

**WAYS & MEANS COMMITTEE MEETING MINUTES
TUESDAY, MAY 26, 2015
1:30 P.M.**

PRESENT: D. Pangrazio, D. Mahus, T. Baldwin, E. Gott, D. LeFeber, P. Yendell, I. Coyle

ABSENT: M. Schuster, D. Cosimano

COUNTY TREASURER – AMY MANN

Action Item(s) To Be Reported

1. APPROVING APPORTIONMENT OF MORTGAGE TAX RECEIPTS FOR THE PERIOD 10/01/14 – 03/31/15

WHEREAS, the Ways and Means Committee submits the following report on Apportionment of the Mortgage Tax receipts for the period October 1, 2014 through March 31, 2015, among the several Towns and Villages of the County, it is hereby

RESOLVED, that the County Treasurer is hereby directed to pay to the various municipalities the amount set forth herein:

TAX DISTRICT	AMOUNT	2015	10/1/14-3/31/15
		DISTRIBUTED TO TOWNS	DISTRIBUTED TO VILLAGES
AVON	\$40,962.25	\$32,768.85	\$8,193.40
CALEDONIA	\$26,956.20	\$21,957.22	\$4,998.98
CONESUS	\$16,547.32	\$16,547.32	\$0.00
GENESE	\$49,686.44	\$39,017.00	\$10,669.44
GROVELAND	\$14,050.56	\$14,050.56	\$0.00
LEICESTER	\$7,476.80	\$6,950.68	\$526.12
LIMA	\$21,758.40	\$18,272.78	\$3,485.62
LIVONIA	\$52,841.73	\$49,734.05	\$3,107.68
MT. MORRIS	\$22,147.21	\$16,731.07	\$5,416.14
N. DANSVILLE	\$21,320.46	\$13,236.42	\$8,084.04
NUNDA	\$11,279.72	\$9,550.09	\$1,729.63
OSSIAN	\$1,786.62	\$1,786.62	\$0.00
PORTAGE	\$2,620.98	\$2,620.98	\$0.00
SPARTA	\$8,720.19	\$8,720.19	\$0.00
SPRINGWATER	\$12,435.34	\$12,435.34	\$0.00
WEST SPARTA	\$1,022.99	\$1,022.99	\$0.00
YORK	\$20,225.00	\$20,225.00	\$0.00
TOTAL	\$331,838.21	\$285,627.16	\$46,211.05

Ms. Mann explained that this is the annual resolution and these checks will be sent out after approval Wednesday.
Motion: Mr. Mahus moved and Mr. Baldwin seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

1. TREASURER’S 2014 ANNUAL REPORT-Ms. Mann reviewed some highlights from her 2014 Annual Report which will be distributed to the rest of the board tomorrow. Occupancy tax collection is up about \$12,000 over the prior year. The sales tax returns were the highest in the County’s history. The County

began receiving casino money as new revenue last year. Payroll is processed for approximately 1,100 employees totaling \$42MM. 33 parcels were sold at auction with a bid price of \$535,800 and \$250,000 in profit.

2. FORECLOSURE UPDATE-Ms. Mann reviewed an updated auction list. There are 10 or 11 parcels that have been paid for 2014 and those people will obviously be in to pay the 2013 tax bills. They have been reviewing the papers to be sure notices are being sent out for publishing. She will be emailing the supervisors and town clerks with an updated list.

1:45 INFORMATION & TECHNOLOGY SERVICES – KEN KOPPENHAVER

Pre-approved Informational Item(s) To Be Reported

1. INTRODUCTIONS & DEPARTMENT UPDATE-Mr. Koppenhaver is working with the IT team to get up to speed on everything. It is a good team and everything is going very well. He plans to get the whole view before thinking about making any changes. He is meeting with the County Administrator and representatives from the search firm used to get an in depth assessment from our departments on IT wants and needs this Friday. The County Administrator explained the Committee’s reporting expectations from department heads.

2:00 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #5B – MAY 27, 2015

Motion: Mr. Baldwin moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. AUTHORIZING TRANSFER OF FUNDS–CONTINGENCY

Mr. Coyle explained that this is for some equipment for Central Services that was cut out of the budget and he would like to put it back in.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

3. AMENDING 2015 LIVINGSTON COUNTY BUDGET–GENERAL FUND, SELF INSURANCE FUND

RESOLVED, that the 2015 General Fund budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A0599	0000	Appropriated Fund Balance	\$300,000.00
Increase Appropriation	A9950	9000	Transfer to Capital	\$300,000.00

And, be it further

RESOLVED, that the 2015 Self Insurance Fund budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	MS0914	0000	Appropriated Fund Balance	\$375,000.00
Increase Appropriation	MS9950	9000	Transfer to Other Funds	\$375,000.00

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A9901	9000	Transfer from Other Funds	\$375,000.00
Increase Appropriation	A9950	9000	Transfer to Capital Projects	\$375,000.00

Mr. Coyle explained that this is moving excess funds from the 2014 year and self insurance to fund capital accounts.

Motion: Mr. LeFeber moved and Mr. Baldwin seconded to approve the foregoing resolution.. Carried.

Mr. Coyle reviewed the following allocations moving money into existing previously established capital projects. There are no new capital projects here.

4. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2015–E 911 UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H3020.2900** in the amount of \$100,000.00 to be funded from Interfund Transfers **H3020.5031** in the amount of \$100,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the E911 Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$100,000.00.

While there are a lot of grant funds involved in this project, we anticipate having some local share for the tower installs.

Motion: Mr. Gott moved and Mr. Baldwin seconded to approve the foregoing resolution Carried.

5. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2015–CAMPUS UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H6121.2900** in the amount of \$150,000.00 to be funded from Interfund Transfers **H6121.5031** in the amount of \$150,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Campus Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$150,000.00.

This is for the Mt. Morris campus as a whole. For the parking lot, road way, Building 2 and 3, Veteran’s, Historian, Arts Council and anything for Building 1 outside of the auditorium, which has its own capital account.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

6. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2015–ITS UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1680.2900** in the amount of \$700,000.00 to be funded from Interfund Transfers **H1680.5031** in the amount of \$700,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the ITS Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$700,000.00.

Over two years we said we would be funding \$500,000 for the ERP for some seed money for that eventual purchase. This is putting money away for that and needed upgrades.

Motion: Mr. Baldwin moved and Mr. Gott seconded to approve the foregoing resolution Carried.

7. CAPITAL PROJECT ACCOUNT FOR THE YEAR 2015–AMBULANCE EQUIPMENT

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1629.2900** in the amount of \$200,000.00 to be funded from Interfund Transfers **H1629.5031** in the amount of \$200,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Ambulance Equipment Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$200,000.00.

Any stretchers, life packs or actual ambulances rigs that we need to purchase.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

8. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2015–GOVERNMENT CENTER UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1628.2900** in the amount of \$100,000.00 to be funded from Interfund Transfers **H1628.5031** in the amount of \$100,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Government Center Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$100,000.00.

This is for painting, patching, carpeting and anything eventual improvements needed.

Motion: Mr. LeFeber moved and Mr. Baldwin seconded to approve the foregoing resolution.. Carried.

9. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2015–COURTHOUSE

UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1625.2900** in the amount of \$150,000.00 to be funded from Interfund Transfers **H1625.5031** in the amount of \$150,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Courthouse Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$150,000.00.

This is mainly for roof replacement and main door entry way.

Motion: Mr. Baldwin moved and Mr. Gott seconded to approve the foregoing resolution Carried.

10. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2015–MILLENNIUM DRIVE

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1630.2900** in the amount of \$175,000.00 to be funded from Interfund Transfers **H1630.5031** in the amount of \$175,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Millennium Drive Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$175,000.00.

This is for the road improvements we are planning on making.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

11. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2015–AUDITORIUM UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H6122.2900** in the amount of \$50,000.00 to be funded from Interfund Transfers **H6122.5031** in the amount of \$50,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Auditorium Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$50,000.00.

This is adding additional money for some work in the auditorium proper area.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

12. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR LABOR AND EMPLOYMENT LEGAL SERVICES–HANCOCK ESTABROOK LLP

WHEREAS, the County of Livingston solicited a Request for Proposal for labor and employment legal services for Livingston County, and five proposals were received on March 25, 2015, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Hancock Estabrook, LLP	6/1/15-5/31/17	\$220.00/hour Partner
1500 AXA Tower I	w/1yr Renewal at	\$190.00/hour Associate
100 Madison Street	County’s Option	\$115.00/hour Paralegal
Syracuse, New York 13202		For First Contract Year

For: Labor and Employment Legal Services

Mr. Coyle explained that David Lippitt is retiring on July 1. He has been our labor counsel for many, many years. This contract term allows them to collaborate together of a short time before he retires. Hancock Estabrook LLP will also be working with Wyoming County. There were glowing reviews from Yates, Madison, Jefferson and Wayne counties as a service provider. They are highly recommended. Both of their lead people have actual practical experience in municipal government. The Personnel Director was very pleased with the submission and the presentation. We will have a single lead person who will be our regular contact person.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

Mr. Coyle explained that these next three action items aligned together and had to do with our settlement agreement of last year. These are the actual establishment of the reserve accounts that are necessary as part of the agreement

with AKZO on the legal settlement.

13. ESTABLISHING RESERVE ACCOUNT – WATER SUPPLY INFRASTRUCTURE

WHEREAS, Livingston County is receiving a settlement from AKZONOBEL, by way of the State of New York, pursuant to the terms of a settlement agreement dated December 23, 2014; and

WHEREAS, the Livingston County Board of Supervisors desires to create a Reserve Fund in the amount of \$11,000,000.00 for water supply infrastructure improvement, repair and maintenance within the area affected by the 1994 mine collapse; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors authorizes the establishment of a reserve fund pursuant to the authority granted by §6-h of the General Municipal Law; and be it further

RESOLVED, that the County Treasurer is hereby authorized to establish Water Supply Infrastructure Account A 0882 8092 for \$11,000,000.00 received from the December 23, 2014 settlement agreement.

Motion: Mr. Gott moved and Mr. Baldwin seconded to approve the foregoing resolution Carried.

14. ESTABLISHING RESERVE ACCOUNT – CONTINGENCY FUND

WHEREAS, Livingston County is receiving a settlement from AKZONOBEL, by way of the State of New York, pursuant to the terms of a settlement agreement dated December 23, 2014; and

WHEREAS, the Livingston County Board of Supervisors desires to create a Reserve Fund in the amount of \$1,000,000.00 for a contingency fund, which may include insurance coverage, to address potential future harms within the area affected by the 1994 mine collapse; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors authorizes the establishment of a reserve fund pursuant to the authority granted by §6-h of the General Municipal Law; and be it further

RESOLVED, that the County Treasurer is hereby authorized to establish Contingency Fund Account A 0882 8092 for \$1,000,000.00 received from the December 23, 2014 settlement agreement.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

15. ESTABLISHING RESERVE ACCOUNT – SURFACE WATER PROTECTION/IMPROVEMENT

WHEREAS, Livingston County is receiving a settlement from AKZONOBEL, by way of the State of New York, pursuant to the terms of a settlement agreement dated December 23, 2014; and

WHEREAS, the Livingston County Board of Supervisors desires to create a Reserve Fund in the amount of \$5,000,000.00 for the protection and improvement of surface water supplies within the area affected by the 1994 mine collapse; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors authorizes the establishment of a reserve fund pursuant to the authority granted by §6-h of the General Municipal Law; and be it further

RESOLVED, that the County Treasurer is hereby authorized to establish Surface Water Protection/Improvement Account F 0882 8092 for \$5,000,000.00 received from the December 23, 2014 settlement agreement.

Motion: Mr. Baldwin moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Mr. Coyle reported on the NYSAC on stats received at a recent meeting on the results of the annual survey on state government finances listing general revenue the state by type. The average for all states except New York relying on local funds for operations is under 1% local funds. New York is 15%.

Chairman Gott requested a resolution appointing Colleen Hay from the Town of Livonia for the Board of Ethics replacing Dominic Cosimano.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

EXECUTIVE SESSION

Motion made by Mr. LeFeber and seconded by Mr. Mahus that the Board adjourn and reconvene and All Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. LeFeber moved and Mr. Gott seconded that the Committee reconvened in regular session. The following report was presented.

No action taken.

Mr. Coyle explained that the government efficiency plan is ready and will be sent in Thursday.

ADJOURNMENT

Mr. LeFeber moved and Mr. Gott seconded to adjourn the Committee meeting at 2:08p.m.Carried.

Respectfully submitted,

Michele R. Rees
Clerk of the Board