

**WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, JUNE 9, 2014
1:30 P.M.**

PRESENT: D. Pangrazio, T. Baldwin, M. Schuster, D. Mahus, D. LeFeber, P. Yendell, L. Semmel, I. Coyle, T. Lynn, B. Beagle-LC News

ABSENT: E. Gott, G. Levey,

COUNTY TREASURER – AMY MANN

Action Item(s) To Be Reported

1. APPROVING APPORTIONMENT OF MORTGAGE TAX RECEIPTS FOR THE PERIOD 10/01/13 – 03/31/14

WHEREAS, the Ways and Means Committee submits the following report on Apportionment of the Mortgage Tax receipts for the period October 1, 2013 through March 31, 2014, among the several Towns and Villages of the County, it is hereby

RESOLVED, that the County Treasurer is hereby directed to pay to the various municipalities the amount set forth herein:

	2014	10/1/13-3/31/14	
TAX DISTRICT	AMOUNT	DISTRIBUTED TO TOWNS	DISTRIBUTED TO VILLAGES
AVON	33,149.37	26,322.34	6,827.03
CALEDONIA	20,247.1	16,206.04	4,041.06
CONESUS	21,970.76	21,970.76	0.00
GENESEO	105,184.80	81,898.01	23,286.79
GROVELAND	10,384.24	10,384.24	0.00
LEICESTER	20,335.29	18,817.71	1,517.58
LIMA	31,264.02	26,014.23	5,249.79
LIVONIA	69,849.76	65,656.02	4,193.74
MT. MORRIS	9,928.06	7,337.23	2,590.83
N. DANSVILLE	20,169.60	12,404.68	7,764.92
NUNDA	6,806.86	5,737.13	1,069.73
OSSIAN	4,108.88	4,108.88	0.00
PORTAGE	2,154.50	2,154.50	0.00
SPARTA	10,956.50	10,956.50	0.00
SPRINGWATER	11,018.66	11,018.66	0.00
WEST SPARTA	11,305.21	11,305.21	0.00
YORK	25,403.57	25,403.57	0.00
TOTAL	414,237.18	357,695.71	56,541.47

Ms. Mann reported that she has the apportionment of mortgage tax receipts for October 2013-March 31, 2014 in the amount of 414,237.18.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Tax Auction Update – There is one more week to pay. Letters have been written and where numbers could be found, calls have been made. Most people have been appreciative for the reminder. There was discussion on particular parcels still unpaid.

PERSONNEL – TISH LYNN

**1. DEPARTMENT OF HEALTH/MENTAL HEALTH – JIM PERAINO
AMENDING THE 2014 HOURLY SALARY SCHEDULE: DEPARTMENT OF
HEALTH/MENTAL HEALTH**

RESOLVED, that the 2014 Hourly Salary Schedule is amended as follows:

- Create and fill one Public Health Sanitarian Position
- Create and fill one Mental Health Licensed Therapist

Mr. Peraino reported that the current sanitarian is retiring later this year. They are hoping to move the current technician into the new position and then delete the tech position at a later date.

Motion: Mr. Baldwin moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

Mr. Peraino explained that there has been a Clinical Mental Health Therapist open for quite a while and the requirements are a lot more stringent with a clinical position. They would like to create a Mental Health Licensed Therapist and delete a Clinical Mental Health Therapist.

Motion: Mr. Baldwin moved and Mr. Mahus seconded to approve creating a Mental Health Licensed Therapist and delete a Clinical Mental Health Therapist. Carried.

**2. PLANNING DEPARTMENT – ANGELA ELLIS
AMENDING THE 2014 HOURLY EMPLOYEE SALARY SCHEDULE: PLANNING
RESOLVED, that the 2014 Hourly Employee Salary Schedule is amended as follows:**

Planning Department

- Create one full-time Principal Account Clerk position
- Create one Senior Typist position

Ms. Ellis reported that D. Essler, Administrative Secretary, retired and since then they have done a reorganization of the office duties as a continuum activity. It was determined that a senior typist title is more appropriate for their needs. Some of the higher level fiscal activities were transferred over to Penny Trimm. She is proposing to change the Senior Account Clerk position to a Principal Account Clerk Position. Her intent is to promote Penny Trimm into that new position. Ms. Ellis reviewed the duties to be handled by Ms. Trimm. Both positions were budgeted and will be a net zero increase between the two positions.

Motion: Mr. Baldwin moved and Mr. Mahus seconded to create one full-time Principal Account Clerk position Carried.

Motion: Mr. Schuster moved and Mr. Baldwin seconded to create one full-time Senior Typist position and delete one Administrative Secretary position Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT – To be mailed with Board Packet on 6/6/14.

There was discussion regarding the payment to VNA and Mr. Coyle explained that this is for the management contract.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

EXECUTIVE SESSION

Motion made by Mr. LeFeber and seconded by Mr. Mahus that the Board adjourn and reconvene and All Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. Mahus moved and Mr. LeFeber seconded that the Committee reconvened in regular session. The following report was presented.

No action taken.

Pre-approved Informational Item(s) To Be Reported

1. Continuation of Coroner discussion – Mr. Coyle reviewed the previous discussions of salary or funneling through payroll. It was determined that we are going to bear some extra expense of 7.65% for the employer's share of FICA and 13% or so for anyone choosing to participate in the retirement system. This will be \$250 per call. Mr. Coyle reported on his conversation with Noyes on their call process. Noyes will now be calling through the 911 Center. There was discussion regarding regular mileage and removal mileage and Mr. Coyle recommends a single regular mileage rate using the IRS rate for removals. Removal mileage was \$1/mile in the past. The Committee agreed on a fixed rate for per diem through payroll is \$250. Mr. Coyle will prepare an action item for the next Ways and Means Committee meeting. There was discussion regarding state retirement status. There was discussion regarding the requirements to determine if a transport to the medical examiner is needed.

ADJOURNMENT

Mr. Schuster moved and Mr. Mahus seconded to adjourn the meeting at 2:08 p.m.

Respectfully submitted,

Michele R. Rees
Clerk of the Board