

LIMA PUBLIC LIBRARY BOARD MEETING
January 15, 2014

PRESENT: **Trustees:** Shirley Caccamise, Chris Preston, Linda Banfield, Sandi Shusda,
 Sharon Neenan
 Librarian: Cathy Allen
 Town Board: None
 Friends Group: None

Meeting was called to order by President Shirley Caccamise at 7:00 pm.

Minutes for January: Motion by Chris Preston, seconded by Linda Banfield to accept the minutes for January as read. Motion carried.

Vouchers: Vouchers 221-242 for November and 243-260 for December were submitted and approved.

Friends Group: No one was in attendance from the Friends Group. Discussion was held regarding the Spring Book Sale date. The Friends Group will be participating in the “Geek Project”.

OLD BUSINESS

*Cathy reported that construction continues on the front of the building. The new doors have been installed, however the glass on the exterior door must be replaced and the installation of the handicap controls need to be completed. Caulking will be done when it is warm weather. The new back door also needs to be installed. The vinyl for the foyer and 2 bathrooms was installed and the recessed mat for the foyer has been ordered. Cathy has sent photos to the State. The SAM registration has been renewed, in order to receive the balance of the grant funds for 2014.

*All 5 clocks, purchased with monies from the Ted Wiggins memorial funds, have been received and installed. A picture of Ted Wiggins will be put on the plaque that Scott Gillette is making.

*Santa made a visit on December 11th during Story Hour. There were 20 in attendance.

*The annual Christmas Concert, on December 20th, had 35 people in attendance.

*There were 11 in attendance for Chris Riedel’s performance of stories around the world on thankfulness.

*Chris Finger, from Geneva Library, had 8 attend his program – JobNow.

*All of the LLSA summer reading grant funds have been received and deposited.

*The maintenance contract for our new eStudio copier started in December and the contract for the old 1370 copier was discontinued.

MOTION

Motion made by Linda Banfield, seconded by Sandi Shusda to approve the following transfers of monies. Motion carried.

From	To	Amount
Extended Balance	L2720 Donations/Gifts for 2013 Ted Wiggins Memorial Fund	\$1200.00
L2760 Grant Money	L7410.429 Programming 2014 LLSA Summer Reading	\$ 168.00
Extended Balance	L7410.429 Programming 2014 LLSA Summer Reading	\$1517.00
Extended Balance	L74104D Tech Bullet Aid from Senator Gallivan	\$8000.00

NEW BUSINESS

*Cathy has a Tech Audit scheduled from PLS for the beginning of February.

*Cathy plans to work with the Friends Group on a “grand opening” in the spring to present our grant project in the front of the building. Cathy would like to coincide this with the Spring Book Sale. The Friends Group would also like to use this event to do a membership drive.

*Cathy continues to work on the library website and making plans for tech purchases with the Bullet Aid funds.

*Baldwin Business Services reported to Cathy that the 2014 Budget Report will not be ready until February.

*The LCPLAC meeting normally scheduled for April at the Lima Library has been rescheduled for February 12, 2014 at 7:00 pm.

*Cathy handed out info sheets regarding: Voucher Signing dates, Closings, and Board Meeting dates.

*Cathy reported that it would cost \$68.00/day for Great Expectations students to attend the Summer Reading program.

Cathy requested permission, from the Board, to take 2 weeks together for her vacation. She said that Cheryl would be in charge while she is gone. All Board members were in agreement with this request.

Submitted by: Sharon Neenan

Next meeting: March 19, 2014 at 7:00 p.m.