

**LIMA PUBLIC LIBRARY TRUSTEES MEETING**  
**November 20, 2013**

**PRESENT: Trustees:** Shirley Caccamise, Linda Banfield, Sandi Shusda, Chris Preston  
**Absent:** Sharon Neenan  
**Librarian:** Cathy Allen  
**Town Board:** Bill Carey  
**Friends Group:** None

Meeting was called to order by Chairperson Shirley Caccamise at 7:05 pm.

**Minutes for September:** Motion made by Chris Preston, seconded by Sandi Shusda to approve the minutes for September 18, 2013 as read. Motion carried.

**Vouchers:** Vouchers 168-189 for September and vouchers 190-220 for October were submitted and approved.

**Friends of the Library Group:** No one was in attendance from the group.

## **OLD BUSINESS**

- Roy Moses has finished painting the old book barn. He also installed a 6-foot long wall inside the new barn, separating the library storage area from the Friends book storage area. Keith Arner submitted an invoice for installing the stones and asphalt for the new book barn.

- Construction started on 10/16/13 for the Matching Funds Grant project. Photos showing that the project has started will be sent to the State in December. Keith Arner removed all of the old sidewalk and the new sidewalk, with footers, was installed by T & L Paving and Landscaping, at the cost of \$3400.00. The columns will arrive any day now and Steve Moore will complete the eave, columns, lighting and backroom work door. The new doors should be arriving by December 12<sup>th</sup> and the new flooring is scheduled to be completed by December 17<sup>th</sup>. A check from the state has been deposited, leaving a balance of 10% balance due after the project is completed.

- Senator Gallivan's bullet aid of \$3000.00 has been received and deposited.

- Memorial acknowledgements for Dora Ryan have been sent out.

- The "Activated Story Hour Troupe" was performed in our library twice, with 22 children and 15 adults in the morning workshop and 31 children and 28 adults in the evening session. These were held on October 2<sup>nd</sup> and 3<sup>rd</sup>. They also performed both days (at 2:00 pm) for the Lima Primary students, with over 150 students in each session. It was a total success and sponsored by a grant from Target.

## **NEW BUSINESS:**

- All Board members read a document from PLS, "Advised Free Direct Access Plan" and signed whether they approved or disapproved of this document.
- Cathy attended the PLS 24<sup>th</sup> Annual Dinner and meeting on October 9<sup>th</sup> in Geneseo. Guest speaker was Jerry Nicholas, editor of "The Handbook for Library Trustees of NYS".
- On October 25<sup>th</sup>, Cathy attended the Annual Legislative Thank You Breakfast at the Henrietta Public Library, where she met with Senator Patrick Gallivan and his assistant, Annie Chwiecki. She also met with Assemblyman Bill Nojay's assistant from the 133<sup>th</sup> District, who promised to come and visit our library.
- Cathy has ordered 5 clocks from the memorial monies from the Theodore Wiggins fund. Cathy has invited Robert Wiggins to come in for a tour of the clocks, dedicated to his dad, after they have been mounted.
- Chris Riedel came in for an evening of family story time. There were 20 patrons in attendance.
- Santa Clause is scheduled to visit Story Hour on Wednesday, December 11<sup>th</sup> at 10:30.
- Chris Finger, from Geneva Library, is come to Lima to do a new online database, JobNow, for the staff on December 12<sup>th</sup> at 4:30 pm. If enough people sign up he will do a second session at 6:30 pm.
- Our annual Christmas Concert, with the Boughton Hill Band, is scheduled for Friday, December 20<sup>th</sup> at 7:00 pm.
- Cathy visited the Workforce Development Office in Geneseo with the Livingston County Library's Directors Association. They met the new manager, Ryan Sneider, who gave them information about their services.
- The Summer Reading Program bicycle winners were published in the latest copy of "The Pathfinder" from PLS.
- Pat Finnerty, from PLS Outreach, has scheduled our library for a Summer Reading Performance by "The Wildlife Defenders" on July 23, 2014.
- We have received a 2004 copier from Avon. This replaces our 1997 machine. Cathy was able to continue the maintenance agreement for toner and supplies.
- Cathy asked that Thank you notes be sent to Myrna Peace, who donated a Christmas tree for our Mitten Tree and to Joyce Rapp for all her work on the War of 1812 project.

Meeting adjourned at 8:45 pm.

Submitted by: Chris Preston

Typed by: Sharon Neenan, Secretary

**Next meeting: January 15, 2014 at 7:00 pm**