and there is an all wheel model available if needed. At this point, she would be looking at another sprinter. Nunda has contacted them with another ambulance that they have available. All vehicles are continually being utilized.

Informational Item(s) Written Only

I have received notice from Dr. Manish Shah that he will be leaving as Livingston County EMS Medical Director June 30, 2015 to take a position at the University of Wisconsin. Dr. Shah has been a valued asset to EMS operations and administration in Livingston County and will be missed.

- | | |
|----------------------|---|
| 1. March 26, 2015 | Staff meeting |
| 2. March 27, 2015 | SUNY Geneseo First Response Board meeting |
| 3. March 27-28, 2015 | Society for Total Emergency Programs Conference - Rochester |
| 4. March 30, 2015 | CPR Instructor Audit - York FD / EMS |
| 5. April 2, 2015 | County EMS Captain meeting |
| 6. April 3, 2015 | CPR Instructor Audit - Nunda FD / EMS |
| 7. April 7, 2015 | Noyes / LCEMS Ebola Drill |
| 8. April 13, 2015 | MLREMS Executive Committee meeting |
| 9. April 13, 2015 | Rapid Response meeting York Central School |
| 10. April 14, 2015 | Medical Director meeting |
| 11. April 15, 2015 | Meeting with Dr. Shah and Regional Medical Director Dr. Cushman |
| 12. April 15, 2015 | Meeting with EMS Coordinator Monroe County |
| 13. April 17, 2015 | Part-time EMT interviews |

COUNTY CLERK – MARY STRICKLAND

Action Item:

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CLERK’S OFFICE – RECORDFUSION

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Clerk’s Office, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Propertyinfo	6/1/15-5/31/17	\$2,080.00/Month
304 E. North Street		Image to Film Archival: \$0.04/per image
New Castle, PA 16101		Hosting HTTPS Services \$950.00/year
For: County Clerks Record Management System		

Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

DEPARTMENT UPDATE: Ms. Strickland reported that things are going very well in the office. Having the senior DMV clerks work on a supervisory rotation is working out well. She wants to take her time filling the deputy position in order to get the right person. DMV is excited to be accepting electronic insurance cards now. The Clerk’s office renovation is moving forward. She is trying to make it a more customer friendly work space. Survey and subdivision maps have always been outsourced and she has contacted a company to provide this service.

1. Senior DMV Clerks have each had one month of being Supervising Seniors. It has gone very well. (UPDATE)
2. The new potential design of the County Clerks Office is moving along very well. I have met with John Driscoll and Jon Norris and the initial design has been drawn. (UPDATE)
3. Looking into having survey & subdivision maps scanned internally through another office, instead of paying to have them sent out. We can then upload into our County Fusion system and keep current for our customers when they need a copy. We now send our maps out every year or two as our vendor wants at least 100 maps at a time, because they too outsource.
4. Working on easier instructions for pistol permit, dealer and gunsmith applications. Working with the Sheriffs Office to have pistol permit applicants come to the County Clerks Office to have their signature notarized and look

over application, so that if the customer needs to fill out a new application, we will give them a new application and instruct them on what they need to correct. Pistol permits are up this year.

5. My goal is to continue making the County Clerks Office and DMV customer friendly.

There was discussion on the search for a deputy. None of the current staff want the deputy position. Ms.

Strickland will be going outside for this position. There was discussion on comments that the DMV staff is not happy with the rotation schedule for the supervisor. The Committee feels that the deputy position does need to be filled sooner rather than later. Chairman Gott will discuss these issues with Ms. Strickland.

PLANNING – ANGELA ELLIS, HEATHER FERERRO AND BOB DUCLOS FROM C&S COMPANIES

Action Item(s) To Be Reported

1. AWARDING BID FOR THE PLANNING DEPARTMENT FOR LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT: EQUIPMENT PROCUREMENT – MODULAR CONNECTIONS, LLC, CUMMINS NORTHEAST, LLC, SABRE COMMUNICATIONS, CORP.

WHEREAS, after the proper legal advertisement seeking bids for equipment shelters, packaged engine generators, and steel lattice antenna towers for the upgrade of the Livingston County Emergency Communications System, 6 bids were received and opened on April 30, 2015, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Amount</u>
Modular Connections, LLC	\$239,428.00
1090 Industrial Blvd. Bessemer, AL 35022 For: Equipment Shelters	
Cummins Northeast, LLC	
30 Braintree Hill Office Park, #101 Braintree, MA 02184 For: Packaged Engine Generators	\$91,956.00
Sabre Communications, Corp.	
7101 South Bridge Drive Sioux City, IA 51111 For: Steel Lattice Antenna Towers	\$141,818.00

Director's Comments: The bids for the equipment procurement for the emergency communications upgrade project were opened today, April 30, 2015. The bids are still being reviewed. A recommendation will be presented for consideration at the Public Services Committee meeting on May 6, 2015.

Mrs. Ellis distributed an informational packet for the resolutions. David Morris has reviewed the bids and approved the awards above. Mr. Duclos reviewed each of the three packages put out to bid. The equipment shelters bids were all submitted by reputable companies. The emergency generator bids were received from two of the largest suppliers in the country. The steel antenna tower bid for the lowest bidder was determined non compliant and award went to the other bidder. All awards were within budget. There was discussion on any plans to rebid the steel antenna package. Mr. Duclos explained that it has not been discussed, but it could be possible to rebid this portion without being detrimental to the project. The committee discussed whether the steel lattice antenna towers portion of the bid should be redone and they did not feel that this should be rebid.

Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL: DAN DE ZARN, DARLENE NECASTER

RESOLVED, that the following members are hereby appointed to the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/Representing	Term
Dan DeZarn	3965 Spring Road East Dansville, NY 14437	General Citizen	5/14/15 – 12/31/15
Darlene Necaster	3245 Poplar Hill Road Livonia, NY 14487	General Citizen	5/14/15 – 12/31/15

Mrs. Ellis explained that both individuals have attended three EMC meetings and been involved in the earth day program.

Motion: Mr. Carman moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

3. ADOPTING SEQR NEGATIVE DECLARATION FOR 2015-2016 NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION SNOWMOBILE TRAILS GRANT PROGRAM

WHEREAS, the Caledonia Trailblazers and the Hill and Valley Riders are seeking to utilize and maintain an approximately 61.07 mile snowmobile trail system; and

WHEREAS, Livingston County is applying to fund these proposed trails through the NYS Office of Parks, Recreation and Historic Preservation Snowmobile Grant-In-Aid and Trail Approval Program; and

WHEREAS, the maintenance activities and seasonal usage of the proposed trails will not significantly disturb the acreage along the trail route; and

WHEREAS, potential impacts on the environment have been identified and will not result in any large and important impacts; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors, as Lead Agency, hereby classifies this project as an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and the Livingston County Board of Supervisors does hereby adopt the Negative Declaration for the project and authorizes the Chairman to sign the Environmental Assessment Form prepared for the project and file it according to law.

Directors Comments: This resolution adopts a negative declaration for SEQR to apply to the 2015-2016 NYS Snowmobile Grant Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. SEQR paperwork is attached to this report. This is done every year. There is a slight change to the trail map this year in the Town of Springwater increasing the trail by about 1.7 miles.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

4. AUTHORIZING SUBMISSION OF TRAIL PLAN & TRAIL SYSTEM APPROVAL AND APPLICATION TO NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR SNOWMOBILE TRAILS GRANT PROGRAMS

WHEREAS, the Caledonia Trailblazers and Hill and Valley Riders have requested that Livingston County apply on behalf of the Caledonia Trailblazers and the Hill and Valley Riders to the New York State Office of Parks, Recreation and Historic Preservation for a Snowmobile Trail Grant now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit a snowmobile trail plan and trail system to the New York State Office of Parks, Recreation and Historic Preservation, and any amendments hereto; and be it, further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trails Grant Program.

Director Comments: This resolution authorizes application to the NYS Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. Proposed 2015-2016 mileage is shown in the chart below.

Snowmobile Trail Mileage Livingston County Proposed 2015-2016 Mileage

<u>Trail</u>	<u>14-15</u>	<u>15-16</u>	<u>Responsible Club</u>
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C3	21 miles	21 miles	Caledonia Trailblazers
C4F	9 miles	9 miles	Caledonia Trailblazers
S30	11 miles	11 miles	Caledonia Trailblazers
S40	5 miles	5 miles	Caledonia Trailblazers
S48	5 miles	5 miles	Caledonia Trailblazers
S49	3 miles	3 miles	Hill & Valley Riders
C4	7 miles	7.07 miles	Hill & Valley Riders*
<hr/>			
Total	61 miles	61.07 miles	

***involves a re-routing of C4 in the Town of Springwater on Peglow Road**

This resolution authorizes the Planning Department to actually submit the application.

Motion: Mr. DiPasquale moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

Mr. LeFeber departed.

5. AUTHORIZING SUBMISSION OF APPLICATIONS TO THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS PURCHASE OF DEVELOPMENT RIGHTS PROGRAM

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for the development of county agricultural and farmland protection plans; and

WHEREAS, Board of Supervisors Resolution No. 2006-280 approved the Livingston County Agricultural and Farmland Protection Plan, and by letter dated October 17, 2006, Patrick H. Brennan, Commissioner of the New York State Department of Agriculture and Markets, approved the Livingston County Agricultural and Farmland Protection Plan; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Plan recommended support of the Purchase of Development Rights Program; and

WHEREAS, the Livingston County Agricultural & Farmland Protection Board has solicited pre-applications from owners of agricultural lands in Livingston County interested in applying for the Purchase of Development Rights Program, has reviewed and ranked these pre-applications, and has recommended that Livingston County submit Purchase of Development Rights applications for the three top-ranking pre-applications; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit up to three applications to the New York State Department of Agriculture and Markets Purchase of Development Rights Program to include A.R. Christiano Farms, Edgewood Farms, and Marshall Farm, as recommended by the Livingston County Agricultural & Farmland Protection Board.

Directors Comments: This resolution authorizes the County to submit up to three applications to the next round of the NYS Agriculture and Markets Purchase of Development Rights Program. We anticipate the State will release the Request for Proposals some time later this year.

The Planning Department and GVC are in the process of closing out the Sunny Knoll and Triple H farm projects. With the closing of these projects, they believe the County now has the most acres of farmland protected in the state through the PDR program. The conservancy is working with the state to get contracts in place for Moore Farm and Pleasant Hill Farm. We are now starting the next round. Five applications were received. Of the five, one application was withdrawn and one was determined not viable. The final three farms are A.R. Christiano Farms in Leicester, Edgewood Farms in Groveland and Sparta, and Marshall Farm in Avon.

Marshall Farm was included in the last round and was not chosen. The County can not be the applicant this year because only the easement holders can apply. The conservancy will be submitting the applications on behalf of the County with approval from the Agricultural and Farmland Protection Board and the Board of Supervisors. It is her recommendation to continue to contract with the Genesee Valley Conservancy to prepare these applications. This is their area of expertise and they will become the easement holders, if successful.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.

Mr. LeFeber reentered.

She will be doing copies of the flyers for the supervisors to take back to the towns.

6. INITIATION OF SEQR PROCESS AND INTENT TO DECLARE LIVINGSTON COUNTY BOARD OF SUPERVISORS AS LEAD AGENCY FOR SEQR REVIEW OF MILLENNIUM DRIVE EXTENSION PROJECT

WHEREAS, the Livingston County Board of Supervisors intends to extend Millennium Drive in the Village of Geneseo, New York, from its current terminus to connect with Veteran Drive in the Village of Geneseo, New York; and

WHEREAS, the subdivision and sale of approximately 2.8 acres of Tax Map Parcel: 81.10-1-3.111, and the subdivision and purchase of a portion of Tax Map Parcel: 81.10-1-6 are necessary components of the overall roadway extension project; and

WHEREAS, the proposed action is subject to review under 6 NYCRR Part 617, the New York State Environmental Quality Review (SEQR) Act; and

WHEREAS, under SEQR, a lead agency must be designated to conduct an environmental review of the proposed action known as the “Millennium Drive Extension Project”; and

WHEREAS, a preliminary classification of the proposed action as an Unlisted Action has been made by Livingston County Planning staff pursuant to 6 NYCRR 617.6(a)(1); and

WHEREAS, it has been determined that a Long Environmental Assessment Form (EAF) is most appropriate for the proposed action and must be completed prior to the Livingston County Board of Supervisors requesting Lead Agency status for the project; and

WHEREAS, the Livingston County Board of Supervisors, as an involved agency, intends to establish itself as Lead Agency for the purposes of fulfilling the SEQR requirements in connection with the proposed action, conduct the environmental review process, and make a Determination of Significance pursuant to 6 NYCRR 617.7; and

WHEREAS, all documentation associated with the Millennium Drive Extension Project is subject to the review and approval of the Livingston County Administrator and the Livingston County Attorney; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors determines that the proposed Millennium Drive Extension Project is an Unlisted Action under SEQR; and be it further

RESOLVED, that the Livingston County Board of Supervisors hereby requests Lead Agency status for this proposed action and authorizes and directs the Livingston County Planning Director to prepare a Long Environmental Assessment Form (EAF) for the proposed action, and to notify all Involved Agencies and other concerned parties of this Lead Agency request pursuant to 6 NYCRR 617.6(b)(3).

Director's Comments: This resolution declares intent for the County to serve as Lead Agency for SEQR and to notify all involved agencies of this intent and to request concurrence on Lead Agency status. The Planning Department will prepare the SEQR Long EAF for the project.

Mrs. Ellis reviewed this resolution for the Committee. Mr. Coyle explained that the Village has been very supportive. The Millennium Drive tenants cannot wait for the completion of the new road. They will be taking the concept to the Village Board on May 22.

Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

7. INITIATION OF SEQR PROCESS AND INTENT TO DECLARE LIVINGSTON COUNTY BOARD OF SUPERVISORS AS LEAD AGENCY FOR SEQR REVIEW OF THE EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT

WHEREAS, the Livingston County Board of Supervisors intends to implement necessary improvements to the existing Livingston County Emergency Communications System; and

WHEREAS, the project involves improvements to existing County Emergency Communications System equipment and infrastructure and construction of three new communications sites in Livingston County; and

WHEREAS, the proposed action is subject to review under 6 NYCRR Part 617, the New York State Environmental Quality Review (SEQR) Act; and

WHEREAS, under SEQR, a lead agency must be designated to conduct an environmental review of the proposed action known as the “Emergency Communications System Upgrade Project”; and

WHEREAS, a preliminary classification of the proposed action as a Type I Action has been made by Livingston County Planning staff pursuant to 6 NYCRR 617.6(a)(1); and

WHEREAS, it has been determined that a Long Environmental Assessment Form (EAF) is most appropriate for the proposed action and must be completed prior to the Livingston County Board of Supervisors requesting Lead Agency status for the project; and

WHEREAS, the Livingston County Board of Supervisors, as an involved agency, intends to establish itself as Lead Agency for the purposes of fulfilling the SEQR requirements in connection with the proposed action, conduct the environmental review process, and make a Determination of Significance pursuant to 6 NYCRR 617.7; and

WHEREAS, all documentation associated with the Emergency Communications System Upgrade Project is subject to the review and approval of the Livingston County Administrator and the Livingston County Attorney; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors determines that the proposed Emergency Communications System Upgrade Project is a Type 1 Action under SEQR; and be it further

RESOLVED, that the Livingston County Board of Supervisors hereby requests Lead Agency status for this proposed action and authorizes and directs the Livingston County Planning Director to prepare a Long Environmental Assessment Form (EAF) for the proposed action, and to notify all Involved Agencies and other concerned parties of this Lead Agency request pursuant to 6 NYCRR 617.6(b)(3).

Director's Comments: This resolution declares the project as a Type I action and the County's intent to serve as Lead Agency for purposes of SEQR. Coordinated review is required for Type I Actions. The Planning Department will work with C&S Engineers on the Long EAF and to notify all involved agencies of the County's intent and to request concurrence on Lead Agency status.

They will be going out to meet with the towns.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution Carried.

8. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: SUNY RESEARCH FOUNDATION OF THE STATE OF NEW YORK, OSWEGO COUNTY SOIL & WATER CONSERVATION DISTRICT, GENESEE VALLEY CONSERVANCY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SUNY Research Foundation of the State of New York	4/1/15-12/1/15	Not to exceed \$27,096.00
P.O. Box 9		
Albany, NY 12201-0009		
For: Summer 2015 Conesus Lake water quality monitoring		

Directors Comments: This resolution will authorize a contract with the SUNY Research Foundation of the State of New York for SUNY Brockport and SUNY Geneseo to conduct this year’s water quality monitoring program in Conesus Lake.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Finger Lakes-Lake Ontario Watershed Protection Alliance	\$0	Yes X No
annual funding: NYS Environmental Protection Fund		
Oswego County Soil & Water Conservation District	4/1/14 – 3/31/17	\$59,915.18

3105 State Route 3

Fulton, NY 13069

For: 2014-2015 Finger Lakes-Lake Ontario Watershed Protection Alliance funding for water quality projects in the Conesus Lake Watershed.

Director's Comments: This resolution will authorize a contract with the Oswego County Soil and Water Conservation District for pass through of FL-LOWPA funds (CLAWS 25) for water quality projects in the Conesus Lake watershed.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Finger Lakes/Lake Ontario Watershed Protection Alliance funds (NYS Environmental Protection Fund)	\$0.00	Yes X No

Genesee Valley Conservancy

5/1/15-4/30/16

not to exceed \$5,000.00

PO Box 73, One Main Street

Geneseo, NY 14454

For: Preparation of applications to the New York State Department of Agriculture and Markets for the 2015 Purchase of Development Rights Program.

Directors Comments: This resolution authorizes a contract with the GVC for them to prepare up to three applications to the New York State Department of Agriculture and Markets for the 2015 PDR Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Livingston County Budget: A8021	\$5,000.00	Yes X No

Mrs. Ellis reviewed each of the above contracts for approval. This year they will be working with SUNY Geneseo to work on determining the contributing factors of blue green algae.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

1. Draft agreement between the towns and villages and the County Planning Board to except referral of certain local zoning and subdivision applications. See attached draft agreement. Mrs. Ellis discussed what could be done to streamline this process. She requested the Committee contact her with any areas of concern prior to sending the agreement out to the towns and villages. Mrs. Ferrero reviewed the changes highlighted on the agreement for the committee. The Planning Department will also send out the original agreement for comparison.

Informational Item(s) Written Only

ANNUAL REPORT: The 2014 Annual Report has been filed with the Clerk of the Board of Supervisors.

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN:

The Project Management Team (PMT) met on April 15 and continued work on the project components:

1. The RFP for the radio system has been issued. The deadline for submissions is June 1, 2015. There are three new tower locations included in the design at locations in the towns of Caledonia, Nunda, and Springwater.
2. The request for bids for the generator, shelters and towers has been issued. Bids are due April 30, 2015.
3. FCC Licensing: Work continues on the licensing process with the FCC and Canada. We are working on the submission of the application for the three new towers.
4. SICG Round 4: NYS Division of Homeland Security and Emergency Services issued a notice of availability to apply to 4SICG for additional funding for emergency communications upgrade. The grant is competitive and counties can apply for up to \$3.5M. The PMT met and proposes to apply to the grant program for \$3.5M.
5. Other Grant Updates: PSAP 13 (\$89,253). All of the equipment for the grant has been received and installation has started. We still anticipate having this grant closed out by June 2015. PSAP 14 (\$169,874). We received an executed contract from the NYS Division of Homeland Security. This

grant was used for personal services for the PSAP operations. The Sheriff's Office has spent the funds and we anticipate closing this grant out in June 2015.

AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):

FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). The NYS Department of Agriculture and Markets has issued the checks to the County to complete close out for these projects. We are coordinating with GVC and the farm operations on dispersing the funds in May.

Pre-Application Workshop. The Planning Department and GVC conducted 2 workshops (January 22 and 24) on the pre-application process for the 2015 PDR program. Applications were due by February 20, 2015. The pre-selection process committee reviewed and ranked the submissions and provided the AFPB with a recommendation at its April 16, 2015, meeting. The AFPB passed a vote to forward the recommendation to the Public Services Committee and Board of Supervisors for approval.

Work Plan Activities:

Agricultural Economic Development Impact Sheet: The Planning Department created a fact sheet on the economic impacts of Livingston County Agriculture. The fact sheet was made available at the Annual Farmer Neighbor Dinner and will be circulated to interested agencies and groups in Livingston County.

UPCOMING TRAINING OPPORTUNITIES:

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

GIS MAPPING: The Planning Department finalized work with Bergmann Associates on developing the internet mapping portal for the Livingston Mapping Assistance Program (Livingston M.A.P). A press release will be issued in May announcing availability of the program.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:

Conesus Lake Watershed Council: The next meeting of the CLWC will be held on May 29, 2015. The Council will hear presentation on the 2014 Annual Report (presented by EcoLogic) and the Annual Report from the Conesus Lake Watershed Inspection Program.

Conesus Lake Aquatic Weeds Strategy (CLAWS): The Planning Department closed out CLAWS 22. We are currently coordinating with SUNY Brockport and SUNY Geneseo on the water quality monitoring program for 2015.

Conesus Lake Watercraft Steward Program: The Planning Department, DOH, CCE, Workforce Development and NYS Office of Parks and Recreation are working cooperatively to fund and operate a boat launch steward program at Conesus Lake. The purpose of the program is to prevent invasive species from entering the Lake by educating boaters about the dangers of invasive species and encouraging them to clean, drain and dry their boats before entering the Lake.

Invasive Species Subcommittee: The Subcommittee met on April 24, 2015, to discuss updates to the Blue-Green Algae Rapid Response Plan and educational materials. Proposed updates will be presented to the CLWC on May 29th.

CAPITAL IMPROVEMENT PLAN 2016: The Planning Department is working on the CIP forms to be completed by County Department Heads and Project Leads for existing and new projects. We anticipate making the forms available in early May.

COUNTY CULTURAL RESOURCES PLAN: The Planning Department continued participating on a Steering Committee to develop a county cultural resources plan, including looking at possible cultural functions and events in the Building 1 Auditorium. A Draft Plan is currently being reviewed by the Steering Committee. Planning is working with Thoma Development on possible funding assistance for implementation of the Plan.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC):

Earth Day Award: The Earth Day Award was presented to Harold "Tim" Shay in memoriam at the Board of Supervisors meeting on April 22, 2015.

Council: The next EMC meeting will be held on May 27, 2015.

TRANSPORTATION ADVISORY COMMITTEE:

Public Transportation Work Group.

The Public Transportation Work Group met on April 16, 2015. The Work Group continued work on the development of a comprehensive inventory of available transportation services for county residents and visitors. It is anticipated that the inventory results will be incorporated into a mobility management website. Planning staff attended a Steering Committee meeting for a Regional Van Pool Feasibility Study funded through GTC.

Environmental Work Group. The next meeting is scheduled for May 28, 2015.

Planning Department staff continued participation in the GTC Regional Trails Initiative, Village of Geneseo Walkability Audit, and the York Walk to School Student Safety Program.

Community Development Work Group. The next meeting is scheduled for May 28, 2015.

Dansville Transportation and Industrial and Commercial Access Study: The final draft was made available for public comment. The deadline for comments was April 6, 2015. We anticipate that the plan will be finalized this month and the Planning Department will present the final report to the GTC Planning Committee at its regular meeting in May 2015.

TECHNICAL ASSISTANCE:

Technical Assistance - Municipalities

Worked with municipalities on GTC Regional Trails Initiative Update

Provide Draft Road Use Agreement to the Town of Mount Morris

Met with Village of Avon Planning Board on parcel based zoning

Provided land use maps for the Springwater Comprehensive Plan

Technical Assistance - Other Depts

Provided Taste of Livingston County map and banner printing- GVHP, DOH

Provided 5K Run/Walk Map and posters- SHAPE, DOH

Census, Population Estimates- Co Administration

Census, Poverty data provided to Foster Grandparent Program

NY Main Street Livonia/Caledonia maps - Economic Development

Local Emergency Planning Committee maps printed for Red Cross, Kraft, and other LEPC members

Conducted scanner training for Board of Elections

Technical Assistance - Public

SUNY Geneseo NY Prize support letter from EMC

SUNY Geneseo NY Prize support letter from County Administration

Town/Village shapefile request- Monroe Co WSA

Mt Morris zoning request- Mt Morris landowner

Provided SEQR assistance to a Geneseo landowner

OTHER - IAN COYLE

1. Mr. Coyle reported that we are going to be working on coordinating a town by town clean up day.
2. He and Mr. Yendell met yesterday at the K&K Striping site in Lima. They are working with NYSDEC on cleaning up the area.
3. There was discussion on the Avon Planning Board meeting last night referenced in an email from the Genesee Sun. The interstate frontage of the Avon Industrial Park has had a lot of activity recently. We need to get the interstate frontage going in Dansville soon.

Mr. Coyle reported that the County 5K is tomorrow night and with 161 registrants that is more than double participation last year.

Mr. Gott moved and Mr. LeFeber seconded to adjourn the committee meeting at 11:01 a.m.

SHERIFF – SHERIFF THOMAS DOUGHERTY

Pre-approved Informational Item(s) To Be Reported

1. SHERIFF'S OFFICE UPDATES:

Sheriff Dougherty will be in front of the public services committee to discuss the overall status of the Sheriff's Office. In the communications division, new director and the changes that have taken place. In the Patrol Services, recent cases, call volume, and upcoming events. In the Corrections Division, implementation of the new staff, inmate numbers, recent school.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN

Informational Item(s) Written Only

Re-districting: The 39 new districts are in effect. Boundary descriptions were looked over by County Attorney David Morris. Map changes are continuing with the Planning Department. Once maps are finalized copies will be sent to the towns and villages for posting. Informational letters were sent to Supervisors, Town and Village Clerks.

Voter enrollment stats were compiled for the April 1st prerequisite to petitions. These numbers set the minimum signatures required for petitions.

New registration forms were received from the State listing the 8 party choices. Stickers were purchased for the old forms and are being applied by FLDDSO free of charge. These forms will then be distributed to town and village clerks, post offices, libraries, etc.

Planning Dept has taught 2 BOE staff members how to use the scanner on their large printer. They are allowing us to use the scanner to scan old election results so they can be saved electronically. Once the records are completely scanned the paper records will go to Records Management for storage. Many election results are/will be posted on the website.

Met with County Attorney David Morris to discuss a couple of elected officials and their terms.

Commissioners went to Leicester on April 14th and met with Supervisor Semmel to tour the Leicester Town Hall and the Cuylerville Fire Hall. The machine technicians who are certified to survey the locations for ADA compatibility measured both sites on April 22nd. A decision by the BOE will soon be made as to which location to use for voting.

The 2015 political calendar is expected soon from the State Board. The State Legislature is expected to vote the week of April 27th on bills A7014 and S4843 altering the Primary date. The Election Law has the current date during Rosh Hashanah.

Permanent disability absentee lists were requested by many school districts in order for them to send ballots out for their May budget votes.

Letters and surveys were sent to School District Clerks discussing elections. The State Legislature is not expected to extend the use of Lever machines for their votes after 2015.

Letters were mailed to all Election Inspectors advising them that they all would not be needed in the future due to fewer districts and to advise us if they wanted to resign. Resignation letters are starting to arrive.

Recertification classes have been set for June with the Staff currently working on the class outline and materials. Since the first of the year: 304 new registrations, 68 name change, 175 residence changes, 77 mailing address change, 89 personal information changes, 113 duplicates, 51 incompletes, 137 pending party changes, 209 cancellations, 157 made inactive changes, 343 voter status changes and 305 various other changes have been processed.

Current active voter enrollment stands at 36,505. Democratic: 9,311; Republican: 16,320; Conservative: 864; Green: 126; Working Families: 157; Independence: 1,804; Women's Equality: 1; Reform: 0; Others: 337 and Blank: 7,585. Inactive enrollment is at 2,262. Total active/inactive voter enrollment is: 38,767.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

1. All Hazard Mitigation Plan has been approved by the State Office of Emergency Management, it now has to

- be approved by FEMA, they have 60 days to approve.
2. Meeting with Regional Emergency Management and other Emergency Managers on revision of the CEMP to Essential Support Functions and developing a basic CEMP with a standard development of core competencies. The Livingston County CEMP is used as the model for this format.
 3. Working with DHSES and their Planning Section to develop a training curriculum for Emergency Managers on emergency plan development. The training is designed on the basis of a standard approach to the development of emergency plans, the goal is to have all emergency plans to have the same basic foundation across the state which will help in response to emergencies.
 4. Quarterly reports for all grants completed and filed with DHSES
 5. Fire Response
 - 04/11 - building fire, main street, Mt. Morris
 - 04/13 - car on fire in a barn, Black Street, Caledonia
 - 04/16 - House fire Stagecoach Rd, Sparta
 - 04/16 - House fire Reeds Corners Rd, Sparta
 - 04/18 - Muck Fire, South Lima, Lima
 - 04/19 - Garage Fire, Middle Rd, Caledonia
 - 04/20 - Basement fire, Groveland
 - 04/27 - Mobile home fire, Littleville Rd, Avon
 - 04/27 - House fire, Wheaton Hill Rd, Springwater
 - 04/27 - Apartment fire, Village of Avon
 - 04/27 - Basement fire, Conesus
 6. Meetings - 911, Chief Executive, County Firefighters Association, Western District Emergency Managers, DHSES Security, CEMP, Hazmat, Instructors, Incident Management Team

PUBLIC DEFENDER – MARCEA TETAMORE

Informational Item(s) Written Only

1. Applications received YTD as of 4/27/15: 554
2. Files opened YTD as of 4/27/15: 299
3. Cases assigned to GVLA YTD as of 4/27/15: 122
4. Applications pending as of 4/27/15: 56
5. Applications received between 2/25/15-4/27/15: 295
6. Files opened between 2/25/15-4/27/15: 142
7. Cases assigned to GVLA between 2/25/15-4/27/15: 57
8. Section 722-d money received YTD as of 4/27/15: \$481.50
9. Money received from collection agency YTD as of 4/27/15: \$33.50

Respectfully submitted,

Michele R. Rees
Clerk of the Board