

**PUBLIC SERVICES COMMITTEE MEETING MINUTES**  
**WEDNESDAY, NOVEMBER 5, 2014**  
**1:30 P.M.**

PRESENT: G. Deming, C. DiPasquale, D. Knapp, D. Babbitt Henry, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, L. Semmel, D. Mahus, B. Donohue, I. Coyle, B. Beagle-LC News

**PROBATION – LYNNE MIGNEMI**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: NYS DIVISION OF CRIMINAL JUSTICE SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Probation Department, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Division of Criminal Justice Services	10/1/14 – 9/30/15	\$22,815.00

Alfred E. Smith Office Building

80 South Swan Street, 3rd Floor

Albany, New York 12210

For: Governor's Traffic Safety Committee (GTSC) Ignition Interlock Device Monitoring

<i><b>Funding Source</b></i>	<i>Local Share</i>	<i>Budgeted ?</i>
Livingston County Probation Department		Yes X    No

**Director's Comments:**

Mrs. Mignemi explained that this is the yearly ignition interlock contract through DCJS. We have been awarded this grant again. This is used for the monitoring of their ignition interlock individuals.

*Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.*

**2. APPOINTING MEMBERS TO THE ALTERNATIVES TO INCARCERATION (ATI) ADVISORY BOARD – ERIC R. GOTT, IAN M. COYLE, GERALD L. DEMING, GREG MCCAFFREY, HONORABLE WALTER PURTELL, HONORABLE ROBERT WIGGINS, MARCEA CLARK TETAMORE, LYNNE MIGNEMI, CHIEF DEPUTY JASON YASSO, CHRISTOPHER TAYLOR, MICHELE ANUSZKIEWICZ, LETITIA ROSENTHAL, GERIE EHRMENTRAUT, ALICIA ANDREST**

RESOLVED, that the following members are hereby appointed to the Alternatives to Incarceration (ATI) Advisory Board for the term designated:

Name	Address	Designation	
Eric R. Gott	Liv. Cty. Gov't. Ctr, Room 302, Geneseo, NY	Chairman of the Board	At Pleasure
Ian M. Coyle	Liv. Cty. Gov't. Ctr, Room 302, Geneseo, NY	Chief Administrative Officer	At Pleasure
Gerald L. Deming	Liv. Cty. Gov't. Ctr, Room 302, Geneseo, NY	BOS Representative (Public Services Chair)	At Pleasure
Greg McCaffrey	Liv. Cty. Courthouse, Geneseo, NY	District Attorney	At Pleasure
Hon. Walter Purtell	P.O. Box 119, Retsof, NY 14539	Justice	At Pleasure

Hon. Robert Wiggins	Liv. Cty. Courthouse, Geneseo, NY	Court Judge	At Pleasure
Marcea Clark Tetamore	Liv. Cty. Gov't. Ctr, Room 109, Geneseo, NY	Public Defender	At Pleasure
Lynne Mignemi	Liv. Cty. Gov't. Ctr, Room 101, Geneseo, NY	Probation Director	At Pleasure
Chief Deputy Jason Yasso	Liv. Cty. Sheriff's Dept, Geneseo, NY	Local Police Agencies	At Pleasure
Christopher Taylor	4612 Millennium Drive, Geneseo, NY	CASA	At Pleasure
Michele Anuszkiewicz	4600 Millennium Drive, Geneseo, NY	Community Mental Health Director	At Pleasure
Letitia Rosenthal	Liv. Cty. Gov't. Ctr, Room 103, Geneseo, NY	Private Organization	At Pleasure
Alicia Andrest	4950 Lakeville Road, Geneseo, NY	Ex-Offender	At Pleasure
Gerry Ehrmentraut	Liv. Cty. Courthouse, Geneseo, NY	Crime Victim	At Pleasure

Mrs. Mignemi explained that this appointment resolution is overdue with changes this last year. M. Rees has been working on some updates. Barb Goodness has indicated that she did not want to be reappointed as the crime victim member. Mrs. Mignemi emailed the Sheriff and the DA McCaffrey for assistance in replacing Ms. Goodness. The District Attorney indicated that Gerry Ehrmentraut, whose brother was killed by a drunk driver, would be a good candidate and she is willing to serve on the board. Mrs. Mignemi felt that this would be a good appointment and the Committee members agreed.

*Motion: Mr. Gott moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.*

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### **Informational Item(s) Written Only**

#### **1. PROBATION DEPARTMENT WORKLOAD**

- 483 adult offenders supervised in county (22 treatment court cases being supervised in drug court)
- 25 offenders in other NYS counties
- 13 offenders in other states
- 12 juveniles supervised
- 13 new juvenile referrals
- 34 investigations ordered
- 16 active EHM cases (0 juveniles; 16 adults; 2 of which are female), 0-Global Positioning
- 0 adult placed on probation for willful violation of support
- 11 New Leandra's Law cases (6 CDs)

#### **2. MONIES COLLECTED**

- \$3,291.53 – restitution
- \$6,569.00 – fines
- \$2,496.00 – fees
- \$142.12 – surcharge

#### **3. MEETINGS ATTENDED**

- 9/2/2014 Human Services Department Head
- 9/3/2014 Public Safety Committee
- 9/5/2014 Hillside I-CAP Advisory Council Meeting
- 9/8/2014 Hope Mentoring Meeting
- 9/8/2014 CASA meeting with Katie Serio
- 9/9/2014 COPA Meeting
- 9/11/2014 GVHP
- 9/12/2014 Quarterly Meeting with Judge Wiggins

9/15/2014 Staff Meeting  
 9/16/2014 Law Enforcement Council  
 9/16/2014 Multi-Disciplinary Task on Severe Physical Abuse and Sexual Abuse  
 9/17/2014 State Director Bob Maccarone's visit to Livingston County Probation  
 9/19/2014 Hillside Advisory Meeting (local)  
 9/19/2014 Hillside I-CAP Advisory Council Meeting  
 9/22/2014 Family Court Meeting regarding drug testing

4. ADMINISTRATIVE REVIEWS

Two (2) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Michelle Cassata	9/17/14	Bob Maccarone Informational Mtg.	1.0	
Kerrin Chapman	9/17/14	Bob Maccarone Informational Mtg.	1.0	
Doug Czyryca	9/17/14 9/30/14	Bob Maccarone Informational Mtg. IID Supervision	1.0 1.5	
Katie Dunn	9/17/14 9/30/14	Bob Maccarone Informational Mtg. CE User Group	1.0 1.0	
Liz Laney	9/17/14 9/30/14	Bob Maccarone Informational Mtg. CE User Group	1.0 1.0	
Brian Lanpher	9/17/14	Bob Maccarone Informational Mtg.	1.0	
Debra Mack	9/17/14	Bob Maccarone Informational Mtg.	1.0	
Matthew McKinney	9/17/14 9/30/14	Bob Maccarone Informational Mtg. CE User Group	1.0 1.0	
Rachel Merrick	9/17/14	Bob Maccarone Informational Mtg.	1.0	
Lynne Mignemi	9/17/14 9/30/14	Bob Maccarone Informational Mtg. CE User Group	1.0 1.0	
Courtney Sobrado	9/17/14	Bob Maccarone Informational Mtg.	1.0	
Jason Varno	9/17/14	Bob Maccarone Informational Mtg.	1.0	

**SHERIFF – SHERIFF THOMAS DOUGHERTY**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: GOVERNOR'S TRAFFIC SAFETY COMMITTEE, NYS DIVISION OF CRIMINAL JUSTICE SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff's Office, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Governor's Traffic Safety Committee</b>	1/1/15 – 12/31/15	\$452,152.00

6 Empire Plaza  
 Swan Street Building, Room 410B  
 Albany, NY 12228  
 For: 2015 STOP DWI Plan

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
A3112	50%	Yes X No

**Director's Comments:**

Sheriff Dougherty explained that he has prepared the budget and stated that he hopes to be reappointed. The Sheriff also reviewed the 2014 stat sheets for the program for every policing unit through October 31. There was

also historical data on the program from 2011. There was discussion on the crack down activity summary, which is part of the STOP DWI program. There are eight separate events scheduled from September – September of a calendar year. We were awarded \$34,000 in the last crackdown and the new crackdown is \$41,000 for enforcement. The increase is due to better enforcement numbers in the past year. Sheriff Dougherty reviewed the breakdown for the committee. The STOP DWI Program was started in 1981 by a state senator. The program was created to get impaired drivers off the roadway. The state determined that on these certain driving infractions or crimes, the fine money will go back to that county, hoping to increase enforcement and help with prosecution, probation and rehabilitation. The Sheriff reviewed what crimes constitute having a fine revenue that would come back to the county. Probation has never been a part of the STOP budget in the past. There was discussion on the other police chiefs and how they seem to be happy with how the program is working now. There were comments on how all of the Chief's seem to be pleased with how the STOP unit is operating. Mr. Deming commends the Sheriff on pulling the program together and how everyone is now working on the same page. There was discussion on how the funding is determined. There was discussion on the locations where the breath tests can be held. Nine times out of ten, testing is done at the Sheriff's Department.

**NYS Division of Criminal Justice Services**

10/1/14-9/30/15

\$10,000.00

Alfred E. Smith Office Building

80 South Swan Street, 3rd Floor

Albany, New York 12210

For: Unmanned aerial system

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
	0%	Yes X No

Director's Comments:

Senator Gallivan came to the Sheriff with funds available for some law enforcement equipment if we had any needs. There have been a few incidents recently where there was a long wait time for a helicopter to arrive. The Undersheriff explained that he has done a lot of research on an unmanned aerial system. We have a local FAA representative that put the Undersheriff in touch with some contacts in Philadelphia who were able to give him the logistics on what would need to be done for this type of system. We would need a Certificate of Authorization (COA), which would be a training COA that we would need to earn before we could use the system. There are many vendors and police agencies using unmanned aerial systems throughout the country. It was decided that a six propelled helicopter would be appropriate for our agency. There will be two cameras on the unit, a high-definition GoPro video camera and a FLIR thermal imaging camera. This would allow for a live feed video to the operator and the ability to toggle between the two cameras. The thought would be to use it mainly for missing person searches and suspect searches. The system will give approximately a thirty-minute flight time with the potential for two or three flights before a helicopter could arrive. The system could also be used for aerial crime scene and disaster site photos. An operations agreement would need to be submitted to the FAA for approval. The system will not be used to infringe upon people. There are some operational limitations. The system must always be in line of sight, be under 400 feet, FAA training and certified pilots are necessary to fly the system. In the beginning they will try to have two certified operators. The Undersheriff Bean and Sgt. VanAuken both have an interest in technology of this sort. The Sheriff feels that two of the biggest reasons for him for this request are how fast we can get in the air, a two-hour response time for a state police helicopter to arrive is not acceptable and the cost is \$10,000 which is coming through a grant. The Sheriff understands the negative side of how people will interpret the system but he guarantees that they will always use the system appropriately. The first time that they find a missing child or a vulnerable adult the community will think the system is great. With transparency, the people will see the good uses of the system. There are no limitations on hobbyist using these systems as long as they are not profiting from the system. There are very strict training guidelines for certification. There was discussion on weather conditions and how adverse conditions should not affecting how the system is used because it flies using GPS and will still search the programmed coordinate grid. There was discussion on the maintenance of the system. The Undersheriff explained that we can get a maintenance contract on the cameras. The grant covers everything but \$200 of the system. Future costs would

involve replacement batteries and training costs.

*Motion: Mrs. Babbitt Henry moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

The Sheriff will be bringing over the new Ford SUV for the Committee members to see today after the meeting.

## **EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER**

### **Action Item(s) To Be Reported**

#### **RESOLUTION REQUESTING STATE DISASTER AID**

Discussion of the resolution being done by other counties regarding the States contribution for the FEMA Declaration - Mr. Niedermaier explained that at every disaster the state usually contributes 12½% towards the costs so that the total costs of disaster recovery would be 75% for FEMA, 12 ½ for the state which would be an 87 ½% reimbursement against your 100% in damages. At this point the state has not committed their 12½% match toward the declared disaster last May. He has spoken with eleven other counties, some of which are in the process of drafting this same resolution. Mr. Yendell explained that this resolution is also going to Inter-County, which is nineteen counties.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve a resolution requesting state disaster aid.  
..... Carried.*

### **Pre-approved Informational Item(s) To Be Reported**

1. Mr. Niedermaier updated the Committee on the results of the investigation into the fire in Caledonia.

### **Informational Item(s) Written Only**

1. Hazard Mitigation Plan update – Tetra Tech status on the following objectives; Task 1 Project Overview and Data Collection – 60% complete, Have received the required worksheets from the Towns and Villages, will develop into specific annexes for each, Task 2 Hazard Assessment – 100% completed, updated the infestation and invasive species profile based on data from planning department, Final drafts of the hazard profiles will be included in the first complete draft of the HMP. Task 3 Mitigation Strategies and Activities 80% complete, will incorporate each jurisdictions mitigation actions into the jurisdictions annexes. Task 4 Draft and Final Plans 20% complete have begun drafting the updated HMP.
2. Have completed draft of the Comprehensive Emergency Management Plan, under review and will be submitted to Administration for their review in November.
3. Working with EMS/Health Department regarding Ebola, have developed an EOC activation plan
4. Coordinated with the Governors representative on Citizen Preparedness Training, Town of North Dansville hosted training on Thursday October 23<sup>rd</sup> at the Town Hall.
5. Haz Mat Team attended a training session at Kraft Foods with the Avon FD. The training scenario was a leaking ammonia pipe in the production facility. The pipe had to be isolated, shut down and repaired. The training was very realistic.
6. All repairs to the Fire training Tower have been completed, the repairs consisted of new interior wall liner for the burn room, new roof for the burn room, and replacement of floor panels in various locations.
7. Completed Fit Testing for the following Fire Departments; Mt. Morris, Dansville, Lakeville, Livonia, Avon, and York.

### **Fires:**

10/06 – T/Livonia house fire , Pennemite road  
10/09 – V/Nunda house fire, South State street  
10/09 – T/Caledonia house fire, Alpine Lane  
10/14 – T/Nunda garage fire, STHWY 70

### **Meetings:**

Western District Fire Coordinators  
 Western District Emergency Managers  
 Haz Mat team  
 County Fire Coordinators  
 NYSEMA Executive Board  
 Livingston Co. Volunteer Firefighters Association  
 Chief/EMS Captain  
 Local Emergency Planning Committee (LEPC)

**PLANNING – ANGELA ELLIS**

**Action Item(s) To Be Reported**

**AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT – BARTON & LOGUIDICE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Barton &amp; Loguidice</b> 290 Elwood Davis Road Box 3107 Syracuse, NY 13220	10/10/13-3/31/15	Not to exceed \$50,000.00
For: Consultant services for development of the Dansville Transportation and Industrial and Commercial Access Study		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
GTC United Planning Work Program	\$0	Yes    X            No

**Director's Comments:** This resolution extends our current contract with Barton & Loguidice to April 1, 2014, to complete the Dansville Transportation and Industrial and Commercial Access Study.

Mrs. Ellis explained that this is a no cost extension to this contract. The draft report has taken longer than expected. The Genesee Transportation Board has to approve this extension.

*Motion: Mr. DiPasquale moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution    Carried.*

Mrs. Ellis reviewed the next three resolutions and distributed some modifications that came in after the mailing went out. The goal is to get approval from the state by January or February.

**ADOPTING SEQR NEGATIVE DECLARATION FOR EIGHT-YEAR REVIEW AND RENEWAL OF AGRICULTURAL DISTRICT #3.**

WHEREAS, the Department of Agriculture & Markets, as lead agency for Agricultural Districts program, has conducted a programmatic review of the environmental effects of agricultural districting and has concluded that there is little likelihood of significant adverse impacts resulting from the formation or modification of such districts; and

WHEREAS, no unique circumstances exist in Livingston County which would increase the likelihood of adverse environmental impacts from the renewal and modification of Agricultural District #3; and

WHEREAS, the NYS Department of Agriculture & Markets and the Livingston County Board of Supervisors are the only agencies required to undertake actions in this case; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby find the renewal and modification of Agricultural District #3 to be an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that it is hereby determined that the renewal and modification of Agricultural District #3 will not have a significant effect on the environment and that a Draft Environmental Impact Statement will not be prepared.

**Director's Comments:** This resolution will adopt the SEQR for Agricultural District #3 set the date for the required public hearing for renewal of Agricultural District #3.

*Motion: Mr. Knapp moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

Mrs. Ellis reviewed the three parcels proposed this year. These have been recommended for inclusion in the district by the Ag and Farmland Protection Board.

### **ADOPTING SEQR NEGATIVE DECLARATION FOR ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS**

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of predominantly viable agricultural land within a certified agricultural district prior to the county established review period; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the addition of parcels to existing Agricultural Districts is an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that it is hereby determined that the addition of parcels to existing Agricultural Districts will not have a significant effect on the environment, and that a Draft Environmental Impact Statement will not be prepared.

**Director's Comments:** This resolution will complete the SEQR process for the 2014 additions to the County's Agricultural District Program. Copies of the SEQR documentation are included in the agenda mailing.

*Motion: Mr. Gott moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.*

### **APPROVING ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS**

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of predominantly viable agricultural land within a certified agricultural district prior to the county established review period; and

WHEREAS, upon recommendation of the Agricultural & Farmland Protection Board, the Livingston County Board of Supervisors established the month of September as the 30-day period in which landowners may petition Livingston County for the inclusion of parcels within existing agricultural districts; and

WHEREAS, Livingston County received two petitions for inclusion of land within an existing agricultural district; and

WHEREAS, the Livingston County Agricultural & Farmland Protection Board determined that three parcels proposed for inclusion in the agricultural districts consist predominately of viable agricultural land, and that the inclusion of such land would serve the public interest by assisting in maintaining a viable agricultural industry within the agricultural districts; and

WHEREAS, the Agricultural & Farmland Protection Board recommended the inclusion of three parcels in Agricultural Districts #1 and #4 as predominantly viable agricultural land, including parcels #65.-1-23.5 and #65.-1-23.6 in the Town of Livonia, and #51.5-1-3 in the Town of York; and

WHEREAS, the Livingston County Board of Supervisors held a public hearing on November 19, 2014; and

WHEREAS, the Livingston County Board of Supervisors has determined pursuant to the State Environmental Quality Review Act, that the proposed action will not have a significant impact on the environment; now therefore be it

RESOLVED, that the Board of Supervisors does hereby approve the inclusion of three parcels in Agricultural Districts #1 and #2 as predominantly viable agricultural land, including parcels #65.-1-23.5 and

#65.-1-23.6 in the Town of Livonia, and #51.5-1-3 in the Town of York.

**Director's Comments:** This resolution will accept the additions to the existing Agricultural Districts for recommendation to New York State Department of Agriculture and Markets.

*Motion: Mrs. Babbitt Henry moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

### **Pre-approved Informational Item(s) To Be Reported**

**1. NYS Purchase of Development Rights Award Announcement.** Governor Cuomo announced \$17.6 million to protect more than 6,400 acres of farmland across New York State. The funds, which are made available through the Farmland Protection Implementation Program, will help preserve 21 farms in 12 counties across the state, and bring the total acreage under the program to approximately 59,000 acres. Two Livingston County farms were selected: Moore Farm (Leicester) and Pleasant Hill Farm (Geneseo). Mrs. Ellis reported that we have received letters from the state for two applications have been approved for funding. Moore Farms will be receiving up to \$552,545 and the Pleasant Hill Farm will be receiving up to \$330,881. These are two year contracts and will be held by the Genesee Valley Conservancy. There are 6,184 acres in Livingston County through the PDR Program. Only Livingston County and the Town of Canandaigua were awarded funding in the Finger Lakes region. In order to be prepared for an announcement for the next round of funding, meetings have been held and preparations will begin next month.

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### **Informational Item(s) Written Only**

#### **COUNTY PROJECTS:**

#### **LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN:**

**NYS Public Safety Answering Point (PSAP) Operations Grant – 2015.** On October 16, 2014, Governor Cuomo announced that \$10 Million will award to the NYS PSAP 2015 program. Livingston County will be receiving **\$169,874**. This funding will be dedicated to sustaining operations at the 911 Center.

**NYS Public Safety Answering Point (PSAP) Sustainment Grant - 2014.** We've been awarded an additional grant of \$89,253 for computer and equipment replacement in the Sheriff's Office, Secondary 911 Center at the EOC, and the plotter in the Planning Office. This grant is 100% state funds. No county match required. This funding will replace old and antiquated equipment.

#### **DANSVILLE TRANSPORTATION AND INDUSTRIAL AND COMMERCIAL ACCESS STUDY:**

The consultant continues work on the draft report. The Steering Committee will be meeting in November to review the draft recommendations and implementation strategy.

#### **COUNTY PLANNING BOARD:**

Vacancies. **There are 4 vacancies on the Planning Board – 3 for Alternate At-large members; 1 for North Dansville; 1 for Sparta.**

#### **AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):**

**FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms).**

The Genesee Valley Conservancy continued work on these projects. We were informed that both projects received the necessary extensions from the federal government. The request to extend the contracts with the State are in process.

**Agricultural District Renewal.** Planning staff continued work for the renewal of Agricultural District #3. The public hearing is planned for November 19, 2014.

#### **UPCOMING TRAINING OPPORTUNITIES:**

**LET'S Plan. Reminder:** Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.



CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

Streambank Remediation Projects –Phase I (\$382,869) & Phase II (\$358,132):

**The consultant team continued work on state and federal permitting, and coordination with landowners and the Town highway superintendents. Work on Creekside Lane in the Town of Geneseo is scheduled to take place in September.**

**E911 ADDRESSING:**

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

**ENVIRONMENTAL MANAGEMENT COUNCIL**

The EMC met on September 24, 2014. The next meeting is planned for November 19, 2014.

**TECHNICAL ASSISTANCE – MUNICIPALITIES**

Training hours verification/summary for towns of Leicester, Geneseo, and York

Comprehensive Plan Training for the Town of Leicester

Geneseo Ag Plan meeting with John Brennan of NYS Department of Agriculture & Markets & map updates

Provided planning and zoning assistance for developer in Conesus

**TECHNICAL ASSISTANCE - OTHER DEPTS**

Lead Testing Results Map (modified) - DOH

Hampton Corners Highway Location Map - DOH

Wadsworth Homestead Location Map - County Administration

LEPC Maps - Aldon, RGE, Safety Kleen

North Gully site visit with DOH and Highway Department

**TECHNICAL ASSISTANCE - PUBLIC**

Village of Avon Zoning Map request

Regional Trails Initiative - edits/print trails maps & survey for Friends of the Genesee Valley Greenway

Trails shapefile request - SUNY Geneseo

Ash Tree Inventory & EAB educational materials - V Caledonia resident

EAB/DEC info request - V Lima resident

**HIGHWAY –IAN COYLE**

**Action Item(s) To Be Reported**

**AUTHORIZING LIVINGSTON COUNTY TO PURCHASE SERVICES FOR SAMPLING AND TESTING MATERIALS THROUGH BIDS AWARDED BY ONTARIO COUNTY FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT-ATLANTIC TESTING LABORATORIES LIMITED AND CME ASSOCIATES, INC**

WHEREAS, Ontario County has awarded bids for purchase of services for Sampling and Testing of Materials (Bid #B13029) to Atlantic Testing laboratories, Limited, and CME Associates, Inc. through Resolution No. 244-2014, and

WHEREAS, the County of Livingston has determined that the prices will result in cost savings compared to those if bid separately by Livingston County, and

WHEREAS, pursuant to authority granted by Section 103 of NYS General Municipal Law and the terms of the Ontario County bid, Livingston County is authorized to purchase the services through contracts awarded by Ontario County, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the purchase of services for Sampling and Testing of materials through contracts awarded by Ontario County to Atlantic Testing Laboratories, Limited and CME Associates, Inc., subject to review by the County Attorney and County Administrator.

Contractor

Term

Amount

**Atlantic Testing Laboratories, Limited**

05/15/14 – 05/14/15

Varies

3495 Winton Place  
Bldg. B, Suite 4A  
Rochester, NY 14523

**CME Associates, Inc.**

05/15/14 – 05/14/15

Varies

385 Sherman Street  
Rochester, NT 14606

For: Purchase of Services for Sampling and Testing of Materials.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100%	Yes <b>XX</b> No

Director's Comment: These two (2) Ontario County contracts cover a wide variety of materials sampling and testing services. One of our main uses will be for soil boring and analysis in preparation for bridge replacement projects.

Mr. Coyle explained that this is a awarding through a piggybacking contract award by Ontario County.

*Motion: Mr. DiPasquale moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.*

**EXTENSION OF COUNTY/TOWN INTERMUNICIPAL AGREEMENT**

Original Resolution No. 2010-381 provided for five (5) annual extensions. Per County Attorney David Morris, a BOS Resolution is not needed to exercise the extension for calendar year 2015, assuming the renewal is pursuant to the terms of the original contract. Public Services concurrence with the extension is requested.

Mr. Coyle explained that we had a contract that allowed for five consecutive extensions but we are at the end of those extensions. This action does not need a resolution, but needs a concurrence by the Public Safety Committee that we will be doing a new contract.

**CHAMBER OF COMMERCE – LAURA LANE & JULIE MARSHALL****Pre-approved Informational Item(s) To Be Reported**

1. Tourism Update-Ms. Lane explained that the last two year tourism contract has worked out well and they would like to continue with another two year contract. Lisa Burns was unable to attend today and she would like to do her update presentation at a future meeting. Tourism had a stellar year this year and there is a lot on the plate for next year. Lisa Burns does a wonderful job with the tourism program.
2. Ms. Lane updated the Committee on the ShopInLivingston program and explained that the program is now going into a full year program cycle. The EatInLivingston program is up and running now through the end of November. The program is working out well and in our own Livingston County way, we are trending on Facebook with pictures from restaurants throughout the county. They had 14,000 cards printed and distributed to all of the eating establishments throughout the county. They anticipate doing this again in the spring. There will be two Rochester transit buses wrapped for the season. The need for a holiday shop map showing locations of seasonal shops such as Christmas trees and other shops was discussed. Ms. Lane also explained the selfie photo promotion being done throughout the county. These commercials will begin running in print and on television next week. They have signed up for American Express' Small Business Saturday program. There will be Black Friday promotions for businesses within the County, but they also submitted an idea as a neighborhood champion to work with local elected officials to volunteer for 1/2-1 hour of their time in order to bag at a small business in their town on Small Business Saturday. The Chamber has received a multitude of promotional items for this program from American Express. They also received \$500 worth of American Express gift cards to give out (25-\$25 cards). Another concept they have had, is to determine if there is a way to shift some of their holiday campaign budget and match that \$500 and strategically hide \$1,000 in gift cards around Livingston County on Small Business Saturday in shops located throughout the County? It could have a scavenger hunt type of

theme. There could also be a photo opportunity if a gift card is found for the winner with the shop owner and the elected official. Mr. Coyle explained that we have finally gotten where we wanted to be with the BuyLocal campaign. Mrs. Marshall described how the campaign is more interactive than in the past.

## **OTHER – IAN COYLE**

### **Action Item(s) To Be Reported**

#### **1. DESIGNATING THE LIVINGSTON COUNTY AREA CHAMBER OF COMMERCE AS THE 2015 OFFICIAL TOURISM PROMOTION AGENCY**

WHEREAS, the New York State Grants Program is designed to encourage tourism promotion throughout the regions of New York State, and

WHEREAS, the Livingston County Chamber of Commerce qualifies as an official Tourism Promotion Agency, now, therefore, be it

RESOLVED, that the Livingston County Area Chamber of Commerce, be and hereby is designated by the Livingston County Board of Supervisors as their official Tourism Promotion Agency under this program and is authorized to make application for and receive grants on behalf of the County pursuant to the New York State Tourist Promotion Act, and be it further

RESOLVED, that a certified copy of this resolution be filed by the Clerk of this Board with the Livingston County Area Chamber of Commerce.

Mr. Coyle explained that every county has to designate a tourism promotion agency under the hotel motel tax law.

*Motion: Mr. Wadsworth moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.*

#### **2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY FOR THE YEAR 2015-2016: LIVINGSTON COUNTY AREA CHAMBER OF COMMERCE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Livingston County Area Chamber of Commerce</b>	<b>1/1/15 - 12/31/16</b>	<b>95% of prior year gross</b>
4635 Millennium Drive		lodging tax
revenues		

Geneseo, NY 14454

For: Promotion of Tourism

Mr. Coyle explained that this is the contract deals with those taxes and what we do with them.

*Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution.....Carried.*

### **Pre-approved Informational Item(s) To Be Reported**

1. Discussion of 2015-2019 Capital Improvement Plan with John Driscoll and Angela Ellis. Mr. Coyle reviewed the need for a Capital Improvement Plan and how this opened the window for us to receive a better bond rating by having this plan in place. This is a five year color coded plan. Meetings were held with every department that indicated that they had a capital need. Mr. Coyle reviewed each project listed for the Committee. These projects will all be done without debt service. Mr. Coyle thanked John Driscoll on having his crew do a lot of this work in house and Angela Ellis and Penny Trimm for their work putting the capital improvement plan together.

*Motion: Mrs. Babbitt moved and Mr. Wadsworth seconded to approve the 2015-2019 Capital Improvement Plan ..... Carried.*

## ADJOURNMENT

*Motion: Mr. Gott moved and Mrs. Babbitt Henry seconded to adjourn the Committee meeting at 2:57 p.m.*  
..... *Carried.*

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## BOARD OF ELECTIONS - NANCY LEVEN AND LAURA SCHOONOVER

### Informational Item(s) Written Only

1. The BOE has scheduled additional hours for the purpose of voters obtaining absentee ballots for the November election. They are as follows, October 21<sup>st</sup>, 23<sup>rd</sup>, 27<sup>th</sup> and 29<sup>th</sup> until 7 PM, Saturdays October 25<sup>th</sup> and November 1<sup>st</sup> from 8AM to 12PM.
2. There are currently 819 absentee applications on file for the general election. This includes 146 voters who have come into the BOE requesting a ballot.
3. An additional Election Inspector class was held on the evening of October 23<sup>rd</sup> to fill slots that were open. Some districts are short handed for the November election.
4. Six of the 14 towns have submitted lists for their consolidation committees. Meetings will start occurring sometime after the election.
5. Certification of Office certificates were sent to the village clerks to be returned to BOE by October 17<sup>th</sup> with the offices listed for the Wednesday, March 18, 2015 village elections. Caledonia is the only village not to return any paperwork.
6. Certification of 4th quarter testing of the voting machines has been completed by the machine techs and sent to NYSBOE.
7. Pre-testing of the voting machines has been completed. Ballots printed and transported to the service center along with all election inspector supplies prepared and taken to the service center. Bags and machines packed and ready for shipping starting on October 29<sup>th</sup> to the poll sites along with all required privacy booths, signs and cones.
8. Polls will be open from 6AM to 9PM on Tuesday, November 4, 2014.
9. Commissioner Leven participated in conference call with the NYSBOE on October 22<sup>nd</sup> and 23<sup>rd</sup>.
10. Commissioner Schoonover and Deputy Commissioner Farrell visited the CNR on October 28<sup>th</sup> to distribute absentee ballots to those residents who requested them.
11. The BOE is continuing to work on updating office policies and procedures, poll site consolidation, school district boundaries and an emergency plan.
12. Year to date statistics: 1,345 registrations, 134 name changes, 1,491 residence changes, 1,165 mailing addresses, 313 personal information changes, 414 duplicates, 93 incompletes, 302 pending party changes, 991 cancellations and various other changes have been processed.

Current active voter enrollment stands at 36,282. Democratic: 9,420, Republican: 16,297, Conservative: 822, Working Families: 146, Independence: 1,777, Green: 118, Others: 343 and Blank: 7,496. Inactive enrollment is at: 3,789. Total active/inactive voter enrollment is: 40,208.

## CENTRAL SERVICES – JOHN DRISCOLL

### Informational Item(s) Written Only

County Campus:

- Concrete aprons completed at Building #6
- Pavement replacement to Building #6 completed
- 600' of Murray Hill Dr milled and replaced
- Building #1 pavilion roof replacement begins

EMS/EOC:

- New roof installed at Fire Tower (Central Services)

HVAC Update:

- Government Center exhaust fans #2 and #4 repaired and operational

- Government Center attic exhaust fans - 4 found not working
  - 3 repaired and waiting on DAY Automation to repair the controls
- Court house duct work repairs
- Millennium Dr thermostatic compressor and air drier installed

## **ECONOMIC DEVELOPMENT – JULIE MARSHALL**

### **Informational Item(s) Written Only**

#### **ECONOMIC DEVELOPMENT**

As of today, Regional Economic Development Council Consolidated Funding Application awards have not been announced. Announcements were expected to occur in early October. That has now been pushed back until after the November 4<sup>th</sup> election. The Economic Development Office submitted applications for 10 potential projects; 2 NY Main Street applications, 2 NY Main Street Technical Assistance applications, 1 NY Main Street Anchor application, 1 small business, 2 economic development, and 2 strategic planning applications.

To date, under the Business Retention and Expansion Program, staff has undertaken 105 visits/consultations to 63 County business; 30 of which are new businesses. Economic Development partners from organizations such as the US Department of Commerce and NYSERDA have accompanied staff on 17 visits. To date the office has worked on 38 projects; 21 expansion, 5 retention and 12 attraction.

During the past month, the Economic Development Office has hosted 2 separate site visits from out-of-state manufacturing companies. Both are code named projects and we are not aware of the identity of the companies. Supplemental information has been submitted to the site selection firms. We are now waiting to learn if the Livingston County sites have made the “short list”.

#### **INDUSTRIAL DEVELOPMENT AGENCY**

The IDA has accepted an application for assistance from Dansville Properties (N. Dansville), projecting an investment of \$2.8 million, creating 7 new jobs and retaining 19 jobs. The public hearing was held on October 29<sup>th</sup>.

The IDA has closed on the transaction with Valley Energy Services, LLC. Valley Energy will construct two (2) 30,000 gallon propane tanks above ground and two (2) 30,000 split compartment storage tanks to allow increased efficiencies at their N. Dansville operation. Total project costs are estimated to be \$750,000 and the project is expected to create 4 new jobs.

The Industrial Development Agency’s proposed 2015 Budget is complete and is on file with the Clerk of the Board of Supervisors.

#### **DEVELOPMENT CORPORATION**

Destination Downtown a day-long conference hosted by the Development Corporation was held on October 21<sup>st</sup>. Jon Schallert, internationally recognized destination business expert was the keynote speaker. Rich Carraro, an advertising expert, also presented at the conference. Over 175 individuals attended the conference. Eighteen (18) businesses participated in individual consultations with Jon Schallert the day of the event. An additional eleven (11) businesses participated in individual consultations with Rich Carraro the following day.

All attending the conference said that it was outstanding and that they wanted to have more conferences like this one offered. Most stated that they planned to implement a concept or idea that was presented at the conference and wanted follow up sessions.

The Development Corporation’s proposed 2015 Budget is complete.

#### **MEETINGS ATTENDED**

Livingston-Wyoming ARC Board of Directors  
 Livingston-Wyoming ARC Finance Committee  
 Buy Local Committee  
 Interview with the Livingston County News  
 Greater Rochester Enterprise Board of Directors  
 Pathstone Enterprise Center Loan Review Committee  
 Hilltop Business Advisory Committee  
 Geneseo Merchants Association  
 Geneseo Tourism Committee  
 Mt. Morris Partners for Progress  
 New York State Economic Development Council - Technology Led Economic Development Conference

## **EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

### **Informational Item(s) Written Only**

1. September 24, 2014 Spring 2015 Lima EMT Class Planning meeting at Elim Bible Institute
2. September 24, 2014 Meeting with LifeNet Air Medical Services
3. September 25, 2014 Fall Prevention Event Presentation
4. September 29, 2014 Response - truck into house Village of Dansville
5. October 2, 2014 Chair - MLREMS Common Source TAG Committee meeting
6. October 2, 2014 EMS Captain meeting
7. October 7, 2014 Meeting Jackie Small LCDOH re: Medical Reserve Corps
8. October 13, 2014 MLREMS Executive meeting
9. October 14, 2014 Medical Director Meeting
10. October 15, 2014 LCECUP meeting
11. October 17, 2014 QA training Nunda Ambulance Captain
12. October 17, 2014 NYSDOH Commissioner's Order on Ebola preparedness received.
13. October 21, 2014 Medical Director Meeting
14. October 21, 2014 Invited to Livingston County Board of Health meeting to discuss EMS preparedness for Ebola
15. October 22, 2014 DOH DRT meeting - Ebola
16. October 24, 2014 Invited to NYSDOH hospital preparedness review at Noyes
17. October 25, 2014 NYS DOH EMS Vital Signs Conference
18. October 27, 2014 CPR Instructor Monitoring for Keshequa Central School nurses
19. October 28, 2014 Response - Car vs. Combine MVA Town of Leicester

Three part-time Advanced Life Support Technicians and six part-time Emergency Medical Technicians hired this month.

Livingston County EMS Director is working closely with Medical Directors Cushman and Shah, Livingston County DOH and Noyes Memorial Hospital in Ebola planning and preparedness. Assistance to county EMS agencies as requested for supply sourcing, training and fit testing.

## **PUBLIC DEFENDER – MARCEA TETAMORE**

### **Informational Item(s) Written Only**

1. Applications received YTD as of 10/27/14 p.m.: 1,454
2. Files opened YTD as of 10/27/14 p.m.: 858
3. Cases assigned to GVLA YTD as of 10/27/14 p.m.: 276
4. Applications pending YTD as of 10/27/14 p.m.: 60
5. Applications received 9/22/14 to 10/12/14 p.m.: 160
6. Files opened 9/22/14 to 10/27/14 p.m.: 68

7. Cases assigned to GVLA 9/22/14 to 10/27/14 p.m.: 20
8. Section 722-d money received YTD as of 10/27/14 p.m.: \$2,212.00
9. Money received from collection agency YTD as of 10/27/14 p.m.: \$469.00

Respectfully submitted,

Michele R. Rees  
Clerk of the Board