

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, OCTOBER 2, 2013
1:30 P.M.**

PRESENT: G. Deming, D. Mahus, C. DiPasquale, D. Martello, D. Babbitt Henry, J. Merrick, W. Wadsworth, P. Yendell, B. Donohue, L. Semmel, I. Coyle and Ben Beagle – LC News

Mr. Coyle explained that the Undersheriff would be reporting in Sheriff York's absence and that the STOP DWI action scheduled for approval today would be delayed to research the matter further. Mr. Mahus requested a breakdown of the budget.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT – BARTON & LOGUIDICE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Barton & Loguidice	10/10/13-10/10/14	Not to exceed \$50,000
290 Elwood Davis Road		
Box 3107		
Syracuse, NY 13220		

For: Consultant services for development of the Dansville Transportation and Industrial and Commercial Access Study

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
GTC United Planning Work Program	\$0	Yes No X

Director's Comments: This contract is to hire Barton & Loguidice to prepare the Dansville Transportation and Industrial and Commercial Access Study. The Project Consultant Committee solicited for proposals and interviewed two firms in September. The Committee would like to recommend to the Board of Supervisors that Barton and Loguidice be awarded the contract.

Ms. Ellis updated the committee on the request for proposal process and the recommendation by the review committee of Barton & Loguidice.

Motion: Mr. Martello moved and Mr. Merrick seconded to approve the foregoing resolution.....Carried.

2. PROVIDING FOR PUBLIC HEARING ON PETITIONS TO JOIN EXISTING AGRICULTURAL DISTRICTS AND REFERRING THEM TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified Agricultural District; and

WHEREAS, Livingston County has received petitions from landowners requesting the inclusion of their land in Agricultural Districts; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural Districts will be held at 1:35 PM on November 20, 2013, in the Board Room at the Livingston County Government Center, Geneseo; and be it further

RESOLVED, that a notice of the public hearing be published in the County's official newspaper, and as

otherwise provided for by law; and be it further

RESOLVED, that the petitions shall be referred to the Livingston County Agricultural and Farmland Protection Board, as provided for by law.

Director's Comments: This resolution will set the required public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program.

Ms. Ellis explained that every September is the month that the Board of Supervisors collects petitions from individual landowners interested in having their property included in the agricultural program. The Ag and Farmland Protection Board will review those petitions in October and the Board of Supervisors would hold a public hearing in November for acceptance of those petitions. To date seven parcels have submitted petitions for inclusion in Ag Districts 1, 3 and 4 totaling 52.4 acres.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution.....Carried.

CENTRAL SERVICES – DAVID ALLEN

Pre-approved Informational Item(s) To Be Reported

1. Old Jail Roof Project – Options for Repair/Replacement. Reporting with Jim Parlavechio – Clark Patterson Lee

Mr. Allen introduced Jim Parlavechio of Clark Patterson Lee. Mr. Allen reviewed the scope of work for the roof of the jail. This project includes old jail roof and the flat roofs. Mr. Parlavechio reviewed the plan for the needs of the roof. The plan is to go over the metal roof using purlins would fasten down to the rafters. Two layers of insulation would be added within that to go from an R-12 to an R-20 energy code. This attic is heated so it can not rely on what is in there now. Mr. Parlavechio displayed a sample of a structural standard seamed roof panel. These panels are symmetrical and can be removed if any additions are made to the building. While the color will not match the Government Center roof exactly, it will be close. This process will not require moving any of the inmates. Corfu Fire Department and Community Center is using the exact same concept. The panel clips will attach to the z purlins. The pull test was not required because the panels will be hooked directly to metal. There was discussion regarding the life expectancy of the current roof. The roof is becoming a maintenance headache. Mr. Allen explained the variety of problems with this roof over the years. Mr. Coyle explained that the need for a new roof was considered six or seven years ago in the preliminary reconstruction project, but was removed due to cost constraints. The attic has a very high humidity level and is not ventilated properly. The plywood shows staining from moisture, which needs to be addressed before deterioration starts. There was discussion of any utility cost savings that will be realized with a new roof by going from an R12 to an R20 energy rating. There was discussion of the bidding specifications. Mr. Parlavechio explained that a general contractor is not needed. It could be a roofing contractor or it could be an HVAC contractor with a roofing component. There are two HVAC units that service the jail that are 30+ years old. If the flat roofs are included in this project, the HVAC units sit too low and will need to be picked up to be properly flashed in to the roof. The energy efficiency is not there with the old HVAC units. A crane will be used for the roof and will be available to move the HVAC units at this time. A new lightning protection system would be required to bring the whole building into compliance. There was discussion on the condition of the stained plywood and checking for any rot. The shingles on the hip roof will be replaced with metal to match the rest of the building. The flat roofs range anywhere for nine to seventeen years old. If the flat roofs are done now, they would be a built up roof similar to the Millennium building and would have a 25 year leak tight manufacturer warranty. Mr. Parlavechio explained the warranty limitations. There is a two year labor and material warranty from the contractor. There was discussion of the timing of this project. Mr. Parlavechio feels that this is a spring project that would be four months to completion. The drawings are approximately 65% complete. There was discussion of the budget and using some of the smaller roofs as alternates. It is best to do this project under a single source warranty. Mr. Coyle explained that he anticipates using some of the extra boarding revenue toward the cost of this project. We are currently taking in \$70,000-\$75,000 a month in boarding revenues right now. At year end we will have a balance of probably \$700,000-\$800,000 ready to appropriate. Consensus of the

Committee was to do the whole package rather than go back at a later date and risk damaging the other areas.

Informational Item(s) Written Only

1. Geneseo – Public Defender’s Office Expansion Project –Central Services staff should complete the sanding and painting of walls this week, followed by the installation of doors and hardware; followed by the testing of the fire detection system.
2. Millennium Drive “B” Wing Renovation Project – Central Services staff is completing the re-installation of life safety equipment this week and the Highway Department will finish the installation of four exit door landings. The tenant continues working on interior and exterior modifications.
3. Mt. Morris – Central Services staff has completed the field house concrete pad and 200 linear feet of sidewalk extensions at Building #2.
4. Mt. Morris – Central Services staff completed the restoration of the main Campus fuel tank.

SHERIFF – UNDERSHERIFF SZCZESNIAK

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NEW YORK OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION, NEW YORK STATE GOVERNOR’S TRAFFIC SAFETY COMMITTEE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff’s Office, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York Office of Parks, Recreation & Historic Preservation	upon execution/no longer used	\$0
625 Broadway		
Albany, New York 12207		
For: use of marine patrol boat		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
A3113	0	Yes X No

The Undersheriff reported that the first action item is the final paperwork for the boat that will remain with the county for the life of the boat. We are responsible for the maintenance and when we are done we can declare it surplus and return it to the state. The state carries the title. This was a great opportunity that we were able to take advantage of. The dollar value is only concerning insurance coverage while in our possession.

Motion: Mr. DiPasquale moved and Mr. Martello seconded to approve the foregoing resolution..Carried.

Mr. Coyle explained that this next item will be delayed while waiting for some additional information. The Undersheriff reported that he spoke with our state representative and informed him of the delay.

New York State Governor’s Traffic Safety Committee	1/1/2014 – 12/31/2014	\$509,247.00
6 Empire Plaza, Room 410B		
Albany, New York 12228		
For: 2014 STOP DWI Plan		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
A3112	\$257,207	Yes X No

Informational Item(s) Written Only

1. Dansville Central School District has approved and returned the agreement for SRO services for the 2013-2014 school year, currently awaiting the Chairman's signature.

Mr. Mahus reported that Charlie Perkins asked him to thank the Committee for their time at the last meeting.

PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Probation Department, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State	7/1/13 – 6/30/14	\$10,595.00

Division of Criminal Justice Services

Alfred E. Smith Building

80 South Swan Street

Albany, NY 12210

For: Livingston County Work Release Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Livingston County Probation		Yes X No

Ms. Mignemi explained that every year the Probation Department makes application for Livingston County Work Release Program. The Department gets awarded a small amount of money to offset the cost of the program.

Motion: Mr. Wadsworth moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution ...Carried.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

656 adult offenders supervised in county (27 treatment court cases being supervised in drug court)

36 offenders in other NYS counties

10 offenders in other states

21 juveniles supervised

9 new juvenile referrals

32 investigations ordered

22 active EHM cases (0 juvenile; 22 adults; 5 of which are female), 0-Global Positioning

0 adult placed on probation for willful violation of support

20 New Leandra's Law cases (11 CDs)

2. MONIES COLLECTED

\$ 3,507.01 – restitution

2,700.50 – fines

1,218.00 – fees

157.62 – surcharge

3. MEETINGS ATTENDED

8/5/2013 Meeting with IT Director

8/6/2013 Human Services Department Head

8/9/2013 ATI Bidder's Conference-Monroe County
 8/13/2013 COPA Orleans County
 8/14/2013 Grant Meeting LCSO
 8/15/2013 Budget Meeting with County Administrator
 8/16/2013 Staff Meeting
 8/16/2013 Meeting with Center for Dispute Resolution
 8/20/2013 Law Enforcement Council
 8/26/2013 ATI Advisory Board

4. ADMINISTRATIVE REVIEWS

One (1) administrative review

5. TRAINING

Name	Date	Training	Hours	Misc.
Michelle Cassata	8/22/13	Stable & Acute 2007	7.0	
	8/27/13	Suicide Prevention & Awareness	1.0	
Kerrin Chapman	8/27/13	Suicide Prevention & Awareness	1.0	
Doug Czyryca	None			
Katie Dunn	8/27/13	Suicide Prevention & Awareness	1.0	
Liz Laney	None			
Brian Lanpher	8/27/13	Suicide Prevention & Awareness	1.0	
Debra Mack	8/27/13	Suicide Prevention & Awareness	1.0	
Matthew McKinney	8/2/13	New Supervision Rule – Technology	1.0	
	8/27/13	Suicide Prevention & Awareness	1.0	
Lynne Mignemi	None			
Courtney Sobrado	8/27/13	Suicide Prevention & Awareness	1.0	
Jason Varno	8/27/13	Suicide Prevention & Awareness	1.0	

BOARD OF ELECTIONS - NANCY LEVEN AND LAURA SCHOONOVER

Pre-approved Informational Item(s) To Be Reported

1. ELECTION UPDATE – Ms. Leven updated the Committee on the controversial primary election and reviewed the color coding of the poll books and the ballots. Ms. Leven also explained that they did do a lot of extensive training with their inspectors this year. They did a PowerPoint presentation and stressed numerous times that this was a two part primary and the color coding to be used. They have no idea how ballots were not distributed correctly. Ms. Leven explained that the cost to produce the ballots with their new copier for \$.14 each versus \$.57 each last year. Ms. Leven explained that there were issues in other areas of the state. There seemed to be more errors this year than in other years. There was discussion regarding more intensive screening of the election workers and not necessarily using election inspectors in their districts. It is a very long day for some people. There was discussion of what to do next time to avoid the same situation from happening again. Ms. Leven reported that they are sending out absentee ballots to the military this week. There was discussion on the possibility of recruiting high school seniors or college students from their government class to participate as inspectors. Ms. Leven explained that this is not done at this time. They do have registration sessions in some of the local schools.

Informational Item(s) Written Only

1. Election supplies were readied and the Primary Election for enrolled Republicans and Conservatives was held on September 10, 2013. Affidavits and remaining absentee ballots were counted on September 17th with a small gallery made up of candidates, candidate representatives, the Conservative Chairman and

the media watching. The Conservative election resulted in a tie with the Conservative Committee selecting their candidate for the general election ballot.

2. On Primary day, 410 phone calls came in to the Board with an average length of 1.5 minutes.
3. A change needed to be made to the polling site for the town of Lima the week before Primary Day due to the elevator breakdown in the town hall. The Lima Fire Hall was used and was not ideal; a new location is being secured for November. A change will be made in Nunda since one of the locations no longer wishes to be a polling site. The firemen have approved us to use their new fire hall but we will need to make sure is ADA compliant.
4. Caucuses have been completed with 30 being held.
5. One independent petition had specific challenges made to it. After much research, the Commissioners ruled it invalid.
6. The Certification of Offices notice was mailed to the village clerks to return to us with the positions that will need to be on the March ballot. Caucuses for village offices will be held January 21 through 28, 2014.
7. School presentations are once again happening in the schools of Avon and York. For those students who are eligible they will complete registration forms during these sessions
8. Preparations are proceeding for the November election. Military absentee ballots are due to be mailed on October 4th.
9. The Commissioners participated in a statewide conference call with the State Board on September 26.
10. Full document imaging continues.
11. Active voter registration enrollment stands at 36,936 voters. Democratic: 9,834; Republican: 16,329; Conservative: 788; Working Families: 146; Independence: 1,795; Green: 113; Blank (no party): 7,591 and 340 others.
12. Since the first of the year: 1, 122 new registrations, 161 name changes, 1,236 residence changes, 1,131 mailing addresses, 374 personal information changes, 201 duplicates, 8 incompletes, 437 pending party changes (90 since Primary Day), 815 cancellations, 1,362 inactive changes and various other changes have been processed.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AUTHORIZING THE EMERGENCY MEDICAL SERVICES DIRECTOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE CUYLERVILLE VOLUNTEER FIRE DEPARTMENT

RESOLVED, that the of Emergency Medical Services Director is hereby authorized to sign the following Memorandum of Understanding for use of the Cuylerville Volunteer Fire Department facility according to the term(s) designated, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cuylerville Volunteer Fire District	9/1/13-8/31/14	No fee
2943 Canandaigua Street Leicester, NY 14481		

Ms. Dewar asked to move forward and sign a memorandum of understanding to have the ambulance currently sitting at the Retsof Fire Hall moved to the Cuylerville Fire Hall at their invitation Monday through Friday 6:00 a.m.-6:00 p.m. Ms. Dewar explained that they would be utilizing an empty bay area at hall and the lounge and kitchen area for staff to work on their EMS reports. The conditions are not good at the Retsof hall.

Motion: Mr. Mahus moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution ...Carried.

Mr. Mahus reported on a conversation he had with an individual that was very happy with the service rendered by staff.

Mrs. Semmel departed.

Informational Item(s) Written Only

1. August 27, 2013 EMT Original & Refresher class begins at Hampton Corners
2. September 2-3, 2013 Dansville Balloon Festival
3. September 5, 2013 County EMS Captain meeting
4. September 9, 2013 MLREMS Executive meeting
5. September 12, 2013 Meeting with Springwater FD Commissioner re: Ambulance No Crew Solutions
6. September 13, 2013 AHA CPR Audit for Livingston County Sheriff's Dept. instructors
7. September 16, 2013 Livingston County hosted MLREMS Meetings:
 - a. Training and Education Committee
 - b. MLREMS Council
 - c. REMAC
 - d. ALS Committee
8. September 19, 2013 DRT meeting at DOH
9. September 22, 2013 EMT Refresher Challenge and course begin
10. Additional Results from CFR Refresher Class – 1/1 passed
11. Additional results from EMT Original Lima – 1/1 passed
12. LCEMS COOP first draft completed
13. MCI / Rehab trailer inventory & stockpile with Emergency Management Office

HIGHWAY – DON HIGGINS (1 ATTACHMENT)

Action Item(s) To Be Reported

1. AWARDING BID AND AUTHORIZING CONTRACT FOR THE COUNTY HIGHWAY DEPARTMENT – CONSTRUCTION CONTRACT, FEDERAL/STATE-AID BRIDGE REPLACEMENT PROJECT, WALNUT STREET OVER KESHEQUA CREEK, NYSDOT PIN 475533 – C.P. WARD, INC.

WHEREAS, after the proper legal advertisement seeking bids for a Federal/State-Aid Bridge Replacement Project (PIN 475533) for Walnut Street over Keshequa Creek, Village of Nunda, six (6) bids were received and opened on September 18, 2013, and

WHEREAS, the County's Engineering Consultant (Ravi Engineering & Land Surveying, P.C.) has reviewed, analyzed and recommended this bid award, and

WHEREAS, it is anticipated this Federal/State-Aid Project will be funded 80% Federal, 15% New York State Marchiselli and 5% Livingston County, now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Name of Contractor</u>	<u>Term</u>	<u>Amount</u>
C.P Ward, Inc.	10/09/2013 – 12/31/2015	\$446,923.60
100 River Road, PO Box 900		
Scottsville, NY 14546		

For: Construction Contract, Bridge Replacement Project – Walnut Street over Keshequa Creek, Village of Nunda, NYSDOT PIN 475533. The cost is not to exceed the amount indicated.

Director's Comment: Ravi Engineering bid analysis and recommendation is attached.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
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Federal Highway Admin, NYS Marchiselli, County Highway Budget Appropriations	\$22,346.18 (anticipated)	Yes XX	No
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Mr. Higgins explained that the first three action items have to do with the replacement of the Walnut Street Bridge of Keshequa Creek. There were 6 bids received and there was approximately a \$200 difference between to two lowest bids. The recommendation is to authorize a contract with C.P. Ward, Inc. as the low bidder.

Motion: Mr. Wadsworth moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution ...Carried.

2. AUTHORIZING A SUPPLEMENTAL PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION INSPECTION SERVICES - FEDERAL/STATE-AID BRIDGE REPLACEMENT PROJECT, WALNUT STREET OVER KESHEQUA CREEK, VILLAGE OF NUNDA, NYSDOT PIN 475533 – RAVI ENGINEERING & LAND SURVEYING, PC

WHEREAS, County of Livingston Resolutions No. 2012-183 and 2013-101 awarded professional services contracts to Ravi Engineering & Land Surveying, PC for Engineering and Design phases for the above-noted bridge replacement project; and

WHEREAS, said Resolutions and contracts provided for Construction Inspections Services to be negotiated and added at a later date following the construction bid opening, and

WHEREAS, said negotiated fee and scope of services have been reviewed and approved by New York State Department of Transportation Region-4 officials, and

WHEREAS, it is anticipated this Federal/State-Aid Project will be funded 80% Federal, 15% New York State Marchiselli and 5% Livingston County, now, therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Ravi Engineering & Land Surveying, PC	10/09/2013 – 12/31/2015	\$97,000.00
2110 S. Clinton Ave., Suite 1 Rochester, NY 14618		

For: Construction Inspection Services, Federal/State-Aid Bridge Replacement Project – PIN 475533 - Walnut Street over Keshequa Creek, Village of Nunda. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Highway Admin, NYS Marchiselli, County Highway Budget Appropriations	\$4,850.00 (anticipated)	Yes XX No

Mr. Higgins reported that Ravi Engineering has been the design contractor on this project. They always use the same engineering firm for construction inspection as is used for design on these projects. This fee is negotiated shortly after the construction bid and the \$97,000.00 fee has been reviewed and approved by New York State Department of Transportation.

Motion: Mr. Martello moved and Mr. Mahus seconded to approve the foregoing resolution.....Carried.

3. AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT WITH NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING, DESIGN, CONSTRUCTION, CONSTRUCTION INSPECTION AND CONSTRUCTION SUPPORT PHASES, AND FUNDING IN THE FIRST INSTANCE OF 100% OF THE FEDERAL-AID AND STATE “MARCHISELLI” PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT (PIN 475533), AND APPROPRIATING FUNDS THEREFORE: BRIDGE REPLACEMENT PROJECT

WHEREAS, a project for the replacement of Walnut Street bridge over Keshequa Creek, Village of Nunda, Livingston County (NYSDOT PIN 475533) (the “Project”) is eligible for funding under

Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Engineering, Design, Construction, Construction Inspection and Construction Support phases; and

WHEREAS, Livingston County Resolution No. 2012-184 authorized and funded a total of \$204,000.00 for Preliminary Engineering and Design phases, now, therefore be it

RESOLVED, that the Board of Supervisors, duly convened, does hereby approve the above-subject Project, and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance of 100% of the Federal and non-Federal share of the cost of all phases of the project, including: Engineering, Design, Construction, Construction Inspection and Construction Support phases for the Project or portions thereof, and be it further

RESOLVED, the total sum of Seven Hundred and Fifty-Four Thousand Dollars (\$754,000.00) (of which, with anticipated Federal Aid and New York State Marchiselli Aid, the County share will be approximately \$68,000.00) is hereby appropriated from the Board of Supervisors and made available to cover the cost of participation in all phases of the Project, and be it further

RESOLVED, that in the event the full Federal and non-Federal share costs of the Project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project, and providing for the administration of the Project and the Municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and be it further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

RESOLVED, that this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Transportation 50 Wolf Road Albany, NY 12232	08/06/2012- 02/03/2022	\$754,000.00

For: New York State Department of Transportation Supplemental Agreement: Engineering, Design, Construction, Construction Inspection and Construction Support phases for PIN 475533, Bridge Replacement Project. Cost not to exceed the amount above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Highway Admin, NYS Marchiselli, County Highway Budget Appropriations	\$68,000.00 (anticipated)	Yes XX No

This resolution captures all of the phases, including the original engineering and design phases.

*Motion: Mr. Merrick moved and Mr. DiPasquale seconded to approve the foregoing resolution
...Carried.*

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO DESIGNATE THE LIVINGSTON COUNTY HIGHWAY SUPERINTENDENT AS “RESPONSIBLE LOCAL OFFICIAL” FOR PURPOSES OF UTILIZING THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION “EQUITABLE BUSINESS OPPORTUNITY SOLUTION

(EBO)” SOFTWARE FOR FEDERAL/STATE-AID PROJECT CIVIL RIGHTS MONITORING AND REPORTING PURPOSES

WHEREAS, the New York State Department of Transportation (NYSDOT)–approved civil rights reporting software is Equitable Business Opportunity Solution (EBO), and is a web-based system owned and maintained by the New York State Department of Transportation and provided to local Federal/State-Aid Sponsors at no cost, and

WHEREAS, the sponsor must use the Department-approved civil rights reporting software on all Federal/State-Aid contracts to help monitor compliance by contractors and consultants, and

WHEREAS, in order to use EBO, New York State Department of Transportation requires each Sponsor to apply for access and comply with New York State Department of Transportation’s policies, procedures, directives and the System User Agreement, and to subsequently authorize access by the appropriate Federal/State-Aid contractors and consultants, now, therefore, be it

RESOLVED, the Chairman of the Livingston County Board of Supervisors hereby designates the Livingston County Highway Superintendent as the Responsible Local Official (RLO) for EBO-related purposes only, subject to review by the County Administrator and the County Attorney.

Mr. Higgins explained that there are certain requirements that need to be met and New York State Department of Transportation uses this software to track those percentages and this must be in place in order to go forward. EBO”

Motion: Mr. Martello moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

Mr. Coyle wanted to highlight the years of effort in advocating for this project on the part of two departments toward securing the grant award to the Genesee & Wyoming Railroad for a direct allocation for the rail improvements for the benefit of the economic development of the Dansville community. He wanted to thank both Julie Marshall and Angela Ellis for their efforts and recognize all of their hard work getting this done.

ADJOURNMENT

Mr. Martello moved and Mr. Wadsworth seconded to adjourn the meeting at 2:50 p.m.

ECONOMIC DEVELOPMENT – JULIE MARSHALL (1 ATTACHMENT)

Informational Item(s) Written Only

1. BUSINESS RETENTION & EXPANSION PROGRAM – Activities for the month of September include the following:
 - Conducted visits to 10 companies
 - Conducted a total of 11 visits (multiple visits needed for projects)
 - Identified additional 2 new projects. This brings this year's total to 34 projects the department is working on: 24 are expansion projects, 3 are retention projects and 7 are attraction projects (outside companies considering relocating or expanding into Livingston County)
 - Representatives from Economic Development partner agencies including Empire State Development, US Department of Commerce and the International Business Council participated in some of the company visits.
2. INDUSTRIAL DEVELOPMENT AGENCY – WNY Enterprise LLC project in the Town of York was induced by the IDA. The \$12 million, 14,000 square foot facility will take raw milk from 8 area farms and separate the milk in to cream and low-fat, high-protein skim milk. This will provide a value-added product for yogurt, cheese and ice cream manufacturers. The new facility will create 11 new jobs. There have been several recent inquiries to purchase property in the Avon Crossroads Commerce Park including 2 site visits during the month of September. The IDA has accepted a purchase offer for a 5 acre parcel north of Genesee Valley Motors. The Economic Development Director met jointly with the Avon

Town Board and the Avon Town Planning Board to discuss future development of the Park. The boards and the IDA are in agreement to move forward to complete Tec Drive and the needed infrastructure to open up several 10 -15 acre lots for development. The Economic Development Office is now working to secure grant funding to complete these improvements.

3. **GRANT AWARD FOR RAIL LINE IMPROVEMENTS** – Governor Cuomo recently announced a \$3.7 million grant award for the rehabilitation of the rail line from Caledonia to Dansville. The section between Mt. Morris and Dansville has been in dire need of improvements to the grade crossings and rail ties for many years. The line is essential for the businesses located in the 4M Complex (former Foster Wheeler facility) who are rail dependent, serving both the energy and transportation industries. The Economic Development Office and Planning Department worked tirelessly for more than a year to secure the funding.
4. **FOREIGN TRADE ZONE** – Ontario County Economic Development Corporation is in the process of applying for status as a Foreign Trade Zone Grantee. The application was submitted to the Foreign Trade Zone Board and has been assigned a docket number as part of the application process. Deputy Director, Carolyn Baker-Scott attended the press conference held by Senator Gillibrand to urge the US Commerce Department to approve the application. Approval is anticipated in 2014.
5. **LIVINGSTON COUNTY DEVELOPMENT CORPORATION** – The Downtown Partnership was featured in the September 13, 2013 Rochester Business Journal. (*A copy is attached.*) The article highlights the transformation that has taken place in the Villages of Mt. Morris, Dansville, Lima and Geneseo. Development Corporation Downtown Coordinator, Louise Wadsworth as well as several property/business owners were interviewed for the article.

Projects funded under the 2011 NY Main Street Grant award in the Village of Geneseo will be completed by November 1. The 2012 NY Main Street awards made in the Villages of Nunda and Avon are now underway. The projects in these villages are the first in New York State which were awarded in 2012 to be completely set up under construction.

A SUNY Geneseo intern has completed an update of the Dansville Business Inventory and has started an update of the Mt. Morris Business Inventory. The inventory lists all properties located in the central business district, complete with a copy of the Village's Façade Renovation Guidelines, photo of the property/building, owner information, assessment, and building size. Copies are given to the Village and local Chamber of Commerce.

6. **MEETINGS** – Staff attended or participated in numerous meetings and events outside of the office. These include the following:

Numerous meetings with County businesses to discuss their retention and expansion plans

Finger Lakes Regional Council meeting

Genesee Finger Lakes Planning Council

Foreign Trade Zone Advisory Board

Go Global Export Seminar Planning Committee

International Business Roundtable

Small Business Summit planning with Chamber of Commerce

Livingston County Chamber of Commerce Board of Directors

Participated in Livingston County Chamber of Commerce Awards & Business Expo

Livingston Wyoming ARC Finance Committee and Board of Directors meeting

Village of Caledonia Design Guidelines Committee

Dansville Chamber of Commerce Promotions Committee

Geneseo Merchants Association

Citizens Institute on Rural Design planning meeting

Small Business Administration (SBA)

Leadership Livingston

PUBLIC DEFENDER – MARCEA TETAMORE

Informational Item(s) Written Only

1. Applications received YTD as of 9/23/13 p.m.: 1,143
2. Files opened YTD as of 9/23/13 p.m.: 723
3. Cases assigned to GVLA as of 9/23/13 p.m.: 158
4. Applications received since last PSC meeting: 148
5. Section 722-d money received YTD as of 9/23/13 p.m.: \$550.50
6. Money received from collection agency YTD as of 9/23/13 p.m.: \$43.55

COUNTY HISTORIAN – AMIE ALDEN

Pre-approved Informational Item(s) Written only

QUARTERLY UPDATE: CURRENT PROJECTS

Government Center Exhibit:

Five of the seven panels for timeline exhibit for the Government Center are done. This covers the time period from the Iroquois Confederacy through the rise of industrialization (c.1400s-1945). The layout for the final two panels is still in process.

Heritage Trails in Livingston County:

This is a collaborative initiative with Tourism Director, Lisa Burns to create OnCell audio tours of the historic sites throughout Livingston County. The first tour is the Sullivan Campaign Trail audio tour went live in mid-February.

A second audio tour of all the Civil War Monuments and Memorial Halls in the county is in process and anticipated to be live on (or about) Oct. 1st. Rack cards for the first two tours were created and will be widely distributed throughout the county and state this Fall by the Tourism Director and myself. Future development of several more Heritage Trails in Livingston County is anticipated in 2014.

Community Arts Grant Project:

Production of a DVD entitled "Local History Out Loud": 24 readers (town historians, county employees, community leaders) have been scheduled late September – mid October to record brief narratives related to early Livingston County history. I am now working on music selections and visual images.

Book Project:

Geneseo/Groveland Vietnam Veteran's book project – I am assisting these veterans in their efforts to write a book on soldier's experiences. More than 30 veterans from the Geneseo School District have submitted surveys and photographs for this project.

Organization involvement:

- Government Appointed Historian's of Western New York – As current Executive Chair of this organization that encompasses 11 counties in WNY, I am overseeing several projects including the coordination of the fall meeting to be held Saturday, October 5th in East Aurora.
- Friends of Livingston County History planning committee – for upcoming Fall meeting to be held at the Big Springs Museum, Caledonia on Thursday, Oct. 17th.
- Rochester Regional Library Council – Documentary Heritage Program regional planning committee member– for upcoming Archives Week event at Brighton Town Hall, Wednesday, Oct. 23rd.

Respectfully submitted,

Michele Rees
Clerk of the Board