

**PUBLIC SERVICES COMMITTEE MEETING MINUTES**  
**WEDNESDAY, OCTOBER 1, 2014**  
**1:30 P.M.**

PRESENT: G. Deming, C. DiPasquale, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, L. Semmel, I. Coyle, M. Schuster, D. Pangrazio, D. Mahus, B. Donohue and M. Leader-LC News

ABSENT: D. Babbitt Henry,

**SHERIFF – SHERIFF THOMAS DOUGHERTY**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF'S DEPARTMENT: NYSDHSES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff's Office, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYSDHSES</b>	9/1/14 – 8/31/16	37,500.00
1220 Washington Ave. Build 7A, Suite 710 Albany, NY 12242		

For: access control (door proximity readers) and bulletproof glass for lobby of Sheriff's HQ.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
TBD (A3125 ?)	0	Yes      No X

Chief Deputy Burgess explained that this is the SOTP grant and these funds will be used for bulletproof glass at front of their office. Mr. Coyle explained that this is a state law enforcement grant that comes in each year and usually funds equipment or capital upgrades. The Sheriff wanted to do some upgrades to the lobby area with this particular amount for more securitized access. There is no local share. It is not budgeted because we never know what the exact amount will be until the state releases the funds. These funds are also being used for the card access system.

*Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.*

**2. AWARDING BID FOR THE SHERIFF'S OFFICE FOR DRY CLEANING SERVICES – COLONY DRY CLEANERS**

WHEREAS, after the proper legal advertisement seeking bids for dry cleaning services, 2 bids were received and opened on September 18, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Colony Dry Cleaners</b>	11/1/14 – 10/31/15	per bid
1220 Washington Ave. Build 7A, Suite 710 695 Howard Road Rochester, NY 14624		
For: Dry Cleaning Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
A3150	100%	Yes X    No

Chief Deputy Burgess explained that the bid price is significantly lower than they are paying now for this

service.

*Motion: Mr. Knapp moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

Chairman Gott asked if any Supervisors had visited the new lobby area and explained that it looks very nice and professional.

## **BOARD OF ELECTIONS - NANCY LEVEN AND LAURA SCHOONOVER**

### **Pre-approved Informational Item(s) To Be Reported**

1. CONSOLIDATION OF DISTRICTS AND BALLOT PRINTING COSTS – Mrs. Schoonover distributed and reviewed the redistricting maps for each town with a Supervisor present. She explained how they plotted the new districts and that they would then work with town committees. There was discussion on trying one town with six inspectors instead of eight to see how it goes the first time. They have gone from 61 districts to 33, possible 38 if we don't do that change. Mrs. Schoonover explained that that districts were determined using 1300 registered voters, so if a town shows 1.1% there would either have two districts or one district with more than 1300 people. The Election Law has still not changed. One poll site in Groveland was eliminated. Nunda wants to keep their poll sites and there are three different scenarios. Letters will be sent to the towns to form a five member committee consisting of a town board member, village board member, planning board member, one representative from each party to review these districts. Mr. Pangrazio questioned the final district change approval using Caledonia as an example. The Election Law states that the final decision lies with the Election Board. Mrs. Leven explained that this has been mentioned at committee. Committee seats are based on districts, for example, if Caledonia goes down to two districts, their committee seats will go from eight seats down to two as well. A letter will be sent to the towns as the next step. There was discussion on whether the Commissioners would like to be on the town committees. As the final decision makers, both Commissioners felt that they should be involved with these discussions. The Commissioners presented information on the ballot printing since they began printing in house. The new machines came to us in 2008. The initial outlay was \$61,199.07 for the copier, stitcher and shrinkwrap. It is difficult to determine the exact cost for printing ballots because everything is printed on that machine. Absentee ballots are going out this Friday. 80% of registered voters are used for each town to determine the number of ballots printed. If a town gets low, more ballots can be printed on demand.

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### **Informational Item(s) Written Only**

1. The Democratic Primary Election for Governor and Lieutenant Governor was certified by LCBOE on September 16<sup>th</sup>. Nine hundred eight voters voted at the polls (9.67% turnout) and 78 voters' utilized absentee ballots. Election Day ran very smoothly with no machine problems and no one requesting to see the Judge.
2. The BOE Central Count Machine was installed on September 22<sup>nd</sup>. Training was provided for the Commissioners and the Deputy Commissioners by the vendor. This scanner system will be used to count absentee ballots. We are still waiting approval from OGS for reimbursement of this purchase.
3. Caucus: Most caucuses were completed by the end of August. The last caucus of the year was held by the West Sparta Republicans that was attended by Nancy Leven and Mike Manning on September 15<sup>th</sup>.
4. The BOE is continuing to work on updating office policies and procedures, poll site consolidation, school district boundaries and an emergency plan.

5. Any Election Inspector who did not complete an annual training class has been notified of such. Some have decided continue while a few have resigned. An additional class will need to be held before the November election.
6. Certification of Office certificates were sent to the village clerks to be returned to LCBOE by October 17<sup>th</sup> with the offices listed for the Wednesday, March 18, 2015 village elections.
7. Certification of 3<sup>rd</sup> quarter testing of the voting machines has been completed by the machine techs and sent to NYSBOE.
8. SUNY Geneseo has once again allowed the BOE to have a complete listing of the students to allow for correct addresses of the students for their polling sites.
9. Grant reimbursements have been approved at the SBOE and vouchers sent to OGS for payment for inspector training and voter education for \$9,433.63 and \$2,537.00 respectively.
10. The certification of State offices for the November ballot is expected to be received by end of day on September 26<sup>th</sup>. The positions on the ballot will be Governor and Lt. Governor, Comptroller, Attorney General, Rep. in Congress, State Senator (57<sup>th</sup>/59<sup>th</sup>), Member of Assembly, County Clerk and County Coroner. In addition five towns will have local races. The next absentee ballot will need to be sent by October 3<sup>rd</sup>.
11. On September 16<sup>th</sup> Federal absentee ballots were mailed to 107 Federal and Military voters on file. Electronic ballots were uploaded to the secure ballot website on the same day to meet the September 20<sup>th</sup> deadline as required by the MOVE Act. Two surveys have been completed so far for the SBOE certifying that deadlines have been met. Each Federal and Military voter will receive 2 ballots this year. A federal ballot (Rep in Congress race only) required to be mailed 45 days before the election and then the State and Local ballot (all remaining races) which is required to be mailed 32 days before the election. This is due to the State not moving the September Primary date to align with the June Federal date.
12. Met with Dale Nieswiadomy concerning the camera system at the Millennium Drive complex. He offered suggestions to replace the cameras installed by Day Automation. Recent problems with the cameras and the system have brought this to the forefront. The system was installed in 2008.
13. Laura Schoonover and Mike Manning attended classes at Avon and York Central schools demonstrating the voting machine and registering students on September 25<sup>th</sup> and 26<sup>th</sup>.
14. The Commissioners participated in conference call with the NYSBOE on September 25<sup>th</sup>. Commissioner Leven also was involved with a call on the 24<sup>th</sup>.
15. The last day to register if not already registered or to make address changes is October 10<sup>th</sup>. This is also the last day to change one's party affiliation that will take effect on November 11, 2014. Any party changes made after the 10<sup>th</sup> will not take effect until November 2015.
16. The 2009 and 2010 cancellations continue to be captured and once done will complete the backlog for full documentation.
17. There are currently 493 absentee applications on file for the general election.
18. Year to date statistics: 1,029 new registrations, 110 name changes, 1,393 residence changes, 1,154 mailing addresses, 266 personal information changes, 399 duplicates, 64 incompletes, 278 pending party changes, 824 cancellations and various other changes have been processed.
19. Current active voter enrollment stands at 36,282. Democratic: 9,404, Republican: 16,251, Conservative: 817, Working Families: 140, Independence: 1,763, Green: 119, Others: 340 and Blank: 7,447. Inactive enrollment is at: 3,791. Total active/inactive voter enrollment is: 40,073.

## **ECONOMIC DEVELOPMENT – JULIE MARSHALL**

### **Pre-approved Informational Item(s) To Be Reported**

1. DEPARTMENT UPDATES- Mrs. Marshall distributed some new marketing materials that have been produced primarily for site selection. She wanted to let the Committee know that every piece is Livingston County content - a graphic designer in Avon, brochures put together at Hilltop, folders

manufactured at Forbes Products in Dansville and the photo on the back is by Larry Tetamore. An all time high, seven applications for assistance have been accepted this year. This can be attributed to their business retention and expansion program and the calls they have been making to businesses. Construction has begun at the Avon Crossroads Park. Mrs. Marshall proceeded to update the Committee on various projects in the works. The EDU award for funding contract is now in house and there will be a pre-construction meeting in the next few weeks. There will be announcements soon on the consolidated funding applications that were submitted. The DEC permit has been received for the mud creek remediation. Mrs. Marshall distributed start up kits for small business available at their office and the Chamber. The BuyLocal Campaign will begin an EatINLivingston County Campaign in the month of October with a Holiday Campaign for November and December. The upcoming Destination Downtown event will be an all day event on October 21. Jon Schallert will be presenting at this event. There are 85 people registered with 12 sponsors.

Chairman Gott expressed how lucky we have been in the past year to have the team that we have in place. He can not say enough about how lucky we are to have the IDA and how much he has enjoyed it. The way that we do business is different. There have been partnerships and renewed relationships with companies created in the past year that may not have wanted a visit in the past. This says a lot about Julie's leadership and the quality of her team. Mrs. Marshall explained that site selectors are so much more knowledgeable before they visit the county now. She hopes that they are more visible, not only to companies but to the Board of Supervisors as well.

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### **Informational Item(s) Written Only**

#### **ECONOMIC DEVELOPMENT**

A marketing folder and additional collateral marketing materials are complete and will be distributed at the Committee meeting.

Small Business Start Up kits have been developed and are available in the Economic Development Office and at the Livingston County Chamber of Commerce. Bi-monthly line ads are placed in the *Genesee Valley Pennysaver* to inform new business owners of the kits. The inquiries and responses to the advertisement have been strong.

Seating Inc., (Nunda) Team Cheer (Geneseo) and Bristol ID Technologies (Lima) are participating in the second round of the regional Economic Gardening program. The program, offered through the Edward Lowe Foundation, is an economic development strategy that focuses on growing existing business and taking them "to the next level" through intensive technical assistance, product development and marketing assistance. It is being offered through Greater Rochester Enterprise.

The Finger Lakes Regional Economic Development Council presented the Regional Economic Development Strategy to the Strategic Alliance Implementation Team on September 15<sup>th</sup> in Albany. It is expected that funding awards from the July Consolidated Funding Application process will be announced within the next few weeks. The Economic Development Office has several pending applications including Main Street revitalization and strategic planning projects.

The annual Livingston County Agriculture Tour was held on September 26<sup>th</sup>. The theme, "From here.... To there, and everywhere!" highlighted transportation and visited Vonglis Farms, Howlett Farms, Caledonia Village Inn, New York Bean, Noblehurst Farms and Craig Station Creamery. The tour focused on the role transportation plays in delivering our locally grown crops to markets and the agribusinesses that fill this service to our farming community. Director Julie Marshall serves on the planning committee and was a speaker on the tour.

The office is hosting *Export 101*, a seminar for businesses considering exporting their product. The seminar will take place on October 1<sup>st</sup>. Speakers include representatives from the US Department of Commerce and the SBA.

The Economic Development Office will be providing quarterly news articles to The Livingston County News. The articles are intended to be educational pieces on economic development; who we are, what we do and the benefits to the communities.

#### INDUSTRIAL DEVELOPMENT AGENCY

**The IDA has accepted an application for assistance from Valley Energy LLC (Dansville), projecting an investment of \$750,000, creating 6 new jobs and retaining 10 jobs. The IDA has also accepted an application for assistance from Avon Tech Center Associates LLC (Avon) projecting a total investment of \$5.6 million, creating 180 new jobs. Public hearings were held September 22<sup>nd</sup> and 23<sup>rd</sup> respectively.**

#### DEVELOPMENT CORPORATION

***Presenting Dansville*, a tour of improvements generated by the New York Main Street Grant and Livingston County Sign & Façade Improvement Program was held on Sunday, September 14<sup>th</sup>. The event was a collaborative effort between the Village of Dansville, Dansville Chamber of Commerce and Livingston County Development. Senator Catharine Young and Assemblyman Bill Nojay attended. The event was well attended by local citizens and offered an opportunity to see renovated storefronts and second story residences.**

***Destination Downtown* is scheduled for October 21<sup>st</sup>. Jon Schallert, internationally recognized destination business expert is the keynote speaker. The conference is designed for business owners, local officials and citizens that want to make their downtown and/or business a destination. Registrations are now being accepted.**

**Main Street projects in the Villages of Avon and Nunda, funded under the 2012 New York Main Street Grant are nearing completion. The communities will complete their grant awards on time and on budget, leaving no open New York Main Street grant awards in the county.**

Development Corporation staff is working with Chamber of Commerce staff on the *Shop in Livingston* program. Restaurant week is scheduled for October 13<sup>th</sup> – 17<sup>th</sup>. Holiday activities are in the planning stages. The Development Corporation will undertake upgrade to the [itsinlivingston.com](http://itsinlivingston.com) web site.

#### MEETINGS ATTENDED

Livingston-Wyoming ARC Board of Directors  
Livingston-Wyoming ARC Finance Committee  
Chamber of Commerce Board of Directors  
Town of Avon Planning Board  
Town of Avon Zoning Board of Appeals  
Finger Lakes Regional Economic Development Council  
SUNY Geneseo – Start Up NY  
Dansville Chamber of Commerce  
Geneseo Tourism Committee  
Geneseo Merchants Association  
Mt. Morris Partners for Progress  
Chamber of Commerce Business Awards & Expo  
Caledonia Comprehensive Planning Committee

**PLANNING – ANGELA ELLIS**

**Action Item(s) To Be Reported**

**1. PROVIDING FOR PUBLIC HEARING ON PETITIONS TO JOIN EXISTING AGRICULTURAL DISTRICTS AND REFERRING THEM TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD**

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified Agricultural District; and

WHEREAS, Livingston County has received petitions from landowners requesting the inclusion of their land in Agricultural Districts; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural Districts will be held at 1:35 PM on November 19, 2014, in the Board Room at the Livingston County Government Center, Geneseo; and be it further

RESOLVED, that a notice of the public hearing be published in the County's official newspaper, and as otherwise provided for by law; and be it further

RESOLVED, that the petitions shall be referred to the Livingston County Agricultural and Farmland Protection Board, as provided for by law.

Director's Comments: This resolution will set the required public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program.

Mrs. Ellis explained that this is an annual resolution to set the public hearing for petitions to join the Agricultural district. The Ag Board will review the petitions in October and make a recommendation back to the Board of Supervisors. She has received two petitions on three properties for the Ag Board to review.

*Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ...Carried.*

**2. PROVIDING FOR PUBLIC HEARING FOR AGRICULTURAL DISTRICT #3 AND REFERRING IT TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD**

WHEREAS, Livingston County Agricultural District #3 is up for review and renewal; and

WHEREAS, a public hearing on the proposed modification of Agricultural District #3 is required by NYS Agriculture & Markets Law Section 303-a; now therefore be it

RESOLVED, that a public hearing concerning the renewal and modification of Agricultural District #3 will be held at 1:35 PM on November 19, 2014, in the Board Room at the Livingston County Government Center, Geneseo; and be it further

RESOLVED, that a notice of the public hearing be published in the County's official newspaper, and written notice of said hearing be mailed to the Town Clerks of Mount Morris, North Dansville, Nunda, Ossian, Portage, Sparta, Springwater, West Sparta, and to the Village Clerks of Dansville, Mount Morris, and Nunda all persons owning land within the proposed district, the Commissioner of Agriculture & Markets, the Commissioner of Environmental Conservation, the Secretary of State, the Advisory Council on Agriculture, and as otherwise provided for by law; and be it further

RESOLVED, that the 30-day review period will run from October 19, 2014, through November 19, 2014; and be it further

RESOLVED, that the proposed modification of Agricultural District #3 be referred to the Livingston County Agricultural & Farmland Protection Board, as provided for by law; and be it further

RESOLVED, that the proposed modification of Agricultural District #3 is available for public

inspection at the office of the Livingston County Planning Department, Room 305, Livingston County Government Center, Geneseo.

**Director's Comments:** This resolution will set the date for the required public hearing for renewal of Agricultural District #3.

Mrs. Ellis explained that this resolution sets the public hearing date for the renewal of Agricultural District#3. Once the renewal for District #3 is complete, we will not need to do another renewal for six years. Mrs. Ellis shared the responses to their mailings from landowners. They are still working on reaching out landowners, especially those that they know are actively farming.

*Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.*

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### **Informational Item(s) Written Only**

#### **COUNTY PROJECTS:**

##### **LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN:**

**NYS Public Safety Answering Point (PSAP) Sustainment Grant - 2014.** We've been awarded an additional grant of \$89,253 for computer and equipment replacement in the Sheriff's Office, Secondary 911 Center at the EOC, and the plotter in the Planning Office. This grant is 100% state funds. No county match required. This funding will replace old and antiquated equipment.

**NYS Public Safety Answering Point (PSAP) Operations Grant – 2015.** The Planning Department and Sheriff's Office are preparing the next application to the NYS PSAP program for 2015. The application is due on September 26, 2014.

**Emergency Communications System Upgrade Project.**

##### **DANSVILLE TRANSPORTATION AND INDUSTRIAL AND COMMERCIAL ACCESS STUDY:**

The consultant continues work on the draft report.

##### **COUNTY PLANNING BOARD:**

Vacancies. **There are 4 vacancies on the Planning Board – 3 for Alternate At-large members; 1 for North Dansville; 1 for Sparta.**

##### **AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):**

**FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms).** The Genesee Valley Conservancy continued work on these projects. We continued working with the State on obtaining the necessary extensions from the State and federal government.

**Agricultural District Renewal.** Planning staff continued organizational work for the renewal of Agricultural District #3. We have reached out to the Supervisors, assessors, ag agencies, and AFBP board members to ask for help in reviewing the list of farms that are currently in the District, but have not yet responded. I will have a status sheet available at the Public Services Committee meeting.

##### **UPCOMING TRAINING OPPORTUNITIES:**

**LET'S Plan. Reminder:** Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

##### **CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):**

Streambank Remediation Projects –Phase I (\$382,869) & Phase II (\$358,132):

**The consultant team continued work on final designs, state and federal permitting, and coordination with landowners and the Town highway superintendents. Work on Creekside Lane in the Town of Conesus is scheduled to take place in September.**

Great Lakes Restoration Initiative – Town of Conesus. **We worked with the Genesee Finger Lakes Regional Planning Council, Barton and Loguidice, and the Town of Conesus to prepare a joint grant application with Black and Oatka Creek watersheds. The grant is for \$250,000 for streambank remediation in the North McMillan Subwatershed (Dacula Shores area). No award announcements have been made.**

#### **E911 ADDRESSING:**

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

#### **ENVIRONMENTAL MANAGEMENT COUNCIL**

The EMC met on July 23, 2014 at Letchworth State Park. The next meeting is scheduled for September 24, 2014.

#### **TECHNICAL ASSISTANCE - MUNICIPALITIES**

Special Event permitting research - Town of W Sparta  
FEMA floodplain construction info request – Town of Caledonia  
Assisted Grantwriter with info for Town of Sparta Agricultural & Farmland Protection Grant  
Comprehensive Plan RFP assistance for Town of Springwater  
Streams, Waterlines & Hydrants map for Town of York

#### **TECHNICAL ASSISTANCE – OTHER DEPARTMENTS**

Parks, Trails & Tobacco Free Zones map- Department of Health  
Mapping for Sheriff's Office

#### **TECHNICAL ASSISTANCE - PUBLIC**

Regional Trails Initiative Project Steering Committee, mapping & data research, Open House - Alta Design  
FEMA floodplain map, website assistance – Town of Avon business

#### **HIGHWAY – IAN COYLE**

Mr. Coyle explained that he will be handling the following resolutions for Mr. Higgins. There Highway Superintendent is working part time as he recovers from his accident. These resolutions are off of a project and resolutions that were done in the past for the Marchiselli's aid that the County receives for construction inspection services. During the course of this project there were cost overruns that the State DOT had approved but the resolution never came back to the Board of Supervisors for approval. These are essentially clean up resolutions to reflect the revised expense for C&S on Wildcat Road and Swanson Road.

#### **Action Item(s) To Be Reported**

##### **1. AUTHORIZING ADDITIONAL COSTS FOR CONSTRUCTION INSPECTION SERVICES, FEDERAL/STATE-AID BRIDGE REPLACEMENT PROJECT, NYSDOT PIN 475387, SWANSON ROAD OVER BUCK RUN CREEK, TOWN OF MT. MORRIS – C&S COMPANIES**

WHEREAS, the County of Livingston authorized a contract in the amount of \$82,900.00 through Livingston County Resolution No. 2011-398 with C & S Companies for Construction Inspection Services for the above-noted Federal/State-Aid Project, and

WHEREAS, during the course of the Construction Phase, additional Construction Inspection Services in the amount of \$13,233.21 were necessary to fulfill the construction monitoring, and said additional services were approved by NYSDOT representatives, and

WHEREAS, supplemental Federal (80%) and State (15%) funding has been approved for said additional costs, and

WHEREAS, a Resolution authorizing these additional costs was not obtained at the time, now, therefore, be it

RESOLVED, that additional costs in the amount of \$13,233.21 are hereby approved for Construction



Inspection Services for the above noted Federal/State-Aid Bridge Replacement Project.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
C & S Companies	N/A	\$13,233.21

150 State Street, Suite 120

Rochester, NY 14614

For: Additional Construction Inspection Services, Federal/State-Aid Bridge Replacement Project, PIN 4753.87, Swanson Road over Buck Run Creek, Town of Mt. Morris. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Highway Administration, NYS Marchiselli Fund, County Highway Budget Appropriations	5%	Yes <b>XX</b> No

*Motion: Mr. DiPasquale moved and Mr. Wadsworth seconded to approve the foregoing resolution*Carried.

## **2. AUTHORIZING ADDITIONAL COSTS FOR CONSTRUCTION INSPECTION SERVICES, FEDERAL/STATE-AID BRIDGE REPLACEMENT PROJECT, NYSDOT PIN 475386, WILDCAT ROAD OVER WILDCAT GULLY, TOWN OF MT. MORRIS – C&S COMPANIES**

WHEREAS, the County of Livingston authorized a contract in the amount of \$121,300.00 through Livingston County Resolution No. 2011-399 with C & S Companies for Construction Inspection Services for the above-noted Federal/State-Aid Project, and

WHEREAS, during the course of the Construction Phase, additional Construction Inspection Services in the amount of \$41,482.33 were necessary to fulfill the construction monitoring, and said additional services were approved by NYSDOT representatives, and

WHEREAS, supplemental Federal (80%) and State (15%) funding has been approved for said additional costs, and

WHEREAS, a Resolution authorizing these additional costs was not obtained at the time, now, therefore, be it

RESOLVED, that additional costs in the amount of \$13,233.21 are hereby approved for Construction Inspection Services for the above noted Federal/State-Aid Bridge Replacement Project.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
C & S Companies	N/A	\$41,482.33

150 State Street, Suite 120

Rochester, NY 14614

For: Additional Construction Inspection Services, Federal/State-Aid Bridge Replacement Project, PIN 4753.86, Wildcat Road over Wildcat Gully, Town of Mt. Morris.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Highway Administration, NYS Marchiselli Fund, County Highway Budget Appropriations	5%	Yes <b>XX</b> No

*Motion: Mr. Wadsworth moved and Mr. LeFeber seconded to approve the foregoing resolution*Carried.

## **2:20 COUNTY ADMINISTRATOR – IAN COYLE**

Mr. Coyle explained that this is an addition to the agenda. This is a capital project that was duly advertised for bid. The project is being done to improve the transition from one area to the next. The carpeting is now 9 years old. The bids came in under budget. Due to the timing of this month's meetings, Mr. Coyle is bringing this to the committee today for approval and Mr. Bassett will then present to Human Services next week. The new flooring is a very nice looking vinyl laminate.

### **Action Item(s) To Be Reported**

#### **1. AWARDING BID FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION FOR FLOOR FINISH REPLACEMENT – PRO CARPET, INC. AND REFER MATTER TO HUMAN SERVICES COMMITTEE FOR APPROVAL**

WHEREAS, after the proper legal advertisement seeking bids for floor finish replacement, two bids were received and opened on September 26, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Pro Carpet, Inc.</b> 5580 Ridge Road West Spencerport, New York 14559 For: Floor Finish Replacement	N/A	\$431,433.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Capital Budget	N/A	Yes X No

#### **Director's Comments:**

This bid was properly advertised and two bids were received and opened on September 26. This project will replace heavily worn and fully depreciated carpet that is nearly nine years old in resident living areas, lobby, visitor corridors and select office areas. The project came in significantly under bid estimates and well within the established project capital budget.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution ..... Carried.*

### **EXECUTIVE SESSION**

Motion made by Mr. Gott and seconded by Mr. LeFeber that the Board adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board remain present and that the County Attorney be included. Carried.

Mr. DiPasquale moved and Mr. LeFeber seconded that the Committee reconvened in regular session. The following report was presented.

The Public Services Committee having met in Executive Session for the purpose of discussing the employment history of particular persons, hereby reports as follows:

No action taken.

Motion made by Mr. Gott and seconded by Mr. Wadsworth that the Report of the Executive Session be accepted. Carried.

### **ADJOURNMENT**

Mr. LeFeber moved and Mr. Wadsworth seconded to adjourn the Committee meeting at 2:21 p.m.

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### **CENTRAL SERVICES – JOHN DRISCOLL**

#### **Informational Item(s) Written Only**

County Park

- Field House door replacements completed (Central Services)

County Campus

- Pavement Repairs to Building #6 and Murray Hill Drive to start. Completion date by mid September

Building #1 Auditorium wing:

- Water lines installed and tested (Central Services)
- DWV lines installed and tested (Central Services)
- Phase I electrical completed (contractor)
- Phase II electrical begins (contractor)

Building #1 Dry Sprinkler System:

- Flushing and re certified to bring building back into compliance in September and October. Original estimate \$32,000 Current cost \$7,149.00 to Ryan plumbing

County Facilities:

- Continued yard maintenance (Central Services)

## **EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

### **Informational Item(s) Written Only**

1. August 30 / 31, 2014 Agency ALS standby Dansville Festival of Balloons
2. August 31, 2014 Response – Letchworth Park – reported MCI
3. September 2, 2014 Medical Director Meeting
4. September 4, 2014 EMS Captain meeting
5. September 8, 2014 MLREMS Executive meeting
6. September 12, 2014 CPR Instructor Monitoring for Livingston County Sheriff Office Instructors
7. September 15, 2014 Host of Regional Committee meetings: Training and Education, MLREMS, REMAC, ALS
8. September 17, 2014 LCECUP
9. September 18, 2014 DOH DRT meeting
10. September 22, 2014 Medical Director Meeting
11. September 22, 2014 Response – Geneseo Main Street reported fire with people inside
12. September 23, 2014 Continuum of Care Coalition meeting Noyes Memorial Hospital

## **EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER**

### **Informational Item(s) Written Only**

Held a public official workshop for the Highway Superintendents and DPW Supervisors regarding DHSES Tier III training, the training consisted of Article 2B, State of Emergency, Emergency Orders, Mutual Aid, Situational Awareness, Situation Flash Reporting, Submitting information to the EOC, and resource requesting.

All Hazard Mitigation Plan update – Held a webinar on September 25<sup>th</sup> from 2-4 pm, the webinar focused on the Town/Villages annexes. Tetra Tech will be submitting to the State and FEMA the first draft for review this month.

FEMA/ State representatives are working with the Towns and Villages regarding the Declaration, they are working out of the EOC, the process is moving along at a steady pace, projects worksheets are being developed and reviewed by the applicants.

Held a Public Officials workshop for the Town/Village clerks, the agenda was directed around Continuity of Operations Planning (COOP) and Continuity of Government Planning (COG), types of information need for the emergency, documentation of the information, along with the same subject matter from the Highway meeting.

Training – Haz Mat Team conducted a gross decon drill with the Mt. Morris FD, standard decon drill with Lakeville FD, participated in a 4 county drill with Monroe, Genesee, and Wyoming County Haz Mat teams,

Groveland Senior Citizens toured the EOC, OEM presented citizen preparedness, and EMS explained their role and function in the county.

Meetings:

Western District DHSES Emergency Managers

Chief Executive

Haz Mat training

911 committee

Fire Instructor

DHSES Grant Workshop

All Hazard Mitigation planning webinar

County Chiefs Association

DHSES Tier III

Department of Health planning team for Health Drill

Emergency responses

09/03 – trailer fire, Mt. Morris

09/08 – trailer fire, Mt. Morris

09/20 – structure fire, Livonia

09/22 – dryer fire, Geneseo

**PROBATION – LYNNE MIGNEMI**

**Informational Item(s) Written Only**

**1. PROBATION DEPARTMENT WORKLOAD**

481 adult offenders supervised in county (21 treatment court cases being supervised in drug court)

8 offenders in other NYS counties

14 offenders in other states

12 juveniles supervised

30 new juvenile referrals

25 investigations ordered

12 active EHM cases (0 juvenile; 12 adults; 0 of which are female), 0-Global Positioning

0 adult placed on probation for willful violation of support

13 New Leandra's Law cases (8 CDs)

**2. MONIES COLLECTED**

\$ 4,719.00 – restitution

9,111.00 – fines

1,439.00 – fees

209.16 – surcharge

**3. MEETINGS ATTENDED**

8/5/2014 Human Services Department Head

8/6/2014 Public Safety Committee

8/7/2014 Caseload Explorer-Go Live

8/11/2014 Budget Meeting with Ian Coyle

8/12/2014 COPA-Ontario

8/18/2014 Staff Meeting

8/18/2014 Hillside I-CAP Advisory Council Meeting

8/26/2014 Housing Task Force

8/26/2014 VAWA(Domestic Violence) Grant Meeting at DA's Office

**4. ADMINISTRATIVE REVIEWS**

Two (2) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Michelle Cassata	None			
Kerrin Chapman	8/19/14	EtG	1.0	
Doug Czyryca	None			
Katie Dunn	8/19/14	EtG	1.0	
	8/20/14	Juv.Justice Cty Profile Table	1.0	
Liz Laney	8/19/14	EtG	1.0	
	8/20/14	Juv.Justice Cty Profile Table	1.0	
Brian Lanpher	None			
Debra Mack	None			
Matthew McKinney	8/19/14	EtG	1.0	
Rachel Merrick	None			
Lynne Mignemi	8/19/14	EtG	0.75	
	8/20/14	Juv.Justice Cty Profile Table	1.5	
Courtney Sobrado	8/20/14	Job Corp	0.5	
Jason Varno	None			

**PUBLIC DEFENDER – MARCEA TETAMORE**

**Informational Item(s) Written Only**

1. Applications received YTD as of 9/22/14: 1,300
2. Files opened YTD as of 9/22/14: 764
3. Cases assigned to GVLA YTD as of 9/22/14: 254
4. Applications pending YTD as of 9/22/14: 42
5. Applications received 8/25/14 to 9/22/14: 149
6. Files opened 8/25/14 to 9/22/14: 61
7. Cases assigned to GVLA 8/25/14 to 9/22/14: 24
8. Section 722-d money received YTD as of 9/22/14: \$1,887.75
9. Money received from collection agency YTD as of 9/22/14: \$435.50

Respectfully submitted,

Michele R. Rees  
Clerk of the Board