

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, MARCH 9, 2015
1:30 P.M.

PRESENT: D. Pangrazio, D. Mahus, T. Baldwin, M. Schuster, D. Cosimano, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle

COUNTY TREASURER – AMY MANN

Pre-approved Informational Item(s) To Be Reported

1. Petition and Notice of Foreclosure filed March 3, 2015. The list of parcels has been forwarded to the Office of the Aging and Kevin Niedermaier, as well as, copies to Town Supervisors, County Attorney and County Administrator. Ms. Mann updated the Committee on the petition. We are slightly higher than last year. We have 184 this year. She met with Laura and one of the attorneys and they are now also doing Allegany and Wyoming counties. Allegany County starts out with 500 parcels with 100-150 being taken to auction, so it seems like our process is working. Mr. Pangrazio talked about a specific parcel in Caledonia. Mr. Coyle explained that they have spoken with other treasurers and we do most of what others counties are doing as far as what notifications are sent out. The only thing that we don't currently do is notify each town and village code enforcement official to see if there is anything out there on a particular parcel. The Supervisors will be asked to notify their code enforcement officials. The Treasurer will also give the tax collectors a copy when she meets with them next week.
2. Ms. Mann reported that the auditors will be in next week to begin the 2014 audit.

PERSONNEL ISSUES

Action Item(s) To Be Reported

1. WORKFORCE DEVELOPMENT – RYAN SNYDER

AMENDING THE 2015 DEPARTMENT HEAD SALARY SCHEDULE: WORKFORCE DEVELOPMENT
RESOLVED, that the 2015 Department Head Salary Schedule is amended as follows:

Workforce Development:

Create and fill one full-time Workforce Development Deputy Director and appoint Mary L. Guldenschuh of 3554 Nunda-Byersville Road, Nunda, NY 14517 to the position at an annual salary of \$55,000.00 effective July 1, 2015.

Delete one Coordinator position after Nita Hawkins retires.

Mr. Snyder reviewed the proposed office reorganization for the department. As they have grown with the employment portion, they have really outgrown the role of the coordinator position. He would like to eliminate the coordinator position after Nita Hawkins retires, create a deputy director position and then not backfill the counselor position that will be appointed as deputy director. One of the main reasons he wants to fill the position from within the department is that 93% of their funding is state and federal and a lot of it is becoming more competitive and there has been a lot of uncertainty. Promoting from within will eliminate two positions, saving about \$63,000, giving the department a slight cushion and flexibility moving forward if we come across any funding shortages or government shutdowns.

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

Mr. Snyder reported that they have only seen one Coast employee since the first round of 75 people were laid off.

2. DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

AMENDING THE 2015 HOURLY SALARY SCHEDULE: DEPARTMENT OF HEALTH
RESOLVED, that the 2015 Hourly Salary Schedule is amended as follows:

Public Health:

- Create and fill one full-time Hospice Volunteer Coordinator- Remaining Grade 14
- Create and fill one full-time Medical Billing Specialist- Moving from a Grade 7 to Grade 10

- Create and fill one full-time Supportive Case Manager- Grade 16 to Grade 14
- Create and fill one full-time WIC Nutritionist-From Nurse capacity to a Grade 16

Ms. Rodriguez distributed information to the Committee on the above positions for creation.

Motion: Mr. Baldwin moved and Mr. Cosimano seconded to approve the foregoing resolution Carried.

3. OFFICE FOR THE AGING – IAN COYLE

APPOINTING OFFICE FOR THE AGING DIRECTOR – SUSANNE E. DAVIN

RESOLVED, that the 2015 Department Head Salary Schedule is amended as follows:

Appoint Susanne E. Davin of 62 Commercial Street, Livonia, New York 14487 to the position of full-time Office for the Aging Director at an annual salary of \$70,000.00 effective April 1, 2015.

Mr. Coyle explained that this was discussed and approved out of Human Services. Sue Davin is currently the President and CEO of the Community Place of Greater Rochester. That is a \$5.5 Million and about 85 staff non profit that provides a variety of programs and services from youth all the way up to a senior center, a congregate meal program and a foster grandparent program just like we run those same elements here at the OFA. She comes highly recommended by all of the checks we have done (personal, professional and criminal).

Recommend salary is set at \$70,000, which is about an \$8,000 difference from the present director. The effective date would be April 1. She does plan to be at the board meeting if this passes today and will plan to say a few words. She will be meeting with Kaaren Smith after the board meeting and probably one more time before coming on board. Kaaren Smith has said that she will remain on and accessible any time after her official retirement date to help train the candidate. Mr. Coyle is very excited about this candidate and the people here today that were on the interview committee agree that Ms. Davin is very impressive. She has not applied for a job in 25 years because nothing really stroked the passion and this one did. She wants to serve her county. She seemed really, really good succeder to a position that has some big shoes to fill with Kaaren legacy. While Mrs. Smith does not know her personally, she knows of her and has good things to say about the nonprofit Ms. Davin runs. We have actually contracted before with Community Place of Greater Rochester. Ms. Davin has experience fighting for what she wants from Albany and that can only benefit the County. She was the only candidate that came to the interview with a list of questions for the committee.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution.....Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #3A – MARCH 11, 2015

Motion: Mr. LeFeber moved and Mr. Cosimano seconded to approve the foregoing resolution Carried.

2. AMENDING 2015 LIVINGSTON COUNTY BUDGET - SHERIFF

RESOLVED, that the 2015 Sheriff’s budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A3110	2680	Ins. Recovery	\$252.75
Increase Appropriation	A3110	4120	Motor Equipment Repair	\$252.75

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A3110	2680	Ins. Recovery	\$1,632.03
Increase Appropriation	A3110	4120	Motor Equipment Repair	\$1,632.03

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A3110	2680	Ins. Claim	\$6,276.74

Increase Appropriation	A3110	4120	Motor Equipment Repair	\$6,276.74
------------------------	-------	------	------------------------	------------

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING LEASE WITH THE ARC OF LIVINGSTON-WYOMING

RESOLVED, that the Livingston County Board of Supervisors finds that approximately 8,470 square feet located at 1 Murray Hill Drive, Mt. Morris, NY is no longer necessary for Livingston County public purpose; and be it further

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a lease with The Arc of Livingston-Wyoming for 8,470 square feet at 1 Murray Hill Drive, Mt. Morris, NY 14510 commencing April 1, 2015 and ending on March 31, 2017 at \$1,750.00 per month, said lease to be subject to the approval of the County Attorney and County Administrator.

Mr. Coyle explained that the Arc approached him regarding the possibility of some space at Building 1. Arc is consolidating a division that they have into one area. Diane Deane had previously intimated to him that, because of some contractions that they have had, particularly with the state picking up Medicaid admin after we rehabbed that building and where we were able to do more with less, we do have some space available. This is a consideration of an actual lease with Arc to fill some vacant space that we have and get some in there for a two year lease with a local not-for-profit. This does not involve any renovations. The third floor is unrenovated and not being used at this time. By moving some DSS staff on 5th floor to the 2nd floor this wing will become entirely vacant. There is a 3% escalation to the lease for the second year.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

4. PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. A - 2015 COUNTY OF LIVINGSTON A LOCAL LAW AUTHORIZING THE USE OF BEST VALUE AWARD METHODOLOGY, IN THE COMPETITIVE BIDDING PROCESS AS AUTHORIZED BY SECTION 103 OF THE GENERAL MUNICIPAL LAW AND AS DEFINED IN SECTION ONE HUNDRED SIXTY-THREE OF THE STATE FINANCE LAW

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on March 11, 2015, a proposed Local Law entitled Local Law No. A – 2015 A Local Law Authorizing The Use Of Best Value Award Methodology, In The Competitive Bidding Process As Authorized By Section 103 Of The General Municipal Law And As Defined In Section One Hundred Sixty-Three Of The State Finance Law , it is hereby

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on the 25th day of March, 2015 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Mr. Coyle explained that there are a couple of national cooperatives out there that departments have indicated interest in utilizing and this would allow us to take advantage of best value opportunities. There was discussion on towns also taking advantage.

Motion: Mr. Cosimano moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Discussion of MEGA Solar Program – Mr. Coyle explained that he has invited Dan Leary of Solar City today to give a brief presentation to the Committee. MEGA stands for Municipal Electric Gas Alliance and is an energy purchasing cooperative that the County has been involved in for many years. MEGA through Tompkins County did do an RFP for solar and the investigation thereof because there was a NYSERDA program that looked beneficial for municipal governments to participate in called Remote Net Metering. This would allow us to construct a facility anywhere in the territory of which the benefit would be in, so RG&E vs. NYSEG vs. National Grid, whatever the case may be. It didn't have to be municipally owned but that would be of a benefit. We looked at Hampton Corners, potentially, to basically construct a solar array that would not only serve Hampton Corners but spilled over, could serve other needs. A big concern for him and the County Attorney is what is called a PPA, Power Purchase Agreement, which is extended life. He would like to have that questioned asked. Mr. Coyle explained that Mr.

Leary has a brief presentation on what this program is and how it may work for the County. We have investigated this and it is something we can legally tap into. He thinks it might have some benefit as it can shave off some big portions of our electric bills, but it does come with some potential challenges or maybe insurmountable or not, obstacles.

Solar City is a selected provider through MEGA. They have been doing solar projects of this scale across the state with a number of counties. This is done through a power purchase agreement. Solar City owns the system itself. They pay for all of the costs associated with development, all the materials, hardware and labor and oversee all of the construction and engineering that goes into the project. They also coordinate all of the permits and the SEQR process when dealing with ground mount systems and the connection process whether it's RG&E or National Grid. Under the power purchase agreement it is an asset that Solar City owns and will give us the right to be on the property if County owned, and they operate the system throughout the life of the agreement. Agreements usually run for 20 years. The County's only interest in entering into an agreement is if Solar City can show a cost saving from Day 1 of what we are paying for our utilities. They will do a deep dive analysis into the cost of energy across the County's utility meters versus what the solar energy could produce and what we could sell it to the County for. This will show an immediate from day 1 savings because the capital is all on Solar City's side. Solar City will be capturing the state rebate from NYSERDA, which is available for solar costs for anyone to participate in and there is a federal tax benefit of 30% tax credit. We modify and pass those incentives through to the county in the form of a discount in energy to what the County is otherwise paying for utilities. Depending on the size of the system, which can be constrained by land or roof area, this could be between 10%-100% of the County's energy needs. We will know what our energy costs will be in year 5, year 12 and year 20 coming from solar. They also provide an energy performance guarantee of 100%. They stand behind that they are going to produce X amount of kilowatt hours. It's in their best interest to produce energy because that is the only way from them to recoup their upfront capital. Solar City handles all paperwork if the County is interested in looking at a certain location from a feasibility standpoint or looking at whether County has a property that Solar City can utilize or they will go out and get their own private property. A project of similar size as other counties can use anywhere from 5-10 acres. The County would apply for rebates at the state level. The rebates are fixed value that decline as participation across the state increases; sort of a first come first served for the higher level rebates. In order to participate, the County needs a signed agreement with someone like Solar City for energy for the project and the initial stages of an interconnection application utility. With those two pieces, we can then go to the state for the rebate. Once we have the rebate, we have 18 months to complete project. There is no cost to the County if SEQR does not pass. At the end of the agreement, typically a 20 year agreement, the County will have three options: renew the term, purchase the system, or have the system removed at Solar City's cost. All Solar City finances are available for review. They are currently the largest solar integrator in the country at both the residential and the large scale municipal/commercial level. Their main business model is this power purchase agreement where they own the systems and sell energy to their customers whether it is on their home or their place of business. They have either installed, projects under contract and moving forward or in planning with 25 counties and of those, 15 having signed a PPA. Some of these are repeats, for example they have done 4 projects for Onondaga County. Expectations in this area of the state with RG&E and National Grid with these types of projects on a 5 acre or 1 megawatt/1,000 kilowatt system or if it is a 10 acre, which is about 2 megawatts, the savings have been from \$50,000-\$100,000 in the first year, depending on the scale of the project. Their price is going to stay fixed, if it's a 1% escalation, we will know exactly what that escalation is over time versus the cost of energy with a utility. Money from NYSERDA, who is the administrator for the NY Sun Initiative, is raised by all rate payers in the state. On utility bill, if you buy energy for RG&E, National Grid or NYSEG, you will see that there is \$1 for SBC or Systems Benefits Surcharge that is .000 something percent per kilowatt hour across all rate payers whether it is the County paying the bill or it's a homeowner paying the bill that gets charged and accrues funds for NYSERDA to do projects whether it's energy efficiency, solar or something of that nature. Money that they allot for solar is a fixed amount per project based upon the scale of the project and it declines over time. There was discussion on who maintains the system. Mr. Leary explained that the system does not have many components requiring maintenance, but it is in their best interest to sell us energy, therefore all preventative and corrective maintenance is handled by Solar City. The panels have an output warranty of 25 years. Useful life expectancy of a panel is approximately 35-40 years. Full negotiations on a power purchase agreement, depending on

scope of the project fall to Solar City. Panels are 2-3 feet off the ground at the bottom edge and approximately 8 feet at the top. Mr. Leary explained that this is a revenue generating asset and if Solar City were to go bankrupt the investment fund owner is obligated to bring another industry experienced operator in to be sure the system continues to be maintained. NYSEERDA money is set at a fixed amount and the County would see a more immediate savings going through Solar City. If the County were to do so ourselves, the payback would be around 15 years or so out. There was discussion on ways to set up a solar system. There are behind the meter systems set up on a buildings directly and remote net metering if systems are installed at an isolated site and credit would then get applied to our account(s). There was discussion on the system functionality with snow cover. Mr. Leary explained that the amount of time affected would be nominal.

2. Government Efficiency Plans-Mr. Coyle will be putting together an Excel file with village and town tax levies and what the savings would be. He thinks we will be fine, but there is no state guidance and no forms out there and there are some FAQs with conflicting information. There was discussion on the inability of any forms available by the deadline. There was discussion on presentations done at NYSAC and that a spreadsheet may be forthcoming. Mr. Coyle explained that there may be some savings for fire districts.

3. Workers Compensation-Mr. Pangrazio reviewed past discussion back and forth to take another look at what our costs are. He has asked the County Administrator to look at the 50 year old local law and see what it looks like with other counties, if they have it and to take a look at costs if we were to add people in, not only cost to the county but also what the cost would be to the towns as we determine cost by assessed value, and finally what it would cost for districts to go out on their own. He would like to show that we did due diligence and have researched all venues. Chairman Gott explained that he is in favor of an overall look at the whole plan. He felt it was important to review the whole plan to determine what is out best action before proceeding. There was discussion on including this in the government efficiency plan report. Mr. Coyle felt that we could have something ready by the deadline.

4. Legislative Forum - Follow Up-Mr. Coyle reported that he has gotten some good responses from department heads on some expense reductions in the \$500,000 range. We should be able to put together a nice pooled plan for their review. He has some examples from the Sheriff, County Clerk and DMV and a couple of other areas where he can put some good data together.

5. Sales Tax Update-We have six draws in the first quarter and we have received three so far, all of which have been positive. If there is an impact to be seen on gas sales, we have not seen it yet.

6. 2014 Year-End and Capital Project Transfers -This information is not completed yet, but we should have the ability to make some transfers to some capital projects beyond what we budgeted; another good year on this front.

7. Mr. Coyle reported on an individual negatively affected by a contractor arrested recently has contacted both the Chairman and Mr. Coyle seeking that the County consider something along the lines of licensing county-wide of contractors. The County is not in the business of issuing licenses and he believes we should not get into this business.

ADJOURNMENT

Mr. Schuster moved and Mr. Mahus seconded to adjourn the Committee meeting at 2:31.

Respectfully submitted,

Michele R. Rees
Clerk of the Board