

Joint Town/Village of Lima Planning Board Meeting

December 20th, 2017

MEMBERS PRESENT:

George Harvey; Vice Chairman, Paul Osborne, Colleen Allen, Andy Britton, Ericka Gruschow, Doug Best

MEMBERS EXCUSED:

George Gotcsik

GUESTS:

Charlie Johnson; Code Enforcement Officer, Cathy Gardner; Town Board Liaison, John Correll; Village Board Liaison, Nick Coglitore; Ridgecrest Properties Owner

The meeting of the Joint Town/Village of Lima Planning Board (The Board) was called to order and opened with the pledge of allegiance at 7:00 p.m. on Wednesday, December 20th, 2017.

OLD BUSINESS:

Colleen made a motion to accept the November 2017 meeting minutes and Paul seconded the motion. The motion unanimously passed.

NEW BUSINESS:

Salerno Subdivision

Nick Coglitore submitted a letter dated November 30, 2017, requesting a reduction of the shoulder on Brittany Jane Drive from 4 foot to 2 foot. He is requesting a modification from an approved subdivision plan.

George Harvey presented the following for the Board's comment:

- **The Design Criteria and Construction Specification for Land Development for the Town of Lima: page 104, regarding Typical Cluster Street**
- **NYSDOT page 52, exhibit 2-7, Design Criteria for Non-NHS Local Rural Roads.**
- **The Livingston County Planning Board's original review comment #6 & #7 (6/12/17) stated that internal road design should meet satisfaction of Town Engineer, Highway Superintendent and Fire Chief and that the road design meet the Town's Design Criteria.**
- **It was stated by Nick Coglitore and Charlie Johnson that Keith Arner, Highway Superintendent, verbally agreed to the shoulder width reduction.**

The Board generally agreed that more information is required before they can act on the request as this request does not follow standard Town & DOT shoulder details. They requested that the County Planning Board and Village Engineer review and comment on the proposed shoulder width reduction.

Doug Best made a motion to table the request to modify an approved subdivision plan until Charlie is able to contact the following:

- **Livingston County Planning Board to review shoulder width reduction.**
- **Town Engineer to compare Lima's Design Criteria and Construction Specification for Land Development Manual to the NYSDOT Design Criteria**

for Non-NHS Local Rural Roads which indicate different lane widths and to review the shoulder width reduction.

Colleen amended the motion to include that Charlie contact the Fire Chief to review the request. Paul seconded the motion. The motion unanimously passed.

Training

Reminder: Please forward all training hours to GiGi as completed.

CEO report

Charlie submitted his report.

At 7:50 pm Paul made a motion to adjourn the meeting. Doug seconded the motion. The motion unanimously passed.

GiGi Correll; Secretary