

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, SEPTEMBER 8, 2014
1:30 P.M.

PRESENT: D. Pangrazio, D. Mahus, T. Baldwin, M. Schuster, E. Gott, D. LeFeber, P. Yendell, L. Semmel, B. Donohue, I. Coyle

ABSENT: G. Levey,

PERSONNEL – TISH LYNN

1. DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

AMENDING THE 2014 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2014 Hourly Employee Salary Schedule is amended as follows:

Department of Health

Convert one full-time Public Health Social Worker position to a part-time position

Ms. Rodriguez explained that the Public Health Social Worker position has historically been 50% home care and 50% hospice and with the close of the home care agency, she would like to convert the position to part time for the hospice portion effective 9/21/14.

Motion: Mr. Gott moved and Mr. Baldwin seconded to approve the foregoing resolution Carried.

2. SHERIFF'S DEPARTMENT – UNDERSHERIFF BEAN AND CHIEF DEPUTY YASSO

AMENDING THE HOURLY EMPLOYEE SALARY SCHEDULE

Sheriff's Department

Create one (1) Full-time Corrections Sergeant position.

Create six (6) Full-time Corrections Officer positions.

The Undersheriff explained that this matter was presented and approved at Public Services and they then referred the matter to Ways and Means. Chief Deputy Yasso explained how the Commission on Correction tells them how many people they can and can't have. At end of the staffing analysis in February it was determined that we needed that number of additional staffing was needed. Chief Deputy Yasso reviewed his COC presentation and explained that the bottom line is that they have been operating short for some time. They are covering 207 empty shifts a month with overtime or part time coverage which is costing a bunch of money. This plan leaves 85 shifts per month to be covered at part time or overtime capacity. With the addition of six new deputies and the Sergeants' position they can cut into that overtime and basically come out to a wash or seven new employees at approximately \$4,200. They plan to pull from the overtime and part time budget lines that they have now to these full time positions. They should be able to cover all open shifts with part time staff instead of overtime. The difference in savings will be these people making less of rate because they are brand new employees and the benefits to that will be that our current staff will not need to work four and five days a week of 12 hour shifts. We are a little light in our command structure for a facility of our size and the population that we have. With the addition of this Sergeant position he believes that they can pay for this position because this will be an afternoon position and anytime a shift supervisor takes off this sergeant position can flex to cover those absences without assigning overtime. The six positions would come from the part time cache and those part time spots would then need to be filled. Chief Deputy reviewed the original staffing number when COC first came in 2008 for 19-20 new positions needed to staff the jail. The new jail was run to see where we needed the help and where those positions would be needed most. COC agreed to a deferment this time where we could hire six people and back fill those part time positions as long as we keep our part timers trained as we have our full timers now. We will see how it goes in one year. There was a discrepancy in the way COC looks at court security as correctional staff but they are not actually in the building. If we take the six court security out and add the six corrections officers, we are almost operating with the same staff that we initially thought we would need. The Sergeant position is a grade 14-\$22.05 and the Correction Officers are a grade 12-\$19.37. The Undersheriff explained that a promotion for the Sergeant position will be at a higher rate than a new hire rate. These are all testable positions. There are part time employees that are reachable but just need to finish their probationary period. If the

Sergeant position is filled with a promotion that position would then need to be filled. Mr. Mahus stated that these positions will be cutting down on overtime which will help with morale and be a safer environment. His main concern is to protect and keep our staff safe and this will allow us to do that. This has been a long time coming. Some of the positions would be in place as soon as possible but COC has given us until the first of the year to fill all six positions. Today's jail population is 123 inmates, 26 federal inmates and 11 females from Genesee County.

Motion: Mr. Mahus moved and Mr. Schuster seconded to approve the foregoing resolution.... Carried.

3. PUBLIC WORKS-IAN COYLE

APPOINTING DIRECTOR OF OPERATIONS FOR THE LIVINGSTON COUNTY PUBLIC WORKS DEPARTMENT – MARK KOSAKOWSKI

RESOLVED, that the 2014 Department Head Salary Schedule is amended as follows:

Public Works Department

Appoint Mark D. Kosakowski of 7463 East Avenue, Hemlock, New York to the position of full-time Director of Operations effective September 21, 2014, at an annual salary of \$.

Mr. Coyle explained that this was presented at Public Services last week. Mr. Coyle explained that there was discussion in Public Works and Ways and Means two years ago on this position. The Water Authority Board has brought this forward reconsideration in light of the fact that from 2011 to present the state has not offered the exam for Director of Operations. Mark Kosakowski has been acting director of operations. Mr. Coyle reminded the Committee that these are employees that we lease to the Authority. We had approved a salary range of \$65,000-\$70,000 back then but we didn't fill it because there were concerns about the test and what we were going to do with the old position if he did not successfully pass the exam. For consideration today is a provisional appointment at a salary of \$69,000. Mr. Kosakowski made about \$64,000 in 2013 and will probably make about \$65,000-\$66,000 in 2014 in his current position. If Mr. Kosakowski did not pass exam he would then go back to his old position and old rate of pay. There was discussion on whether there has been a test requested and Ms. Lynn explained that there was a test scheduled and the state canceled it. She has been told that there is another test scheduled and is coming up but she is not certain of the date, sometime in the next several months. She can not guarantee that they will not cancel the test again. While that is not normal, it was not normal for the state to cancel the first time.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve appointing Director of Operations for the Livingston County Public Works Department-Mark Kosakowski at a salary of \$69,000..... Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT

Motion: Mr. Baldwin moved and Mr. LeFeber seconded to approve the foregoing resolution.. Carried.

2. AMENDING 2014 LIVINGSTON COUNTY BUDGET - HIGHWAY

RESOLVED, that the 2014 Highway Department budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	D5113	5031	Interfund Transfer	\$75,000.00
Increase Appropriation	D5113	4170	Contract Expenses	\$75,000.00

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	DM5130	2665	Sale of Equipment	\$75,000.00
Increase Appropriation	DM5130	5031	Interfund Transfer	\$75,000.00

Mr. Coyle reviewed the Interfund transfer and revenue received in surplus equipment for the Committee.

Motion: Mr. Baldwin moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.

3. AMENDING 2014 LIVINGSTON COUNTY BUDGET - SHERIFF

RESOLVED, that the 2014 Sheriff’s Department budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A3110	2680	Insurance Recovery	\$28,885.19
Increase Appropriation	A3110	2100	Automotive Equipment	\$28,885.19

Mr. Coyle explained that this was a total loss of a Tahoe vehicle recently. The driver fell asleep during a midnight shift and hit a few cars. Luckily there were no injuries.

Motion: Mr. Baldwin moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

4. DECLARING SURPLUS PROPERTY – SHERIFF

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Sheriff’s Department

Quantity	Item	Model #	Serial #
1	2008 Chevrolet	Impala	2G1WB58N889220272

Mr. Coyle explained that this goes together with an earlier resolution to purchase the Interceptor sedan. Mr. Coyle explained that the vehicle has been having transmission issues. Mr. Gott updated the Committee on a conversation he had with Roy Teitsworth last Friday. Mr. Gott contacted Mr. Teitsworth at the request of Bill Carman. Mr. Teitsworth spoke with Mr. Gott about why the County is buying at the Palmyra municipal auction and not selling there? Mr. Gott explained that we are using Mr. Teitsworth’s online services. The County has completely switched over to using his local company over Auction USA which we did use some.

While Mr. Teitsworth appreciated that, he feels that the County is leaving a fair amount of money on the table because the internet auctions are always about 30% less that the actual auctions because that also has an internet component with it. In other words, they are monitoring the internet while the live auction is taking place. Mr. Teitsworth feels that the smaller items would be fine but the County would see a big benefit for those larger ticket items by waiting to take them to Palmyra once or to the Monroe County municipal auction. The way our Tahoe’s are maintained by the trustees versus anyone else may benefit us at a live auction that has more attendees. It may be worth entertaining trying this again. Mr. Coyle explained that we did review this a couple years ago but could do so again.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. 2015 Budget Update-The next Ways and Means Committee meeting is next Monday due to NYSAC. Mr. Coyle explained that there have been workers compensation inquiries and he has TPA coming to the meeting next week at which time we will approve the budget. We have gotten that amount down to about a 5% increase. The tax rate is \$7.77 and the tax levy is \$25.2 MM. At \$7.79 on rate and 3.9% on levy. We are really close to our limit amount with a reduction in our tax rate. We could go up to about 3.6%. Assessed value went up about \$100M from \$3.2 to \$3.3 BB. The CNR has no direct tax levy again. They are drawing down the max IGT. The IGT over the last couple years continues to go up. It is currently budgeted to leave it at \$2.5M, but if we budgeted what could be the amount for next year it could be \$3M-\$4M or more. This way, if it is more, we can pay the \$2.5 in February and then pull from the fund balance in August when the payment comes due. Mr. Coyle explained that his thought is to maximize these funds for as long as we can. He feels that this program will discontinue at some point in the future. The nursing home is sitting on \$15M depending on the cash flow. The debt balance is about

\$28-\$30M. There was discussion on if it is possible to pay debt off and lease back to the CNR. The general fund balance can sustain this for now. This will depend on the sales tax revenues. Most recent sales tax draw was 4% higher than last year but we can't really expect or rely on that growth. Mr. Coyle reported on the realization of the CHHA sale impact and the DOH/MH synergy. They are maximizing efficiencies. \$240K on paper but net county support of Department of Mental Health will be closer to \$175K. There was discussion on the idea to refinance and recap some of our general fund balance money more quickly.

2. Budget Workshop-This will be Tuesday, October 14 at 12:45 before the regularly scheduled Ways and Means Committee meeting.
3. Mr. Coyle updated the Committee on Highway Superintendent Don Higgins recent motorcycle accident. Deputy Superintendent Jason Wolfanger is the acting in Mr. Higgins absence.

ADJOURNMENT

Mr. Gott moved and Mr. Mahus seconded to adjourn the Committee meeting at 2:20 p.m.

Respectfully submitted,

Michele R. Rees
Clerk of the Board