

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, JANUARY 27, 2013
1:30 P.M.

PRESENT: D. Pangrazio, G. Levey, T. Baldwin, D. Mahus, E. Gott, D. LeFeber, P. Yendell, L. Semmel, I. Coyle, Ben Beagle-Livingston County News, Josh Williams-Genesee Sun with Emily Tenenbaum-SUNY Geneseo Intern

ABSENT: M. Schuster

1:30 INFORMATION & TECHNOLOGY SERVICES – DALE NIESWIADOMY

Pre-approved Informational Item(s) To Be Reported

ITS Status Report-Mr. Nieswiadomy reviewed the projects the department is currently working on.

1. Affordable Care Act (aka Obama-care): A program was developed to track employee hospitalization eligibility/administrative dates, which Personnel is using for processing staff. The database developed will be used to then scan payroll time and attendance data to determine if employees will be offered hospitalization benefits due to working over the allowed max. Basically this is for anyone that works over 30 hours per week on average. There was discussion regarding a review of dependents listed under employee healthcare. Mr. Coyle explained that the Treasurer's office has a very good process for keeping on top of this matter.
2. Employee Contracts. Implementation of the COPS / Council 82 and the CSEA full time unit were completed. Retroactive payment information was distributed and approved by Personnel and Treasurer's Offices and then the payrolls were run. CSEA Part time contract remains.
3. New equipment installs include:
 - a. Replacement and expansion of wireless network within all of the various campus locations. We deployed 31 new wireless access points through the County locations.
 - b. Planning Department – 2 replacement PCs installed. These were for the GIS staff.
 - c. DA Office – 2 new printers.
 - d. New secured VPN / printer connection for CNR resident test results from Noyes was installed.
 - e. 30 new PCs were ordered for the CNR, which will replace some of the PCs originally purchased in 2005. When these are fully deployed, another batch of approximately 25 will be ordered to complete the deploy at the CNR. This will complete the CNR.
 - f. 5 laptops at Community Services were deployed to the case management team.
4. Changeover for the retirement of the County Treasurer. Multiple reports / mailing documents / electronic signatures / etc needed to be updated. These changes were done in May 2013 and again in January 2014 when Amy Mann officially took over as County Treasurer.
5. Expansion of the County Building video surveillance system includes:
 - a. Building 2 – Four interior cameras were deployed. Once we receive final approval, several outside cameras will also be installed.
 - b. CNR – replaced two of the cameras, which were used to monitor the Murray Hill Drive intersection and converted the interior camera system to use the enterprise level system we have been deploying over the past several years. Currently, we have cameras at the CNR, Building 3, Building 2, Government Center and Sheriff's Office all accessible through a single system (41 total cameras). Long term plans are to convert Building 1 cameras and expand the network to Highway / EOC.
6. Expanded the time clock system from a single unit to nine clocks on the neighborhood areas for use at the CNR in December. Mr. Gott questioned problems Mr. Bassett had reported. Mr. Nieswiadomy

explained that changes are being made to the plastic sleeve the cards are carried in to correct the problem. The sleeves are needed to protect the residents from accidental cuts from the cards.

7. Participated in numerous meetings concerning the development of the grant proposal for the 911 Emergency Communications System replacement.
8. Participated with the team responsible for the redesign of the County website.
9. Replaced email filtering hardware at the Geneseo and Mt Morris locations. With this new equipment, we are able to encrypt email as well before being sent out on the Internet. We will be deploying an “on demand” user encryption in the first half of 2014.
10. Per Board request, the tax bills were changed to incorporate a bank readable code. All Town and County white original bills were generated in December with a “tear off” portion of the bill. Good and bad comments have been received. They are waiting to hear comments from the collectors. The folder ran fine once the new parts were put in and the folder did not need to be replaced. There is a maintenance contract with Pitney Bowes.
11. Participating on the transition team for the Public Health CHHA divestiture.

1:45 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. AUTHORIZING TRANSFERS – DEPARTMENT OF HEALTH

Motion: Mr. Baldwin moved and Mr. Levey seconded to approve the foregoing resolution. Carried.

2. AMENDING 2014 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH

RESOLVED, that the Department of Health budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A4110	2705	Donations	\$2,050.00
			TOTAL	\$2,050.00
Increase Appropriation	A4110	4060	Office Supplies	\$450.00
		4200	Print/Ads	\$1,600.00
			TOTAL	\$2,050.00

Mr. Coyle explained that this donations was from the Main Street Go Blue Campaign.

Motion: Mr. Mahus moved and Mr. Gott seconded to approve the foregoing resolution. Carried.

3. AMENDING 2014 LIVINGSTON COUNTY BUDGET – HIGHWAY DEPARTMENT

RESOLVED, that the Highway Department budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	DM5130	2770	Other unclassified	\$530,000.00
			TOTAL	\$530,000.00
Increase Appropriation	DM5130	4124	Gasoline	\$370,000.00
		4125	Diesel	\$160,000.00
			TOTAL	\$530,000.00

Mr. Coyle explained that this amendment is a start of the year transaction recognizing the inter county fuel consumption.

Motion: Mr. Baldwin moved and Mr. LeFeber seconded to approve the foregoing resolution. Carried.

4. AMENDING 2014 LIVINGSTON COUNTY BUDGET – SHERIFF

RESOLVED, that the Sheriff’s Department budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A3110	2680	Ins. Recovery	\$659.35
Increase Appropriation	A3110	4120	Motor Equipment Repair & Supplies	\$659.35

The above amendment is for an accident with one of the investigation vehicles.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution. Carried.

5. DECLARING SURPLUS PROPERTY – SHERIFF’S DEPARTMENT

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

(Sheriff’s Department)

Quantity	Item	Model	Serial /VIN
1	2006 Boat	Key West	KWEDC208G606
	2006 200 motor	Honda	BAEJ1400381
1	2007 boat trailer	Loadrite	5A4KNES2X72004662
1	2006 Jeep	Cherokee	1J4GR48K86C333940
1	2008 Chevrolet	Tahoe	1GNFK030X8R211544
1	2010 Chevrolet	Tahoe	1GNUKAE09AR141101
1	2007 Chevrolet	Tahoe	1GNFK03077R408055
1	2007 Chevrolet	Tahoe	1GNFK03037R408456
1	2007 Ford	Crown Victoria	2FAHP71WX7X101039

Mr. Coyle explained that this is an annual resolution and was submitted prior to the current Sheriff taking office.

He had some questions regarding two of the vehicles but it is now ready for processing. There was question regarding whether some of the vehicle should have been deemed surplus, however, the vehicles were already decommissioned and it would be very costly to bring them back online. Mr. Gott explained that the Jeep needs a new transmission. Mr. Coyle explained that the purchase request for new vehicles will be addressed at the Public Services meeting next week and will then come to this committee for approval per the purchasing policy. He has talked to the current Sheriff and Undersheriff impressing what is expected out of their vehicles and that it is incumbent upon them to get there as a department, instead of having to review those needs year after year. There are about seven vehicles budgeted for 2014, which is one less than in previous years. The Stop DWI vehicle was removed from the list. There was discussion of the plans for vehicle purchases in the future. There was discussion regarding which vehicles are being used by the Sheriff and Undersheriff. Mr. Gott explained that the Undersheriff’s vehicle has over 150,000 miles on it now and is scheduled to be declared surplus next year. At that time, the Undersheriff will take over the Sheriff’s current vehicle and the Sheriff plans to purchase a sedan for his use. The Sheriff plans to move all administrative staff out of SUVs as they become surplus. There was discussion regarding the new vehicles that could be used instead of the Impala. Mr. Coyle explained that these vehicles are normally sold via online auction; however, he believes there may be a better return realized at a live auction because they have been well maintained.

Motion: Mr. Baldwin moved and Mr. Mahus seconded to approve the foregoing resolution. Carried.

6. REAPPOINTING MEMBER TO THE LIVINGSTON COUNTY BOARD OF ETHICS –

PHILIP S. BROOKS

RESOLVED, that the following member is hereby reappointed to the Board of Ethics for the term designated:

Name	Address	Rep./Title	Term
Livingston County Board of Ethics			
Philip S. Brooks	P.O Box 873, Nunda, NY 14517	Member	1/1/14-12/31/17

Motion: Mr. LeFeber moved and Mr. Levey seconded to approve the foregoing resolution. Carried.

7. APPOINTING TRUSTEE FOR THE LIVINGSTON COUNTY DEFERRED COMPENSATION PROGRAM – AMY MANN

RESOLVED, that Amy Mann be named as the Trustee for the Livingston County Deferred Compensation Program effective January 1, 2014.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. BUDGET UPDATE- Mr. Coyle reported that he has received information via the NYSAC list serve on the casino/gaming issue and there is an exclusivity zone west of Route 14 of which Livingston County is estimated to take in \$407,000 annually. There was discussion on the Catskills and Saratoga areas privately owned and existing arrangements. These funds were not included in our budget. Mr. Coyle reported that he had a meeting with our third party administrators and our insurance brokers on our first year becoming self insured on our plan and performance and we are at around 87% of our expected premium equivalency rates. The plan only spent 87% of what we thought it was going to cost to self insure all of our people. Interesting Stats: LC averaged 1,644 covered lives, 700 odd contracts with approximately 2.3 averaged per contract, 1,644 people from children up to the very elderly rely on some sort of County employment to cover their health insurance, \$8.1MM was spent in complete costs, of which 24% was prescription drugs. This is considerably under what would have been our insured product expense had we not gone self insured. There was discussion regarding coverage with the ambulance providers. Mr. Coyle explained the way Excellus paid ambulances. No contracts were developed with Excellus. Since we have been self insured we have spent all of a year encouraging ambulances to come online. Contracts are trickling in. Hopefully we will eventually get contracts with all of the ambulance companies. The Personnel Office has been fantastic with dealing with all of the issues that have come in. The unspent funds will go into a reserve account.
2. CORONER UPDATE- Mr. Coyle hoped to have more information from Wyoming County regarding their audit report. Wyoming County did get audited and they are providing an electronic copy of the report to Mr. Coyle. This audit did cause them to move the coroners to the payroll but he does not know how they are now paid. Two questions are: what does this board wish to pay the coroners and how are we going to be paying them. Mr. Coyle will come back to the Committee once he has this information.
3. STATE BUDGET UPDATE – Mr. Coyle does not have anything on this yet. It does not look like there is a ton of bad in the budget for the county. There are mostly hold harmless/status quo items. Mr. Coyle has no idea how they plan to administer the tax freeze and where the money is coming from. There was discussion regarding any kind of consolidation plan.
4. Home Rule - The Senate has the mortgage bill and the transfer bill in committee. NYSAC has told us the Assembly is now willing to hear them. A letter will be going out from the Chairman to Assemblyman Nojay for his support. There was discussion on whether casino money will impact how they vote on the home rule.

ADJOURNMENT

Mr. Gott moved and Mr. Levey seconded to adjourn the Committee meeting at 2:15 p.m.

Respectfully submitted,

Michele R. Rees
Clerk of the Board